

# City Council Meeting Minutes

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THURSDAY, DECEMBER 20, 2018

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

**AGENDA ITEM 1**      **CALL TO ORDER/ROLL CALL:**

**CONVENED:**

Mayor Cheryl Young called the Regular Meeting to order at 6:02 pm.

**COUNCIL MEMBERS PRESENT:**

Mayor Cheryl Young  
Councilor Sally Ann Marson  
Councilor Gordon Thistle  
Councilor Nell Harrison

**COUNCIL MEMBERS ABSENT:**

Councilor Karli Ebert

**ALSO PRESENT:**

Leahnette Rivers, City Administrator  
Mike McGlothlin, City Administrator (Transition)  
Sergeant Jerry Bartolomucci, Police Operations Sergeant  
Reserve Sergeant Jeff Mansheim, Police Reserve Sergeant  
Police Officer Alex Bubar  
Helen Johnson, Building/Planning/Court Administrative Assistant  
Laura Markham, Office Clerk II  
Casey Wheeler, Mayor-elect  
Sue Ziglinski, Councilor-elect  
Police Chief Jeff Groth, City of Sherwood, Oregon and President of Oregon  
Association Chiefs of Police

**ATTORNEY PRESENT:**

None

A quorum was present and due notice had been published.

**1.1 Retirement Ceremony for Police Chief Michael S. McGlothlin**

Chief McGlothlin was recognized for his 31 years of law enforcement service, including his nine and a half years of service with the Columbia City Police Department as Chief of Police, by both Mayor Cheryl Young and City Administrator Leahnette Rivers. Chief McGlothlin thanked all involved for the impact on his career, including his wife, Jessica, who had spearheaded the department's Shop with a Cop Program. This program, having just completed its tenth year at Columbia City, was recognized as having helped over 200 local needy families during Christmas time with winter time necessities and wish-list items. Chief McGlothlin was also recognized by the Oregon Association Chiefs of Police (OACP) for his service to the organization with a retirement plaque presentation by Chief Jeff Groth, City of Sherwood, Oregon and OACP President.

**AGENDA ITEM 2      PUBLIC HEARINGS:**

None

**AGENDA ITEM 3      CITIZEN INPUT:**

Patrick Trapp, Port of St. Helens, addressed the Council in answer to recent letter sent by City Council to The Port regarding rail transportation issues from the Port Westward site. Mr. Trapp assured the City Council that the Port of St. Helens Board of Commissioners was not ignoring the request for a delayed vote until more information could be provided, but that the Board felt that they needed to act upon the issue due to a number of factors. Mr. Trapp said that the Port of St. Helens Board of Commissioners had received over 10 hours of public comment regarding the subject, both for and against the issue. He also said that in 2012, when Global assumed the lease, that they had put in an amendment into the contract which called for consideration to lower the API limit down to 20 after financial investment. Mr. Trapp said that The Port refused to lift the restriction after considering it in good faith, but that they would consider API rates between 17 and 44. Mr. Trapp also said that this issue was addressed by many people with divergent points of view and that The Port felt confident in the direction that they should go at the end of the process. Mr. Trapp also provided a fact sheet for inclusion into the record. The Council expressed their appreciation for the clarification and further information provided.

**AGENDA ITEM 4      COUNCIL REPORTS:**

4.1      **Parks Committee:** No report.

4.2      **Water and Sewer Committee:** City Administrator Leahnette Rivers informed the Council on the positive aspects of the Liquivision inspection of the reservoir tanks. Both upper and lower tanks in relative good condition with the steel tank having approximately 12 inches of fine silt deposits. Public Works Superintendent Micah Rogers informed the Council on the causes and planned mitigation efforts to resolve this issue.

4.3      **Street Committee:** No report.

4.4      **Audit Committee:** Chair Harrison said the Committee will meet in January, 2019.

4.5      **Hazard Mitigation Planning Group:** Chief McGlothlin briefed the Council that the Planning Group will be meeting the fourth Monday in January, 2019.

4.6      **Other Reports:** Mayor Cheryl Young recognized Council Member Nell Harrison at her last Council Meeting, and presented her with a certificate of appreciation. Council Member Nell Harrison expressed thanks and appreciation for the honor of serving the citizens of the City. City Administrator Leahnette Rivers then swore in Michael S. McGlothlin as the next City Administrator for the City of Columbia City.

**AGENDA ITEM 5      CONSENT AGENDA:**

5.1      **Financial Report for the month ending November 30, 2018.**

5.2      **Bills paid with check numbers 31444 through 31515 during the month of November 2018.**

5.3      **Minutes of the Regular City Council Meeting on December 6, 2018.**

5.4      **Activities Report from the Public Works Superintendent.**

MOVED (THISTLE), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA

**AGENDA ITEM 6      UNFINISHED BUSINESS:**

**6.1      Second reading of Council Bill No. 18-876: An Ordinance Regulating the Use of Public and Private Sewers and Drains, Private Sewage Disposal, the Installation and Connection of Building Sewers, and the Discharge of Waters and Wastes into the Public Sewer System(s); and Providing Penalties for Violations Thereof in the City of Columbia City, Columbia County, Oregon; Repealing Ordinance Nos. 470, 02-577-O, 02-579-O-A, 02-580-O, and 04-594-O.**

The City Council completed the second reading of Council Bill No. 18-876.

MOVED (HARRISON), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-876; ORDINANCE NO. 18-709-O.

**AGENDA ITEM 7      NEW BUSINESS:**

**7.1      Audited Financial Report for the Year Ended June 30, 2018..**

MOVED (MARSON), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO ACCEPT AUDITED FINANCIAL REPORT.

**7.2      Council Bill No. 18-879: A Resolution authorizing a transfer of appropriations within the General Fund, Street Fund, Water Fund, and Sewer Fund during the fiscal year beginning July 1, 2018.**

MOVED (THISTLE), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-879; RESOLUTION NO.18-1240-R.

**AGENDA ITEM 8      OTHER BUSINESS:**

**8.1      Police Department update.** Police Operations Sergeant Jerry Bartolomucci provided no further report.

**8.2      Public Works update.** Public Works Superintendent Micah Rogers provided no further report.

**8.3      Release of lien:** Council Member Marson MOVED, and Council Member Harrison SECONDED, with UNANIMOUS Council consent, that the City accept proposal made by Agnes Jane Thompson in regards to lien established by Resolution 01-751-R against property located at 2235 The Strand.

**AGENDA ITEM 9      ADJOURNMENT:**

There being no further business to come before the Council, the meeting adjourned at 7:05 pm.

APPROVED:

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Cheryl A. Young  
Mayor

ATTEST:

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Michael S. McGlothlin  
City Administrator/Recorder