

City Council Meeting Minutes

THURSDAY August 20, 2020

VIA CONFERENCE CALL

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:15 pm. Public access and comment was available via published conference call number. No citizen call-in was conducted at this conference call meeting.

COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler
Councilor Sally Ann Marson
Councilor Gordon Thistle
Councilor Susan Ziglinski

COUNCIL MEMBERS ABSENT:

Councilor Karli Ebert

ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

2.1 Public Hearing: To discuss the proposed City of Columbia City Resolution Setting Building Department fees.

Mayor Wheeler opened the public hearing at 6:16 pm and no public comment was gathered during this hearing. Mayor Wheeler closed the Public Hearing at 6:17 pm.

AGENDA ITEM 3 **CITIZEN INPUT:**

Kathy and Michael Buckner, of 340 Pacific Street, addressed City Council in regards to speeding complaints along Pacific Street that originate from both the Highway 30 and 6th Street ends of the roadway. The Buckner's complained of speeds ranging from 40-55 mph in the 25 mph residential zone and were requesting Council to consider the installation of speed bumps along Pacific Street. Prior to this approach to Council City staff had started addressing this issue through the Police and Public Works Departments. The Buckner's said that increased traffic enforcement patrols by the Police Department had helped somewhat but the problem still persisted at a noticeable level, primarily in the afternoon and early evening time frames. After staff research and further input it was proposed that a stop sign be installed at the intersection of Pacific and Fifth Streets in order to address the issue. City staff will monitor the area after installation of the stop sign to see if the stop sign installation effectively addresses the problem.

Sophie Martinson, of 1945 The Strand, addressed City Council in regards to a community based project that she desired to start within Columbia City. The goal of the "Have Heart" community project is intended to create safe, healthy, caring communities while encouraging people to explore the City's parks and to exercise. It would entail interested citizens picking up a map from either City Hall or the Library, explore the locations on the map and document the visit by noting the number of painted hearts located at each stop, then turning the map into the Library in order to receive a care package. The care package contents would include: a mask, hand sanitizer, and snack items. At the conclusion of the presentation the City Council expressed their support of the proposed program.

AGENDA ITEM 4 **COUNCIL REPORTS:** None

AGENDA ITEM 5 **STAFF REPORTS:**

5.1 Activity Report from the Public Works Superintendent: A written report from Public Works Superintendent Micah Rogers was submitted for the previous month's activities.

5.2 Activity Report from the Police Operations Sergeant: A written report from Police Operations Sergeant Jerry Bartolomucci was submitted for the previous month's activities.

AGENDA ITEM 6 **CONSENT AGENDA**

6.1 Bills paid with check numbers 32637 through 32687 during the month of July, 2020.

6.2 Financial Report for the month ending July 31, 2020.

6.3 Minutes of the July 16, 2020 Regular City Council Meeting.

CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 7 **UNFINISHED BUSINESS:**

7.1 Second Reading of Council Bill 20-903: An Ordinance Vacating a portion of "K" Street, off Fourth Street and north of "L" Street; the Area in between Lot 1 and 2 of Block 52 and Lot 3, 4, 5, and 6 of Block 53, Columbia City.

THE CITY COUNCIL CONDUCTED THE SECOND READING OF COUNCIL BILL 20-903. MOVED (MARSON), SECONDED (THISTLE), AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-903.

AGENDA ITEM 8 **NEW BUSINESS:**

8.1 Council Bill 20-904: A Resolution of the City of Columbia City Setting Building Department Fees.

MOVED (MARSON), SECONDED (THISTLE), AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-904.

8.2 Review, discussion, and pending approval pursuant to grant and loan funding for the City's Waterline and Reservoir Project; Amendment Request No. 4 for Additional Engineering Services.

MOVED (THISTLE), SECONDED (ZIGLINSKI), AND APPROVED UNANIMOUSLY TO APPROVE AMENDMENT NO. 4 AS SUBMITTED BY CITY ENGINEER ROB PEACOCK, OF KENNEDY JENKS, CONTINGENT UPON RECEIPT OF GRANT AND LOAN FUNDING.

AGENDA ITEM 9 OTHER BUSINESS

9.1 The City Administrator/Recorder and Council discussed the following issues and activities:

Council delegated the City Administrator to act as the City's voting delegate at the League of Oregon Cities (LOC) Annual Virtual Membership meeting on October 15, 2020.

The City Administrator sought and was given approval for the family of Alice Barkus to install a memorial bench in her honor at City Hall. Alice Barkus was a lifelong citizen of Columbia City and recently passed away at the age of 100. The Barkus family will be providing the memorial bench and plaque, which will be installed with the assistance of Public Works staff as is needed.

The American Red Cross requested the use of the Columbia City Community Hall in order to conduct a critically needed blood drive. As the Red Cross is a partner with the City in providing emergency shelter operations at the Community Hall during times of natural or manmade disasters, staff supports the request to Council for the specific use of the facility. Councilor Marson made a motion to support the request, and Councilor Ziglinski seconded. Council then unanimously approved the use of the Community Hall, at no charge, for the American Red Cross.

The City Administrator briefed Council on the status of prospective candidates that had filed to run in the upcoming General Election for the two City Council positions which are becoming vacant. To date, four candidates had completed the necessary filing paperwork and signatures needed to be placed on the ballot.

The City Administrator briefed Council on the status of the City's annual independent financial audit. Both the City Administrator and Finance Clerk Kim Karber have been compiling and submitting various financial reports and supporting documents to the auditors during this time period. The City Administrator informed Council that Kim had been doing a fantastic job in her position and specifically with being the lead point person with the audit.

AGENDA ITEM 10 ADJOURNMENT:

10.1 There being no further business to come before the Council, the meeting adjourned at 6:42 pm.

APPROVED:

Casey Wheeler
Mayor

ATTEST:

Michael S. McGlothlin
City Administrator/Recorder