

Budget Committee Meeting Minutes

THURSDAY, MAY 8, 2012

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

The meeting was called to order by Mayor Cheryl A. Young at 6:00 p.m.

MEMBERS PRESENT:

Cheryl A. Young
Shannon Fitzgibbons
Barbara Gordon
Karen Ladd
Sally Ann Marson
Alexander Reed
Ron Schlumpberger
Casey Wheeler

MEMBERS ABSENT:

Josh Fromm
Lyle Bluhm

ALSO PRESENT:

Michael McGlothlin, Chief of Police
Micah Rogers, Public Works Superintendent
Leahnette Rivers, City Administrator/Recorder

A quorum was present and due notice had been published.

AGENDA ITEM 2 **ELECTION OF OFFICERS:**

Mayor Young opened the nominations for the position of Chair.

MOVED (MARSON), SECONDED (GORDON) AND CARRIED UNANIMOUSLY TO NOMINATE ALEX REED AS CHAIR.

There being no further nominations for the position of Chair, Mayor Young closed the nominations and called for a vote. All voted in favor of Alex Reed serving as Chair, and Mayor Young declared him duly elected.

Mayor Young turned the meeting over to Chair Reed.

Chair Reed opened the nominations for the position of Vice-Chair.

MOVED (LADD), SECONDED (YOUNG) AND CARRIED UNANIMOUSLY TO NOMINATE BARBARA GORDON AS VICE-CHAIR.

There being no further nominations for the position of Vice-Chair, Chair Reed closed the nominations and called for a vote. All voted in favor of Barbara Gordon serving as Vice-Chair, and Chair Reed declared her duly elected.

Chair Reed opened the nominations for the position of Secretary.

MOVED (MARSON), SECONDED (WHEELER) AND CARRIED UNANIMOUSLY TO NOMINATE SHANNON FITZGIBBONS AS SECRETARY.

There being no further nominations for the position of Secretary, Chair Reed closed the nominations and called for a vote. All voted in favor of Shannon Fitzgibbons serving as Secretary, and Chair Reed declared her duly elected.

AGENDA ITEM 3

BUDGET MESSAGE 2012/13:

Leahnette Rivers reviewed the 2012-13 budget message with the Budget Committee, noting the budget was prepared based upon the following:

- A 2% water rate increase is anticipated in January 2013.
- City service levels will remain the same.
- The recent levy effort was successful and will result in a combined city tax rate of \$1.8046, which is still among the lowest in the state.
- The sewer debt has been fully repaid.
- The City is updating its Vision Statement, which is the first step in revisiting and updating the City's guiding principles, city charter, master plans, standards and codes.
- A continued emphasis has been placed upon code enforcement, which has brought to light the need to study motor vehicle and recreational vehicle parking and storage regulations.
- All fund balances are in compliance with the City's fund balance policy.
- A 3.1% cost of living adjustment effective July 1, 2012 is included.

Budget Committee members discussed the proposed budget at length with staff.

AGENDA ITEM 4

PUBLIC HEARING: To receive comments from the public on the proposed budget for fiscal year 2012/13.

Public Hearing opened.

No comments were heard from the public.

Public Hearing closed.

AGENDA ITEM 5

PUBLIC HEARING: To receive comments from the public on the proposed use of revenue sharing funds for fiscal year 2012/13.

Public Hearing opened.

Leahnette said the City expects to receive \$13,000 from revenue sharing funds, which have been appropriated for park maintenance purposes.

No comments were heard from the public.

Public Hearing closed.

AGENDA ITEM 6

REVIEW OF PROPOSED BUDGET FOR FISCAL YEAR 2012/13:

Budget Committee Members said they had reviewed the proposed budget, which they had received in advance of the meeting.

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**AGENDA ITEM 7 APPROVAL OF BUDGET OR ANNOUNCEMENT OF NEXT MEETING DATE,
TIME AND LOCATION:**

MOVED (YOUNG), SECONDED (GORDON) AND CARRIED UNANIMOUSLY
TO APPROVE THE 2012/13 PROPOSED BUDGET.

MOVED (GORDON), SECONDED (YOUNG) AND CARRIED UNANIMOUSLY
TO LEVY A PERMANENT TAX RATE OF \$1.1346 PER THOUSAND, AND TO
LEVY A LOCAL OPTION TAX RATE OF \$0.67 AS PROVIDED IN THE 2012/13
PROPOSED BUDGET.

AGENDA ITEM 8 ADJOURNMENT:

There being no further business to come before the Committee, the meeting
adjourned at 6:44 p.m.

APPROVED:

Alexander Reed
Budget Committee Chair

Shannon Fitzgibbons
Budget Committee Secretary

ATTEST:

Leahnette Rivers
City Administrator/Recorder
Budget Officer