

City Council Meeting Minutes

THURSDAY, SEPTEMBER 5, 2013

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Young called the regular meeting to order at 6:00 p.m. Mayor Young delivered the invocation and led the flag salute.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Shannon Fitzgibbons
Councilor Sally Ann Marson
Councilor Casey Wheeler

COUNCIL MEMBERS ABSENT:

Councilor Josh Fromm

ALSO PRESENT:

Micah Rogers, Public Works Superintendent
Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

None.

AGENDA ITEM 3 **CITIZEN INPUT:**

None.

AGENDA ITEM 4 **COUNCIL REPORTS:**

4.1 Parks Committee: Chair Fitzgibbons said the Parks Committee is making progress on the Veterans Memorial, the McBride Creek Trail, and the off-leash Dog Park.

4.2 Water and Sewer Committee: Micah said the well is performing nicely, and the crew will be repairing a water leak next week.

4.3 Street Committee: No report.

4.4 Audit Committee: No report.

4.5 Hazard Mitigation Planning Group: Team Member Wheeler said the Hazard Mitigation Team will meet on Monday, September 9, 2013 at 6 p.m.

4.6 **Other Reports:** None.

AGENDA ITEM 5 **CONSENT AGENDA:**

5.1 **Bills paid with check numbers 17464 through 17523 during the month of August 2013.**

5.2 **Activities report from the City Administrator/Recorder.**

MOVED (FITZGIBBONS), SECONDED (WHEELER), AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 **UNFINISHED BUSINESS:**

6.1 **Council Bill No. 13-688; Resolution No. 13-1094-R: A Resolution setting a date for a public hearing pertaining to the proposed vacation of "I" Street between Fifth Street and the Fifth Place Alley.**

MOVED (WHEELER), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 13-688.

AGENDA ITEM 7 **NEW BUSINESS:**

7.1 **HRA VEBA Employer Adoption Agreement: HRA VEBA Employer Adoption Agreement between the City of Columbia City and VEBA Service Group.**

MOVED (MARSON), SECONDED (WHEELER) AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE TO THE HRA VEBA EMPLOYER ADOPTION AGREEMENT.

7.2 **Council Bill No. 13-691; Resolution No. 13-1095-R: A Resolution adopting amendments to the City of Columbia City Personnel Policies and Procedures Manual dated April 18, 2002.**

MOVED (MARSON), SECONDED (WHEELER) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 13-691.

7.3 **Council Bill No. 13-692; Resolution No. 13-1096-R: A Resolution to appoint an Enterprise Zone Manager for the South Columbia County Enterprise Zone.**

Chuck Daughtry, CCET Executive Director, introduced himself of the Mayor, Council, and audience and offered to answer questions if any come up.

MOVED (WHEELER), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 13-692.

7.4 **Enterprise Zone Application: Oregon Enterprise Zone Authorization Application from Cascades Tissue Group- Oregon, a division of Cascades Holding US Inc. (Cascades).**

The Mayor and Council reviewed the Enterprise Zone Application from Cascades requesting enterprise zone benefits for a period of five years, which outlined a plan to invest more than \$29 million in expanding their manufacturing operations and increase their employment from 52 jobs to 81 jobs.

7.5 **Council Bill No. 13-693; Resolution No. 13-1097-R: A Resolution authorizing Cascades Tissue Group - Oregon, a Division of Cascades Holdings US Inc. (Cascades) extended enterprise zone benefits for a fourth and fifth year in the South Columbia County Enterprise Zone.**

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MOVED (WHEELER), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 13-693.

7.6 Council Bill No. 13-694; Resolution No. 13-1098-R: A Resolution adopting hourly bill rates for public works equipment and crew for the City of Columbia City, Oregon; rescinding Resolution No. 11-1006-R.

MOVED (WHEELER), SECONDED (FITZGIBBONS) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 13-694.

AGENDA ITEM 8 OTHER BUSINESS:

Public Works Update: Micah said his crew has been busy transporting dirt from the public works yard to the Veterans Memorial Park for site preparation work. He reported on a recent power outage that impacted Sixth, Seventh, Eighth and Ninth Streets between "I" and "K" Streets.

Police Update: Leahnette said the Oregon State Police have been conducting active shooter training sessions at the Columbia City Grade School building, and Chief McGlothlin is currently attending a DPSST Training Conference in Salem.

US Post Office: Councilor Wheeler said he'll be serving as the back-up Post Master in Columbia City.

AGENDA ITEM 9 ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 6:20 p.m.

APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder