

# The City of Columbia City

*In Columbia County on the Columbia River*



## **Hazard Mitigation Planning Group Meeting Minutes - March 4, 2013 - 6:00 p.m. City Hall, 1840 Second Street Columbia City, Oregon 97018**

### **Members Present:**

Kelly Niles, Vice-Team Leader

Casey Wheeler

Gary Hudson

Michael McGlothlin, Chief of Police

Micah Rogers, Public Works Superintendent

Leahnette Rivers, City Administrator/Recorder

Ron Youngberg, Division Chief, Columbia River Fire & Rescue

Anne Parrot, Emergency Preparedness Coordinator, Public Health Foundation of  
Columbia County

Lorne Clark, Plant Manager, Dyno Nobel

M. Gregg Bailey, Sr. Health & Safety Representative, Dyno Nobel

**Anhydrous Ammonia - continued discussion regarding emergency response issues and next steps:** On behalf of the Mayor and City Council, Rivers thanked Clark for his very prompt response to the Mayor's recent letter. She also thanked Lorne and Gregg for attending tonight's meeting on such short notice.

Vice-Chair Niles led a discussion addressing each of the bullet point items contained in the letter and reviewing Lorne's response. It was noted that Lorne and Gregg have met with Chief Tappan and Chief Youngberg to begin discussions and develop a plan to improve communications during a release. Future meetings will include Chief McGlothlin, who has decision making authority for evacuation activities within Columbia City. Discussion took place regarding the practicality of a siren warning system at the Dyno Nobel plant in contrast with better education and participation by local citizens in the CAN System. Discussion also took place regarding future efforts to better educate the citizens of Columbia City about shelter-in-place and emergency management concerns. A tentative idea of

an “Emergency Management Fair” was proposed for future discussion. Chief McGlothlin will present ideas for a multi-disciplined approach for this event at the April 2013 planning group meeting.

Discussion took place in order to plan the biannual review of the Columbia City Emergency Operations Plan. Planning group concurred that this activity will commence at the July 2013 planning group meeting.

Discussion took place in order to plan the annual review and update of the Hazard Mitigation Plan, Goals, Action Items, and Mitigation Action Plan Matrix. Planning group concurred that this activity will be conducted in the May/June 2013 planning group meetings.

The planning group agreed to set group meetings for the 1<sup>st</sup> Monday of each calendar month with a start time of 6:00 pm.

Meeting adjourned at 7:28 p.m.