

City Council Meeting Minutes

THURSDAY, MAY 16, 2013

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Cheryl A. Young called the regular meeting to order at 6:00 p.m. Mayor Young delivered the invocation and led the flag salute.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Shannon Fitzgibbons
Councilor Josh Fromm
Councilor Sally Ann Marson
Councilor Casey Wheeler

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

2.1 Public Hearing: To gather testimony relating to proposed changes to the commercial and industrial sewer usage fees based upon recent winter water usage history.

Public Hearing opened.

Leahnette noted that Shaun Pigott, the City's rate consultant, recommends the City change the commercial and industrial sewer rate structure, but it will take some time to implement the changes in the computer software, so this particular rate adjustment continues to utilize our existing rate structure.

No comments were heard from the public.

Public Hearing closed.

AGENDA ITEM 3 **CITIZEN INPUT:**

Mike Simpson of Columbia City thanked the Mayor, Council and staff for listening to citizen input during the development of the changes to the RV parking regulations. He said he didn't get all of the changes he had requested, but that is part of the process. He said he

really appreciated the prompt and thorough responses he received to the questions that he had.

AGENDA ITEM 4 COUNCIL REPORTS:

- 4.1 **Parks Committee:** No report.
- 4.2 **Water Source and Development Committee:** No report.
- 4.3 **Street Committee:** No report.
- 4.4 **Sewer Committee:** No report.
- 4.5 **Audit Committee:** No report.
- 4.6 **Hazard Mitigation Planning Group:** Member Wheeler said the group will meet on June 10.
- 4.7 **Other Reports:** Councilor Marson said the CC Rider is currently reviewing proposals from transportation providers.

AGENDA ITEM 5 CONSENT AGENDA:

- 5.1 **Financial reports for the month of April 2013.**
- 5.2 **Bills paid with check numbers 17231 through 17284 during the month of April, 2013.**
- 5.3 **Minutes of the Regular City Council Meeting of April 18, 2013.**
- 5.4 **Minutes of the Regular City Council Meeting of May 2, 2013.**
- 5.5 **Activities report for the month of April 2013 from the Public Works Superintendent.**
- 5.6 **Activities report from the City Administrator/Recorder.**
- 5.7 **Activities report for the month of March 2013 from the Chief of Police.**
- 5.8 **Chief of Police recommendation to hire a police officer at Step 2 of the salary range.**

MOVED (WHEELER), SECONDED (MARSON), AND CARRIED BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 UNFINISHED BUSINESS:

- 6.1 **Second reading of Council Bill No. 13-662; Ordinance No. 13-674-O: An Ordinance amending Ordinance No. 504 which regulates vehicular and pedestrian traffic and provides penalties for violation thereof.**

The Council completed the second reading of Council Bill No. 13-662.

MOVED (WHEELER), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 13-662.

- 6.2 **Second reading of Council Bill No. 13-672; Ordinance No. 13-675-O: An Ordinance declaring the City's election to receive state revenues.**

The Council completed the second reading of Council Bill No. 13-672.

MOVED (WHEELER), SECOND (MARSON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 13-672.

AGENDA ITEM 7 NEW BUSINESS:

7.1 Weed abatement authorization: City Administrator request for Council authorization to abate weeds on property located at 3415 Fifth Street, Tax Lot 5121-CA-05700, under the ownership of Larry and Beth Sutherland, and on property located at 3325 Fifth Street, Tax lot 5121-CA-05900, under the ownership of Tye and Rebecca Holien.

MOVED (FROMM), SECONDED (WHEELER) AND CARRIED UNANIMOUSLY TO AUTHORIZE THE ABATEMENT OF WEEDS.

7.2 Water and Wastewater Rate Analysis Summary Report: Water and Wastewater Rate Analysis Summary Report dated April 2013 as prepared by Shaun Pigott Associates, LLC.

MOVED (FITZGIBBONS), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO ACCEPT THE RATE ANALYSIS SUMMARY REPORT.

7.3 Council Bill No. 13-674; Resolution No. 13-1080-R: A Resolution adopting sewer charges and rates for the City of Columbia City in accordance with Ordinance No. 470; rescinding Resolution No. 12-1050-R.

MOVED (WHEELER), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 13-674.

7.4 Council Bill No. 13-675; Resolution No. 13-1081-R: A Resolution authorizing a sole source procurement method for purchasing Neptune Water Meters and Meter Reading Equipment, adopting findings substantiating the sole source purchase, and establishing a protest period.

MOVED (FROMM), SECONDED (WHEELER) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 13-675.

7.5 Bargain and Sale Deed: Acceptance of Statutory Bargain and Sale Deed from Wayne W. Weigandt and Judith Ann Weigandt to the City of Columbia City.

Councilor Fromm asked what the bargain and sale deed is for. Leahnette explained that it relates to the Canyon Creek Land Partition. She said the deed conveys approximately 4 acres of property to the City for the McBride Creek Trail System. In addition, she said the deed provides the City with two utility easements for access to water and sewer improvements that will serve the area.

MOVED (FROMM), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO ACCEPT THE STATUTORY BARGAIN AND SALE DEED AND AUTHORIZE SIGNATURE.

7.6 Intergovernmental Agreement: Intergovernmental Agreement for Judicial Services between the City of St. Helens and the City of Columbia City.

MOVED (MARSON), SECONDED (FITZGIBBONS) AND CARRIED TO APPROVE THE AGREEMENT AND AUTHORIZE SIGNATURE.

AGENDA ITEM 8

OTHER BUSINESS:

Nuisance Ordinance: Leahnette said a Columbia City citizen has recommended the City Council amend the Nuisance Ordinance and treat English ivy in the same manner as blackberry bushes. She said the City currently prohibits property owners from allowing blackberry bushes to cross over their property lines and onto public or private property. She said the resident has suggested that English ivy that crosses onto another person's property should also be considered a nuisance. She said English ivy is on the invasive species list.

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The Council discussed this matter at length with staff. It was recommended that the citizen first approach their neighbor to ask them to control the English ivy and if no resolution is found, the Council will consider this further at a later date.

CC Rider: Leahnette said this year's proposed budget includes a \$1,000 contribution to the CC Rider for transportation services. She asked Council for further direction with regard to Janet Wright's recent inquiry about the possibility of an increased donation. The Council discussed the request at length. It was the consensus of the Council that we move forward with the \$1,000 donation at this time.

Mini Market: Joe Turner of Columbia City inquired about the status of the Columbia City Mini Market. He suggested it would be a great location for a charging station.

AGENDA ITEM 9

ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 6:26 p.m.

APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder