

Budget Committee Meeting Minutes

TUESDAY, MAY 10, 2016

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

The meeting was called to order by Mayor Cheryl A. Young at 6:00 p.m.

MEMBERS PRESENT:

Cheryl A. Young
Lyle Bluhm
Barbara Gordon
Sally Ann Marson
Lisa Moore
Alexander Reed
Ron Schlumpberger

MEMBERS ABSENT:

Josh Fromm
Nell Harrison
Gordon Thistle

ALSO PRESENT:

Leahnette Rivers, City Administrator/Recorder

A quorum was present and due notice had been published.

AGENDA ITEM 2 **ELECTION OF OFFICERS:**

Mayor Young opened the nominations for the position of Chair.

MOVED (MARSON) AND SECONDED (GORDON) TO NOMINATE RON SCHLUMPBERGER AS CHAIR.

There being no further nominations for the position of Chair, Mayor Young closed the nominations and called for a vote. ALL VOTED IN FAVOR OF RON SCHLUMPBERGER SERVING AS CHAIR. Mayor Young declared him duly elected.

Mayor Young turned the meeting over to Chair Schlumpberger.

Chair Schlumpberger opened the nominations for the position of Vice-Chair.

MOVED (MARSON) AND SECONDED (BLUHM) TO NOMINATE BARBARA GORDON AS VICE-CHAIR.

There being no further nominations for the position of Vice-Chair, Chair Schlumpberger closed the nominations and called for a vote. ALL VOTED IN FAVOR OF BARBARA GORDON AS VICE-CHAIR. Chair Schlumpberger declared her duly elected.

Chair Schlumpberger opened the nominations for the position of Secretary.

MOVED (GORDON) AND SECONDED (YOUNG) TO NOMINATE LISA MOORE AS SECRETARY.

There being no further nominations for the position of Secretary, Chair Schlumpberger closed the nominations and called for a vote. ALL VOTED IN FAVOR OF LISA MOORE SERVING AS SECRETARY. Chair Schlumpberger declared her duly elected.

AGENDA ITEM 3

BUDGET MESSAGE 2016/17:

Committee Members indicated they had read the budget message prior to the meeting. Leahnette gave a brief overview of the budget message. She noted that a 3% increase in water and sewer is proposed for July 1. She said this is the fourth of a five annual 3% increases that were recommended by the Water & Wastewater Analysis Summary Report dated April 2013. She said the increase is needed to generate the amount of revenue required to pay for operation and maintenance costs, make annual debt payments, meet loan debt coverage requirements, and complete necessary capital improvements.

Leahnette said the biggest issue the City is facing is the renewal of the five-year local option levy in the amount of \$0.67 per \$1,000 assessed value for police services. She said this July we will be entering the last year of the current five-year levy. She said the City will have two opportunities to present the renewal of the levy to the voters - the General Election in November 2016 and the Primary Election in May 2017. Leahnette said the City dedicates 100 percent of the property tax revenues it collects to police protection services, although there is no legal obligation to do so.

Leahnette said the City recently lost its largest employer and one of its top ten taxpayers - West Oregon Wood Products. She said the closure of West Oregon Wood Products could reduce our property tax revenues by over \$5,000 annually, and could reduce water sales revenue by \$12,000 to \$15,000 per year. She said the good news is that another company is currently considering the purchase of West Oregon Wood Products.

Leahnette reviewed the list of capital projects and their funding sources and discussed several of the projects with the Budget Committee.

AGENDA ITEM 4

PUBLIC HEARING: To receive comments from the public on the proposed budget for fiscal year 2016/17.

Public Hearing opened.

No comments were heard from the public.

Public Hearing closed.

AGENDA ITEM 5

PUBLIC HEARING: To receive comments from the public on the proposed use of revenue sharing funds for fiscal year 2016/17.

Public Hearing opened.

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Leahnette said the proposal is to use revenue sharing funds for park maintenance purposes.

No comments were heard from the public.

Public Hearing closed.

AGENDA ITEM 6 REVIEW OF PROPOSED BUDGET FOR FISCAL YEAR 2016/17:

Members concluded that no further discussion or review would be needed at this time.

AGENDA ITEM 7 APPROVAL OF BUDGET OR ANNOUNCEMENT OF NEXT MEETING DATE, TIME AND LOCATION:

MOVED (YOUNG), SECONDED (GORDON) AND CARRIED UNANIMOUSLY TO APPROVE THE 2016/17 PROPOSED BUDGET WITH THE AMENDMENT.

MOVED (MARSON), SECONDED (GORDON) AND CARRIED UNANIMOUSLY TO LEVY A PERMANENT TAX RATE OF \$1.1346 PER THOUSAND, AND TO LEVY A LOCAL OPTION TAX RATE OF \$0.67 AS PROVIDED IN THE 2016/17 PROPOSED BUDGET.

AGENDA ITEM 8 ADJOURNMENT:

There being no further business to come before the Committee, the meeting adjourned at 6:32 p.m.

APPROVED:

Ron Schlumpberger
Budget Committee Chair

Lisa Moore
Budget Committee Secretary

ATTEST:

Leahnette Rivers
City Administrator/Recorder
Budget Officer