

The City of Columbia City

In Columbia County on the Columbia River



Hazard Mitigation Planning Group Meeting Minutes – July 1, 2013 - 6:00 p.m. City Hall, 1840 Second Street Columbia City, Oregon 97018

Members Present:

Casey Wheeler, City Council Member

Michael McGlothlin, Chief of Police

Anne Parrott, Emergency Preparedness Coordinator, Public Health Foundation of
Columbia County

Lorne Clark, Plant Manager, Dyno Nobel

M. Gregg Bailey, Sr. Health & Safety Representative, Dyno Nobel

Meeting called to order at 6:10 pm

Topics:

Continued discussion took place in order to review plans and update on coordination progress of Emergency Management Fair. Date confirmed with reservation of Columbia City Community Hall for event to take place on Saturday October 12, 2013 from 10:00 am to 2:00 pm.

Casey Wheeler updated community outreach, education, and promotion efforts by conducting announcement of fair to HSMEC group; Anne Parrott confirmed sharing information with CEPA organization at their next meeting. "Save the date" information planned for City Newsletter and local newspaper distribution.

Anne Parrott updated volunteer coordination and recruitment efforts by confirming that both Red Cross and Columbia County Emergency Management are onboard with participation. Chief McGlothlin, having recently returned from vacation, was officially designated as the "SB" for the month.

Casey Wheeler had no further update regarding stakeholder identification and

sponsoring partnership(s) – awaiting update from Kelly Niles.

Lorne Clark updated efforts in regards to fair topics and points of interest by confirming fair topics to include hamburger/hotdog cookout, shelter in place demonstrations, general emergency preparedness, and cell phone/land line CAN registration efforts. Lorne Clark also offered Dyno Nobel to sponsor the hamburger/hotdog meal but will need assistance with personnel to cook and serve. Columbia City Public Works personnel were discussed as potential personnel to assist with other volunteers – Boy/Girl Scouts and local high school civic organization to be canvassed. Casey Wheeler also volunteered to assist with this topic. Lorne Clark also briefed that he was currently working on utility “give away” topic with Dyno Nobel to assist with sponsorship but also facilitate future contact with local utility providers.

The planning group tabled further discussion regarding the annual review and update of the Hazard Mitigation Plan, Goals, Action Items, and Mitigation Action Plan until August 2013 meeting.

Other business: Discussion took place regarding grant funding possibilities for building shelter-in-place kits to serve as door prize items at the Emergency Fair.

The planning group scheduled next team meeting to Monday August 5, 2013.

Meeting adjourned at 6:37 p.m.