

**COLUMBIA CITY PLANNING COMMISSION
REGULAR SESSION & WORKSHOP
CITY HALL – 1840 SECOND STREET
OCTOBER 14, 2014 - 7:00 P.M.**

PLANNING

COMMISSIONERS: Laurie Falk, Chair (left at 8:40 p.m.) *Denotes Commissioner absent
Barbara Gordon, Vice-Chair
Dennis Capik
Kelly Niles
Larry Preston
Shelly Sandford
Mark Worrall

STAFF: Lisa Smith, Planner
Helen Johnson, Planning Administrative Assistant

OTHERS: Janis Walters, St. Helens Resident
Kristin Walters, Columbia City Resident

MEETING TO ORDER:

Laurie called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE:

Laurie led the pledge of allegiance.

INTRODUCTION OF NEW AND RETURNING PLANNING COMMISSIONERS

Shelly Sandford introduced herself to the other members of the committee. Larry Preston introduced himself as a returning member.

APPROVAL OF MINUTES:

IT WAS MOVED (BARBARA) AND SECONDED (MARK) TO APPROVE THE MINUTES OF THE OCTOBER 14, 2014 MEETING, AS PRESENTED. MOTION CARRIED UNANIMOUSLY. LARRY AND SHELLY ABSTAINED, AS THEY WERE NOT AT THE LAST MEETING.

CITIZEN INPUT AND REQUESTS:

Janis Walters, from St. Helens, introduced herself and her daughter, Kristin Walters of Columbia City. They have previously made a request to the City Council to temporarily store an RV on Kristin's lot for a few months during the summer to allow her grandmother to stay. Janis assured it would not become a permanent residence. Lisa asked a couple of questions of the Walter's. Lisa explained to the Walter's that this type of request will be discussed during this evenings meeting and the process might take some time before changes are made.

PUBLIC HEARINGS:

None.

UNFINISHED BUSINESS:

Lisa discussed and talked with Commissioners about amending the Accessory Dwelling Units chapter of the Development Code. She explained the City recently issued permits for two accessory dwelling units and during the process discovered areas of question and areas needing further clarification.

Lisa reviewed the proposed amending Ordinance for accessory dwelling units with the Commissioners. Lisa and the Commissioners discussed at length the questions about the current accessory dwelling units.

IT WAS MOVED (KELLY) AND SECONDED (BARBARA) TO MOVE THE ORDINANCE FORWARD WITH THE FOLLOWING CHANGES: LIMIT ADU'S TO 600 SQ FT, PROVIDE ONE ADDITIONAL PARKING SPACE, LIMIT OF 2 OCCUPANTS IN THE ADU AND RENTED FOR 30 CONSECUTIVE CALENDAR DAYS OR MORE. MOTION CARRIED UNANIMOUSLY.

NEW BUSINESS:

Lisa also asked the commissioners to put the November 12, 2014 date on their calendar for a meeting to discuss these issues further.

ADJOURNMENT:

IT WAS MOVED (BARBARA) AND SECONDED (LARRY) TO ADJOURN THE MEETING. MOTION CARRIED UNANIMOUSLY.

Meeting adjourned at approximately 9:08 p.m.

Laurie Falk
Planning Commission Co-Chair

Attest by:

Helen K Johnson
Planning, Building Administrative Assistant