

City Council Meeting Minutes

THURSDAY May 16, 2019

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler
Councilor Sally Ann Marson
Councilor Gordon Thistle
Councilor Karli Ebert
Councilor Susan Ziglinski

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder
Micah Rogers, Public Works Superintendent

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **CITIZEN INPUT:**

Patrick Trapp, Commissioner for the Port of Columbia County, was present and informed Council that the Port had enacted a rate increase at the Scappoose Bay Marina site which would go into effect on January 1, 2020. Mr. Trapp also said that the Port had received a lease for review from DevanAir out of Hillsboro, Oregon to move operations to the Scappoose Airport site. He also said that the Port had received an option for an agreement to move within their current Port site from Northwest Innovations, and he also briefed Council on other infrastructure improvements plans specific to the Port.

AGENDA ITEM 3 **COUNCIL REPORTS:**

3.1 Parks Committee: Councilor Marson stated that the Parks Committee had filed minutes from their last meeting, which are attached to the Council packet. Councilor Marson also provided an update for activities in the Veterans Park in support of the upcoming Memorial Day ceremony; and also noted the hard work of city staff, volunteers, Columbia County work crew, and the St. Helens Garden Club.

AGENDA ITEM 4 **STAFF REPORTS:**

4.1 Monthly report from the Police Operations Sergeant: Sergeant Bartolomucci provided a written report to document activities for the Police Department.

4.2 Monthly report from the Public Works Superintendent: Public Works Superintendent Micah Rogers provided a written report to document activities for the Public Work Department. Superintendent Rogers also informed Council of leak repairs done to the waterline located in the area of I Street and Second Place.

AGENDA ITEM 5 CONSENT AGENDA:

5.1 Bills paid with check numbers 31767 through 31832 during the month of April, 2019.

5.2 Financial Report for the month ending April 30, 2019.

CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 UNFINISHED BUSINESS:

6.1 Review, discussion, and approval of contract award for Insurance Agent of Record services to the City of Columbia City, Oregon.

MOVED (MARSON), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO APPROVE AWARD OF CONTRACT FOR INSURANCE AGENT OF RECORD SERVICES TO THE CITY OF COLUMBIA CITY, OREGON TO NFP, INC., OF ST. HELENS, OREGON; AS REPRESENTED BY RON SCHLUMPBERGER.

AGENDA ITEM 7 NEW BUSINESS:

7.1 Review, discussion, and signature authorization for grant award from the Oregon Parks and Recreation Department (Recreational Trails Program) regarding McBride Creek Trail Phase I.

MOVED (THISTLE), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO AUTHORIZE THE CITY ADMINISTRATOR TO SIGN AND ACCEPT THE GRANT AWARD FROM THE OREGON PARKS AND RECREATION DEPARTMENT (RECREATIONAL TRAILS PROGRAM) REGARDING MCBRIDE CREEK TRAIL PHASE I.

7.2 Council Bill No. 19-887: A Resolution Adopting Sewer Charges and Rates for the City of Columbia City in accordance with Ordinance No. 470; Rescinding Resolution No. 18-1215-R.

MOVED (MARSON), SECONDED (ZIGLINSKI) AND CARRIED UNANIMOUSLY TO APPROVE COUNCIL BILL NO. 19-887: A RESOLUTION ADOPTING SEWER CHARGES AND RATES FOR THE CITY OF COLUMBIA CITY IN ACCORDANCE WITH ORDINANCE NO. 470; RESCINDING RESOLUTION NO. 18-1215-R.

7.3 Council Bill No. 19-888: A Resolution Authorizing a Transfer of Appropriations within the General Fund, Sewer Fund, Street Fund, and Water Fund during Fiscal Year beginning July 1, 2018; Repealing Resolution No. 19-1241-R.

MOVED (ZIGLINSKI), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO APPROVE COUNCIL BILL NO. 19-888: A RESOLUTION AUTHORIZING A TRANSFER OF APPROPRIATIONS WITHIN THE GENERAL FUND, SEWER FUND, STREET FUND, AND WATER FUND DURING FISCAL YEAR BEGINNING JULY 1, 2018; REPEALING RESOLUTION NO.19-1241-R.

7.4 First Reading of Council Bill No. 19-889: An Ordinance Declaring the City's Election to Receive State Revenues.

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COUNCIL COMPLETED THE FIRST READING OF COUNCIL BILL NO. 19-889: AN ORDINANCE DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES.

AGENDA ITEM 8 OTHER BUSINESS:

8.1 Discussion regarding Independence Day (July 4th) Holiday.

City Administrator McGlothlin asked Council to consider that city employees be given an extra day of holiday time, to be added to the Independence Day holiday, in exchange for their work in support of the City's Memorial Day ceremony. He said that the time required for planning, set up, conducting the event, and recovery activities equated to employees working a full day on the Memorial Day holiday. By consensus, City Council agreed to this proposal by the City Administrator. As a result, City Hall will be closed in observance of the Independence Day holiday on Thursday July 4, 2019 and Friday July 5, 2019.

AGENDA ITEM 9 ADJOURNMENT:

9.1 There being no further business to come before the Council, the meeting adjourned at 6:42 pm.

APPROVED:

Casey Wheeler
Mayor

ATTEST:

Michael S. McGlothlin
City Administrator/Recorder