

scope of work for the TVing project. She said quotes are due tomorrow, and in the interest of moving this project forward as quickly as possible, she may ask the Council to hold a special meeting next week to review the quotes and award a contract.

4.5 **Audit Committee:** No report.

4.6 **Hazard Mitigation Planning Group:** No report.

4.7 **Other Reports:** None.

AGENDA ITEM 5 **CONSENT AGENDA:**

5.1 **Minutes of the Regular City Council Meeting of March 15, 2012.**

5.2 **Financial Report for the period ending March 31, 2012.**

5.3 **Bills paid with check number 16475 through 16533 during the month of March 2012.**

5.4 **Monthly written report from the Public Works Superintendent.**

5.5 **Written report from the City Administrator/Recorder.**

Micah requested that Item 5.4 be removed from the Consent Agenda.

MOVED (FROMM), SECONDED (MARSON), AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AS AMENDED.

AGENDA ITEM 6 **UNFINISHED BUSINESS:**

6.1 **Council Bill No. 12-630: A Resolution adopting a Code of Conduct for the City Council of the City of Columbia City, Oregon.**

It was the consensus of the Council that this Resolution be tabled until the May 3, 2012 meeting.

6.2 **Second reading of Council Bill No. 12-631; Ordinance No. 12-668-O: An Ordinance annexing property to the City of Columbia City and re-zoning annexed property.**

The Council completed the second reading of Council Bill No. 12-631.

MOVED (MARSON), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 12-631.

6.3 **Second reading of Council Bill No. 12-632; Ordinance No. 12-669-O: An Ordinance annexing property to the City of Columbia City and re-zoning annexed property.**

The Council completed the second reading of Council Bill No. 12-632.

MOVED (MARSON), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 12-632.

AGENDA ITEM 7 **NEW BUSINESS:**

7.1 **Parks Permit Request: Request by the National Guard for a Columbia City Parks Permit for the use of Harvard Park from 6:00 a.m. to 8:30 a.m. on April 15, 2012.**

MOVED (MARSON), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO APPROVE THE REQUEST FOR A PARKS PERMIT.

7.2 Council Bill No. 12-633; Resolution No. 12-1042-R: A Resolution adopting a Five-Year Capital Improvement Program for the 2012-13 fiscal year for the City of Columbia City, Oregon.

MOVED (FROMM), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 12-633.

7.3 Executive Session: To consult with counsel concerning the legal rights and duties associated with potential litigation in accordance with ORS 192-660(2)(h) and to conduct deliberations with persons designated to negotiate property transactions in accordance with ORS 192-660(2)(e).

At the recommendation of staff, the Executive Session was cancelled.

AGENDA ITEM 8

OTHER BUSINESS:

Citizen Survey: Leahnette suggested the City annually conduct a citizen survey about service quality, similar to the survey the City conducted a few years ago. She said the information gathered will help provide a measurement of performance. She suggested the survey questions for the various departments be worded similarly to the survey question proposed by Chief McGlothlin, which Council Members reviewed. Harold suggested a disclaimer be included to indicate that participation is purely voluntary. It was the consensus of the Council that the City move forward with conducting an annual service quality survey.

Dyno Nobel Temporary Parking Area/Policing Services: Leahnette reported that Dyno Nobel will be refurbishing their plant in June 2012. She said the 21-day project will be performed utilizing two 12-hour shifts, seven days a week. She said approximately 400 contractors will be brought in to complete the project. She said Dyno Nobel has entered into an agreement with the Port of St. Helens to set up a temporary parking area on the Port's vacant property, utilizing the Pacific Street entrance. Contractors will park at the Port site and be shuttled back and forth to the plant during shift changes, which will occur twice daily between 5:30 and 7:30. She said they will be leveling out a 3-acre area for the temporary parking lot. She said a temporary parking facility within the Industrial Zone is permitted for a maximum period of 30 days.

In addition, she said Dyno Nobel has approached the City with a request to pay for policing services during the 2-hour shift change, twice daily, for the 21-day period. Chief McGlothlin said Dyno Nobel will hire a private security company to patrol the parking area, and they have asked that the police presence be on the Highway near the entrance to the site to encourage them to drive with good common sense as they enter and exit the parking area. Chief McGlothlin said he has explained to Dyno Nobel that, in the event of a life threatening emergency, the officer may need to leave his post. Leahnette said she's come up with an hourly rate of \$40 to be charged to Dyno Nobel to cover the City's salary and fringe benefit costs associated with the extra patrols. She noted that officers will be scheduled to work extra hours, over and above their regular shifts, to cover the Dyno Nobel patrols.

No objections were heard from the Council.

Morrow Pacific Project: Leahnette said Brian Gard of Gard Communications has asked the Mayor and Council, either individually or as a group, endorse the Morrow Pacific Project. It was the consensus of the Council that a resolution endorsing the project be placed on the April 19 agenda.

Police Department: Leahnette announced that Chief McGlothlin has now met all of the necessary requirements for obtaining DPSST Management and Executive Certifications. She said the application for the certifications was submitted to DPSST today. The Mayor, Council and staff congratulated Chief McGlothlin for this major accomplishment.

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Chief McGlothlin said he will be attending the OACP Conference in Bend next week, and Sergeant Harper will be in charge during his absence. He said recent department activities include responding to call outs for domestic issues and a rock thrown through a window.

Depletion Tax: Councilor Marson asked if anyone knew anything about a depletion tax that the County should be, but has not been, benefitting from. No one had any information to offer to her.

Generator: Leahnette announced that the new generator has arrived, and a demonstration will be scheduled for the next Hazard Committee Meeting.

Attorney Report: Harold reported that the following comments were recently utilized by South Carolina patrol officers during the performance of their duties:

“If you take your hands off of the car, I will make your birth certificate a worthless document.”

“Can you run faster than 12 hundred feet per second - because that is the speed of the bullet.”

AGENDA ITEM 9

ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 6:50 p.m.

APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder