

City Council Meeting Minutes

THURSDAY, AUGUST 4, 2011

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Council President Marson called the regular meeting to order at 6:00 p.m. Council President Marson delivered the invocation and led the flag salute.

COUNCIL MEMBERS PRESENT:

Council President Sally Ann Marson
Councilor Shannon Fitzgibbons
Councilor Josh Fromm
Councilor Casey Wheeler

COUNCIL MEMBERS ABSENT:

Mayor Cheryl A. Young

ALSO PRESENT:

Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

Harold Olsen, City Attorney

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

None

AGENDA ITEM 3 **CITIZEN INPUT:**

None

AGENDA ITEM 4 **COUNCIL REPORTS:**

4.1 Parks Committee: Chair Fitzgibbons said the Parks Committee met recently, and they have scheduled a field trip during their August 16, 2011 meeting involving a hike along a roughed-in trail along McBride Creek at the north end of the bike path. She said ODOT has agreed to move two large rocks for us to use as bases for plaques.

4.2 Water Source and Development Committee: Chair Fromm said Leahnette recently distributed an informative e-mail message to Committee Members to update them on the current status of the water system. He said everything is running very smoothly.

4.3 **Street Committee:** Leahnette said several citizens have expressed their appreciation for the new overlay work on Second and "I" Streets.

4.4 **Sewer Committee:** No report.

4.5 **Audit Committee:** No report.

4.6 **Hazard Mitigation Planning Group:** No report.

4.7 **Other Reports:** None.

AGENDA ITEM 5 **CONSENT AGENDA:**

5.1 **Minutes of the Regular City Council Meeting of July 21, 2011.**

5.2 **Minutes of the Budget Committee Meeting of May 4, 2011.**

5.3 **Bills paid during the month of July 2011 with check numbers 15964 through 16041.**

5.4 **Written report from the City Administrator/Recorder.**

Leahnette asked that a correction be made to the May 4, 2011 Budget Committee Meeting Minutes to show that Casey Wheeler attended the meeting by phone.

Harold asked that a correction be made to the July 21, 2011 City Council Meeting Minutes to show that he attended the meeting.

MOVED (WHEELER), SECONDED (FROMM), AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA WITH THE CORRECTIONS TO THE MAY 4 AND JULY 21, 2011 MEETING MINUTES.

AGENDA ITEM 6 **UNFINISHED BUSINESS:**

None

AGENDA ITEM 7 **NEW BUSINESS:**

7.1 **Council Bill No. 11-611; Resolution No. 11-1023-R: A Resolution authorizing Oregon Paper Co. extended Enterprise Zone benefits for a fourth and fifth year in the South Columbia County Enterprise Zone.**

MOVED (WHEELER), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 11-611.

7.2 **Council Bill No. 11-612; Resolution No. 11-1024-R: A Resolution adopting an updated Emergency Operations Plan dated August 4, 2011, for the City of Columbia City, Oregon; rescinding Resolution No. 08-919-R.**

MOVED (WHEELER), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 11-612.

7.3 **Abatement: Request from the City Administrator/Recorder for the authorization to abate tall weeds and noxious growth at properties located at 3035 Fifth Street and 420 Belle Street, Columbia City, Oregon.**

Leahnette asked that 3035 Fifth Street be removed from the abatement request because they have cut their weeds.

MOVED (FROMM), SECONDED (WHEELER) AND CARRIED UNANIMOUSLY TO AUTHORIZE THE ABATEMENT OF WEEDS AND NOXIOUS GROWTH AT 420 BELLE STREET.

7.5 Portable Generator Bids: Review and acceptance of bids received for the City of Columbia City Portable Generator Project.

The Council reviewed bids received for the Portable Generator Project as follows:

Peterson Power Systems	\$84,815.91
Cummins Northwest, LLC	37,665.00
Leete Generators	37,288.00
Bowers Generator Systems	53,146.00
Pacific Power Generation	40,656.00

Leahnette distributed a spreadsheet providing more details associated with the individual bids to the Council.

Councilor Fromm, Micah and Leahnette will review and rank the bids according to the Request for Bids document and make a recommendation on the acceptance of the bids and an award during the next meeting.

AGENDA ITEM 8

OTHER BUSINESS:

National Guard: Councilor Fitzgibbons said the National Guard may be interested in using Harvard Park for their annual picnic on August 14th. She said the Guard usually uses McCormick Park for the event, but they have been frustrated with the permit and insurance requirements in St. Helens. She said over 100 people attend the event, and they bring in their own bar-be-cue, trash facilities, and toys and games, and they remove their trash.

Leahnette noted that gatherings in City parks of 50 people or more require special permission of the City Council. She said Harvard Park is a neighborhood park, and she expressed concern about its ability to accommodate 100 people or more in terms of size, facilities, and parking. She suggested Guard representatives take a look at the park in advance. She noted that alcohol is not permitted within the City parks, and park hours are dawn to dusk.

Councilor Fitzgibbons said the Guard would be willing to carpool to the site to keep vehicles to an absolute minimum. She said the Guard is also considering the use of Columbia City for their weekend jogging workouts.

MOVED (FROMM), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO TENTATIVELY APPROVE THE NATIONAL GUARD'S USE OF HARVARD PARK AS A ALTERNATIVE SITE FOR THEIR AUGUST 14, 2011 PICNIC.

Council President Marson suggested the Guard contact the DAR to inquire about their facility.

Visioning Process: Leahnette said during the recent kick-off meeting of the City Visioning Process, it was decided that a list of 20 potential Steering Committee candidates be developed. She provided the Council with a list of names Councilor Wheeler had suggested, and she asked for additional input from other members of the Council. The Council discussed this item at length.

AGENDA ITEM 9

ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 6:30 p.m.

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APPROVED:

Sally Ann Marson
Council President

ATTEST:

Leahnette Rivers
City Administrator/Recorder