

# The City of Columbia City

*In Columbia County on the Columbia River*



## **PARKS COMMITTEE MEETING MINUTES APRIL 23, 2019 - 5:00 P.M. 1840 SECOND STREET, COLUMBIA CITY, OR 97018**

### **Present:**

Sally Ann Marson, Committee Chair  
Nell Harrison, Committee Member  
Jack Hruska, Committee Member  
Sheila Bauer, Committee Member  
Mike McGlothlin, City Administrator/Recorder

**Memorial Day Celebration Planning:** The Committee discussed the current status of the planning and coordination efforts for the City's annual Memorial Day Celebration. The City Administrator briefed the committee on the listing of participants that had confirmed, those that still needed confirmation, and the maintenance plans for preparing the Veterans Park for the event. Planning and coordinating efforts are currently on schedule.

**Parks review/status update:** The committee was informed that Jack Hruska had trimmed the purple robed locust tree at the "Marson Garden" location. With the finalizing of plans for the Memorial Day Celebration, the majority of the discussion was focused on necessary activities at the Veterans Park site. Committee members and the City Administrator will meet with the Columbia County Work Crew Supervisor to finalize maintenance plans within Veterans Park on Friday April 26, 2019. Annuals, provided by the St. Helens Garden Club, are scheduled to be planted within designated areas after Mother's Day. Finish work to the fifth memorial wall at the Veterans Park is on schedule to be completed prior to the Memorial Day ceremony. Committee member Nell Harrison shared that the St. Helens Garden Club would be willing to buy a watering system for the rose garden area of the Veterans Park, with the provision that City Public Works staff could install the system. City Administrator Mike McGlothlin will coordinate with staff.

**McBride Creek Trail System Grant Update:** The City Administrator informed the committee that the City has been awarded grant funding from the Oregon Parks and Recreation Department, Recreational Trails Program Grant Program, in the amount of \$41,460.00. The grant requires a \$12,478.00 participation match from the City. The grant package goes before the City Council at their May 16, 2019 meeting for their review and approval.

**Volunteer recruitment:** Chair Marson updated the committee on recent volunteer recruitment activities that she had undertaken. Chair Marson reached out to both local faith-based organizations and the Boy Scouts Troop in order to see if their organizational projects fit with the needs of the City for service work in local parks. Future coordination efforts will continue in this regard. Recruitment will also continue through the City's newsletter, as well as a continued focus on individual recruitment opportunities as they arise.

**Other business:** Focus of the next Parks Committee meeting will be on safety inspections of existing City parks, starting at the Datis Park location.

**Next meeting time:** June 25, 2019, 5:00 pm, at Datis Park.

**Adjournment:** The meeting adjourned at 5:39 p.m.