

City Council Meeting Minutes

THURSDAY, NOVEMBER 5, 2015

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Young called the regular meeting to order at 6:00 p.m. Mayor Young delivered the invocation and led the audience in the flag salute.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Sally Ann Marson
Councilor Josh Fromm
Councilor Nell Harrison
Councilor Gordon Thistle

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None.

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

2.1 Public Hearing: To receive public input concerning a proposal to vacate a portion of First Street between “K” Street and “L” Street measuring 20 feet in width and 150 feet in length and adjacent to property located at 1650 First Street, further described as 20 feet of the east side of First Street directly adjacent to Lots 10, 11 and 12 of Block 2Ad of the H. Caples Addition.

Public Hearing opened.

No comments were heard from the public.

Public Hearing closed.

AGENDA ITEM 7 **NEW BUSINESS:**

7.2 First reading of Council Bill No. 15-773: An Ordinance vacating a portion of First Street between “K” Street and “L” Street measuring 20 feet in width and 150 feet in length and adjacent to property located at 1650 First Street.

The Council completed the first reading of Council Bill No. 15-773.

AGENDA ITEM 3 **CITIZEN INPUT:**

Joe Turner of 2920 Sixth Street, Columbia City, suggested the Council meet at 7:00 p.m. instead of 6:00 p.m. to better accommodate the attendance of younger people that work and don't get home in time to attend a meeting at 6:00 p.m.

AGENDA ITEM 4 COUNCIL REPORTS:

4.1 **Parks Committee:** Chair Marson said volunteer efforts are underway to spruce up the Veterans Park for Veterans Day. She said a grant application will be submitted for Phase III improvements in the park.

4.2 **Water and Sewer Committee:** No report.

4.3 **Street Committee:** No report.

4.4 **Audit Committee:** No report.

4.5 **Hazard Mitigation Planning Group:** No report.

4.6 **Other Reports:** None.

AGENDA ITEM 5 CONSENT AGENDA:

5.1 **Activities report from the City Administrator/Recorder.**

5.2 **Activities report from the Public Works Superintendent.**

5.3 **Activities report from the Chief of Police.**

5.4 **Minutes of the Regular City Council Meeting on October 15, 2015.**

5.5 **Financial Reports for the period ending September 30, 2015.**

Item 5.3 was removed from the consent agenda.

MOVED (FROMM), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 UNFINISHED BUISNESS:

None.

AGENDA ITEM 7 NEW BUSINESS (continued):

7.1 **Council Bill No. 15-772; Resolution No. 15-1157-R: A Resolution adopting amendments to the City of Columbia City Personnel Policies and Procedures Manual dated April 18, 2002.**

MOVED (THISTLE), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 15-772.

7.3 **Personal Services Contract: Personal Services Contract between the City of Columbia City, Oregon, and Siegel Planning Services, LLC.**

Leahnette said the City solicited proposals for contract planning services from five firms, and received two responses. She said staff reviewed the responses with Councilor Marson, and the review committee agreed to recommend the City Council move forward with hiring Siegel Planning Services, LLC.

MOVED (THISTLE), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE TO THE PERSONAL SERVICES CONTRACT WITH SIEGEL PLANNING SERVICES, LLC.

7.4 Planning Assistance Grant Agreement: 2015-2017 Planning Assistance Grant Agreement between the State of Oregon, acting by and through its Department of Land Conservation and Development, and the City of Columbia City.

MOVED (MARSON), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE TO THE PLANNING ASSISTANCE GRANT AGREEMENT.

AGENDA ITEM 8 OTHER BUSINESS:

Community Hall - A Legacy to Treasure - Capital Campaign: Leahnette said the City recently kicked off the capital campaign for the Community Hall. She said a mailing was included in the recent utility bills, and after just six days we've sold 14 pies at \$15 each and received sponsorships valued at \$1,750.

SCA Grant: Leahnette announced that the City recently received a \$50,000.00 SCA Grant award for improvements to "L" Street between the "L" Street bridge and Second Street.

AGENDA ITEM 9 ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned 6:24 p.m.

APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder