

City Council Meeting Minutes

THURSDAY, APRIL 21, 2011

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Young called the regular meeting to order at 6:00 p.m. Mayor Young delivered the invocation and led the flag salute.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Sally Ann Marson
Councilor Shannon Fitzgibbons
Councilor Casey Wheeler (by phone)

COUNCIL MEMBERS ABSENT:

Councilor Josh Fromm

ALSO PRESENT:

Michael McGlothlin, Chief of Police
Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

None.

AGENDA ITEM 3 **CITIZEN INPUT:**

None.

AGENDA ITEM 4 **COUNCIL REPORTS:**

4.1 Parks Committee: Chair Fitzgibbons said the Parks Committee met recently, and their main focus has been on securing new volunteers to assist with the parks. She said the community has been very responsive - several new volunteers have stepped forward to help.

Leahnette said ODOT will donate plants from their greenhouse to replant the public works wall, and a new volunteer has taken on that project.

4.2 Water Source and Development Committee: In the absence of Chair Fromm, Leahnette reported that the public works crew is gearing up to connect a second

well to the pump house and chlorination system. She said they are also making arrangements to lower the pump and transducer in the main well. She said both projects will add capacity to the City's well system, and the second well will also add redundancy to the system.

4.3 Street Committee: Chair Wheeler said the Street Committee is preparing for the "I" Street overlay project between Second Street and The Strand. He said members have decided to move forward with a 2" overlay instead of a 1-1/2" overlay. He said the 2" overlay will extend the life of the project. He noted that according to initial paving quotes, the project area can be expanded to include a portion of Second Street to the south of the "I" Street intersection. Chair Wheeler said the public works crew will rebuild the base within the intersection area of "I" and First Streets and the sinkhole area on Second Street near the Community Hall.

4.4 Sewer Committee: No report.

4.5 Audit Committee: No report.

4.6 Library Report: Leahnette said she attended a recent Friends of the Library Meeting. She said the Friends plan to send a flyer out with the May water bills soliciting public input about the level of community support for the library with respect to donations, membership fees and help with fund raising efforts. She said Mayor Young prepared a letter requesting support for the Library, and the Friends will be mailing the Mayor's letter to various potential corporate sponsors.

4.7 Hazard Mitigation Planning Group: In the absence of Team Leader Fromm, Chief McGlothlin said the recent Hazard Mitigation Planning Group meeting minutes have been distributed.

4.8 Other Reports: None.

AGENDA ITEM 5 CONSENT AGENDA:

5.1 Minutes of the Regular City Council Meeting of April 7, 2011.

5.2 Written report from the Chief of Police.

MOVED (WHEELER), SECONDED (MARSON), AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 UNFINISHED BUSINESS:

None.

AGENDA ITEM 7 NEW BUSINESS:

7.1 Council Bill No. 11-589; Resolution No. 11-1004-R: A Resolution adopting Policy Goals and Objectives for the City of Columbia City, Oregon, for fiscal year 2011-12.

MOVED (MARSON), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 11-589.

7.2 Council Bill No. 11-590; Resolution No. 11-1005-R: A Resolution adopting a rental agreement, rules, regulations and rates for the Columbia City Community Hall; rescinding Resolution No. 10-969-R.

Leahnette said the City has extended 1/2-price rental rates to various 501(c)(3) groups for periodic funding raising activities in past years, but discounts had not been offered to 501(c)(3) groups that rent the hall every week for basketball or church service activities.

It was the consensus of the Council that the policy offer 501(c)(3) groups a maximum of six discounted rentals during the course of a calendar year for the purpose of conducting fund raising activities.

MOVED (MARSON), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 11-590.

7.3 Council Bill No. 11-591; Resolution No. 11-1006-R: First Amendment to the Intergovernmental Agreement between the City of St. Helens and the City of Columbia City.

MOVED (FITZGIBBONS), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 11-591.

7.4 Audit Contract: Contract between Pauly, Rogers and Co., PC, Certified Public Accountants of Tigard, and the City of Columbia City for auditing services.

MOVED (WHEELER), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE TO THE CONTRACT WITH PAULY, ROGERS AND CO., PC.

7.5 Cooperative Assistance Agreement: Oregon Public Works Emergency Response Cooperative Assistance Agreement between the City of Columbia City and the Oregon Department of Transportation.

MOVED (WHEELER), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE TO THE AGREEMENT WITH ODOT.

AGENDA ITEM 8

OTHER BUSINESS:

Spring Clean Up Event: Leahnette reminded Council and staff about the Spring Clean Up Event scheduled from 8 a.m. to noon on Saturday, April 30, 2011. Councilors Fitzgibbons and Marson volunteered to help at the site.

New house permit: Leahnette said the City just received an application for a new house permit - the first in 2-1/2 years.

Police update: Chief McGlothlin said Officer Cowen has successfully passed his Oral Release Board and has attained full solo patrol status. Mayor Young said someone asked her about our officers assisting other agencies. Chief McGlothlin said our officers assist other agencies in accordance with existing mutual aid agreements.

Budget Committee Meeting: Leahnette reminded Council and staff about the Budget Committee Meeting scheduled for 6 p.m. on Wednesday, May 4, 2011.

Police Officer Meet and Greet: The Mayor and Council discussed the upcoming Meet and Greet event, which will be held from 7 p.m. to 9 p.m. on Thursday, April 28, 2011. Cookies and coffee will be served.

County-wide cost-sharing meeting: Mayor Young attended a cost-sharing meeting hosted by Commissioner Earl Fischer. She said purchasing bulk fuel was today's meeting topic.

AGENDA ITEM 9

ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned to a Workshop at 6:24 p.m.

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APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder