

# The City of Columbia City

In Columbia County on the Columbia River



## PARKS COMMITTEE MEETING MINUTES APRIL 28, 2015 - 5:00 P.M. COLUMBIA CITY VETERANS PARK AND HARVARD PARK COLUMBIA CITY, OR 97018

### **Present:**

Sally Ann Marson, Chair  
Nell Harrison, Committee Member  
Ted Burns, Committee Member  
Kathleen Devlin, Committee Member  
Jack Hruska, Committee Member  
Leahnette Rivers, City Administrator/Recorder  
Bill Warner - American Legion Post 42  
Doug Peal, Adjutant/Finance Officer - American Legion Post 42

The meeting began at the Columbia City Veterans Park.

### **Veterans Park:**

- A dog bag dispenser should be added near the trash can at the corner of the fencing, and the “pick up after your pet” sign needs to be installed.
- We need some additional trash cans on event day.
- The bark dust should be pulled away from the bottom of the fencing to prevent rotting.
- Nell will find some replacements for the dead shrubs.
- Key program participants will be invited to the next Parks Committee Meeting, which will be held on site, for an informal rehearsal.
- We need about 60 chairs for the event.
- We need to test out the speaker system in our podium. If it is not sufficient, a sound system should be rented, and possibly a stage.
- The speaker will be staged at the far north section of the park.
- Before raising the American flag, the MC should ask the veterans to gather for the flag rising.
- Flag fans will be hung on every other section of fencing, small flags will line the bike path from Pacific Street to Mattie Street, and the Girl Scouts will hand out free flags.
- The construction porta-potty will be swapped with a handicapped porta-potty for the

event, and some lattice fencing will be used to help screen the porta-potty from view.

- The porta-potty will be removed from the site after the event.

The meeting recessed and reconvened in Harvard Park.

**Harvard Park:**

- The cedar chips need to be raked and turned.
- Grass clippings should be collected and removed every other week during the spring.
- Members discussed the issue of parking, and considered adding “no parking” signs to the Sixth Place alley and on Penn Street between Sixth Street and Sixth Place. Members noted that on street parking is available on the east side of Sixth Street and on Penn Street to the east of Sixth Street.

**Schedule Next Meeting/Adjournment:** The next meeting will be held on Tuesday, May 19<sup>th</sup> at 5:00 p.m. Meeting adjourned 6:28 p.m.