

City Council Meeting Minutes

THURSDAY, MAY 17, 2018

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Council President Marson called the meeting to order at 6 pm and led the flag salute.

COUNCIL MEMBERS PRESENT:

Council President Sally Ann Marson
Councilor Karli Ebert
Councilor Nell Harrison

COUNCIL MEMBERS ABSENT:

Mayor Cheryl A. Young
Councilor Gordon Thistle

ALSO PRESENT:

Michael McGlothlin, Chief of Police
Leahnette Rivers, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

None.

AGENDA ITEM 3 **CITIZEN INPUT:**

None

AGENDA ITEM 4 **COUNCIL REPORTS:**

4.1 Parks Committee: Chair Marson said the Committee will meet on Tuesday, May 22 at 5 pm. She said everything is in place for the Memorial Day Ceremony. She said she has heard several positive comments about the newly installed drinking fountain, which has three tiers and is not only ADA accessible, but also pet friendly. She said the Lions Club has selected Harvard Park for the location of their new memorial bench. She said they'd like to place the bench under the new shade sail, which has been purchased, but not installed.

Leahnette announced that Armstrong Industries has selected maintenance work in the Columbia City Parks as one of their community service projects. She said they will be performing a variety of maintenance activities within several of the City's parks for two days.

4.2 Water and Sewer Committee: No report.

4.3 Street Committee: Chair Marson said preparation activities are ongoing along Sixth Street between H and K Streets in anticipation of the upcoming paving work.

4.4 Audit Committee: Secretary Harrison said the Committee will meet on May 21 at 2:30 pm.

4.5 Hazard Mitigation Planning Group: Member Ebert said the Group continues to review the Hazard Mitigation Plan and they will meet on May 21 at 6 pm.

4.6 Other Reports: Chief McGlothlin said they continue to see an uptick in activity, which is typical for this season. Among other things, he said they have been busy working on the Calhoun case, a couple of burglary cases in which the suspects have been arrested, and a sexual assault investigation.

AGENDA ITEM 5

CONSENT AGENDA:

5.1 Financial Report for the month ending April 30, 2018.

5.2 Bills paid with check numbers 20950 through 20974 during the month of April 2018.

5.3 Investment and Cash Balance Summary for the quarter ending December 31, 2017.

5.4 Investment and Cash Balance Summary for the quarter ending March 31, 2018.

5.5 Ratify approval of OLCC Application for Temporary Use of an Annual License as applied for by Stansbury Management Inc. dba Sunshine Pizza for Columbia City's May 12, 2018, Live Music Event.

5.6 Activities Report from the City Administrator.

MOVED (EBERT), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6

UNFINISHED BUSINESS:

None.

AGENDA ITEM 7

NEW BUSINESS:

7.1 Council Bill No. 18-845; Resolution No. 18-1210-R: A Resolution adopting an amendment to the City of Columbia City Personnel Policies and Procedures Manual dated April 18, 2002.

MOVED (HARRISON), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-845.

7.2 Council Bill No. 18-846; Resolution No. 18-1211-R: A Resolution authorizing a transfer of appropriations within the General Fund, Water Fund and Sewer Fund during the fiscal year beginning July 1, 2017.

MOVED (EBERT), SECONDED (HARRISON) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-846.

7.3 Council Bill No. 18-847; Resolution No. 18-1212-R: A Resolution extending the City of Columbia City's workers' compensation coverage to volunteers of the City of Columbia City, Oregon, during the fiscal year 2018-19.

MOVED (HARRISON), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-847.

7.4 First reading of Council Bill No. 18-847: An Ordinance declaring the City's election to receive State Revenues.

The Council completed the first reading of Council Bill No. 18-847.

7.5 2018 Small City Allotment (SCA) Agreement: 2018 SCA Agreement between the State of Oregon Department of Transportation and the City of Columbia City for the Sixth Street Paving Project.

Leahnette said this agreement is for a \$50,000 grant and the current project cost estimate is \$110,000, but we are working on an updating the cost estimate to include some pavement widening.

MOVED (HARRISON), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE TO THE AGREEMENT.

AGENDA ITEM 8 OTHER BUSINESS:

League of Oregon Cities (LOC) Regional Meeting: Leahnette announced that the LOC is hosting a regional meeting in Sherwood on June 6 at 10 am.

AGENDA ITEM 9 ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 6:10 pm.

APPROVED:

Sally Ann Marson
Council President

ATTEST:

Leahnette Rivers
City Administrator/Recorder