

City Council Meeting Minutes

THURSDAY, APRIL 19, 2018

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Cheryl A. Young called the meeting to order at 6 pm. Mayor Young delivered the invocation and led the flag salute.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Sally Ann Marson
Councilor Karli Ebert
Councilor Nell Harrison
Councilor Gordon Thistle

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Michael McGlothlin, Chief of Police
Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

None.

AGENDA ITEM 3 **CITIZEN INPUT:**

3.1 Hudson Garbage Service: Herb Bailey of Hudson Garbage Service described the current recycling crisis that the west coast is faced with. He said he is here tonight to request the City Council's approval of an 8.52% increase effective May 1, 2018, to help them recover the costs associated with the recent changes in the recycling market.

AGENDA ITEM 7 **NEW BUSINESS:**

7.2 Council Bill No. 18-844; Resolution No. 18-1208-R: A Resolution setting rates to be charged by Environmental Waste Systems, Inc./Hudson Garbage Service for collecting and disposing of solid waste, recycling materials, and yard debris within the City of Columbia City, Oregon, effective May 1, 2018.

MOVED (THISTLE), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-844.

AGENDA ITEM 3 **CITIZEN INPUT (continued):**

3.2 Columbia Humane Society: Deborah Horan, Board Member, and Lisa Beggio, Executive Director, introduced themselves and described the services the Columbia Humane Society continues to provide. They said they are looking for new Board Members and said they'd like to see a Board Member come from each of the cities within Columbia County so their entire service area will be well represented. They suggested the City website include a link to their website.

South Columbia County Chamber of Commerce: Simon Date introduced himself as the new Executive Director for the Chamber of Commerce.

AGENDA ITEM 4 COUNCIL REPORTS:

4.1 Parks Committee: Chair Marson said the Committee will meet on Tuesday, April 24 at 5 pm. She said the St. Helens Garden Club will have a work party at the Veterans Park on Monday, April 23 at 10 am to continue preparations for the upcoming Memorial Day Ceremony. She said volunteers are invited to join the work party.

4.2 Water and Sewer Committee: Leahnette said Ron Walz will serve as the City's new main contact with Kennedy Jenks. She said staff recently met with Ron to go over our current project list.

4.3 Street Committee: Chair Marson said preparation activities are ongoing along Sixth Street between H and K Streets in anticipation of the upcoming paving work.

4.4 Audit Committee: Secretary Harrison said the Committee will meet in May.

4.5 Hazard Mitigation Planning Group: Chief McGlothlin said the Group will meet on April 23 at 6 pm.

4.6 Other Reports: Councilor Marson said the recent Job Fair in the Community Hall was very well attended and gave the newly remodeled building a lot of exposure.

AGENDA ITEM 5 CONSENT AGENDA:

5.1 Minutes of the Regular City Council Meeting on April 5, 2018.

5.2 Bills paid with check numbers 20900 through 20949 during the month of March 2018.

5.3 Financial Reports for the month ending March 31, 2018.

5.4 Application for a Structure in the Unimproved Right-of-Way adjacent to property located at 305 L Street as applied for by Elizabeth Sheer.

5.5 Activities Report from the Chief of Police.

5.6 Activities Report from the Public Works Superintendent.

5.7 Activities Report from the City Administrator.

MOVED (EBERT), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 UNFINISHED BUSINESS:

None.

AGENDA ITEM 7 NEW BUSINESS (continued):

7.1 Council Bill No. 18-843; Resolution No. 18-1209-R: A Resolution adopting Policy Goals and Objectives for the City of Columbia City, Oregon, for fiscal year 2018-19.

MOVED (MARSON), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-843.

7.3 Proposals for Economic Opportunities Analysis: Review Committee's recommendation regarding a contract award for the development of an Economic Opportunities Analysis:

Leahnette explained that the Review Committee reviewed proposals from the following contractors:

Leland Consulting Group
ECONorthwest
FCS Group

for the development of an Economic Opportunities Analysis. She said the Review Committee, consisted of Stacey Goldstein, City Planner, Scott Jensen, Port of St. Helens Planner, Gordon Thistle and herself. She said they reviewed and ranked the proposals, and they unanimously recommend the Council award the contract to FCS Group.

7.4 Contract for Economic Opportunities Analysis: Contract between the City of Columbia City and FCS Group for the development of an Economic Opportunities Analysis.

MOVED (MARSON), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO AWARD THE CONTRACT FOR THE ECONOMIC OPPORTUNITIES ANALYSIS WORK TO FCS GROUP FOR AN AMOUNT NOT TO EXCEED \$27,000.

AGENDA ITEM 8 OTHER BUSINESS:

Police update: Officer Bubar is in field training now and is progressing well. Overall everything is going well within the Department. He said they are seeing a seasonal increase in activity within the Department.

AGENDA ITEM 7 NEW BUSINESS (continued):

7.5 Executive Session: The Council will meet in Executive Session in accordance with ORS 192.660(2)(a) to consider the employment of a public employee.

The Council convened in Executive Session at 6:40 p.m.

The Council reconvened in Open Session at 7:35 p.m.

AGENDA ITEM 9 ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 7:35 pm.

APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder