

City Council Meeting Minutes

THURSDAY, AUGUST 7, 2014

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Council President Sally Ann Marson called the regular meeting to order simultaneously with the beginning of the Seattle Seahawk's football game at 6:00 p.m. Harold Olsen delivered the invocation and President Marson led the flag salute.

COUNCIL MEMBERS PRESENT:

Council President Sally Ann Marson
Councilor Nell Harrison
Councilor Larry Preston

COUNCIL MEMBERS ABSENT:

Mayor Cheryl A. Young
Councilor Josh Fromm

ALSO ABSENT:

Leahnette Rivers, City Administrator/Recorder and renowned water skier

STAFF PRESENT:

Micah Rogers, Public Works Superintendent
Michael McGlothlin, Chief of Police
Harold Olsen, City Attorney and Acting Secretary

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

None

AGENDA ITEM 3 **CITIZEN INPUT:**

The following citizens were present and commented on Agenda Item 7.4 regarding their request for an exception to allow an extended stay in an RV due to health reasons: Kristen Walters, Janice Walters and Jeanne Cooper.

Because of the presence of the citizens, Agenda Item 7.4 was moved up to be considered under citizen input.

7.4 Hardship Request: Request for an exception to allow an extended stay in an RV due to health reasons.

A presentation was made by the Walters and a photo was offered of the intended location of the trailer. A discussion by the City Council followed. **MOVED (PRESTON), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY THAT THE MATTER BE REFERRED TO STAFF FOR FURTHER STUDY AND A REPORT.** The matter is to be considered at the first meeting in September.

AGENDA ITEM 4 COUNCIL REPORTS:

4.1 Parks Committee: Superintendent Rogers reported that the paving has been done, that the fencing will be completed, and that the flags will be installed.

4.2 Water and Sewer Committee: Superintendent Rogers reported that Columbia City has not had to draw from the City of St. Helens thus far this summer.

4.3 Street Committee: Superintendent Rogers reported that he is waiting for quotes on the street painting.

4.4 Audit Committee: Councilor Harrison reported that the next Audit Committee Meeting is scheduled for August 11, 2014.

4.5 Hazard Mitigation Planning Group: Police Chief McGlothlin first reported that the next Planning Group Meeting will be held September 29, 2014. He then changed the date to September 22, 2014. Finally, after everyone was totally confused, he reported that the next Planning Group Meeting would be held on August 25, 2014 (I think).

4.6 Other Reports: Councilor President Marson said she would be meeting with Mayor Young and the City Administrator, Leahnette Rivers, to discuss a proposed resolution of rules to be followed by the City Council. Those present quietly wondered whether or not the City Council would actually follow the rules once they were adopted.

AGENDA ITEM 5 CONSENT AGENDA:

- 5.1 Minutes of the Regular City Council Meeting of June 19, 2014.**
- 5.2 Bills paid with check numbers 18127 through 18189 during the month of July 2014.**
- 5.3 Activities Report for the month of June 2014 and July 2014 from the Public Works Superintendent.**
- 5.4 Activities report from the City Administrator/Recorder.**

MOVED (HARRISON), SECONDED (PRESTON) AND CARRIED UNANIMOUSLY TO AMEND ITEM 5.3, ACTIVITIES REPORT FROM THE PUBLIC WORKS SUPERINTENDENT, TO INCLUDE BOTH THE MONTHS OF JUNE AND JULY 2014.

MOVED (PRESTON), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA AS CORRECTED.

AGENDA ITEM 6 UNFINISHED BUISNESS:

6.1 Second Reading of Council Bill No. 14-730; Ordinance No. 14-683-O: An Ordinance granting a non-exclusive Gas Utility Franchise to Northwest Natural Gas Company, and fixing terms, conditions and compensation of such franchise and repealing Ordinance No. 04-593-O.

Council Bill No. 14-730 was read by title the second time.

MOVED (HARRISON), SECONDED (PRESTON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 14-730.

6.2 Consideration of basketball hoop regulations: After a discussion and opposition to an ordinance voiced by Councilor Preston, the majority of Council Members present instructed staff to prepare a proposed ordinance for consideration by the Council. The proposed ordinance shall address items 1, 3, 5, and 8 from the reports of the City Administrator and the City Attorney.

AGENDA ITEM 7 NEW BUSINESS:

7.1 NW Kodiak Construction LLC Change Order No. 7:

Superintendent of Public Works, Micah Rogers, reported that he had not yet received a response to some questions on a couple of items that he had posed to NW Kodiak Construction LLC regarding Change Order No. 7. In order to avoid further delays, MOVED (PRESTON), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY TO APPROVE CHANGE ORDER NO. 7 WITH NW KODIAK CONSTRUCTION LLC PROVIDED THE CHANGE ORDER DID NOT EXCEED A COST TO THE CITY OF MORE THAN \$3,500.00.

7.2 Street Closure Request: Request from the Columbia City Friends of the Library to temporarily close street sections during the City Celebration.

Chief of Police, McGlothlin, reported that he did not see any problem with the request from the Columbia City Friends of the Library to close Second Street between "H" and "F" Streets and "F" Street between First and Second Street from 6 am to 3 pm on Saturday, September 20, 2014, to accommodate the Show and Shine Car Show.

Following a discussion by Council Members, MOVED (HARRISON), SECONDED (PRESTON) AND CARRIED UNANIMOUSLY TO GRANT THE REQUEST.

7.3 West Oregon Wood Products Sewer Usage Fees:

A discussion regarding the recommendation from the City Administrator and Public Works Superintendent regarding the sewer usage fees for West Oregon Wood Products was held. Following the discussion, MOVED (PRESTON), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY THAT STAFF PREPARE AN AMENDMENT TO THE FEE SCHEDULE THAT REDUCES THE WEST OREGON WOOD PRODUCTS SEWER CHARGES TO \$38.67 PER MONTH RETROACTIVE TO JUNE 26, 2014. It was noted that the fee schedule was originally adopted by Resolution No. 14-1125-R.

7.4 Hardship Request: Request for an exception to allow an extended stay in an RV due to health reasons.

Because this request was previously considered under Citizen Input, there was no further discussion.

7.5 Historical Marker: Caples House Museum request for City placement of a historical marker in the right-of-way adjacent to the Caples House Museum.

MOVED (PRESTON), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY TO GRANT A REVOCABLE PERMIT TO THE DAUGHTERS OF THE AMERICAN REVOLUTION FOR THE PURPOSE OF ALLOWING THE INSTALLATION OF A HISTORICAL MARKER TO BE PLACED IN THE FIRST STREET RIGHT-OF-WAY IN FRONT OF THE CAPLES HOUSE MUSEUM.

7.6 Contract Award: Contract between the City of Columbia City and Jason L. Jones, DBA Jones Sculpture Studio for the Veterans Monuments Phase II Project in the amount of \$16,265.00.

MOVED (HARRISON), SECONDED (PRESTON) TO AWARD A CONTRACT BETWEEN THE CITY AND JASON L. JONES, DBA JONES SCULPTURE STUDIO FOR THE VETERANS MONUMENTS PHASE II PROJECT IN THE AMOUNT OF \$16,265.00.

AGENDA ITEM 8 OTHER BUSINESS:

4 - Regular City Council Meeting
August 7, 2014

Due to the absence of the City Administrator, there was no further business and everyone rejoiced.

AGENDA ITEM 9 ADJOURNMENT:

Councilor Preston called for an adjournment of the meeting due to the ongoing broadcast of the Seahawk's football game. No one objected, so Council President Marson declared the meeting adjourned at 6:50 p.m.

APPROVED:

Sally Ann Marson
Council President

ATTEST:

Leahnette Rivers
City Administrator/Recorder