

CITY OF COLUMBIA CITY
1840 Second Street - P.O. Box 189 - Columbia City, Oregon 97018
Phone: (503) 397-4010 Fax: (503) 366-2870
E-mail: colcity@columbia-city.org

ANNEXATION APPLICATION

APPLICANT _____ PHONE _____

MAILING ADDRESS _____

PROPERTY OWNER _____ PHONE _____

MAILING ADDRESS _____

DESCRIPTION OF LAND TO BE ANNEXED: (A separate page may be added here)

The person(s) desiring to annex land shall submit the application with the required deposit of \$1500. The application must be accompanied by the submission requirements listed in the Columbia City Development Code, Chapter 7.145, Section 7.145.050, and annexation consent forms as required by ORS 222 to be deemed complete.

Note: Fees for all applications requiring a deposit are billed at actual costs.

SIGNATURE (applicant) _____ DATE _____

SIGNATURE (owner) (agent) _____ DATE _____

OFFICE USE ONLY

Date filed _____ Fee paid _____ Receipt No. _____
Planning Commission hearing date _____ Notices mailed _____
Council hearing date _____ Notices mailed _____
Council action _____ Date _____

Petition for Annexation to the City of Columbia City, Oregon

Do not sign the annexation petition until you have carefully read these instructions.

Attached is a Petition for Annexation to the City of Columbia City, Oregon. When it is completed and signed, it becomes a legal document requesting that your property be annexed to the City of Columbia City.

In order to become a part of the City of Columbia City, you must complete the attached Petition and sign your name. **Please sign your name as it appears on your property deed.** A signature must be included for each name that appears on your property deed.

Anyone who signs as agent, guardian, or trustee for another person must provide the City with documentation of his or her authority to act for that person. In the case of a corporation or business, the person who is authorized to sign legal documents for the firm may sign the annexation petition.

Please complete the petition thoroughly. An incomplete petition may delay processing.

If you have any questions, please call Leahnette Rivers, City Administrator at (503) 397-4010, between 8:00 a.m. and 5:00 p.m.

ANNEXATION TO THE CITY OF COLUMBIA CITY, OREGON

PETITION

To: The Common Council of the City of Columbia City, Oregon

We, the undersigned owner(s) of the property described below, hereby petition for and give our consent to annexation of that property to the City of Columbia City.

The property legal description to be annexed is attached as Exhibit A.

Street Address of Property (if assigned)

Tax Account Number of Property

1. _____

Print Owner Name

Signature of Owner

2. _____

Print Owner Name

Signature of Owner

3. _____

Print Owner Name

Signature of Owner

4. _____

Print Owner Name

Signature of Owner

We agree that this consent shall be irrevocable and is a covenant and runs with the land, and is binding on our heirs, assignees, or successors in interest. We agree that we will obligate all Electors to either consent to this annexation or to terminate their status as electors.

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by

_____.

Notary Public for Oregon

My commission expires: _____

Electors Consent to Annexation to the City of Columbia City, Oregon

Do not sign the electors consent to annex until you have carefully read these instructions.

The following page is an Electors Consent to Annexation to the City of Columbia City, Oregon. When it is completed and signed, it becomes a legal document consenting to annexation to the City of Columbia City.

In order to become a part of the City of Columbia City, you must complete the attached consent and sign your name(s). You must be an elector. **Please sign your name as you did when you registered to vote.** A woman should sign her own name. For example, "Mary A. Jones," not "Mrs. John A. Jones."

Please complete the form thoroughly. An incomplete form may delay processing.

If you have any questions, please call Leahnette Rivers, City Administrator, at (503) 397-4010, between 8:00 a.m. and 5:00 p.m.

ANNEXATION TO THE CITY OF COLUMBIA CITY, OREGON

ELECTORS CONSENT

To: The Common Council of the City of Columbia City, Oregon

I, the undersigned elector, who resides on the subject property, hereby consent to annexation of that property to the City of Columbia City.

Print Name

Signature of Elector

Residence Address

Voting Precinct Number

Mailing Address (If different from residence)

Date Signed

City, State, Zip

Telephone Number

I agree to waive the one-year time limitation on this consent established by ORS 222.173, and that this consent shall be effective and continue until annexation to the City of Columbia City occurs.

The foregoing instrument was acknowledged before me this _____ day of _____, 20____, by

_____.

Notary Public for Oregon
My commission expires: _____