

City Council Meeting Minutes

THURSDAY MARCH 7, 2019

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler
Councilor Sally Ann Marson
Councilor Gordon Thistle
Councilor Karli Ebert
Councilor Susan Ziglinski

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **CITIZEN INPUT:**

None

AGENDA ITEM 3 **COUNCIL REPORTS:**

3.1 Parks Committee: Councilor Marson reported that the minutes from the previous Parks Committee meeting were contained within the Consent Agenda information for Council.

3.2 Water and Sewer Committee: Councilor Thistle informed the Council that the minutes from the latest Water and Sewer Committee meeting were also contained within the Consent Agenda portion of the council agenda.

3.3 Hazard Mitigation Planning Group: Councilor Ziglinski reported to the Council that the latest minutes from the Hazard Mitigation Planning Group meeting were contained within the Consent Agenda section of the agenda for council. Councilor Ziglinski also informed Council on several items of interest from the latest planning group meeting. Information shared included a census of Columbia City residents who are members of the Citizens Emergency Response Team (CERT), upcoming CERT training in April of 2019, and a review of information about the annual Columbia City Prepare Fair. This year's theme for the Prepare Fair will focus on wildfire threats and pet care issues during times of natural or manmade disasters.

3.4 Other Reports: Council held discussion on the upcoming Easter Breakfast which will be held on Saturday April 20, 2019 at the Community Hall.

AGENDA ITEM 4 STAFF REPORTS:

4.1 City Administrator: The City Administrator briefed Council that at the March 21, 2019 Council meeting the 2019-20 Five-Year Capital Improvement Program will be ready for review and adoption, and that at the following Council Meeting a goal setting workshop to develop draft 2019-20 Policy Goals and Objectives would need to be held. The City Administrator also reminded Council that the Oregon Governmental Ethics Commission (OGEC) will be sending council members emails with links for filing of mandatory financial information with the Commission. Filing date for this information has been set to open on March 15, 2019 and close on April 15, 2019.

AGENDA ITEM 5 CONSENT AGENDA:

- 5.1 Minutes of the Regular City Council Meeting on February 7, 2019.**
- 5.2 Minutes of the Regular City Council Meeting on February 21, 2019.**
- 5.3 Minutes of the Water and Sewer Committee Meeting on February 20, 2019.**
- 5.4 Minutes of the Hazard Mitigation Planning Group on February 25, 2019.**
- 5.5 Minutes of the Parks Committee Meeting on February 26, 2019**

CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 UNFINISHED BUSINESS:

- 6.1 Second reading of Council Bill 19-882: An Ordinance Establishing the Frequency, Times, and Places for All Regular Meetings of the Common Council of the City of Columbia City, Oregon; Repealing Ordinance No. 10-655-O.**

CITY COUNCIL CONDUCTED THE SECOND READING OF COUNCIL BILL 19-882. ORDINANCE TO BE EFFECTIVE APRIL 8, 2019.

AGENDA ITEM 7 NEW BUSINESS:

- 7.1 A Resolution authorizing a transfer of appropriations within the Water Fund during the fiscal year beginning July 1, 2018. .**

MOVED (THISTLE), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO AUTHORIZE A TRANSFER OF APPROPRIATIONS WITHIN THE WATER FUND DURING THE FISCAL YEAR BEGINNING JULY 1, 2018.

- 7.2 Consideration of recommendation to award contract for construction of Columbia City 2019 Water Systems Improvement Project, as submitted by Kennedy Jenks Consultants.**

MOVED (MARSON), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO ACCEPT THE RECOMMENDATION TO AWARD CONTRACT FOR CONSTRUCTION OF COLUMBIA CITY 2019 WATER SYSTEMS IMPROVEMENT PROJECT, AS SUBMITTED BY KENNEDY JENKS CONSULTANTS.

AGENDA ITEM 8 OTHER BUSINESS:

- 8.1 Review and authorization of Community Hall partial rental refund request from Kaitlyn Lobby; for February 23, 2019 reservation. Request being made due to lack of heating to Community Hall because of heating system malfunction relating to system thermostat.**

MOVED (THISTLE), SECONDED (ZIGLINSKI) AND CARRIED UNANIMOUSLY TO GRANT FULL REFUND TO THE REQUESTING PARTY.

- 8.2 Council discussion regarding authorizing the City Administrator to approve/disapprove Community Hall full/partial rental refund reservation requests.**

After discussion the Council directed the City Administrator to review the Ordinance/Resolution with the City Attorney and report as to determination for moving forward.

- 8.3 Council discussion regarding authorizing the City Administrator the authority to conduct abatement of Noxious Weeds as needed in order to ensure public safety within the City of Columbia City, Oregon.**

After discussion the Council directed the City Administrator to review the Ordinance/Resolution with the City Attorney and report as to determination for moving forward.

AGENDA ITEM 9 ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 6:23 pm.

APPROVED:

Casey Wheeler
Mayor

ATTEST:

Michael S. McGlothlin
City Administrator/Recorder