

City Council Meeting Minutes

THURSDAY, MARCH 7, 2013

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Cheryl A. Young called the regular meeting to order at 6:00 p.m. Mayor Young delivered the invocation and led the flag salute.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Shannon Fitzgibbons
Councilor Josh Fromm
Councilor Sally Ann Marson
Councilor Casey Wheeler

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

None

AGENDA ITEM 3 **CITIZEN INPUT:**

3.1 **9-1-1 District:** Jeanine Dilley, Administrator/Executive Director of Columbia County 9-1-1 District, introduced herself to the Mayor and City Council. She noted that the District's operating levy is up for renewal and will be presented to the voters in May. She said the levy will be presented at the same rate that it has been for the last 10 years, which is \$0.29 per \$1,000 assessed value, which is actually \$0.02 less than the rate of the first levy that was originally passed by voters. She said the District is committed to continually upgrading their equipment in an effort to maintain essential and reliable 9-1-1 dispatching services, and she stressed the importance of keeping up with the changing technologies.

Jeanine confirmed that the C.A.N. system will tie cell phone numbers with specific addresses for use when emergency related messages are sent out to a certain area, but only if the cell phone owner pre-registers their cell number with the C.A.N. system.

The Mayor and Council expressed an interest in adopting a resolution in support of the 9-1-1 Levy and will consider doing so during their next meeting.

3.1 Columbia County Transit Department: Janet Wright, Transit Director, and Roy Weedman, Transit Coordinator, spoke to the Mayor and City Council about their financial condition and provided an overview of their April 1, 2013 service reductions as outlined in a report dated March 7, 2013. Janet said they will go through an RFP process for transit services in the near future. She said the Park N Ride should be finished by August. She said they had to obtain additional grant funding to finish the project, and they are currently waiting for weather conditions to improve. Janet said an open house will be held when the project is finished.

AGENDA ITEM 4 COUNCIL REPORTS:

4.1 Parks Committee: Chair Fitzgibbons said the Parks Committee conducted a site visit at the Veteran's Park on March 4. Leahnette said another site visit will be held on March 19 at 1:00 p.m.

Leahnette requested permission from the City Council to work with Harold Olsen on the acquisition of property for creek riparian area for the hiking trail system and the lease of property for a dog park as requested by the Parks Committee. She said the Columbia County Community Corrections Crew will assist the City with fence installations associated with both projects. It was the consensus of the Council that Leahnette work with Harold on both projects and bring additional information back to the Council. Councilor Fromm suggested the City use powder coated fencing on the projects.

4.2 Water Source and Development Committee: Chair Fromm said the Committee will meet on Monday.

4.3 Street Committee: Chair Wheeler said the report from the last meeting is in the packet.

4.4 Sewer Committee: No report.

4.5 Audit Committee: No report.

4.6 Hazard Mitigation Planning Group: Team Leader Fromm said he missed the last meeting. Leahnette said the group met, and representatives from Dyno Nobel attended the meeting, and it was a very good meeting. She said together they reviewed the bullet list of items contained in the Mayor's recent letter and developed an action plan.

4.7 Other Reports: No report.

AGENDA ITEM 5 CONSENT AGENDA:

5.1 Bills paid with check numbers 17124 through 17186 during the month of February 2013.

5.2 Minutes of the Regular City Council Meeting of February 7, 2013.

5.3 Minutes of the Regular City Council Meeting of February 21, 2013.

5.4 Activities report for the month of February 2013 from the Public Works Superintendent.

5.5 Activities report from the City Administrator/Recorder.

MOVED (WHEELER), SECONDED (FITZGIBBONS), AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 UNFINISHED BUSINESS:

None.

AGENDA ITEM 7 NEW BUSINESS:

7.1 Septic Tank Maintenance Services: Review of proposals received for Septic Tank Maintenance Services.

The Mayor and Council reviewed the proposals from the following companies for Septic Tank Maintenance Services:

- Blue Heron Septic and Drain Service
- ABS Services, Inc., DBA St. Helens-Scappoose Septic Service
- M.E. Moore Construction

Leahnette said the review committee reviewed each of the proposals and rated them according to the RFP, and ABS Services, Inc. received the highest ratings from each of the reviewers. She said the group unanimously recommends the City Council award the contract to ABS Services, Inc.

MOVED (MARSON), SECONDED (WHEELER) AND CARRIED UNANIMOUSLY TO ACCEPT THE PROPOSALS, AND MOVE FORWARD WITH AWARDED THE CONTRACT TO ABS SERVICES, INC.

7.2 Policy Goals and Objectives for 2013-14: Review of draft 2013-14 Policy Goals and Objectives.

The Mayor and Council reviewed draft Policy Goals and Objectives as discussed during the prior meeting. It was the consensus of the Council that we move forward with adoption at the next meeting.

7.3 RV Regulations: Review of results of citizen survey on RV Regulations and discussion of draft changes to regulations.

The Council reviewed the results of the recent citizen survey and discussed making changes to the draft regulations at length with members of the audience. The draft regulations will be revised based upon input from the Council and reviewed and discussed further at the next meeting.

AGENDA ITEM 8 OTHER BUSINESS:

Cities of Distinction: Leahnette said she spoke with the representative from Terry Bradshaw's Cities of Distinction program and was disappointed to learn that the City would need to pitch in \$19,000 to be included in the program.

AGENDA ITEM 9 ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned to a goal setting workshop at 7:15 p.m.

APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder