

# **The City of Columbia City**

*In Columbia County on the Columbia River*



## **Hazard Mitigation Planning Group Meeting Minutes – June 26, 2017 - 6:00 p.m. City Hall, 1840 Second Street Columbia City, Oregon 97018**

### **Members Present:**

Karli Ebert, Council Representative  
Dan McGraw, Citizen Member  
Frank Hupp, Citizen Member  
Michael McGlothlin, Chief of Police  
Steve Pegram, Director Columbia County Emergency Management  
Anne Parrott, The Public Health Foundation of Columbia County  
Chip Gardes, Columbia City Celebration Committee

Meeting called to order at 6:00 pm

### **Topics:**

Minutes approved from the July 25, 2016 Planning Group meeting. So moved by Frank Hupp, Seconded by Anne Parrott, and approved unanimously.

Discussion took place regarding plans and coordination needed for the 2017 Prepare Fair. The following topics were discussed:

1. Chip Gardes briefed planning group members about logistics, scheduling of events, and provided a draft copy of City Celebration promotional materials. He also confirmed the date for the event as being set for Saturday September 16, 2017 and that it would run from 8:00 am until 3:00 pm. The Celebration Committee will provide 10'x20' tenting and necessary power needed for participants. Dan McGraw also offered the use of additional tenting and power chords for the event, with Steve Pegram mentioning CRF&R as a potential source for logistical support. Additional tables and chairs will also be requested through City Hall staff.

2. Event theme discussions began with initial suggestions to be presented at the next meeting.
3. Potential stakeholders and participants were identified and discussed by the planning group. Anne Parrott offered to coordinate with Public Health/MRC, St. Helens CERT, ARES, CCOM, Midway Veterinary Services, and the Red Cross. Chief McGlothlin will coordinate with CRF&R, ODF, and Columbia City Staff. Steve Pegram offered to coordinate with Oregon National Guard Personnel, and Frank Hupp offered to coordinate with Veterans Affairs personnel. Members to brief at next meeting.
4. Logistical issues pertinent to tenting, tables and chairs, electrical power, raffle items, and the raffle process were also discussed.

During "Other Business" planning group members discussed recent community outreach and educational efforts being conducted by Dyno Nobel. As well, discussion took place in reaching out to Dyno Nobel regarding their participation with this event.

Next meeting scheduled for Monday July 24, 2017 at 6:00 pm in Columbia City Council Chambers.

Adjourned at 6:57 pm.