

The City of Columbia City

In Columbia County on the Columbia River



PARKS COMMITTEE MEETING MINUTES FEBRUARY 26, 2019 - 5:00 P.M. 1840 SECOND STREET, COLUMBIA CITY, OR 97018

Present:

Sally Ann Marson, Committee Member
Nell Harrison, Committee Member
Jack Hruska, Committee Member
Mike McGlothlin, City Administrator/Recorder
Micah Rogers, Public Works Superintendent

Attendees:

Audra Lein, St. Helens High School Observing Student
Fernando Godinez, St. Helens High School Observing Student

Review of Five-Year Capital Improvement Program (CIP): In preparation for the upcoming budget cycle, the CIP was reviewed by the committee. Upon completion of the review it was the consensus of the committee to retain the listed projects as noted within the CIP, with the addition of the following notes:

1. Public Works personnel will be conducting root removal and patching along the bike path system, and will conduct a system-wide assessment of the path by mid-April 2019. This will assist in completing a better financial assessment of the needed improvements.
2. A safety and signage assessment will be completed at Datis Park in order to address concerns about safe access to the beach area along the Columbia River.
3. An updated cost analysis for the basalt rock relocation project will be conducted in order to accurately forecast the costs associated with the completion of this project.

Memorial Day Celebration Planning: The Committee discussed planning and coordination efforts for the City's annual Memorial Day Celebration. Consensus was reached in regards to maintenance plans and coordination for the Veterans Park prior to the Memorial Day event, as well as the overall program and planned speakers/participants. Preliminary coordination efforts are currently underway by city staff.

Parks review/status update: Parks within the city system were reviewed and work plans were formulated. A list of topics covered was included for the record.

McBride Creek Trail System Grant Update: The City Administrator reviewed the current status of the grant project with the committee. Recent work has included a new site review request to ODF&W, site review specific to impacts to McBride Creek as well as potential wetlands impact, and coordination/reporting with the funding agency. Final notice of grant award is expected to take place in March – April of 2019.

Volunteer recruitment: With the recent decline in volunteers working within the parks system, the committee discussed methods to recruit volunteers. Recruitment will continue through the City's newsletter, as well as a continued focus on individual recruitment opportunities as they arise.

Other business: Discussion to place regarding extending the time frame for porta-potty access at the Pixie Park location. Further review will take place regarding this topic. Discussion also took place regarding transitioning the Veterans Park asphalt paved areas to a concrete surface. After review, this project idea may potentially be added to the CIP for the 2023-24 budget year.

Next meeting time: April 23, 2019 at 5:00 pm.

Adjournment: The meeting adjourned at 6:15 p.m.