

City Council Meeting Minutes

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THURSDAY, SEPTEMBER 20, 2012

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 CALL TO ORDER/ROLL CALL:

CONVENED:

Mayor Young called the regular meeting to order at 6:00 p.m. Mayor Young delivered the invocation and led the flag salute.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Josh Fromm
Councilor Shannon Fitzgibbons
Councilor Casey Wheeler

COUNCIL MEMBERS ABSENT:

Council President Sally Ann Marson

ALSO PRESENT:

Micah Rogers, Public Works Superintendent
Michael McGlothlin, Chief of Police
Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

Harold Olsen, City Attorney (arrived 6:05 p.m.)

A quorum was present and due notice had been published.

AGENDA ITEM 2 PUBLIC HEARINGS:

None.

AGENDA ITEM 3 CITIZEN INPUT:

Kathleen Devlin of Columbia City spoke with Council about the porta-potty in Harvard Park. As discussed during the August 28, 2012, Parks Committee Meeting, Kathleen suggested the City remove the porta-potty from the park, or at the very least remove the porta-potty from Harvard Park from September to May, and replace it during the 3-months of summer to accommodate the children when they are out of school. She said the request was based upon the results a neighborhood survey she recently conducted. She said removing the porta-potty would free up revenue to allow the porta-potty in Bundy Park to remain year-round. She said the rental fee for the porta-potty in Harvard Park outweighs the public benefit outside of summer months.

The Council discussed this matter at length with Kathleen and staff. It was the consensus of the Council that the porta-potty in Harvard Park be removed from October through April, and the porta-potty in Jim Bundy Memorial Park remain year-round to accommodate the walkers, utility workers, and others. Leahnette will post a sign when the porta-potty is removed explaining that it will return in May, and asking citizens with comments to contact City Hall.

AGENDA ITEM 4 COUNCIL REPORTS:

- 4.1 **Parks Committee:** No report.
- 4.2 **Water Source and Development Committee:** No report.
- 4.3 **Street Committee:** No report.
- 4.4 **Sewer Committee:** No report.
- 4.5 **Audit Committee:** No report.
- 4.6 **Hazard Mitigation Planning Group:** No report.
- 4.7 **Other Reports:** None.

AGENDA ITEM 5 CONSENT AGENDA:

- 5.1 **Financial Report for the period ending August 31, 2012.**
- 5.2 **Bills paid wth check number 16780 through 16843 during the month of August 2012.**
- 5.3 **Monthly written report from the Public Works Superintendent.**
- 5.4 **Monthly written report from the Chief of Police.**
- 5.5 **Activities report from the City Administrator/Recorder.**

MOVED (WHEELER), SECONDED (FROMM), AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 UNFINISHED BUSINESS:

None.

AGENDA ITEM 7 NEW BUSINESS:

- 7.1 **Budget Augmentation for Master Planning:** Budget augmentation request for Master Planning, User Rates and SDC Studies from Kennedy/Jenks Consultants.

The Council reviewed a budget augmentation request dated September 17, 2012, from Erik Hoovestol of Kennedy/Jenks Consultants. The request was due to additional efforts associated with a review of past water source history and an analysis of fire hydrant spacing requirements, a higher level of effort associated with an analysis of water system performance, and extra time spent evaluating the feasibility of abandoning septic tanks within various neighborhoods. The request consisted of an additional \$3,900 for water master planning, and \$5,300 for wastewater master planning.

MOVED (WHEELER), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO APPROVE THE BUDGET AUGMENTATION REQUEST IN THE AMOUNT OF \$9,200 FOR WATER AND WASTEWATER MASTER PLANNING, USER RATES AND SDC STUDIES.

- 7.2 **Council Bill No. 12-653; Resolution No. 12-1063-R:** A Resolution authorizing a transfer of appropriations within the General Fund during the fiscal year beginning July 1, 2012.

MOVED (WHEELER), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 12-653.

- 7.3 **Request to Purchase Pickup Truck:** Public Works Superintendent request to purchase a 2003 Ford Super Duty F-250 pickup truck.

The Council reviewed a request to purchase a 2003 Ford Super Duty F-250 XLT long bed pickup truck with 21,000 miles on it from MacKenzie Ford in the amount of \$16,995.

MOVED (FITZGIBBONS), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO APPROVE THE PURCHASE OF THE PICKUP TRUCK IN THE AMOUNT OF \$16,995.

AGENDA ITEM 8 OTHER BUSINESS:

Police Department Report: Chief McGlothlin said the Department is in possession of the police radar trailer, which is a county-wide asset. He said they have placed it on Sixth Street near Harvard Park, and they will move it around to different places in town during the next 30 days.

Resignation from Margie Korpela: The Council reviewed an e-mail message from Margie Korpela dated September 6, 2012, expressing her resignation from the Hazard Mitigation Team.

MOVED (WHEELER), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO ACCEPT MARGIE KORPELA'S RESIGNATION FROM THE HAZARD MITIGATION TEAM.

Request for Waiver of Community Hall Rental Fees: The Council reviewed an e-mail message from Lisa Davis of the US Postal Service requesting a waiver of the Community Hall rental fees for a community meeting to gather citizen input about the future of the Columbia City Post Office. The event is scheduled for Tuesday, October 9, 2012 beginning at 2 p.m.

MOVED (WHEELER), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO WAIVE THE COMMUNITY HALL RENTAL FEES AS REQUESTED BY THE US POSTAL SERVICE COMMUNITY MEETING.

Request for Children at Play Sign: Leahnette said Victoria Worrall of Columbia City has requested the installation of a "Slow - Watch for Children at Play" sign on Spinnaker Way.

It was the consensus of the Council that the sign be installed provided Ms. Worrall pays for ½ of the material costs.

AGENDA ITEM 9 ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 6:45 p.m.

APPROVED:

Cheryl A. Young
Mayor

TTEST:

Leahnette Rivers
City Administrator/Recorder