

City Council Meeting Minutes

THURSDAY, NOVEMBER 15, 2012

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Young called the regular meeting to order at 6:00 p.m. Mayor Young delivered the invocation and led the flag salute.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Shannon Fitzgibbons
Councilor Josh Fromm
Councilor Sally Ann Marson
Councilor Casey Wheeler

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Michael McGlothlin, Chief of Police
Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

None.

AGENDA ITEM 3 **CITIZEN INPUT:**

Joe Turner of Columbia City asked if the proposed utility rate changes in St. Helens will impact Columbia City. Mayor Young said at this point, the amount of the wholesale rate changes has not been determined. Leahnette said she will meet with Jon Ellis next week to discuss the proposed changes to the wholesale rates.

AGENDA ITEM 4 **COUNCIL REPORTS:**

4.1 Parks Committee: Chair Fitzgibbons said the Committee will meet on the 27th and they have been working on ideas for a dog park and a Veterans Memorial.

4.2 Water Source and Development Committee: Chair Fromm said the Committee will meet later this month.

4.3 Street Committee: Chair Wheeler said citizens have cleaned up most of the leaves.

4.4 **Sewer Committee:** No report.

4.5 **Audit Committee:** Secretary Wheeler said the Audit Committee recently met and found no exceptions, and he'll have a report for the next meeting.

4.6 **Hazard Mitigation Planning Group:** No report.

4.7 **Other Reports:** Mayor Young said she recently attended the Annual Columbia County Economic Team breakfast meeting with Casey, Sally Ann and Leahnette.

AGENDA ITEM 5

CONSENT AGENDA:

5.1 **Investment and Cash Balance Summary for the quarter ending September 30, 2012.**

5.2 **Financial Reports for the month ending October 31, 2012.**

5.3 **Bills paid with check numbers 16844 through 16902 during the month of September 2012.**

5.4 **Bills paid with check numbers 16903 through 16968 during the month of October 2012.**

5.5 **Monthly report from the Public Works Superintendent.**

5.6 **Monthly report from the Chief of Police.**

Leahnette asked the Council to add the monthly reports from the Public Works Superintendent and the Chief of Police to the consent agenda.

MOVED (MARSON), SECONDED (FITZGIBBONS), AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AS AMENDED.

AGENDA ITEM 3

CITIZEN INPUT (continued):

Jeff Crouse of Columbia City thanked the Police Department for patrolling his neighborhood. He said the officers do a great job and he really appreciates all that they do. He said he moved to Columbia City nine years ago, and his family really enjoys it here. He said they live on the west end of Tahoma Street. He said Tahoma Street used to end in a cul-de-sac, which they were very excited about when they first moved here. But then growth came, and the cul-de-sac became a through street and the traffic picked up. He said some of the cars coming from Mattie Street speed by his house at 30-35 mph. He said he'd be willing to help with a fund raising effort to put in some speed bumps or a speed sign with a camera to slow the traffic down.

Chief McGlothlin asked him what time of day the problem seems to occur.

Jeff said early morning and early evening seems to be the worst.

Chief McGlothlin said he will put the radar trailer over there for a while, and he'll also assign some special patrols to the area for awhile.

Jeff expressed his appreciation, and said he is also willing to help with fund raising efforts for alternative devices that might help to slow traffic.

AGENDA ITEM 6

UNFINISHED BUSINESS:

None.

AGENDA ITEM 7

NEW BUSINESS:

7.1 **Backflow testing:** Backflow Assembly Testing Contract between the City of Columbia City and Olson, LLC.

Leahnette explained that in 2009, the City went through a Request for Proposals (RFP) process to hire a company to perform backflow testing for us. She said at that time, Olson, LLC came in with the low bid and we entered into a three-year contract with them for the calendar years 2009, 2010 and 2011. She said in 2011 we cancelled the contract as a cost-cutting measure, and the City staff performed the 2011 backflow tests. She said for 2012, staff is way behind in completing the required backflow tests and we still have approximately 320 devices in need of testing. She said we don't have time to go through an RFP process because the tests need to be completed by December 31. She said Olson, LLC is willing to complete the 2012 test work under the same terms as the contract that was previously cancelled, which was \$12.50 for each residential test. Leahnette said she has also added commercial and industrial testing work to the contract for \$14.50 each, and she's also added retesting work to the contract. She asked the Council to declare an emergency and enter into a one-year contract with Olson, LLC, which will cost a little over \$4,000.

MOVED (WHEELER), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO DECLARE AN EMERGENCY AND AUTHORIZE SIGNATURE TO THE ONE-YEAR BACKFLOW TESTING CONTRACT BETWEEN THE CITY OF COLUMBIA CITY AND OLSON, LLC.

7.2 Council Bill No. 12-657; Resolution No. 12-1066-R: A Resolution authorizing a transfer of appropriations within the General Fund and the Park Development Fund during the fiscal year beginning July 1, 2012.

MOVED (MARSON), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 12-657.

7.3 Council Bill No. 12-658; Resolution No. 12-1067-R: A Resolution supporting an application under the Veterans' and War Memorial Grant Program.

MOVED (MARSON), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 12-658.

AGENDA ITEM 8

OTHER BUSINESS:

Police update: Chief McGlothlin said a citation was issued to the Marsh's for the violations of breeding and selling dogs, and they will be appearing in Municipal Court. He said the County Animal Control Officer is also dealing with some other dog-related issues at the property.

Chief McGlothlin said at the suggestion of Sergeant Mansheim and Officer Greisen, the Department is looking into possibly establishing a citizen volunteer program, outside of the Police Officer Reserve program.

AGENDA ITEM 9

ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 6:25 p.m.

APPROVED:

Cheryl A. Young
Mayor

ATTEST:

4 - Regular City Council Meeting
November 15, 2012

Leahnette Rivers
City Administrator/Recorder