

# City Council Meeting Minutes

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THURSDAY, AUGUST 16, 2018

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

**AGENDA ITEM 1**      **CALL TO ORDER/ROLL CALL:**

**CONVENED:**

Mayor Young called the Regular Meeting to order at 6 pm. Mayor Young delivered the invocation and led the flag salute.

**COUNCIL MEMBERS PRESENT:**

Mayor Cheryl A. Young  
Councilor Karli Ebert  
Councilor Nell Harrison  
Councilor Sally Ann Marson  
Councilor Gordon Thistle

**COUNCIL MEMBERS ABSENT:**

None

**ALSO PRESENT:**

Michael McGlothlin, Chief of Police  
Leahnette Rivers, City Administrator/Recorder

**ATTORNEY PRESENT:**

None

A quorum was present and due notice had been published.

**AGENDA ITEM 2**      **PUBLIC HEARINGS:**

None

**AGENDA ITEM 3**      **CITIZEN INPUT:**

None

**AGENDA ITEM 4**      **COUNCIL REPORTS:**

**4.1**      **Parks Committee:** No report.

**4.2**      **Water and Sewer Committee:** Leahnette explained that staff recently realized that the scope of work for the waterline replacement project does not cover all of the undersized piping that needs replacing. She said at this point in time, she's unsure of whether or not some of the piping was intentionally removed for budgetary reasons, or if it was left out as an oversight on the part of staff and the engineers. She said since the funding package includes some debt forgiveness, it might be a good idea to amend the scope of work and include the additional piping, which might increase the project costs by about \$125,000.00 or more. She said the funding agency is researching whether or not a loan amendment would include debt forgiveness. Leahnette said she'll have more information available for the Council during the next meeting.

**4.3 Street Committee:** Chair Marson said staff is preparing for the Sixth Street paving work.

**4.4 Audit Committee:** Secretary Harrison said the Audit Committee will meet in September. She mentioned that the City auditor recently confirmed that the payee on a check should not also be a signer on the check. Councilor Marson said that recommendation was implemented several months ago.

**4.5 Hazard Mitigation Planning Group:** No report.

**4.6 Other Reports:** None.

**AGENDA ITEM 5**

**CONSENT AGENDA:**

**5.1 Minutes of the Special City Council Meeting on July 30, 2018.**

**5.2 Minutes of the Regular City Council Meeting on August 2, 2018.**

**5.3 Application for a Portable Basketball Hoop in Right-of-Way Permit as applied for by Sheila Crawford of 2025 Fifth Street, Columbia City.**

**5.4 Activities report from the Public Works Superintendent.**

**5.5 Activities report from the Chief of Police.**

MOVED (MARSON), SECONDED (EBERT) AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

**AGENDA ITEM 6**

**UNFINISHED BUSINESS:**

None.

**AGENDA ITEM 7**

**NEW BUSINESS:**

**7.1 Council Bill No. 18-862; Resolution No. 18-1226-R: A Resolution assessing abatement costs, fees and accrued interest as a lien against property described as Tax Account No. 5128-AD-05500, located at 100 K Street, Columbia City, Oregon, currently under the ownership of Jeffrey L. Clement, Jr.**

MOVED (MARSON), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-862.

**7.2 Council Bill No. 18-863; Resolution No. 18-1227-R: A Resolution assessing abatement costs, unpaid water and sewer utility charges, fees, and accrued interest as a lien against property described as Tax Account No. 5121-CA-05300, located at 3320 Fifth Street, Columbia City, Oregon, currently under the ownership of James Gary Everaert.**

MOVED (MARSON), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-863.

**7.3 First reading of Council Bill No. 18-864: An Ordinance amending Ordinance No. 346, an Ordinance establishing regulations and rates for the City Water System.**

The Council completed the first reading of Council Bill No. 18-864.

**AGENDA ITEM 8**

**OTHER BUSINESS:**

**Police Department Update:** Chief McGlothlin said the Department has been very busy during the past few weeks. He said yesterday they arrested a caregiver that had been stealing medications, jewelry, personal items, and credit cards from an elderly couple they were caring for. He said they were able to recover everything and the person has been

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lodged in jail. He said they've seen an uptick in activity during this past period of hot weather.

**Proposal for outside water and sewer rates:** Leahnette noted that the Council needs to adopt rates for outside water and sewer service rates and connection fees. Since the City does not have any property tax-backed debt for either system, she recommended the outside rates be set at an amount equal to 125 percent of the inside rates. She distributed some rate sheets showing recommended rates for outside services compared to inside service rates for Council consideration.

**AGENDA ITEM 9**

**ADJOURNMENT:**

There being no further business to come before the Council, the meeting adjourned at 6:25 pm.

APPROVED:

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Cheryl A. Young  
Mayor

ATTEST:

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Leahnette Rivers  
City Administrator/Recorder