

City Council Meeting Minutes

THURSDAY, FEBRUARY 16, 2017

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Council President Marson called the regular meeting to order at 6:00 p.m. Council President Marson led the flag salute.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young (arrived at 6:04 pm)
Councilor Karli Ebert
Councilor Nell Harrison
Councilor Sally Ann Marson
Councilor Gordon Thistle

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Michael S. McGlothlin, Chief of Police
Leahnette Rivers, City Administrator/Recorder
Stacey Goldstein, City Planner

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

None

AGENDA ITEM 3 **CITIZEN INPUT:**

3.1 Steve Watson, Executive Director, Columbia 9-1-1 Communications District:

Steve introduced himself to the Mayor and City Council, and said he plans to annually meet with the governing body of each local government within their district. He gave a brief overview of the services they provide, the partnerships they have formed, and their district boundaries, call volume, service levels and staffing levels. He also briefed the Council on their capital equipment requirements and needs, as well as their funding structure. He noted that due to increased costs, they will need to request a higher tax rate when they ask for approval of their next five-year local option levy. He said they are one of just three special districts within the State that provide 9-1-1 communication services. He discussed their services with the Mayor and Council at length. He stressed the importance of confirming that you have reached the proper 9-1-1 center when you place the call from a cell phone.

3.2 Al Petersen, Columbia Harbour LLC, Request for System Development Charge Credit/Exemption: Al presented the Council with a packet of information

including a cover letter dated February 16, 2017. In the letter, he explained that they recently discovered some recorded easements that referred to a "city water pipelines" upon their property, so they conducted some investigations and discovered a 4" cast iron pipe and several PVC conduits on the property. He said the existence of the pipeline demonstrates that the City water system was designed and constructed with adequate capacity to serve the property, and he requested a credit or exemption from Water SDCs for their upcoming Sommarstrom Subdivision project. He also requested a credit towards the Storm Water SDC based upon the footprint of the existing buildings. The Council will study the information provided, staff will conduct some research, and this matter will be considered further at the next City Council meeting.

AGENDA ITEM 4

COUNCIL REPORTS:

4.1 Parks Committee: Chair Marson said the new POW/MIA monument has been installed and it is very nice. She said the Committee will meet on February 28th.

4.2 Water and Sewer Committee: Chair Thistle said the Committee will meet on February 27th.

4.3 Street Committee: Chair Marson said the Committee will meet on February 22nd.

4.4 Audit Committee: Secretary Harrison said the Audit Committee met on January 23rd, and will meet again in May.

4.5 Hazard Mitigation Planning Group: Member Ebert said the Group will meet on March 27th.

4.6 Other Reports: Councilor Marson said she recently attended a meeting in Salem involving home rule and recreational immunity.

Leahnette said she and Councilor Marson attended a recent Community Awareness Panel meeting at Dyno Nobel. She said the group would like to invite other members of the City's Hazard Mitigation Team to attend the quarterly meetings.

Mayor Young said she recently attended a retirement party for Mayor Harold White in Aumsville. She said he had served as Mayor for 30 years.

AGENDA ITEM 5

CONSENT AGENDA:

5.1 Financial Reports for the month ending January 31, 2017.

5.2 Minutes of the Regular City Council Meeting on January 19, 2017.

5.3 Activities Report from the City Administrator.

5.4 Application for an Exception Permit for Recreational Vehicle Storage in the Right-of-Way as applied for by Donald Pence, 2605 Sixth Street, Columbia City.

5.5 OLCC License Renewal request for off-premises sales as applied for by Columbia Groceries & Gas, currently under the ownership of Sahjanand Investments LLC.

5.6 Appointment of Rebecca Pickering to the Columbia City Budget Committee and the Columbia City Audit Committee.

5.7 Bills paid with check number 19994 through 20073 during the month of January 2017.

MOVED (MARSON), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6

UNFINISHED BUSINESS:

None.

AGENDA ITEM 7 **NEW BUSINESS:**

7.1 **Consideration of Zoning Code Update:** **Consideration of a zoning code update to allow Retail Truck and Trailer Rentals as a permitted use in the C-Commercial Zone, Columbia City Development Code 7.60.020.**

Stacey explained that she was asked to look at allowing the addition of U-Haul truck rentals on property located at 300 A Street, Columbia City, currently occupied by the Columbia City Mini Mart. She said after reviewing the existing code, it was determined that the only City zoning district that would permit truck and equipment rentals was the I-Industrial Zone. She reviewed the information contained in her Council Action & Status Report dated February 9, 2017 with the Mayor, Council, staff and Dean Mabe, applicant representative, at length.

Following a lengthy discussion and consideration of the options outlined in her report, it was MOVED (MARSON), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO DIRECT STAFF TO PROCEED WITH A CITY-INITIATED CODE AMENDMENT AT THE APPLICANT'S EXPENSE

7.2 **Council Bill No. 17-805; Resolution No. 17-1182-R:** **A Resolution of the City Council of the City of Columbia City, Oregon, recommending the restoration of recreational immunity rights.**

MOVED (HARRISON), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 17-805.

7.3 **Council Bill No. 17-806; Resolution No. 17-1183-R:** **A Resolution adopting amendments to the City of Columbia City Personnel Policies and Procedures Manual dated April 18, 2002.**

Leahnette said Officer Bubar recently returned to work from an unpaid medical leave, and he is returning to fill a full-time position. As a result, he will need to attend the DPSST Police Academy for 16 weeks to become certified, and in exchange the City will expect him to not voluntarily leave employment with the City for a period of at least 36 months following the training. Leahnette explained that this amendment adds a policy pertaining to DPSST Training Retention and Reimbursement.

MOVED (HARRISON), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 17-806.

AGENDA ITEM 8 **OTHER BUSINESS:**

Police update: Chief McGlothlin said that he was pleased to recently offer Officer Bubar a full-time position. He said Officer Bubar has served the Department well for many years as an unpaid Reserve Officer, and most recently as a paid part-time Officer. He said Officer Bubar is definitely deserving of the opportunity to fill a full-time position with the City.

Push for bridge between St. Helens and Woodland: Joe Turner said he has been pushing for legislation relating to the construction of a new bridge to between St. Helens and Woodland.

AGENDA ITEM 9 **ADJOURNMENT:**

There being no further business to come before the Council, the meeting adjourned at 7:09 p.m.

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APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder