

City Council Meeting Minutes

THURSDAY June 18, 2020

COLUMBIA CITY COMMUNITY HALL

AND

VIA CONFERENCE CALL

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:15 pm. Public access and comment was available both in-person as well as via published conference call number. No citizen call-in was conducted at this conference call meeting.

COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler
Councilor Sally Ann Marson
Councilor Karli Ebert
Councilor Gordon Thistle
Councilor Susan Ziglinski (via conference call)

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

2.1 Public Hearing: To discuss the proposed use of State Revenue Sharing Funds for the fiscal year beginning July 1, 2020 as approved by the Budget Committee.

Dana Marble, of 1420 Fourth Street, asked if there was a fee imposed upon the City for the use of these funds and also asked for an explanation of what types of funds were involved. The City Administrator confirmed that there was no fee levied against the City and explained the types of funds that were involved as well as their mandated uses. No other questions were posed and Mayor Wheeler closed the Public Hearing.

2.2 Public Hearing: To discuss the budget for the fiscal year beginning July 1, 2020 as approved by the Budget Committee.

No public comment or questions were raised by anyone in attendance. Mayor Wheeler then closed the Public Hearing.

2.3 Public Hearing: To discuss the proposed 3% increase for Water and Sewer Rates for the City of Columbia City, Oregon, to take effect on June 26, 2020.

Dana Marble, of 1420 Fourth Street, asked what the 3% increases were for. The City Administrator explained that the 3% rate increases for both Water and Sewer rates within the City were for continued system operations of the Water and Sewer Departments and so that the City could continue to meet its financial obligations pertaining to outstanding debt, in accordance with the City Water/Sewer Rate Study. No other questions were posed and Mayor Wheeler closed the Public Hearing.

AGENDA ITEM 3

CITIZEN INPUT: Several citizens spoke with City Council in regards to the recent plume of sawdust that was expelled from the Forest Energy plant, which is located at the Port of Columbia County site. Also attending the discussion were representatives from Forest Energy Oregon: Travis Ryan, David Thranum Jr., and David Thranum with the Port of Columbia County's Acting Deputy Director/Operations Manager Craig Allison also present. Citizens attending on behalf of this issue included: Finos and Earline Lunsford of 2210 First Street, Ruth Stellman of 105 E Street, Jan Schollenberger of 2215 First Street, Roy Barbour of 2200 First Street, and Pete and Peggy Castellanos of 2225 First Street. The citizens listed addressed the historical problems involving the excessive discharge of sawdust throughout the nearby community; primarily involving the previous tenant of West Oregon Wood, and the impacts that the residual products has had on their health, quality of life, and on continual maintenance demands at their homes and property. Forest Energy Oregon personnel described what caused the recent plume of sawdust to be expelled from the plant, maintenance efforts undertaken, mediation plans for moving forward, employee training, and future operational plans to address excessive sawdust buildup. At the end of the discussion the parties involved agreed to meet as a working group at the Port of Columbia County on July 7, 2020 at 6:00 pm in order to continue discussions and working together on the issue. The City plans to act as a conduit of information between the parties as needed and to act as a facilitator in the event that Oregon DEQ or other regulatory agencies need to become involved if the problem is not resolved.

No other items were brought before Council during the Citizen Input portion of the meeting.

AGENDA ITEM 4

COUNCIL REPORTS:

4.1 Budget Committee Minutes

The City Administrator noted a correction to the minutes for Item 6 on page 3 of the minutes. The heading for this section should read... "For Fiscal Year 2020/21".

4.2 Audit Committee Minutes

THE ABOVE REFERENCED MINUTES WERE ACCEPTED BY COUNCIL, WITH THE NOTED CORRECTION TO THE BUDGET COMMITTEE MINUTES.

AGENDA ITEM 5

STAFF REPORTS:

5.1 Activity Report from the Police Operations Sergeant: A written report from Sergeant Jerry Bartolomucci was submitted for the previous month's activities.

5.2 Activity Report from the Public Works Superintendent: A written report from Public Works Superintendent Micah Rogers was submitted for the previous month's activities.

AGENDA ITEM 6

CONSENT AGENDA

6.1 Bills paid with check numbers 32523 through 32580 during the month of May, 2020.

6.2 Financial Report for the month ending May 31, 2020.

6.3 Minutes of the May 21, 2020 Regular City Council Meeting.

CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 7 UNFINISHED BUSINESS:

7.1 Second Reading of Council Bill 20-898: An Ordinance Declaring the City's Election to Receive State Revenues.

THE CITY COUNCIL CONDUCTED THE SECOND READING OF COUNCIL BILL 20-898. MOVED (THISTLE), SECONDED (EBERT), AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-898.

AGENDA ITEM 8 NEW BUSINESS:

8.1 Review and discussion of the budget for the fiscal year beginning July 1, 2020 as approved by the Budget Committee.

MOVED (THISTLE), SECONDED (EBERT), AND APPROVED UNANIMOUSLY TO APPROVE THE BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AS APPROVED BY THE BUDGET COMMITTEE.

8.2 Council Bill 20-899: A Resolution Adopting the Budget, Making Appropriations, Imposing Taxes, and Categorizing Taxes for the 2020-21 Fiscal Year.

MOVED (MARSON), SECONDED (THISTLE), AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-899.

8.3 Council Bill 20-900: A Resolution Providing for Water Rates and Charges for the City of Columbia City, Oregon; Amending Sections 1 and 2 of Resolution 18-1232-R.

MOVED (MARSON), SECONDED (EBERT), AND CARRIED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-900.

8.4 Council Bill 20-901: A Resolution Adopting Sewer Charges and Rates for the City of Columbia City in Accordance with Ordinance No. 470; Rescinding Resolution No. 19-1244-R.

MOVED (MARSON), SECONDED (EBERT), AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-901.

8.5 Review, discussion and approval for City Administrator signature to Amendment Number Five to Intergovernmental Agreement between Columbia County, Oregon and the City of Columbia City, Oregon.

MOVED (THISTLE), SECONDED (EBERT), AND APPROVED UNANIMOUSLY FOR CITY ADMINISTRATOR SIGNATURE TO AMENDMENT FIVE TO INTERGOVERNMENTAL AGREEMENT BETWEEN COLUMBIA COUNTY, OREGON AND THE CITY OF COLUMBIA CITY, OREGON.

8.6 Review, discussion, and adoption of City of Columbia City Cybersecurity Policy, in accordance with the Oregon Identity Theft Protection Act; ORS 646A.600 – 628, and ORS 646A.622 (d); and as required by City/County Insurance Services (CIS) for continued cybersecurity insurance coverage.

MOVED (MARSON), SECONDED (THISTLE), AND APPROVED UNANIMOUSLY TO ADOPT THE CITY OF COLUMBIA CITY CYBERSECURITY POLICY.

8.7 Review, discussion, and selection of legislative priorities to assist the League of Oregon Cities (LOC) in formulating the LOC's 2021 legislative agenda.

BY CONSENSUS OF COUNCIL IT WAS AGREED TO SELECT BROADBAND INFRASTRUCTURE AND TECHNICAL ASSISTANCE FUNDING, COVID-19 ECONOMIC RECOVERY INVESTMENTS, INFRASTRUCTURE FINANCING AND RESILIENCE, AND MENTAL HEALTH SERVICE DELIVERY AS SUGGESTED LEGISLATIVE PRIORITIES TO THE LOC.

8.8 Review, discussion, and approval of an Application for a Portable Basketball Hoop in the Right-of-Way (ROW) Permit, as requested by Gretchen Thompson of 1625 6th Street.

MOVED (THISTLE), SECONDED (EBERT), AND APPROVED UNANIMOUSLY TO APPROVE THE PERMIT AS REQUESTED.

8.9 First Reading of Council Bill 20-902: An Ordinance Granting to Fat Beam, LLC the Right to Construct, Operate, and Maintain Telecommunication Services in the City of Columbia City, Oregon.

THE CITY COUNCIL CONDUCTED THE FIRST READING OF COUNCIL BILL 20-902.

8.10 Review, discussion, and approval of an Application for a Portable Basketball Hoop Permit in the Right-of-way (ROW), as requested by Richard Pope of 1650 4th Street.

MOVED (THISTLE), SECONDED (EBERT), ABSTAINED (MARSON), AND APPROVED BY CONSENSUS TO APPROVE THE PERMIT AS REQUESTED.

AGENDA ITEM 9

OTHER BUSINESS

9.1 The City Administrator/Recorder and Council discussed the following issues and activities:

Upon direction from Mayor Wheeler, the City Administrator led discussion in regards to fully opening the City's parks by allowing the use of picnic tables and playground equipment. Based upon the required actions stemming from orders from the Governor's and Oregon Health Authority Offices it was determined that, at present, the City would be unable to open these two areas of the parks. This determination was based upon the mandated requirements for these portions of the parks to be opened to the public in contrast to the personnel and equipment demands that would be placed on City staff. This issue will continue to be evaluated as further guidance is received with the goal remaining to open these two areas as soon as is possible.

The City Administrator discussed with Council use classifications to be permitted within the City's Commercial Zone. Truck storage and rental is a permitted use under current code and a current applicant is wanting to develop a storage rental unit business within an established commercial zone; which current code does not address specifically. The contracted City Planner is recommending that storage rental units be granted the same permitted use classification as it is similar to the permitted use granted to truck storage and rental. The City Administrator also reinforced that current planning and approval processes would remain in effect and would take place. It was the consensus of Council that storage rental units should receive the same permitted use classification.

AGENDA ITEM 10

ADJOURNMENT:

10.1 There being no further business to come before the Council, the meeting adjourned at 7:29 pm.

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APPROVED:

Casey Wheeler
Mayor

ATTEST:

Michael S. McGlothlin
City Administrator/Recorder