

# The City of Columbia City

*In Columbia County on the Columbia River*



**Hazard Mitigation Planning Group  
Meeting Minutes – September 9, 2013 - 6:00 p.m.  
City Hall, 1840 Second Street  
Columbia City, Oregon 97018**

**Members Present:**

Leahnette Rivers, City Administrator/Recorder  
Casey Wheeler, City Council Member  
Michael McGlothlin, Chief of Police  
Lorne Clark, Plant Manager, Dyno Nobel  
M. Gregg Bailey, Sr. Health & Safety Representative, Dyno Nobel  
Anne Parrott, Emergency Preparedness Coordinator, Public Health Foundation of Columbia County  
Gary Hudson, Citizen Member

Meeting called to order at 6:03 pm

**Topics:**

Continued discussion took place in order to review plans and update on coordination progress of Emergency Management Fair.

Casey Wheeler updated community outreach, education, and promotion efforts by completing Facebook set up, invites sent with positive responses received. Leahnette Rivers also updated planning group on City Staff efforts in regards to publicizing the event. Anne Parrott also briefed that the Public Health Office would continue to promote as well.

Casey Wheeler had no further update regarding stakeholder identification and sponsoring partnership(s) – it was decided that as these efforts have merged into other topics already covered and discussed this particular subsection was no longer needed.

Anne Parrot confirmed the participation of County Emergency Management Office, Red Cross personnel, ARES/RACES personnel, CRFR presence, as well as CIRT member involvement. Chief McGlothlin briefed that local high school civic group(s) involvement was still progressing in regards to recruitment of volunteers; flyers distributed with sign-ups requested. Chief McGlothlin also to contact Columbia 911 representative Sue Gutenberger in order to provide invitation for attendance.

Lorne Clark updated efforts in regards to fair topics and points of interest by updating on progress with food service, committed \$2,500.00 funding on behalf of Dyno Nobel Corporation, discussed door prize promotion and advertisement, and opened discussion regarding the availability of shelter-in-place kits. Leahnette Rivers confirmed the usage of grill equipment from the Port of St. Helens Office.

The planning group tabled further discussion regarding the annual review and update of the Hazard Mitigation Plan, Goals, Action Items, and Mitigation Action Plan until October 2013 meeting.

Other business: None

The planning group scheduled next team meeting to Monday October 7, 2013.

Meeting adjourned at 6:39 pm.