

# City Council Meeting Minutes

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THURSDAY, MAY 5, 2011

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

**AGENDA ITEM 1**      **CALL TO ORDER/ROLL CALL:**

**CONVENED:**

Mayor Young called the regular meeting to order at 6:00 p.m. Mayor Young delivered the invocation and led the flag salute.

**COUNCIL MEMBERS PRESENT:**

Mayor Cheryl A. Young  
Councilor Sally Ann Marson  
Councilor Casey Wheeler (by phone)

**COUNCIL MEMBERS ABSENT:**

Councilor Josh Fromm  
Councilor Shannon Fitzgibbons

**ALSO PRESENT:**

Micah Rogers, Public Works Superintendent  
Michael McGlothlin, Chief of Police  
Leahnette Rivers, City Administrator/Recorder

**ATTORNEY PRESENT:**

None

A quorum was present and due notice had been published.

**AGENDA ITEM 2**      **PUBLIC HEARINGS:**

**2.1      Public Hearing: To gather testimony relating to proposed changes to the commercial and industrial sewer usage fees based upon recent winter water usage history.**

Public Hearing opened.

No comments were heard from the public.

Public Hearing closed.

**AGENDA ITEM 3**      **CITIZEN INPUT:**

Jessica McGlothlin said Columbia City has a great Mayor, Council and Chief of Police.

**AGENDA ITEM 4**      **COUNCIL REPORTS:**

**4.1      Parks Committee: No report.**

4.2 **Water Source and Development Committee:** No report.

4.3 **Street Committee:** No report.

4.4 **Sewer Committee:** No report.

4.5 **Audit Committee:** No report.

4.6 **Library Report:** No report.

4.7 **Hazard Mitigation Planning Group:** No report.

4.8 **Other Reports:** None.

**AGENDA ITEM 5 CONSENT AGENDA:**

5.1 **Minutes of the Regular City Council Meeting of April 21, 2011.**

5.2 **Written report from the Public Works Superintendent.**

5.3 **Written report from the City Administrator/Recorder.**

MOVED (WHEELER), SECONDED (MARSON), AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

**AGENDA ITEM 6 UNFINISHED BUSINESS:**

None.

**AGENDA ITEM 7 NEW BUSINESS:**

7.1 **Council Bill No. 11-593; Resolution No. 11-1007-R: A Resolution adopting a Rental Agreement, Rules, Regulations and Rates for the Columbia City Community Hall effective July 1, 2011; rescinding Resolution No. 11-1005-R.**

MOVED (MARSON), SECONDED (WHEELER) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 11-593.

7.2 **Council Bill No. 11-594; Resolution No. 11-1008-R: A Resolution adopting amendments to the City of Columbia City Personnel Policies and Procedures Manual dated April 18, 2002.**

MOVED (MARSON), SECONDED (WHEELER) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 11-594.

7.3 **Council Bill No. 11-595; Resolution No. 11-1009-R: A Resolution adopting sewer charges and rates for the City of Columbia City in accordance with Ordinance No. 470; rescinding Resolution No. 11-998-R.**

MOVED (WHEELER), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 11-595.

7.4 **Council Bill No. 11-596; Resolution No. 11-1010-R: A Resolution adopting a Volunteer Handbook for the City of Columbia City, Oregon.**

MOVED (MARSON), SECONDED (WHEELER) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 11-596.

**AGENDA ITEM 8 OTHER BUSINESS:**

**DAR park maintenance:** Leahnette questioned whether or not the Council would support assisting the DAR with park maintenance activities under the City's volunteer program. Due to the absence of Chair Fitzgibbons, discussion of this item was postponed until the next meeting.

**Water update:** Micah said they recently swapped the pump at Public Works Well No. 2, and they were pleased to learn that new water samples tested absent of e-coli.

**Cost-sharing:** Council Marson reported on a recent cost-sharing meeting hosted by Commissioner Fisher. She said the group is looking into purchasing fuel as a group, and at this point they are gathering information about projected fuel needs from interested parties.

**Police update:** Chief McGlothlin said everything is going well within the Police Department.

**AGENDA ITEM 9**

**ADJOURNMENT:**

There being no further business to come before the Council, the meeting adjourned to a Workshop at 6:15 p.m.

APPROVED:

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Cheryl A. Young  
Mayor

ATTEST:

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Leahnette Rivers  
City Administrator/Recorder