

**COLUMBIA CITY PLANNING COMMISSION  
WORKSHOP SESSION**

CITY HALL – 1840 SECOND STREET  
APRIL 10, 2012, 6:00 P.M.

**PLANNING**

**COMMISSIONERS:**

Glen Pritchard, Chair\*  
Kenneth Wieland, Vice-Chair  
Lisa Bush  
Nell Harrison  
Kelly Niles\*  
John Sachs\*  
Peter Tassoni

\*Denotes Commissioner absent

**STAFF:**

Lisa Smith, Planner  
Helen Johnson, Planning Administrative Assistant

**OTHERS:**

None

**MEETING TO ORDER:**

Ken called the meeting to order at 6:07 p.m.

**PLEDGE OF ALLEGIANCE:**

Ken led the pledge of allegiance.

**APPROVAL OF MINUTES:**

IT WAS MOVED (LISA B.) AND SECONDED (NELL) TO APPROVE THE MINUTES OF THE MARCH 13, 2012 MEETING, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

**CITIZEN INPUT AND REQUESTS:**

None.

**UNFINISHED BUSINESS:**

Lisa S. explained that the City Council asked the Planning Commission to review parking in the street or right-of-way.

Lisa S. explained the Development Code standard of parking in the front setback is not to exceed 720 square feet.

Lisa S. then presented City Ordinance No. 05-614-O, the third amendment of an ordinance regulating vehicular and pedestrian traffic. In this ordinance she has noticed there is no reference to the vision clearance area as defined by CCD.C.7.98, which should be included as it is a safety concern to see vehicles coming at an intersection.

Lisa S. and Planning Commissioners reviewed the ordinance further and agreed to recommendations to be made to the City Council for consideration. Lisa S. will put the information together for the Council.

IT WAS MOVED (PETER) AND SECONDED (LISA B.) TO RECOMMEND THE FOLLOWING TO CITY COUNCIL. MOTION CARRIED UNANIMOUSLY.

Lisa S. stated the above is how to make the municipal code parking regulations consistent with the land use ordinance. The Planning Commission felt it is important to create something that is consistent and fair to all areas of the city.

Lisa S. asked for some input from the Planning Commissioners about signs.

Lisa S. also talked briefly about the vacation rental topic. She had found and reviewed Cannon Beach's ordinance. They have two types that must go through a permitting process, one is transient and the other is vacation. The transient allows and number of days to be rented up to a maximum of 30 days, but the City only allows a certain number of homes to rent this way. The other only allows one rental every 14 days. It doesn't have to be occupied the full 14 days, but it can only be rented one time in a 14-day period. Lisa S. thought the vacation rental might be the one most preferred for Columbia City.

**NEW BUSINESS:**

The Planning Commissioners and staff discussed whether or not to start the Planning Commission meetings at 6:00 p.m. or continue to start at 7:00 p.m. It was agreed to continue starting the meeting at 7:00 p.m. It was the feeling that 6:00 p.m. would not allow adequate time for the working community to make it to a public meeting.

**REPORTS AND COMMUNICATIONS:**

None.

**ADJOURNMENT:**

Meeting adjourned at approximately 6:54 p.m.

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Kenneth Wieland  
Planning Commission Vice-Chair

Attest by:

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Helen K Johnson  
Planning, Building Administrative Assistant