

City Council Meeting Minutes

THURSDAY, APRIL 6, 2017

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Young called the regular meeting to order at 6:00 p.m.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Karli Ebert
Councilor Nell Harrison
Councilor Sally Ann Marson
Councilor Gordon Thistle

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Michael S. McGlothlin, Chief of Police
Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

None.

AGENDA ITEM 3 **CITIZEN INPUT:**

None.

AGENDA ITEM 4 **COUNCIL REPORTS:**

4.1 Parks Committee: Chair Marson said the City parks are now being spruced up. She reminded everyone that the Spring Cleanup Event will be held on Saturday, April 22, from 8 am to noon at the Columbia City Grade School.

Leahnette said the daffodils along the Public Works wall are looking really great right now.

4.2 Water and Sewer Committee: Leahnette said the Public Works Department has been plagued with sewer lift station problems during the past few weeks. She said we recently spent nearly \$11,000 pumping sewage from the Tahoma Street lift station, and the Public Works crew had to monitor it around the clock for several days. She said Micah's activities report outlines the issues in detail.

4.3 Street Committee: Chair Marson said other than being slimy, the streets are good.

4.4 Audit Committee: No report.

4.5 Hazard Mitigation Planning Group: Member Ebert said they did not have a quorum present for their March 27th meeting. Chief McGlothlin noted that it was the week of spring break, which likely led to the poor attendance.

4.6 Other Reports: Councilor Marson said she attended a recent Town Hall meeting with Betsy Johnson and Brad Witt. She said the issue of recreational immunity is not likely to get the attention that it deserves because there are so many competing topics involving rent, food, transportation, education, etc.

AGENDA ITEM 5 CONSENT AGENDA:

5.1 Investment and Cash Balance Summary for the period ending December 31, 2016.

5.2 Minutes of the Regular City Council Meeting on February 16, 2017.

5.3 Minutes of the Regular City Council Meeting on March 2, 2017.

5.4 Activities report from the Public Works Superintendent.

5.5 Activities report from the City Administrator.

MOVED (MARSON), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 UNFINISHED BUSINESS:

None.

AGENDA ITEM 7 NEW BUSINESS:

7.1 Release of Lien: Release of Lien against property located at 3325 Sixth Street, Columbia City, Tax Account No. 5121-CA-05900, currently under the ownership of Tye E. and Rebecca A. Holien.

MOVED (THISTLE), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE TO THE RELEASE OF LIEN.

7.2 Right-of-Way Structure Permit: Structure Permit for the right and privilege to construct a structure within the H Street and The Strand right-of-ways adjacent to Tax Lot 5128-AD-01601, located at 1945 The Strand, as applied for by Alan Martinson and Sophie Martinson.

MOVED (HARRISON), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO APPROVE THE STRUCTURE PERMIT REQUEST.

7.3 Cost of Living Adjustment (COLA) Recommendation: City Administrator's recommendation for a 2.0% COLA for City employees effective July 1, 2017, based upon the change in the US and Portland-Salem Consumer Price Indexes during the 2016 calendar year.

MOVED (MARSON), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO APPROVE A 2.0% COLA FOR CITY EMPLOYEES EFFECTIVE JULY 1, 2017.

7.4 Council Bill No. 17-809; Resolution No. 17-1185-R: A Resolution adopting the Supplemental Budget and making additional appropriations for the 2016-17 fiscal year.

MOVED (THISTLE), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 17-809.

7.5 Council Bill No. 17-810; Resolution No. 17-1186-R: A Resolution adopting the Rental Agreement, Rules, Regulations and Rates for the Columbia City Community Hall; rescinding Resolution No. 11-1007-R, 11-1030-R, and 14-1116-R.

Leahnette explained that the proposed changes to the Agreement are the result of lengthy discussions with the City Attorney, the CIS Risk Management Department, our local insurance agent, and the Fire Marshall.

MOVED (MARSON), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 17-810.

7.6 Council Bill No. 17-811; Resolution No. 17-1187-R: A Resolution granting a credit towards the City's Water Systems Development Charges for prior existing structures associated with the development of the Sommarstrom Subdivision as provided for in Ordinance No. 02-576-O and ORS 223.304.

MOVED (THISTLE), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 17-811.

AGENDA ITEM 8

OTHER BUSINESS:

CIS Membership Plaque: Leahnette shared a 35-Year CIS Membership Plaque that CIS recently delivered to the City with the Mayor and City Council.

Intergovernmental Agreement (IGA) for Building Inspection and Plan Review Services with the City of St. Helens: Leahnette explained that we've been operating under an IGA with the City of St. Helens for a year now, and after further review of the results of the \$75.00 per hour charge, St. Helens has proposed that we shift to a flat fee of 75% of the building permit fees effective July 1, 2017. Leahnette expressed support for the request, saying their service has been great and they appear to be getting undercompensated for their services under the current arrangement. She said the City will still recognize a savings with the 75%/25% split (we used to pay 80%) and the City and contractors will benefit from improved service. No objections were heard from the Council.

Request for Community Hall Rental Refund: The Council considered a request from Ed Pohl for a refund of his rental fee for April 7, 2017 (\$35.00) due to lack of participation. Leahnette said he's a regular renter, and their volleyball group has suffered through several inconveniences associated with the recent construction work. As a result, she recommended approval of his request.

MOVED (HARRISON), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO APPROVE A REFUND OF \$35.00 TO ED POHL.

Police Update: Chief McGlothlin reported that Officer Bubar is back in the swing of things and is integrating well, He said he will go to the DPSST Basic Academy this September.

Chief McGlothlin announced that this past week Reserve Officer Goodwin was fully released from field training and has been approved for solo patrol.

Leahnette noted that Officer Goodwin has been hired as a part-time Patrol Officer, and she joins the ranks as the City's first paid female officer. She said Chief McGlothlin will have Sergeant Mansheim, Officer Greisen, and Officer Goodwin working with him while Officer Bubar spends 16 weeks at the Basic Police Academy. Leahnette said the Police Department is currently staffed by 3.0 full time equivalents.

AGENDA ITEM 9

ADJOURNMENT:

4 - Regular City Council Meeting
April 6, 2017

There being no further business to come before the Council, the meeting adjourned to a Workshop at 6:39 p.m.

APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder