

# City Council Meeting Minutes

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THURSDAY May 21, 2020

CITY HALL COUNCIL CHAMBERS

VIA CONFERENCE CALL

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

**AGENDA ITEM 1**      **CALL TO ORDER/ROLL CALL:**

**CONVENED:**

Mayor Casey Wheeler called the Regular Meeting to order at 6:15 pm via published conference call number. No citizen call-in was conducted at this conference call meeting.

**COUNCIL MEMBERS PRESENT:**

Mayor Casey Wheeler  
Councilor Sally Ann Marson  
Councilor Karli Ebert  
Councilor Gordon Thistle  
Councilor Susan Ziglinski

**COUNCIL MEMBERS ABSENT:**

None

**ALSO PRESENT:**

Mike McGlothlin, City Administrator/Recorder

**ATTORNEY PRESENT:**

None

A quorum was present and due notice had been published.

**AGENDA ITEM 2**      **CITIZEN INPUT:** None.

**AGENDA ITEM 3**      **COUNCIL REPORTS:** None.

**AGENDA ITEM 4**      **STAFF REPORTS:**

**4.1 Monthly Report from the Police Operations Sergeant.**

The Police Operations Sergeant, Jerry Bartolomucci, submitted a departmental written report for the previous month's activities.

**AGENDA ITEM 5**      **CONSENT AGENDA**

**5.1 Bills paid with check numbers 32472 through 32522 during the month of April, 2020.**

**5.2 Financial Report for the month ending April 30, 2020.**

**5.3 Minutes of the April 16, 2020 Regular City Council Meeting.**

CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

**AGENDA ITEM 6**      **UNFINISHED BUSINESS:** None

**AGENDA ITEM 7**      **NEW BUSINESS:**

**7.1 Ratification of Letter of Support to the United States Office of the Secretary of Transportation, signed by the City Administrator, on behalf of the City of St. Helens' pursuit of federal funding for their Waterfront Redevelopment Project.**

MOVED (THISTLE), SECONDED (MARSON), AND APPROVED UNANIMOUSLY TO RATIFY THE LETTER OF SUPPORT AS SIGNED BY THE CITY ADMINISTRATOR.

**7.2 Ratification of a Construction Contract, signed by the City Administrator, between the City of Columbia City, Oregon, and TFT Construction, Inc., in regards to 2019-20 budget funded The Strand Pavement Restoration Project.**

MOVED (EBERT), SECONDED (MARSON), AND APPROVED UNANIMOUSLY TO RATIFY THE CONSTRUCTION CONTRACT AS SIGNED BY THE CITY ADMINISTRATOR.

**7.3 First Reading of Council Bill 20-898: An Ordinance Declaring the City's Election to Receive State Revenues.**

THE CITY COUNCIL CONDUCTED THE FIRST READING OF COUNCIL BILL 20-898.

**7.4 Review, discussion, and approval of Application for Exception Permit for Recreational Vehicle, Boat or Trailer Storage in Right-of-Way (ROW).**

MOVED (EBERT), SECONDED (THISTLE), AND APPROVED UNANIMOUSLY TO APPROVE THE APPLICATION FOR THE EXCEPTION PERMIT.

**7.5 Presentation by Nathan Smith, District Manager of Hudson Garbage Service, in regards to Assessed Fees and Financial Analysis Information.**

NATHAN SMITH, HUDSON GARBAGE DISTRICT MANAGER, ADDRESSED COUNCIL IN REGARDS TO THE PROJECTED FINANCIAL IMPACTS OF THE COVID-19 PANDEMIC ON THEIR CUTOMER BASE. HE SAID THAT BASED UPON THEIR FINANCIAL ANALYSIS, AND TAKING INTO CONSIDERATION THE POTENTIAL IMPACTS TO ALL, THAT HUDSON GARBAGE WAS NOT GOING TO SEEK A RATE ADJUSTMENT AT THIS TIME. MR. SMITH ALSO SAID THAT AFTER FURTHER REVIEW IN THE FALL, HUDSON GARBAGE MAY REAPPROACH CITY COUNCIL LATER IN 2020 BUT THAT THE COMPANY WANTED TO DO ALL THAT THEY COULD TO HELP CONSUMERS IN THE INTERIM. COUNCIL EXPRESSED THEIR APPRECIATION FOR THIS CONSIDERATION ON BEHALF OF COLUMBIA CITY CITIZENS.

**AGENDA ITEM 8**      **8.1** The City Administrator/Recorder and Council discussed the following issues and activities:

The City Celebration Committee has, due to the impacts and executive orders of the Governor, elected to cancel this year's City Celebration.

The City Administrator briefed the Council on the status of the budget preparation, the schedule for the Budget Committee meeting, and the format for the meeting so as to meet COVID-19 safety mandates under the Governor's Executive Order.

The City Administrator/Recorder reviewed plans with Council in regards to the resumption of utility billing processes upon the City's entry into Phase II. Council directed the City Administrator/Recorder to also take into account a deferred payment plan option that would adequately address the needs of those impacted

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financially by the pandemic. The City Administrator shared plans that the City would utilize the current deferred payment plan in place as a guide and would modify the plan in order to address the timeline of modified billing and shut-off practices.

**AGENDA ITEM 9**

**ADJOURNMENT:**

- 9.1 There being no further business to come before the Council, the meeting adjourned at 6:26 pm.

APPROVED:

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Casey Wheeler  
Mayor

ATTEST:

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Michael S. McGlothlin  
City Administrator/Recorder