

The City of Columbia City

In Columbia County on the Columbia River



**Hazard Mitigation Planning Group
Meeting Minutes – November 26, 2018 - 6:00 p.m.
City Hall, 1840 Second Street
Columbia City, Oregon 97018**

Members Present:

Kelly Niles, Planning Group Leader
Karli Ebert, City Council Representative
Dan McGraw, Citizen Member
Gary Hudson, Citizen Member
Frank Hupp, Citizen Member
Steve Pegram, Director of Columbia County Emergency Management
Anne Parrott, Columbia County Public Health
Michael McGlothlin, Chief of Police
Casey Wheeler, Mayor-Elect
Leahnette Rivers, City Administrator

Meeting called to order at 6:07 pm

Topics:

Minutes of the Hazard Mitigation Planning Group's October 29, 2018 meeting were approved unanimously, after being so moved by Dan McGraw and Steve Pegram; respectively.

Planning Group Leader Kelly Niles led recognition of retiring City Administrator Leahnette Rivers for her efforts and dedication to the Hazard Mitigation Planning Group. Group members thanked Leahnette for all of her assistance and leadership in the functions of emergency management and hazard mitigation planning for the City.

Discussion took place on process for review of the City's Emergency Operations Plan (EOP). Chief McGlothlin briefed that he would coordinate staff drafting of the

updated EOP, with new Police Operations Sergeant Jerry Bartolomucci, following the model as provided by Columbia County Emergency Management Director Steve Pegram. Anne Parrott and Steve Pegram provided input relating to emergency declarations and EOC activation based on assistance provided by Columbia County Emergency Management. Anne Parrott also noted potential involvement of The American Red Cross in assistance with editing the updated EOP in regards to Shelter Training and deployment, and noted the need for minor edits for terminology specific to ESF-8.

In "Other business" Casey Wheeler provided an update specific to the National Foodbank System. Steve Pegram also updated the Planning Group on Continuity of Operations Planning and training offered through Columbia County Emergency Management. Next meeting was set for Monday January 28, 2019 at 6:00 pm in the City's Council Chambers.

Adjourned at 6:29 pm.