

City Council Meeting Minutes

THURSDAY September 19, 2019

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler
Councilor Sally Ann Marson
Councilor Gordon Thistle
Councilor Karli Ebert
Councilor Susan Ziglinski

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder
Micah Rogers, Public Works Superintendent

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **CITIZEN INPUT:** Kit Gardes, on behalf of the Friends of the Columbia City Community Library, expressed appreciation for the support of City Staff at the 2019 City Celebration as well as in supporting the Library's Literary Walk in the Park Program. Mrs. Gardes also expressed appreciation to Council President Sally Ann Marson, the Parks Committee, Public Works Superintendent Micah Rogers, and with Public Works staff for their work in parks maintenance and landscaping assistance at the Library during their new sidewalk construction and landscaping project. Mayor Wheeler also thanked Mrs. Gardes and all Library volunteers for their assistance in the operation of the Columbia City Community Library.

AGENDA ITEM 3 **COUNCIL REPORTS:**

3.1 Parks Committee Update: Minutes from the August 27, 2019 Parks Committee meeting were added to the record with no further update provided.

AGENDA ITEM 4 **STAFF REPORTS:**

4.1 Monthly Report from the Police Operations Sergeant.

The Police Operations Sergeant, Jerry Bartolomucci, submitted a departmental written report for the previous month's activities.

4.2 Monthly Report from the Public Works Superintendent.

The Public Works Superintendent, Micah Rogers, submitted a departmental written report for the previous month's activities.

AGENDA ITEM 5 CONSENT AGENDA

- 5.1 **Bills paid with check numbers 31993 through 32058 during the month of August, 2019.**
- 5.2 **Financial Report for the month ending August 31, 2019.**
- 5.3 **Minutes of the July 18, 2019 Regular City Council Meeting.**
- 5.4 **Minutes of the August 15, 2019 Regular City Council Meeting.**
- 5.5 **Minutes of the August 29, 2019 Special City Council Meeting.**
- 5.6 **Ratification of application for Temporary Use of an Annual License (TUAL); for the August 24, 2019 Cascade Tissue Union Picnic held at the Caples House Museum – 1925 First Street Columbia City, Oregon.**

MOVED (MARSON), SECONDED (EBERT) AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6 UNFINISHED BUSINESS:

- 6.1 **First Reading of Council Bill 19-891: An Ordinance Vacating a portion of “J” Street between 2nd Place Alley and Third Street, and “J” Street between Third Street and 3rd Place Alley; Measuring 100 feet X 80 feet directly adjacent to Lot & of Block 26 and Lot 12 of Block 25, Columbia City and 100 feet X 80 feet directly adjacent to Lot 6 of Block 45 and Lot 1 of Block 46, Columbia City.**

COUNCIL CONDUCTED THE FIRST READING OF COUNCIL BILL 19-891.

AGENDA ITEM 7 NEW BUSINESS:

- 7.1 **Presentation by Alison Hart, of AHart Associates Incorporated, in regards to status of the Columbia County Tourism Initiative and Destination Development Plan.**

Ms. Hart completed a briefing to Council in regards to the above program. PowerPoint Presentation materials and a copy of Columbia County Destination Development Plan were introduced and added into the record. Ms. Hart also made a funding request to Council in the amount of \$5,000.00 in order to assist with tourism related grant writing, organizational stability, and to assist with the implementation of the Destination Development Plan. The City Council made no motion to approve/disapprove the funding request but will review, discuss, and make a funding decision at the October, 2019 Regular City Council Meeting.

- 7.2 **Review, discussion, and approval for the Second Amended and Restated Intergovernmental Agreement between Columbia County, Oregon and the City of Columbia City, Oregon for the continued establishment, funding, and support of the system to deliver Homeland Security and Emergency Management services.**

MOVED (THISTLE), SECONDED (MARSON) AND CARRIED UNANIMOUSLY TO APPROVE THE SECOND AMENDED AND RESTATED INTERGOVERNMENTAL AGREEMENT BETWEEN COLUMBIA COUNTY, OREGON AND THE CITY OF COLUMBIA CITY, OREGON FOR THE CONTINUED ESTABLISHMENT, FUNDING, AND

SUPPORT OF THE SYSTEM TO DELIVER HOMELAND SECURITY AND EMERGENCY
MANAGEMENT SERVICES.

AGENDA ITEM 8 OTHER BUSINESS:

8.1 The City Administrator/Recorder informed Council of the following issues and activities:

- 8.1.1.** The next City/County Dinner will be hosted by the City of Vernonia in October 2019 with date, time, and location to be determined and announced by the City of Vernonia. The City of Columbia City will host the following City/County Dinner in the March 2020 timeframe with City Staff coordinating the event.
- 8.1.2.** The City Administrator/Recorder will be out of town on vacation from October 18, 2019 through October 27, 2019.
- 8.1.3.** Granite Telecommunications, Inc. has approached the City about becoming the telephone and internet service provider for our municipal government facilities. An initial proposal shows an opportunity to save approximately \$113.00 per month on these services. The company is starting to make inroads into Pacific Northwest municipal government organizations and the City Administrator is conducting further research into the viability of going with this company for telephone and internet services.
- 8.1.4.** The City has completed the second phase of its annual external audit. The final phase of the external audit is scheduled to be completed in mid-October.
- 8.1.5.** The City has received notice from the Columbia County Land Development Services Department of a partition application filed by the Probst Family Trust for property located on Miloris Way. Response from the City is expected by September 23, 2019. The City Administrator is working with contracted Planning and Engineering personnel in order to file a timely response in order to address concerns on behalf of the City.

AGENDA ITEM 9 ADJOURNMENT:

- 9.1** There being no further business to come before the Council, the meeting adjourned at 6:45 pm.

APPROVED:

Casey Wheeler
Mayor

ATTEST:

Michael S. McGlothlin
City Administrator/Recorder