

CITY OF COLUMBIA CITY
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 Phone: 503-397-4010 / E-mail: hjohnson@columbia-city.org

ACCESSORY BUILDING OR STRUCTURE INQUIRY

In order to confirm compliance with City Code and Ordinances, please complete and return the following information to City Hall as soon as possible.

PROPERTY OWNER _____ PHONE _____

MAILING ADDRESS _____ EMAIL _____

PHYSICAL ADDRESS _____

Create a general layout of your property in the empty square, include principal building, accessory building(s) & structure(s), driveway(s), street(s) show setback distances from property lines and other structures (*see reverse for an example*). Also complete the following lot coverage and structure information.



_____ sq. ft. **lot square footage**
(example: 100' x 100' = 10,000 sq. ft.)

_____ sq. ft. **principal structure footprint**
 _____ sq. ft. **additional structure(s) footprint**
 _____ sq. ft. **driveway(s)**
 _____ sq. ft. **additional paving (include: walkways, patios etc.)**

Total square feet of coverage ÷ lot square footage = % of lot coverage.

Lot Coverage %: _____

	Footprint Sq. Ft.	Height	Color	Building Materials	Permit Y/N	Year Built or Placed
Structure #1						
Structure #2						
Structure #3						
Structure #4						
Structure #5						
Structure #6						

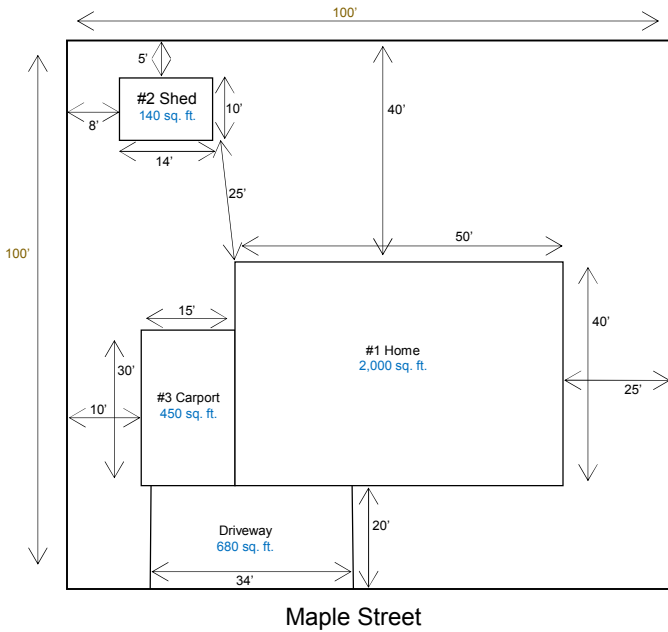
Attach information for any additional structures.

OFFICE USE ONLY

Date Sent _____ Date Returned _____ Date Verified _____
 Action Needed _____

Example is not to scale.

EXAMPLE



10,000 sq. ft. lot square footage

2,450 sq. ft. principal structure footprint

140 sq. ft. additional structure(s) footprint

680 sq. ft. driveway(s)

0 sq. ft. additional paving (include: walkways, patios etc.)

Total square feet of coverage ÷ lot square footage = % of lot coverage.

Lot Coverage %: 33%

	Footprint Sq. Ft.	Height	Color	Building Materials	Permit Y/N	Year Built or Placed
Structure #1	2,000	16'	blue	wood	Y	2010
Structure #2	140	8'	brown	Rubbermaid	N	2012
Structure #3	450	12'	blue	wood	Y	2014
Structure #4						
Structure #5						
Structure #6						

EXAMPLE