

City Council Meeting Minutes

THURSDAY, JUNE 22, 2016

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Young called the special meeting to order at 5:00 p.m.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Josh Fromm
Councilor Nell Harrison
Councilor Sally Ann Marson
Councilor Gordon Thistle

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **NEW BUSINESS:**

2.1 Review Bids: Review bids received for the City of Columbia City Community Hall Remodel Project.

The City Council reviewed the bids received as follows:

Portrait Homes Northwest Inc.	Total Bid: \$236,900.00	Option 1 Bid: \$11,102.00
K Restoration LLC	Total Bid: \$146,300.00	Option 1 Bid: \$ 7,700.00

MOVED (MARSON), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO ACCEPT THE BIDS.

2.2 Work Authorization Contract: Work Authorization Contract between the City of Columbia City and K Restoration LLC for the City of Columbia City Community Hall Remodel Project for work described in the Estimate dated June 20, 2016 in the amount of \$79,650.00.

Leahnette explained that the City has not yet raised the funds necessary to complete the entire project. She said we currently have about \$80,000.00 to spend on the project. She explained that the Community Hall Committee had met with the lowest bidder, K Restoration, and discussed reducing the scope of work until such time as the remaining funds are raised. K Restoration provided the Committee with a revised scope of work showing what portions of the project could be completed for \$79,650.00, and has agreed to

complete the remainder of the project when the City is ready without any additional charges related to the delayed work. She said the revised scope will complete all of the demolition work, all of the entryway improvements, all of the sidewalk improvements, all of the improvements to the existing restroom, all of the improvements to the kitchen, the chimney repair work, and all of the roughed in plumbing and electrical work. She said they can begin work next week, they will finish the kitchen prior to the City Celebration, and they are willing to accommodate the rental reservation schedule. She said the Committee is very pleased with the contractor and recommends the contract be awarded for the reduced scope of work.

MOVED (MARSON), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO AWARD THE WORK AUTHORIZATION CONTRACT TO K RESTORATION LLC IN THE AMOUNT OF \$79,650.00.

2.3 Council Bill No. 16-788; Resolution No. 16-1170-R: A Resolution extending the City of Columbia City's workers' compensation coverage to volunteers of the City of Columbia City, Oregon, during the fiscal year 2016-17; rescinding Resolution No. 16-1165-R.

MOVED (HARRISON), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 16-788.

AGENDA ITEM 3 OTHER BUSINESS:

Canyon Creek Park System Development Charge (SDC) Credit: Leahnette explained that when Wayne Weigandt developed the Canyon Creek Partition, he conveyed approximately four acres of park land to the City along the McBride Creek riparian area. She said the City should have provided the Canyon Creek lots with a credit towards the payment of park SDCs, but she cannot find any record of it. She said a new owner is ready to pull three building permits tomorrow, and she would like to waive the park SDCs and have the Council formally approve the credit by Resolution during the July 21, 2016 City Council Meeting.

MOVED (MARSON), SECONDED (FROMM) AND CARRIED UNANIMOUSLY TO WAIVE THE PARK SDC'S FOR THE CANYON CREEK PERMITS AND FORMALLY TAKE ADOPT A RESOLUTION DURING THE NEXT MEETING.

AGENDA ITEM 4 ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 5:15 p.m.

APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder