

City Council Meeting Minutes

THURSDAY April 16, 2020

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:15 pm via published conference call number. No citizen call-in was conducted at this conference call meeting.

COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler
Councilor Sally Ann Marson
Councilor Karli Ebert
Councilor Gordon Thistle
Councilor Susan Ziglinski

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **CITIZEN INPUT:** None.

AGENDA ITEM 3 **COUNCIL REPORTS:** Councilor Marson informed the Council that volunteers have been working in the rose garden section of Veterans Park, and that the St. Helens Garden Club will be planting the red, white, and blue flowers at Veterans Park in May.

AGENDA ITEM 4 **STAFF REPORTS:**

4.1 Monthly Report from the Police Operations Sergeant.

The Police Operations Sergeant, Jerry Bartolomucci, submitted a departmental written report for the previous month's activities.

4.2 Monthly Report from the Public Works Superintendent.

The Public Works Superintendent, Micah Rogers, submitted a departmental written report for the previous month's activities.

AGENDA ITEM 5 **CONSENT AGENDA**

5.1 Bills paid with check numbers 32407 through 32471 during the month of March, 2020.

5.2 Financial Report for the month ending March 31, 2020.

5.3 Minutes of the March 19, 2020 Regular City Council Meeting.

CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 **UNFINISHED BUSINESS:** None

AGENDA ITEM 7 **NEW BUSINESS:**

7.1 Council Bill 20-896: A Resolution Ratifying the Emergency Declaration Extension Issued by Mayor Casey Wheeler on April 10, 2020, in regards to the ongoing spread of the COVID-19 (Coronavirus).

MOVED (MARSON), SECONDED (ZIGLINSKI), AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-896.

7.2 Review, discussion, and approval of Mediation Agreement between Richard E. Alexander, Arbitrator and Mediator, and the City of Columbia City, Oregon with contracted City Engineer/Kennedy Jenks, and PCR, Inc., General Contractor for the City's Waterline and Reservoir Project.

MOVED (MARSON), SECONDED (EBERT), AND APPROVED UNANIMOUSLY TO APPROVE THE MEDIATION AGREEMENT BETWEEN RICHARD E. ALEXANDER, ARBITRATOR AND MEDIATOR, AND THE CITY OF COLUMBIA CITY, OREGON.

7.3 Review, discussion, and approval of the Policy Goals and Objectives for the 2020-21 Budget Year as submitted by the City Administrator.

MOVED (THISTLE), SECONDED (MARSON), AND APPROVED UNANIMOUSLY TO APPROVE THE POLICY GOALS AND OBJECTIVES FOR THE 2020-21 BUDGET YEAR AS SUBMITTED BY THE CITY ADMINISTRATOR.

7.4 Review, discussion, and approval of Contract for Backflow Assembly Testing between the City of Columbia City, Oregon and Olson, LLC.

MOVED (MARSON), SECONDED (EBERT), AND APPROVED UNANIMOUSLY TO APPROVE THE CONTRACT FOR BACKFLOW ASSEMBLY TESTING BETWEEN THE CITY OF COLUMBIA CITY, OREGON AND OLSON, LLC.

7.5 Council Bill 20-897: A Resolution Authorizing a Transfer of Appropriations within the General Fund, Street Fund, and Sewer Fund during the Fiscal Year beginning July 1, 2019.

MOVED (MARSON), SECONDED (THISTLE), AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-897.

AGENDA ITEM 8 **8.1** The City Administrator/Recorder informed Council of the following issues and activities:

The City has received an anonymous donation, in the amount of \$500.00, designated for use at the Veterans Park site. The City Administrator is coordinating these activities with the Public Works Superintendent.

Two (2) Councilor positions for the Columbia City City Council are opening this year with the expiration of terms for Councilors Marson and Ebert. The City Administrator has published these openings via the community newsletter and social media platforms, and has compiled the election packets for prospective candidates to pick up at City Hall.

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Oregon Governor Kate Brown's Executive Order, published April 16, 2020, provided statutory relief for in-person commentary in the municipal budget process. With this Executive Order the City will be able to complete the budget process within existing mandates and will be able to provide citizens wishing to comment the opportunity to do so via conference call access.

AGENDA ITEM 9

ADJOURNMENT:

- 9.1 There being no further business to come before the Council, the meeting adjourned at 6:22 pm.

APPROVED:

Casey Wheeler
Mayor

ATTEST:

Michael S. McGlothlin
City Administrator/Recorder