

**COLUMBIA CITY PLANNING COMMISSION
PUBLIC HEARING & REGULAR SESSION
CITY HALL – 1840 SECOND STREET
MARCH 12, 2013, 7:00 P.M.**

PLANNING

COMMISSIONERS:

Glen Pritchard, Chair
Kenneth Wieland, Vice-Chair
Laurie Falk
Barbara Gordon
Nell Harrison
Kelly Niles*
Jaime Smith

*Denotes Commissioner absent

STAFF:

Leahnette Rivers, City Administrator/Recorder
Lisa Smith, Planner
Micah Rogers, Public Works Superintendent
Helen Johnson, Planning Administrative Assistant

OTHERS:

Mike Simpson, Columbia City resident

MEETING TO ORDER:

Glen called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE:

Glen led the pledge of allegiance.

INTRODUCTION OF NEW MEMBERS:

Barbara Gordon, Laurie Falk and Jaime Smith, the newest Planning Commissioners, introduced themselves and gave a bit of their background to the Commissioners. The existing Commissioners and staff introduced themselves and also gave a bit of their backgrounds and history with the City.

APPROVAL OF MINUTES:

IT WAS MOVED (NELL) AND SECONDED (KENNETH) TO APPROVE THE MINUTES OF THE OCTOBER 9, 2012 MEETING, AS PRESENTED. MOTION CARRIED UNANIMOUSLY.

CITIZEN INPUT AND REQUESTS:

Mike Simpson wanted to discuss the topic of RV parking. Staff explained that information is being discussed with the City Council.

PUBLIC HEARINGS:

Glen opened the public hearing to consider adopting an updated Water Master Plan and Wastewater Facility Plan and related amendments to the City of Columbia City Comprehensive Plan.

Lisa stated that this is a legislative public hearing so there are no ex parte contacts, but if there are conflicts of interest or bias then it needs to be declared. None were heard.

Lisa explained in 2012 along with a series of partnerships the City was able to successfully fund updates for the wastewater and water master plans. The previous plans were from 1997. The Planning Commission is to consider a recommendation to the City Council on whether or not you believe they should adopt the documents. The staff report is being used as the narrative for the actual application. A public hearing will be heard before the City Council on Thursday, March 21, 2013. Lisa stated the staff report general says the plans presented comply with Columbia City's Comprehensive Plan and in so doing also comply with the State of Oregon goals for land use.

Lisa commented that instead of making many changes or putting a whole bunch of new information into the Comprehensive Plan, each of the documents are being adopted as appendixes to the Comprehensive Plan.

Staff and Commissioners discussed the presented plans at length. Leahnette stated some of the key areas needing to be addressed that these plans have discovered are steel tank replacement and/or abandonment; automated meter reading system, abandonment of old duplicated water line and measures to help with leak detection and address pressure issues.

IT WAS MOVED (KEN) AND SECONDED (BARBARA) TO ADOPT THE FINDING IN THE STAFF REPORT AND RECOMMEND THAT THE CITY COUNCIL APPROVE THE AMENDED COMPREHENSIVE PLAN WITH THE ADDED APPENDIXES OF THE WATER AND WASTERWATER MASTER PLANS. MOTION CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

REPORTS AND COMMUNICATIONS:

None.

ADJOURNMENT:

Meeting adjourned at approximately 7:39 p.m.

Glen Pritchard
Planning Commission Chair

Attest by:

Helen K Johnson
Planning, Building Administrative Assistant