

City Council Meeting Minutes

THURSDAY, DECEMBER 20, 2012

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Cheryl A. Young called the regular meeting to order at 6:00 p.m. Mayor Young delivered the invocation and led the flag salute.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Shannon Fitzgibbons
Councilor Josh Fromm
Councilor Sally Ann Marson
Councilor Casey Wheeler

COUNCIL MEMBERS ABSENT:

None.

ALSO PRESENT:

Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None.

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

None.

AGENDA ITEM 3 **CITIZEN INPUT:**

None.

AGENDA ITEM 4 **COUNCIL REPORTS:**

4.1 **Parks Committee:** No report.

4.2 **Water Source and Development Committee:** Leahnette said the Water Committee will meet on December 26 at 6:00 p.m.

4.3 **Street Committee:** Chair Wheeler said the streets are very wet right now.

4.4 **Sewer Committee:** Leahnette said Micah Rogers is currently out working on the "K" Street lift station because it is not functioning properly.

4.5 Audit Committee: Secretary Wheeler said the Audit Committee will be reviewing the details contained in the Comprehensive Annual Financial Report for the year ended June 30, 2012 during a meeting in January.

4.6 Hazard Mitigation Planning Group: No report.

4.7 Other Reports: Mayor Young said she attended the Stephen Bahl plea hearing yesterday, and he has been released on five years probation. She said the crimes he was charged with are not Measure 11 crimes, so he won't be serving any time. She said the terms of his probation prohibit him from using alcohol or drugs, associating with any drug users, frequenting any liquor establishments, etc. She said the judge said Mr. Bahl will serve 18 months in prison if he violates any of the conditions of his probation. She said he is also required to pay restitution. Leahnette said the City's building official has declared the home at 700 James Street to be uninhabitable because it has no water service, and Mr. Bahl's attorney said Mr. Bahl plans to move to Washington. Leahnette commended the Police Department for the excellent manner in which they handled this case. She said the District Attorney said this was an extremely complicated case, and Sergeant Harper's work on this case was exceptional - it was very detailed, well organized, and easy to read and understand.

AGENDA ITEM 5 CONSENT AGENDA:

- 5.1 Letter of support for the Dalton Lake Recreational Plan.
- 5.2 Minutes of the Regular City Council Meeting of December 6, 2012.
- 5.3 Activities report from the City Administrator/Recorder.
- 5.4 Financial report for the month of November 2012.

MOVED (WHEELER), SECONDED (MARSON), AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 UNFINISHED BUSINESS:

None.

AGENDA ITEM 7 NEW BUSINESS:

- 7.1 Comprehensive Financial Report for the year ended June 30, 2012:

MOVED (MARSON), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO ACCEPT AND APPROVE THE COMPREHENSIVE FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2012.

AGENDA ITEM 8 OTHER BUSINESS:

Request to reschedule Council Meeting: Leahnette said she would like to attend the second Council Meeting in January but she will be out of town. She asked if the meeting could be rescheduled from the 17th to the 24th, noting that there are five Thursdays during the month of January.

It was the consensus of the Council that the second meeting in January be held on the 24th instead of the 17th.

Letter of interest in Ranney Collector No. 1: Leahnette said during a recent meeting, the Water Committee recommended the City Council send a letter to the City of St. Helens to inquire about scheduling a meeting to discuss our possible interest in the acquisition of Ranney Collector No. 1. It was the consensus of the Council that a letter be sent.

Letter of support for City of St. Helens' Recreational Trails Grant Application: It was the consensus of the Council to send a letter supporting the St. Helens' application under the Recreational Trails Grant Program for the Dalton Lake Recreational Plan.

Safe Drinking Water Loan Application: Leahnette discussed the details of a proposed Safe Drinking Water Loan Application for a project involving the purchase and installation of 546 automated meters and automated meter reading equipment, completing several pressure reducing valve (PRV) improvements, performing a system-wide leak detection survey, and abandoning 7,650 feet of old 4-inch water main. She said the total project cost is estimated at \$770,653, and because it is efficiency related, it should qualify for 40% debt forgiveness (equal to \$308,261), which would drop the City's project costs to about \$462,392. She said the balance would be financed under a Safe Drinking Water Loan with a term of 20-years at an interest rate of approximately 2.7%. She estimated that, worst case scenario, the loan would require a rate increase of \$3.15 per month after the project is completed. She said the project is recommended in the City's draft Water Master Plan, and the cost estimates include a healthy contingency, so there is a good chance that the project will come in under budget, which would reduce the amount of the loan. She said interest rates and construction costs are very low right now, and the 40% debt forgiveness makes this an extremely attractive opportunity. She said the Water Committee will be discussing the project and the application during their meeting next week, and will consider recommending that the Council move forward with submitting the application. If the Water Committee recommends that the Council proceed, she said the Council should hold a public hearing to accept public testimony about the project and the application. She recommended the Council hold the public hearing in January, and she suggested the January issue of the newsletter contain information about the proposal.

Leahnette discussed the project at length with the Council. It was the consensus of the Council that Leahnette move forward with scheduling the public hearing and publishing the newsletter article if the Water Committee looks favorably on the project and the application.

AGENDA ITEM 9 ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 6:32 p.m.

APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder