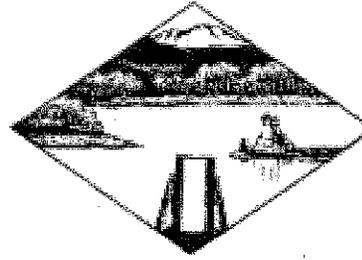


# Bank Reconciliation

## Checks by Date

User: KKARBER  
 Printed: 03/07/2026 - 10:12AM  
 Cleared and Not Cleared Checks  
 Print Void Checks



City of Columbia City  
 PO Box 189  
 1840 Second Street  
 Columbia City OR 97018  
 (503) 397-4010

Check No	Check Date	Name	Comment	Module	Void	Clear Date	Amount
0			DD 00997.12.2024	PR		12/31/2024	0.37
35906	2/3/2026	BLUE HERON SEPTIC & DRAIN SEI		AP		2/28/2026	4,050.00
35907	2/3/2026	CITY COUNTY INSURANCE SERVIC		AP		2/28/2026	5,000.00
35908	2/3/2026	CONSERVATION TECHNIX, INC		AP		2/28/2026	2,137.30
35909	2/3/2026	COUVE BOOTH		AP		2/28/2026	397.50
35910	2/3/2026	CULLIGAN WATER		AP		2/28/2026	128.31
35911	2/3/2026	FIRE, HEALTH & SAFETY EQUIPMI		AP		2/28/2026	687.00
35912	2/3/2026	HARLIN ITS LLC		AP		2/28/2026	901.00
35913	2/3/2026	INROADS CREDIT UNION		AP		2/28/2026	895.73
35914	2/3/2026	ROSS & LAWRENCE UNION OIL CC		AP		2/28/2026	401.07
35915	2/3/2026	JEREMY SCHAFF		AP		2/28/2026	123.24
35916	2/3/2026	ARTHUR E. SHERWOOD		AP		2/28/2026	396.00
35917	2/3/2026	SPRINGBROOK HOLDING COMPAN		AP		2/28/2026	74.00
35918	2/3/2026	CITY OF ST HELENS		AP		2/28/2026	14,720.82
35919	2/3/2026	USA BLUEBOOK		AP		2/28/2026	1,157.84
35920	2/3/2026	VERIZON WIRELESS		AP		2/28/2026	444.07
563	2/4/2026	ASI FLEX		AP		2/28/2026	3.75
564	2/4/2026	FEDERAL GOVERNMENT		AP		2/28/2026	16,325.36
565	2/4/2026	OR DEPT OF REVENUE		AP		2/28/2026	4,079.03
566	2/4/2026	OR PERS		AP		2/28/2026	16,775.93
567	2/4/2026	OR PERS RETIREE		AP		2/28/2026	3,126.27
35921	2/11/2026	ACE HARDWARE - WEST		AP		2/28/2026	300.94
35922	2/11/2026	CASCADE COLUMBIA DISTRIBUTI		AP		2/28/2026	2,819.50
35923	2/11/2026	COLUMBIA COUNTY TRANSFER S		AP		2/28/2026	27.48
35924	2/11/2026	GRANITE TELECOMMUNICATIONS		AP		2/28/2026	382.62
35925	2/11/2026	HUDSON PORTABLE TOILET SERV.		AP		2/28/2026	194.00
35926	2/11/2026	OREILLY AUTOMOTIVE INC		AP		2/28/2026	143.24
35927	2/11/2026	SAIF CORPORATION		AP		2/28/2026	614.31
35928	2/11/2026	CITY OF ST HELENS		AP		2/28/2026	4,191.69
35929	2/11/2026	VANKOTEN & CLEVELAND LLC		AP		2/28/2026	625.00
35930	2/11/2026	XYLEM WATER SOLUTIONS USA.,		AP		2/28/2026	20,574.00
35931	2/19/2026	COLUMBIA RIVER PUD		AP		2/28/2026	2,699.39
35932	2/19/2026	ELAVON		AP			229.23
35933	2/19/2026	LEAGUE OF OREGON CITIES		AP		2/28/2026	159.00
35934	2/19/2026	OLSON LLC		AP		2/28/2026	5,161.50
35935	2/19/2026	OPUS INTERACTIVE		AP			50.00
35936	2/19/2026	QUILL CORPORATION		AP		2/28/2026	403.95
35937	2/19/2026	ROSS & LAWRENCE UNION OIL CC		AP		2/28/2026	603.82
35938	2/19/2026	WALTER E. NELSON COMPANY		AP		2/28/2026	379.38
35939	2/19/2026	WILLAMETTE VALLEY SECURITY,		AP			145.41
35940	2/25/2026	CONSERVATION TECHNIX, INC		AP			1,715.75
35941	2/25/2026	INTERSTATE PEST MANAGEMENT		AP			261.00
35942	2/25/2026	KENNEDY/JENKS CONSULTANTS		AP			6,353.50
35943	2/25/2026	NW NATURAL GAS		AP			276.95
35944	2/25/2026	STANSBURY MANAGEMENT INC		AP			450.00
35945	2/25/2026	NATHAN ALLEN		AP		2/28/2026	109.00

Check No	Check Date	Name	Comment	Module	Void	Clear Date	Amount
0	2/27/2026	HRA VEBA TRUST		AP			975.00
0	2/27/2026	VALIC		AP		2/28/2026	245.75
0	2/27/2026		DD 00999.02.2026	PR		2/28/2026	43,589.44
568	2/27/2026	ASI FLEX		AP			275.00
35946	2/27/2026	MARK GORDON		PR			201.50

Total Void Check Count: 0

Total Void Check Amount:

Total Valid Check Count: 51

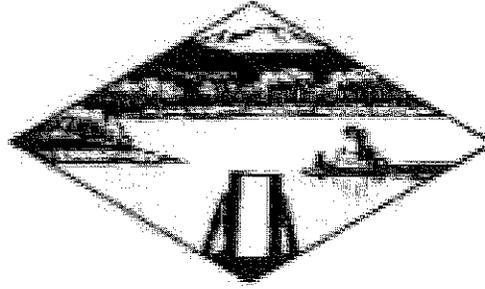
Total Valid Check Amount: 165,981.94

Total Check Count: 51

Total Check Amount: 165,981.94

# General Ledger

## Expense vs. Budget



**City of Columbia City**  
**PO Box 189**  
**1840 Second Street**  
**Columbia City OR 97018**  
**(503) 397-4010**

User: KKARBER  
 Printed: 3/7/2026 10:13:24 AM  
 Period 08 - 08  
 Fiscal Year 2026

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
<b>01</b>	<b>General Fund</b>						
01	Administration						
	Personal Services						
01-01-00-1100	Regular Services	135,902.00	10,433.15	81,792.56	54,109.44	54,109.44	39.82
01-01-00-1300	Overtime	1,800.00	37.71	445.53	1,354.47	1,354.47	75.25
01-01-00-2100	Group Insurance	21,106.00	1,903.98	14,545.91	6,560.09	6,560.09	31.08
01-01-00-2200	Social Security	10,680.00	790.19	6,249.91	4,430.09	4,430.09	41.48
01-01-00-2300	Retirement Contributions	34,981.00	2,496.44	19,605.89	15,375.11	15,375.11	43.95
01-01-00-2500	Unemployment Compensation	272.00	10.17	69.26	202.74	202.74	74.54
01-01-00-2600	Workers' Compensation	68.00	33.25	340.67	-272.67	-272.67	-400.99
01-01-00-2700	Oregon Paid Leave Tax	827.00	62.46	493.13	333.87	333.87	40.37
01-01-00-2950	Accrued Leave	<u>1,900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,900.00</u>	<u>1,900.00</u>	<u>100.00</u>
	Personal Services	207,536.00	15,767.35	123,542.86	83,993.14	83,993.14	40.47
	Materials and Services						
01-01-00-3310	Auditing Services	3,866.00	0.00	3,921.60	-55.60	-55.60	-1.44
01-01-00-3330	Legal Services	3,000.00	600.00	4,166.25	-1,166.25	-1,166.25	-38.88
01-01-00-3340	Engineering Services	2,000.00	5,101.75	9,483.38	-7,483.38	-7,483.38	-374.17
01-01-00-3350	Planning & Other Contract Serv	11,500.00	0.00	2,239.36	9,260.64	9,260.64	80.53
01-01-00-4120	School Excise Tax	1,920.00	0.00	0.00	1,920.00	1,920.00	100.00
01-01-00-4310	Building Maintenance	4,000.00	346.99	1,539.92	2,460.08	2,460.08	61.50
01-01-00-4320	EquipmentSoftware Maintenance	7,500.00	180.20	3,961.83	3,538.17	3,538.17	47.18
01-01-00-4330	Community Hall Maintenance	9,000.00	944.37	8,845.36	154.64	154.64	1.72
01-01-00-5200	Insurance and Bonds	4,532.00	0.00	3,503.93	1,028.07	1,028.07	22.68
01-01-00-5400	Legal NoticesAdvertising	750.00	0.00	0.00	750.00	750.00	100.00
01-01-00-5810	Travel and Training	2,500.00	0.00	352.82	2,147.18	2,147.18	85.89
01-01-00-5820	Mayor, Council & Com Travel	1,000.00	0.00	121.00	879.00	879.00	87.90
01-01-00-5830	Dues, Subscriptions, Programs	7,000.00	0.00	4,690.15	2,309.85	2,309.85	33.00
01-01-00-6110	Office Supplies	1,500.00	121.19	759.67	740.33	740.33	49.36
01-01-00-6120	Postage	1,500.00	0.00	1,182.10	317.90	317.90	21.19
01-01-00-6130	Telephone & Internet Services	1,750.00	117.70	844.81	905.19	905.19	51.73
01-01-00-6150	Materials and Supplies	1,500.00	49.74	553.62	946.38	946.38	63.09
01-01-00-6160	UniformsPPE	0.00	0.00	4.00	-4.00	-4.00	0.00
01-01-00-6210	Natural Gas	350.00	37.35	180.30	169.70	169.70	48.49
01-01-00-6220	Electricity	850.00	65.83	534.05	315.95	315.95	37.17

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
01-01-00-6260	Gasoline	350.00	24.23	163.66	186.34	186.34	53.24
01-01-00-6520	Citation Refunds	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-6580	Library	4,500.00	194.00	3,123.14	1,376.86	1,376.86	30.60
01-01-00-6588	Other Donations	500.00	0.00	0.00	500.00	500.00	100.00
01-01-00-6591	St. Helens Senior Center	500.00	0.00	0.00	500.00	500.00	100.00
01-01-00-6592	Columbia Pacific Food Bank	500.00	0.00	500.00	0.00	0.00	0.00
01-01-00-6594	Columbia County Emergency Mgr	4,923.00	0.00	0.00	4,923.00	4,923.00	100.00
01-01-00-6598	Col Co Economic Development	1,000.00	0.00	875.00	125.00	125.00	12.50
01-01-00-6599	Housing Rehabilitation Costs	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-6600	Miscellaneous	<u>5,000.00</u>	<u>5,241.42</u>	<u>6,394.90</u>	<u>-1,394.90</u>	<u>-1,394.90</u>	<u>-27.90</u>
	Materials and Services	83,291.00	13,024.77	57,940.85	25,350.15	25,350.15	30.44
01-01-00-7410	Capital Outlay Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-7430	Capital Construction Building Improvements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Construction	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
01	Administration	290,827.00	28,792.12	181,483.71	109,343.29	109,343.29	37.60
02	Police						
	Personal Services						
01-02-00-1100	Regular Services	212,683.00	17,705.78	129,673.48	83,009.52	83,009.52	39.03
01-02-00-1300	Overtime	4,000.00	0.00	927.00	3,073.00	3,073.00	76.83
01-02-00-2100	Group Insurance	42,477.00	3,563.74	27,187.66	15,289.34	15,289.34	35.99
01-02-00-2200	Social Security	16,921.00	1,362.03	10,050.27	6,870.73	6,870.73	40.60
01-02-00-2300	Retirement Contributions	72,603.00	6,294.39	43,212.97	29,390.03	29,390.03	40.48
01-02-00-2500	Unemployment Compensation	426.00	17.70	110.21	315.79	315.79	74.13
01-02-00-2600	Workers' Compensation	3,226.00	311.03	3,220.84	5.16	5.16	0.16
01-02-00-2700	Oregon Paid Leave Tax	1,304.00	106.18	783.50	520.50	520.50	39.92
01-02-00-2950	Accrued Leave	<u>4,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>4,500.00</u>	<u>100.00</u>
	Personal Services	358,140.00	29,360.85	215,165.93	142,974.07	142,974.07	39.92
	Materials and Services						
01-02-00-3310	Auditing Services	5,799.00	0.00	5,882.40	-83.40	-83.40	-1.44
01-02-00-3330	Legal Services	1,000.00	0.00	0.00	1,000.00	1,000.00	100.00
01-02-00-3350	Contract Services	650.00	0.00	0.00	650.00	650.00	100.00
01-02-00-4310	Building Maintenance	1,800.00	268.13	1,112.57	687.43	687.43	38.19
01-02-00-4320	Equipment Software Maintenance	5,000.00	45.05	2,743.23	2,256.77	2,256.77	45.14

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
01-02-00-4350	Vehicle Maintenance	3,500.00	0.00	240.99	3,259.01	3,259.01	93.11
01-02-00-5200	Insurance and Bonds	27,500.00	0.00	25,241.61	2,258.39	2,258.39	8.21
01-02-00-5400	Legal NoticesAdvertising	50.00	0.00	0.00	50.00	50.00	100.00
01-02-00-5810	Travel and Training	1,500.00	0.00	79.18	1,420.82	1,420.82	94.72
01-02-00-5830	Dues, Subscriptions, Programs	900.00	0.00	620.27	279.73	279.73	31.08
01-02-00-6110	Office Supplies	400.00	40.39	234.37	165.63	165.63	41.41
01-02-00-6120	Postage	500.00	0.00	410.88	89.12	89.12	17.82
01-02-00-6130	Telephone and Internet Service	3,500.00	212.60	1,490.60	2,009.40	2,009.40	57.41
01-02-00-6150	Materials and Supplies	6,000.00	0.00	205.15	5,794.85	5,794.85	96.58
01-02-00-6160	UniformsPPE	2,000.00	329.96	329.96	1,670.04	1,670.04	83.50
01-02-00-6210	Natural Gas	125.00	12.45	60.09	64.91	64.91	51.93
01-02-00-6220	Electricity	150.00	18.31	86.97	63.03	63.03	42.02
01-02-00-6260	Gasoline	8,000.00	520.21	3,193.71	4,806.29	4,806.29	60.08
01-02-00-6500	Shop with a Cop Program	5,000.00	0.00	4,029.17	970.83	970.83	19.42
01-02-00-6600	Miscellaneous	<u>125.00</u>	<u>108.00</u>	<u>191.67</u>	<u>-66.67</u>	<u>-66.67</u>	<u>-53.34</u>
	Materials and Services	73,499.00	1,555.10	46,152.82	27,346.18	27,346.18	37.21
01-02-00-7410	Capital Outlay Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00
01-02-00-7430	Capital Construction Building Improvements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Construction	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
02	Police	431,639.00	30,915.95	261,318.75	170,320.25	170,320.25	39.46
03	Building						
	Personal Services						
01-03-00-1100	Regular Services	12,946.00	1,089.07	8,736.16	4,209.84	4,209.84	32.52
01-03-00-1300	Overtime	300.00	0.00	32.99	267.01	267.01	89.00
01-03-00-2100	Group Insurance	3,402.00	307.59	2,346.28	1,055.72	1,055.72	31.03
01-03-00-2200	Social Security	1,064.00	79.81	647.19	416.81	416.81	39.17
01-03-00-2300	Retirement Contributions	34.00	265.95	2,135.63	-2,101.63	-2,101.63	-6,181.26
01-03-00-2500	Unemployment Compensation	26.00	1.09	8.79	17.21	17.21	66.19
01-03-00-2600	Workers' Compensation	146.00	18.72	173.23	-27.23	-27.23	-18.65
01-03-00-2700	Oregon Paid Leave Tax	82.00	6.54	52.63	29.37	29.37	35.82
01-03-00-2950	Accrued Leave	<u>654.00</u>	<u>0.00</u>	<u>0.00</u>	<u>654.00</u>	<u>654.00</u>	<u>100.00</u>
	Personal Services	18,654.00	1,768.77	14,132.90	4,521.10	4,521.10	24.24
	Materials and Services						

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
01-03-00-3310	Auditing Services	484.00	0.00	490.20	-6.20	-6.20	-1.28
01-03-00-3320	Building Official Services	25,000.00	4,191.69	17,975.87	7,024.13	7,024.13	28.10
01-03-00-3330	Legal Services	500.00	0.00	0.00	500.00	500.00	100.00
01-03-00-3340	Engineering Services	300.00	0.00	0.00	300.00	300.00	100.00
01-03-00-3350	Other Contractual Services	1,500.00	0.00	0.00	1,500.00	1,500.00	100.00
01-03-00-3360	APO Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
01-03-00-3370	Converge	0.00	0.00	0.00	0.00	0.00	0.00
01-03-00-4310	Building Maintenance	200.00	10.80	106.69	93.31	93.31	46.66
01-03-00-4320	EquipmentSoftware Maintenance	1,100.00	45.05	497.78	602.22	602.22	54.75
01-03-00-5200	Insurance and Bonds	660.00	0.00	611.85	48.15	48.15	7.30
01-03-00-5400	Legal NoticesAdvertising	0.00	0.00	0.00	0.00	0.00	0.00
01-03-00-5810	Travel and Training	500.00	0.00	9.68	490.32	490.32	98.06
01-03-00-5830	Dues, Subscriptions, Programs	0.00	0.00	28.50	-28.50	-28.50	0.00
01-03-00-6110	Office Supplies	400.00	40.39	234.33	165.67	165.67	41.42
01-03-00-6120	Postage	500.00	0.00	335.53	164.47	164.47	32.89
01-03-00-6130	Telephone and Internet Service	500.00	32.54	230.74	269.26	269.26	53.85
01-03-00-6150	Materials and Supplies	100.00	0.00	36.71	63.29	63.29	63.29
01-03-00-6210	Natural Gas	130.00	12.45	60.12	69.88	69.88	53.75
01-03-00-6220	Electricity	125.00	18.31	86.98	38.02	38.02	30.42
01-03-00-6600	Miscellaneous	<u>600.00</u>	<u>52.20</u>	<u>638.89</u>	<u>-38.89</u>	<u>-38.89</u>	<u>-6.48</u>
	Materials and Services	32,599.00	4,403.43	21,343.87	11,255.13	11,255.13	34.53
01-03-00-7410	Capital Outlay Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
03	Building	51,253.00	6,172.20	35,476.77	15,776.23	15,776.23	30.78
04	Park Maintenance						
	Personal Services						
01-04-00-1100	Regular Services	82,624.00	7,200.83	56,615.87	26,008.13	26,008.13	31.48
01-04-00-1200	Extra Labor	0.00	0.00	0.00	0.00	0.00	0.00
01-04-00-1300	Overtime	3,000.00	206.56	1,659.48	1,340.52	1,340.52	44.68
01-04-00-2100	Group Insurance	35,786.00	3,227.86	24,602.59	11,183.41	11,183.41	31.25
01-04-00-2200	Social Security	6,715.00	570.09	4,484.87	2,230.13	2,230.13	33.21
01-04-00-2300	Retirement Contributions	21,433.00	1,808.88	14,230.82	7,202.18	7,202.18	33.60
01-04-00-2500	Unemployment Compensation	166.00	7.39	56.19	109.81	109.81	66.15
01-04-00-2600	Workers' Compensation	703.00	82.08	863.35	-160.35	-160.35	-22.81
01-04-00-2700	Oregon Paid Leave Tax	509.00	44.45	349.55	159.45	159.45	31.33
01-04-00-2950	Accrued Leave	<u>2,141.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,141.00</u>	<u>2,141.00</u>	<u>100.00</u>
	Personal Services	153,077.00	13,148.14	102,862.72	50,214.28	50,214.28	32.80

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
	Materials and Services						
01-04-00-3310	Auditing Services	1,933.00	0.00	1,960.80	-27.80	-27.80	-1.44
01-04-00-3330	Legal Services	500.00	0.00	0.00	500.00	500.00	100.00
01-04-00-3340	Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00
01-04-00-3350	Other Contractual Services	59,750.00	3,853.05	38,353.59	21,396.41	21,396.41	35.81
01-04-00-4320	EquipmenSoftware Maintenance	1,000.00	45.05	360.40	639.60	639.60	63.96
01-04-00-4350	Vehicle Maintenance	2,000.00	0.00	0.00	2,000.00	2,000.00	100.00
01-04-00-4400	Rental Fees	0.00	0.00	0.00	0.00	0.00	0.00
01-04-00-5200	Insurance and Bonds	2,500.00	0.00	2,587.26	-87.26	-87.26	-3.49
01-04-00-5400	Legal NoticesAdvertising	100.00	0.00	0.00	100.00	100.00	100.00
01-04-00-5810	Travel and Training	0.00	0.00	21.08	-21.08	-21.08	0.00
01-04-00-6120	Postage	0.00	0.00	0.00	0.00	0.00	0.00
01-04-00-6150	Materials and Supplies	9,500.00	3.95	2,231.03	7,268.97	7,268.97	76.52
01-04-00-6160	UniformsPPE	200.00	0.00	59.00	141.00	141.00	70.50
01-04-00-6220	Electricity	1,400.00	107.41	819.39	580.61	580.61	41.47
01-04-00-6260	Gasoline	475.00	24.23	163.65	311.35	311.35	65.55
01-04-00-6600	Miscellaneous	<u>100.00</u>	<u>36.78</u>	<u>47.41</u>	<u>52.59</u>	<u>52.59</u>	<u>52.59</u>
	Materials and Services	79,458.00	4,070.47	46,603.61	32,854.39	32,854.39	41.35
	Capital Outlay						
01-04-00-7410	Equipment	<u>3,750.00</u>	<u>0.00</u>	<u>3,756.25</u>	<u>-6.25</u>	<u>-6.25</u>	<u>-0.17</u>
	Capital Outlay	3,750.00	0.00	3,756.25	-6.25	-6.25	-0.17
	Capital Construction						
01-04-00-7301	Veterans Park Improvements	0.00	0.00	0.00	0.00	0.00	0.00
01-04-00-7510	McBride Creek Trail System Imp	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Construction	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
04	Park Maintenance	236,285.00	17,218.61	153,222.58	83,062.42	83,062.42	35.15
05	Non-Departmental						
	Interfund Transfers						
01-05-00-8085	Transfer out to Street Fund	0.00	0.00	0.00	0.00	0.00	0.00
01-05-00-8090	Transfer out to Water Fund	0.00	0.00	0.00	0.00	0.00	0.00
01-05-00-8095	Transfer out to Sewer Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
	Contingency						
01-05-00-9000	Contingency	<u>150,938.00</u>	<u>0.00</u>	<u>0.00</u>	<u>150,938.00</u>	<u>150,938.00</u>	<u>100.00</u>

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
	Contingency	150,938.00	0.00	0.00	150,938.00	150,938.00	100.00
01-05-00-9500	Unappropriated Unappropriated Ending Balance	<u>103,870.00</u>	<u>0.00</u>	<u>0.00</u>	<u>103,870.00</u>	<u>103,870.00</u>	<u>100.00</u>
	Unappropriated	<u>103,870.00</u>	<u>0.00</u>	<u>0.00</u>	<u>103,870.00</u>	<u>103,870.00</u>	<u>100.00</u>
05	Non-Departmental	<u>254,808.00</u>	<u>0.00</u>	<u>0.00</u>	<u>254,808.00</u>	<u>254,808.00</u>	<u>100.00</u>
<b>01</b>	<b>General Fund</b>	<b>1,264,812.00</b>	<b>83,098.88</b>	<b>631,501.81</b>	<b>633,310.19</b>	<b>633,310.19</b>	<b>50.07</b>
<b>02</b>	<b>Equipment Reserve Fund</b>						
02	Department						
	Interfund Transfers						
02-02-00-8072	Transfer out to Gen - Parks	0.00	0.00	0.00	0.00	0.00	0.00
02-02-00-8075	Transfer out to Street Fund	0.00	0.00	0.00	0.00	0.00	0.00
02-02-00-8076	Transfer out to Water Fund	5,000.00	0.00	5,000.00	0.00	0.00	0.00
02-02-00-8077	Transfer out to Sewer Fund	<u>5,000.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	10,000.00	0.00	10,000.00	0.00	0.00	0.00
	Reserve						
02-02-00-9200	Reserve for Admin Equip	7,056.00	0.00	0.00	7,056.00	7,056.00	100.00
02-02-00-9300	Reserve for Police Equip	10,501.00	0.00	0.00	10,501.00	10,501.00	100.00
02-02-00-9350	Reserve for Bldg Equip	968.00	0.00	0.00	968.00	968.00	100.00
02-02-00-9400	Reserve for Parks Equip	696.00	0.00	0.00	696.00	696.00	100.00
02-02-00-9500	Reserve for Street Equip	1,964.00	0.00	0.00	1,964.00	1,964.00	100.00
02-02-00-9600	Reserve for Water Equip	2,632.00	0.00	0.00	2,632.00	2,632.00	100.00
02-02-00-9700	Reserve for Sewer Equip	<u>10,780.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,780.00</u>	<u>10,780.00</u>	<u>100.00</u>
	Reserve	<u>34,597.00</u>	<u>0.00</u>	<u>0.00</u>	<u>34,597.00</u>	<u>34,597.00</u>	<u>100.00</u>
02	Department	<u>44,597.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>34,597.00</u>	<u>34,597.00</u>	<u>77.58</u>
<b>02</b>	<b>Equipment Reserve Fund</b>	<b>44,597.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>34,597.00</b>	<b>34,597.00</b>	<b>77.58</b>
<b>05</b>	<b>Street Fund</b>						
05	Department						
	Personal Services						
05-05-00-1100	Regular Services	35,831.00	2,919.12	22,829.73	13,001.27	13,001.27	36.28
05-05-00-1300	Overtime	1,000.00	41.92	408.23	591.77	591.77	59.18

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
05-05-00-2100	Group Insurance	7,648.00	689.13	5,258.06	2,389.94	2,389.94	31.25
05-05-00-2200	Social Security	2,889.00	226.80	1,787.36	1,101.64	1,101.64	38.13
05-05-00-2300	Retirement Contributions	9,458.00	721.41	5,682.43	3,775.57	3,775.57	39.92
05-05-00-2500	Unemployment Compensation	72.00	2.97	18.72	53.28	53.28	74.00
05-05-00-2600	Workers' Compensation	842.00	62.03	637.14	204.86	204.86	24.33
05-05-00-2700	Oregon Paid Leave Tax	208.00	17.63	139.35	68.65	68.65	33.00
05-05-00-2950	Accrued Leave	<u>930.00</u>	<u>0.00</u>	<u>0.00</u>	<u>930.00</u>	<u>930.00</u>	<u>100.00</u>
	Personal Services	58,878.00	4,681.01	36,761.02	22,116.98	22,116.98	37.56
	Materials and Services						
05-05-00-3310	Auditing Services	1,450.00	0.00	1,470.60	-20.60	-20.60	-1.42
05-05-00-3330	Legal Services	500.00	0.00	90.75	409.25	409.25	81.85
05-05-00-3340	Engineering Services	500.00	0.00	118.25	381.75	381.75	76.35
05-05-00-3350	Other Contractual Services	10,500.00	6.88	11,254.38	-754.38	-754.38	-7.18
05-05-00-4310	Building Maintenance	1,500.00	79.50	168.70	1,331.30	1,331.30	88.75
05-05-00-4320	Equipment Software Maintenance	2,000.00	45.05	360.40	1,639.60	1,639.60	81.98
05-05-00-4350	Vehicle Maintenance	1,000.00	7.26	512.64	487.36	487.36	48.74
05-05-00-4351	Street Light Maintenance	750.00	0.00	0.00	750.00	750.00	100.00
05-05-00-4400	Rental Fees	0.00	0.00	0.00	0.00	0.00	0.00
05-05-00-4510	Street Preservation Resurface	40,000.00	0.00	0.00	40,000.00	40,000.00	100.00
05-05-00-5200	Insurance and Bonds	3,328.00	0.00	3,078.40	249.60	249.60	7.50
05-05-00-5400	Legal Notices Advertising	100.00	0.00	80.00	20.00	20.00	20.00
05-05-00-5810	Travel and Training	500.00	0.00	61.56	438.44	438.44	87.69
05-05-00-5830	Dues, Subscriptions, Programs	200.00	0.00	176.95	23.05	23.05	11.53
05-05-00-6110	Office Supplies	250.00	20.20	117.21	132.79	132.79	53.12
05-05-00-6120	Postage	200.00	0.00	134.21	65.79	65.79	32.90
05-05-00-6130	Telephone and Internet Service	1,200.00	80.48	562.69	637.31	637.31	53.11
05-05-00-6140	Signs	1,000.00	0.00	45.00	955.00	955.00	95.50
05-05-00-6150	Materials and Supplies	4,000.00	126.17	2,470.56	1,529.44	1,529.44	38.24
05-05-00-6160	Uniforms PPE	200.00	0.00	3.00	197.00	197.00	98.50
05-05-00-6220	Electricity	6,500.00	521.14	4,121.56	2,378.44	2,378.44	36.59
05-05-00-6260	Gasoline	1,350.00	72.71	514.68	835.32	835.32	61.88
05-05-00-6600	Miscellaneous	<u>100.00</u>	<u>55.40</u>	<u>1,888.80</u>	<u>-1,788.80</u>	<u>-1,788.80</u>	<u>-1,788.80</u>
	Materials and Services	77,128.00	1,014.79	27,230.34	49,897.66	49,897.66	64.69
	Capital Outlay						
05-05-00-7410	Equipment	<u>3,750.00</u>	<u>0.00</u>	<u>3,756.25</u>	<u>-6.25</u>	<u>-6.25</u>	<u>-0.17</u>
	Capital Outlay	3,750.00	0.00	3,756.25	-6.25	-6.25	-0.17
	Capital Construction						
05-05-00-7514	Streetlight Improvements	0.00	0.00	0.00	0.00	0.00	0.00
05-05-00-7516	Pavement Restoration	250,000.00	0.00	0.00	250,000.00	250,000.00	100.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
	Capital Construction	250,000.00	0.00	0.00	250,000.00	250,000.00	100.00
05-05-00-9000	Contingency	<u>20,401.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,401.00</u>	<u>20,401.00</u>	<u>100.00</u>
	Contingency	20,401.00	0.00	0.00	20,401.00	20,401.00	100.00
05-05-00-9500	Unappropriated	<u>564,996.00</u>	<u>0.00</u>	<u>0.00</u>	<u>564,996.00</u>	<u>564,996.00</u>	<u>100.00</u>
	Unappropriated Ending Fund Bal	<u>564,996.00</u>	<u>0.00</u>	<u>0.00</u>	<u>564,996.00</u>	<u>564,996.00</u>	<u>100.00</u>
	Unappropriated	<u>564,996.00</u>	<u>0.00</u>	<u>0.00</u>	<u>564,996.00</u>	<u>564,996.00</u>	<u>100.00</u>
05	Department	<u>975,153.00</u>	<u>5,695.80</u>	<u>67,747.61</u>	<u>907,405.39</u>	<u>907,405.39</u>	<u>93.05</u>
05	<b>Street Fund</b>	<b>975,153.00</b>	<b>5,695.80</b>	<b>67,747.61</b>	<b>907,405.39</b>	<b>907,405.39</b>	<b>93.05</b>
06	<b>Street Development Fund</b>						
06	Department						
06-06-00-9000	Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Contingency	0.00	0.00	0.00	0.00	0.00	0.00
06-06-00-9500	Unappropriated	<u>213,225.00</u>	<u>0.00</u>	<u>0.00</u>	<u>213,225.00</u>	<u>213,225.00</u>	<u>100.00</u>
	Unappropriated Ending Fund Bal	<u>213,225.00</u>	<u>0.00</u>	<u>0.00</u>	<u>213,225.00</u>	<u>213,225.00</u>	<u>100.00</u>
	Unappropriated	<u>213,225.00</u>	<u>0.00</u>	<u>0.00</u>	<u>213,225.00</u>	<u>213,225.00</u>	<u>100.00</u>
06	Department	<u>213,225.00</u>	<u>0.00</u>	<u>0.00</u>	<u>213,225.00</u>	<u>213,225.00</u>	<u>100.00</u>
06	<b>Street Development Fund</b>	<b>213,225.00</b>	<b>0.00</b>	<b>0.00</b>	<b>213,225.00</b>	<b>213,225.00</b>	<b>100.00</b>
08	<b>Parks Development Fund</b>						
08	Department						
	Materials and Services						
08-08-00-3350	Park Master Plan	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
	Materials and Services	0.00	0.00	0.00	0.00	0.00	0.00
08-08-00-7300	Capital Construction						
	McBride Creek Trail System Imp	0.00	0.00	0.00	0.00	0.00	0.00
08-08-00-7301	Veterans Park Improvements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Construction	0.00	0.00	0.00	0.00	0.00	0.00
08-08-00-8060	Interfund Transfers						
	Transfer out to General Fund	<u>13,000.00</u>	<u>0.00</u>	<u>13,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	13,000.00	0.00	13,000.00	0.00	0.00	0.00
08-08-00-9000	Contingency						
	Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Contingency	0.00	0.00	0.00	0.00	0.00	0.00
08-08-00-9500	Unappropriated						
	Unappropriated Ending Fund Bal	<u>50,325.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,325.00</u>	<u>50,325.00</u>	<u>100.00</u>
	Unappropriated	<u>50,325.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,325.00</u>	<u>50,325.00</u>	<u>100.00</u>
08	Department	<u>63,325.00</u>	<u>0.00</u>	<u>13,000.00</u>	<u>50,325.00</u>	<u>50,325.00</u>	<u>79.47</u>
<b>08</b>	<b>Parks Development Fund</b>	<b>63,325.00</b>	<b>0.00</b>	<b>13,000.00</b>	<b>50,325.00</b>	<b>50,325.00</b>	<b>79.47</b>
<b>10</b>	<b>Storm Drain Development Fund</b>						
10	Department						
10-10-00-9000	Contingency						
	Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Contingency	0.00	0.00	0.00	0.00	0.00	0.00
10-10-00-9500	Unappropriated						
	Unappropriated Ending Fund Bal	<u>11,693.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,693.00</u>	<u>11,693.00</u>	<u>100.00</u>
	Unappropriated	<u>11,693.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,693.00</u>	<u>11,693.00</u>	<u>100.00</u>

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
10	Department	<u>11,693.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,693.00</u>	<u>11,693.00</u>	<u>100.00</u>
<b>10</b>	<b>Storm Drain Development Fund</b>	<b>11,693.00</b>	<b>0.00</b>	<b>0.00</b>	<b>11,693.00</b>	<b>11,693.00</b>	<b>100.00</b>
<b>12</b>	<b>Water Fund</b>						
12	Department						
	Personal Services						
12-12-00-1100	Regular Services	172,917.00	14,401.20	113,588.28	59,328.72	59,328.72	34.31
12-12-00-1300	Overtime	4,000.00	246.22	2,396.77	1,603.23	1,603.23	40.08
12-12-00-2100	Group Insurance	43,479.00	3,921.29	29,908.36	13,570.64	13,570.64	31.21
12-12-00-2200	Social Security	13,729.00	1,121.28	8,901.49	4,827.51	4,827.51	35.16
12-12-00-2300	Retirement Contributions	44,426.00	3,572.79	28,338.89	16,087.11	16,087.11	36.21
12-12-00-2500	Unemployment Compensation	346.00	14.64	95.99	250.01	250.01	72.26
12-12-00-2600	Workers' Compensation	705.00	64.73	723.21	-18.21	-18.21	-2.58
12-12-00-2700	Oregon Paid Leave Tax	1,021.00	87.69	695.78	325.22	325.22	31.85
12-12-00-2950	Accrued Leave	<u>2,535.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,535.00</u>	<u>2,535.00</u>	<u>100.00</u>
	Personal Services	283,158.00	23,429.84	184,648.77	98,509.23	98,509.23	34.79
	Materials and Services						
12-12-00-3310	Auditing Services	5,316.00	0.00	5,392.20	-76.20	-76.20	-1.43
12-12-00-3330	Legal Services	500.00	25.00	1,002.75	-502.75	-502.75	-100.55
12-12-00-3340	Engineering Services	1,500.00	160.00	160.00	1,340.00	1,340.00	89.33
12-12-00-3350	Other Contractual Services	20,000.00	5,171.80	10,750.14	9,249.86	9,249.86	46.25
12-12-00-4000	In Lieu of Franchise Fee	37,069.00	0.00	22,741.15	14,327.85	14,327.85	38.65
12-12-00-4100	Water Purchases	51,500.00	934.92	21,709.42	29,790.58	29,790.58	57.85
12-12-00-4310	Building Maintenance	2,000.00	187.95	357.60	1,642.40	1,642.40	82.12
12-12-00-4320	EquipmentSoftware Maintenance	10,000.00	270.30	4,540.89	5,459.11	5,459.11	54.59
12-12-00-4350	Vehicle Maintenance	1,000.00	10.86	768.73	231.27	231.27	23.13
12-12-00-4400	Rental Fees	0.00	0.00	0.00	0.00	0.00	0.00
12-12-00-5200	Insurance and Bonds	11,520.00	0.00	10,484.69	1,035.31	1,035.31	8.99
12-12-00-5400	Legal NoticesAdvertising	300.00	0.00	0.00	300.00	300.00	100.00
12-12-00-5810	Travel and Training	2,500.00	348.24	1,231.00	1,269.00	1,269.00	50.76
12-12-00-5830	Dues, Subscriptions, Programs	2,500.00	140.00	2,372.10	127.90	127.90	5.12
12-12-00-6110	Office Supplies	850.00	90.89	527.34	322.66	322.66	37.96
12-12-00-6120	Postage	4,000.00	0.00	2,617.16	1,382.84	1,382.84	34.57
12-12-00-6130	Telephone and Internet Service	3,000.00	216.68	1,510.98	1,489.02	1,489.02	49.63
12-12-00-6150	Materials and Supplies	13,000.00	1,336.91	11,119.78	1,880.22	1,880.22	14.46
12-12-00-6160	UniformsPPE	400.00	0.00	21.00	379.00	379.00	94.75
12-12-00-6170	Treatment Chemicals	35,000.00	193.00	19,115.24	15,884.76	15,884.76	45.39
12-12-00-6210	Natural Gas	350.00	31.13	150.25	199.75	199.75	57.07
12-12-00-6220	Electricity	17,500.00	1,354.82	12,620.66	4,879.34	4,879.34	27.88
12-12-00-6260	Gasoline	4,000.00	242.33	1,672.06	2,327.94	2,327.94	58.20
12-12-00-6600	Miscellaneous	<u>2,400.00</u>	<u>480.82</u>	<u>1,761.64</u>	<u>638.36</u>	<u>638.36</u>	<u>26.60</u>
	Materials and Services	226,205.00	11,195.65	132,626.78	93,578.22	93,578.22	41.37

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
12-12-00-7410	Capital Outlay Equipment	<u>11,250.00</u>	<u>0.00</u>	<u>11,327.04</u>	<u>-77.04</u>	<u>-77.04</u>	<u>-0.68</u>
	Capital Outlay	11,250.00	0.00	11,327.04	-77.04	-77.04	-0.68
12-12-00-7503	Capital Construction Reservoir Overflow Drain Proj	0.00	0.00	3,306.88	-3,306.88	-3,306.88	0.00
12-12-00-7504	SCADA Software and HMI	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Construction	0.00	0.00	3,306.88	-3,306.88	-3,306.88	0.00
	Debt Service						
12-12-00-7615	Principal SDW Loan-2002-S02009	102,840.00	0.00	102,839.23	0.77	0.77	0.00
12-12-00-7616	Principal SDW-2008(A)-S02009B	26,367.00	0.00	25,462.72	904.28	904.28	3.43
12-12-00-7618	Principal SDWAm #2-2013-S13003	21,956.00	0.00	21,955.88	0.12	0.12	0.00
12-12-00-7619	SDW Loan-2017-S17032-Principal	21,111.00	0.00	21,110.07	0.93	0.93	0.00
12-12-00-7625	Interest SDW Loan-2002-S02009	13,037.00	0.00	13,037.00	0.00	0.00	0.00
12-12-00-7626	Interest SDW(A)-2008-S02009B	1,906.00	0.00	2,809.19	-903.19	-903.19	-47.39
12-12-00-7628	Interest SDW Am #2-2013-S13003	6,610.00	0.00	6,609.18	0.82	0.82	0.01
12-12-00-7629	Interest-SDW Loan-2017-S17032	<u>10,455.00</u>	<u>0.00</u>	<u>10,454.06</u>	<u>0.94</u>	<u>0.94</u>	<u>0.01</u>
	Debt Service	204,282.00	0.00	204,277.33	4.67	4.67	0.00
	Interfund Transfers						
12-12-00-8060	Transfer out to General Fund	<u>33,000.00</u>	<u>0.00</u>	<u>33,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	33,000.00	0.00	33,000.00	0.00	0.00	0.00
	Contingency						
12-12-00-9000	Contingency	<u>76,404.00</u>	<u>0.00</u>	<u>0.00</u>	<u>76,404.00</u>	<u>76,404.00</u>	<u>100.00</u>
	Contingency	76,404.00	0.00	0.00	76,404.00	76,404.00	100.00
	Unappropriated						
12-12-00-9500	Unappropriated Ending Fund Bal	<u>70,351.00</u>	<u>0.00</u>	<u>0.00</u>	<u>70,351.00</u>	<u>70,351.00</u>	<u>100.00</u>
	Unappropriated	<u>70,351.00</u>	<u>0.00</u>	<u>0.00</u>	<u>70,351.00</u>	<u>70,351.00</u>	<u>100.00</u>
12	Department	904,650.00	34,625.49	569,186.80	335,463.20	335,463.20	37.08

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
12	<b>Water Fund</b>	<b>904,650.00</b>	<b>34,625.49</b>	<b>569,186.80</b>	<b>335,463.20</b>	<b>335,463.20</b>	<b>37.08</b>
13	<b>Water Development Fund</b>						
00							
13-00-00-9000	Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
00		0.00	0.00	0.00	0.00	0.00	0.00
13	Department						
13-13-00-8060	Interfund Transfers						
	Transfer out to Water Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
13-13-00-9000	Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Contingency	0.00	0.00	0.00	0.00	0.00	0.00
13-13-00-9500	Unappropriated						
	Unappropriated Ending Fund Bal	<u>126,109.00</u>	<u>0.00</u>	<u>0.00</u>	<u>126,109.00</u>	<u>126,109.00</u>	<u>100.00</u>
	Unappropriated	<u>126,109.00</u>	<u>0.00</u>	<u>0.00</u>	<u>126,109.00</u>	<u>126,109.00</u>	<u>100.00</u>
13	Department	<u>126,109.00</u>	<u>0.00</u>	<u>0.00</u>	<u>126,109.00</u>	<u>126,109.00</u>	<u>100.00</u>
13	<b>Water Development Fund</b>	<b>126,109.00</b>	<b>0.00</b>	<b>0.00</b>	<b>126,109.00</b>	<b>126,109.00</b>	<b>100.00</b>
19	<b>Sewer Fund</b>						
19	Department						
	Personal Services						
19-19-00-1100	Regular Services	121,420.00	10,001.16	78,547.11	42,872.89	42,872.89	35.31
19-19-00-1300	Overtime	3,000.00	138.06	1,345.52	1,654.48	1,654.48	55.15
19-19-00-2100	Group Insurance	28,084.00	2,532.24	19,321.08	8,762.92	8,762.92	31.20
19-19-00-2200	Social Security	9,709.00	774.28	6,123.81	3,585.19	3,585.19	36.93
19-19-00-2300	Retirement Contributions	34,596.00	2,471.82	19,525.03	15,070.97	15,070.97	43.56
19-19-00-2500	Unemployment Compensation	243.00	10.09	66.82	176.18	176.18	72.50

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
19-19-00-2600	Workers' Compensation	287.00	57.63	586.19	-299.19	-299.19	-104.25
19-19-00-2700	Oregon Paid Leave Tax	712.00	60.63	479.11	232.89	232.89	32.71
19-19-00-2950	Accrued Leave	<u>2,493.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,493.00</u>	<u>2,493.00</u>	<u>100.00</u>
	Personal Services	200,544.00	16,045.91	125,994.67	74,549.33	74,549.33	37.17
	Materials and Services						
19-19-00-3310	Auditing Services	5,316.00	0.00	5,442.20	-126.20	-126.20	-2.37
19-19-00-3330	Legal Services	500.00	0.00	40.25	459.75	459.75	91.95
19-19-00-3340	Engineering Services	2,000.00	1,091.75	1,091.75	908.25	908.25	45.41
19-19-00-3350	Other Contractual Services	57,000.00	24,779.71	50,658.65	6,341.35	6,341.35	11.13
19-19-00-4000	In Lieu of Franchise Fee	27,645.00	0.00	14,382.12	13,262.88	13,262.88	47.98
19-19-00-4100	Sewer Treatment Fees	129,611.00	13,785.90	75,581.65	54,029.35	54,029.35	41.69
19-19-00-4120	Sewer System Dev Fees	4,117.00	0.00	0.00	4,117.00	4,117.00	100.00
19-19-00-4310	Building Maintenance	2,000.00	187.95	357.60	1,642.40	1,642.40	82.12
19-19-00-4320	Equipment Software Maintenance	7,500.00	270.30	2,426.64	5,073.36	5,073.36	67.64
19-19-00-4350	Vehicle Maintenance	1,000.00	10.86	768.73	231.27	231.27	23.13
19-19-00-4400	Rental Fees	0.00	0.00	0.00	0.00	0.00	0.00
19-19-00-5200	Insurance and Bonds	14,612.00	0.00	12,894.35	1,717.65	1,717.65	11.76
19-19-00-5400	Legal Notices Advertising	500.00	0.00	0.00	500.00	500.00	100.00
19-19-00-5810	Travel and Training	1,500.00	0.00	169.85	1,330.15	1,330.15	88.68
19-19-00-5830	Dues, Subscriptions, Programs	400.00	0.00	427.54	-27.54	-27.54	-6.89
19-19-00-6110	Office Supplies	850.00	90.89	527.33	322.67	322.67	37.96
19-19-00-6120	Postage	4,000.00	0.00	2,617.16	1,382.84	1,382.84	34.57
19-19-00-6130	Telephone and Internet Service	3,000.00	216.69	1,510.95	1,489.05	1,489.05	49.64
19-19-00-6150	Materials and Supplies	12,000.00	179.07	2,318.93	9,681.07	9,681.07	80.68
19-19-00-6160	Uniforms PPE	250.00	22.99	35.98	214.02	214.02	85.61
19-19-00-6170	Treatment Chemicals	12,725.00	2,626.50	15,630.50	-2,905.50	-2,905.50	-22.83
19-19-00-6210	Natural Gas	300.00	31.12	150.24	149.76	149.76	49.92
19-19-00-6220	Electricity	8,000.00	539.01	4,823.83	3,176.17	3,176.17	39.70
19-19-00-6260	Gasoline	2,000.00	121.18	853.84	1,146.16	1,146.16	57.31
19-19-00-6600	Miscellaneous	<u>900.00</u>	<u>348.55</u>	<u>900.82</u>	<u>-0.82</u>	<u>-0.82</u>	<u>-0.09</u>
	Materials and Services	297,726.00	44,302.47	193,610.91	104,115.09	104,115.09	34.97
	Capital Outlay						
19-19-00-7410	Equipment	<u>6,250.00</u>	<u>0.00</u>	<u>6,293.75</u>	<u>-43.75</u>	<u>-43.75</u>	<u>-0.70</u>
	Capital Outlay	6,250.00	0.00	6,293.75	-43.75	-43.75	-0.70
	Capital Construction						
19-19-00-7501	K Street Pump Station Project	55,000.00	0.00	2,134.50	52,865.50	52,865.50	96.12
19-19-00-7503	Septic Tank Replace/Abandon	<u>60,000.00</u>	<u>0.00</u>	<u>7,720.00</u>	<u>52,280.00</u>	<u>52,280.00</u>	<u>87.13</u>
	Capital Construction	115,000.00	0.00	9,854.50	105,145.50	105,145.50	91.43

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
19-19-00-7610	Debt Service Principal 2014DEQ CWSRF-R23550	19,927.00	0.00	9,901.00	10,026.00	10,026.00	50.31
19-19-00-7615	Interest 2014 DEQ CWSRF-R23550	6,211.00	0.00	3,168.00	3,043.00	3,043.00	48.99
19-19-00-7616	Interest 2015 DEQ CWSRF-R23551	4,381.00	0.00	2,232.00	2,149.00	2,149.00	49.05
19-19-00-7617	Interest CWSRF 2017 R23552	19,182.00	0.00	19,113.00	69.00	69.00	0.36
19-19-00-7618	Fees 2014 DEQ Clean Water	1,198.00	0.00	0.00	1,198.00	1,198.00	100.00
19-19-00-7619	Fees 2015 DEQ Clean Water	1,113.00	0.00	0.00	1,113.00	1,113.00	100.00
19-19-00-7620	Principal 2015DEQ CWSRF-R23551	17,303.00	0.00	8,610.00	8,693.00	8,693.00	50.24
19-19-00-7621	Fees CWSRF 2017 R23552	4,775.00	0.00	4,758.00	17.00	17.00	0.36
19-19-00-7630	Principal CWSRF 2017 R23552	<u>40,368.00</u>	<u>0.00</u>	<u>40,223.00</u>	<u>145.00</u>	<u>145.00</u>	<u>0.36</u>
	Debt Service	114,458.00	0.00	88,005.00	26,453.00	26,453.00	23.11
19-19-00-8060	Interfund Transfers Transfer out to General Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
19-19-00-9000	Contingency Contingency	<u>74,740.00</u>	<u>0.00</u>	<u>0.00</u>	<u>74,740.00</u>	<u>74,740.00</u>	<u>100.00</u>
	Contingency	74,740.00	0.00	0.00	74,740.00	74,740.00	100.00
19-19-00-9500	Unappropriated Unappropriated Ending Fund Bal	<u>99,721.00</u>	<u>0.00</u>	<u>0.00</u>	<u>99,721.00</u>	<u>99,721.00</u>	<u>100.00</u>
	Unappropriated	<u>99,721.00</u>	<u>0.00</u>	<u>0.00</u>	<u>99,721.00</u>	<u>99,721.00</u>	<u>100.00</u>
19	Department	<u>908,439.00</u>	<u>60,348.38</u>	<u>423,758.83</u>	<u>484,680.17</u>	<u>484,680.17</u>	<u>53.35</u>
19	Sewer Fund	<b>908,439.00</b>	<b>60,348.38</b>	<b>423,758.83</b>	<b>484,680.17</b>	<b>484,680.17</b>	<b>53.35</b>
22	<b>Sewer Development Fund</b>						
22	Department						
22-22-00-7500	Capital Construction Capital Improvements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
	Capital Construction	0.00	0.00	0.00	0.00	0.00	0.00
22-22-00-8100	Interfund Transfers Transfer out to Sewer Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
22-22-00-9000	Contingency Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Contingency	0.00	0.00	0.00	0.00	0.00	0.00
22-22-00-9500	Unappropriated Unappropriated Ending Fund Bal	<u>15,859.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,859.00</u>	<u>15,859.00</u>	<u>100.00</u>
	Unappropriated	<u>15,859.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,859.00</u>	<u>15,859.00</u>	<u>100.00</u>
22	Department	<u>15,859.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,859.00</u>	<u>15,859.00</u>	<u>100.00</u>
22	<b>Sewer Development Fund</b>	<b>15,859.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,859.00</b>	<b>15,859.00</b>	<b>100.00</b>
Grand Total		4,527,862.00	183,768.55	1,715,195.05	2,812,666.95	2,812,666.95	0.6212

CITY OF COLUMBIA CITY- COMBINED BALANCE SHEET

ALL FUND TYPES AND ACCOUNT GROUPS

February 28, 2026

	Governmental Fund Types					Proprietary Fund Types Enterprise Funds				Total Memorandum (only)	
	General	Equipment Reserve	Street	Street Development	Park Development	Storm Drain Development	Water	Water Development	Sewer		Sewer Development
<b>ASSETS AND OTHER DEBITS</b>											
<b>Assets:</b>											
Cash and investments	557,504.78	32,528.52	577,226.49	225,191.17	60,418.11	11,171.64	41,059.31	134,109.59	294,983.60	20,779.46	1,954,972.67
Receivables:											-
Taxes	16,214.52										16,214.52
Accounts receivable - other	24,057.25		-				-		-		24,057.25
Accounts receivable - utility billings							52,685.06		45,972.80		98,657.86
Inventories			8,617.34								8,617.34
<b>TOTAL ASSETS AND OTHER DEBITS</b>	<b>597,776.55</b>	<b>32,528.52</b>	<b>585,843.83</b>	<b>225,191.17</b>	<b>60,418.11</b>	<b>11,171.64</b>	<b>93,744.37</b>	<b>134,109.59</b>	<b>340,956.40</b>	<b>20,779.46</b>	<b>2,102,519.64</b>
<b>LIABILITIES, EQUITY AND OTHER CREDITS</b>											
<b>Liabilities:</b>											
Accounts payable	41,523.20						-		-		41,523.20
Payroll liabilities	17,249.68										17,249.68
Building Assessment Liability	1,288.38										1,288.38
Deposits	-						4,584.52		4,488.50		9,073.02
Assessments on fines											-
Deferred revenue:											
Property taxes	19,108.00										19,108.00
Celebration											-
Shop with a Cop	-										-
Housing rehabilitation loans	23,918.00										23,918.00
<b>TOTAL LIABILITIES</b>	<b>103,087.26</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,584.52</b>	<b>-</b>	<b>4,488.50</b>	<b>-</b>	<b>112,160.28</b>
<b>Equity and other credits:</b>											
Fund balances:											
Unreserved:											
Undesignated	494,689.29	32,528.52	585,843.83	225,191.17	60,418.11	11,171.64	89,159.85	134,109.59	336,467.90	20,779.46	1,990,359.36
Total fund balance	494,689.29	32,528.52	585,843.83	225,191.17	60,418.11	11,171.64	89,159.85	134,109.59	336,467.90	20,779.46	1,990,359.36
<b>TOTAL EQUITY AND OTHER CREDITS</b>	<b>494,689.29</b>	<b>32,528.52</b>	<b>585,843.83</b>	<b>225,191.17</b>	<b>60,418.11</b>	<b>11,171.64</b>	<b>89,159.85</b>	<b>134,109.59</b>	<b>336,467.90</b>	<b>20,779.46</b>	<b>1,990,359.36</b>
<b>TOTAL LIABILITIES, EQUITY AND OTHER CREDITS</b>	<b>597,776.55</b>	<b>32,528.52</b>	<b>585,843.83</b>	<b>225,191.17</b>	<b>60,418.11</b>	<b>11,171.64</b>	<b>93,744.37</b>	<b>134,109.59</b>	<b>340,956.40</b>	<b>20,779.46</b>	<b>2,102,519.64</b>
<b>REVENUES:</b>	783,302.75	1,111.65	109,899.22	24,252.31	9,836.87	317.71	500,949.26	17,209.08	382,085.75	6,922.44	1,835,887.04
<b>EXPENDITURES:</b>	631,501.81	10,000.00	67,747.61	-	13,000.00	-	569,186.80	-	423,758.83	-	1,715,195.05
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES:</b>	<b>151,800.94</b>	<b>(8,888.35)</b>	<b>42,151.61</b>	<b>24,252.31</b>	<b>(3,163.13)</b>	<b>317.71</b>	<b>(68,237.54)</b>	<b>17,209.08</b>	<b>(41,673.08)</b>	<b>6,922.44</b>	<b>120,691.99</b>
<b>FUND BALANCE/RETAINED EARNINGS 7/1/25</b>	<b>342,888.35</b>	<b>41,416.87</b>	<b>543,692.22</b>	<b>200,938.86</b>	<b>63,581.24</b>	<b>10,853.93</b>	<b>157,397.39</b>	<b>116,900.51</b>	<b>378,140.98</b>	<b>13,857.02</b>	<b>1,869,667.37</b>
<b>FUND BALANCE/RETAINED EARNINGS Current</b>	<b>494,689.29</b>	<b>32,528.52</b>	<b>585,843.83</b>	<b>225,191.17</b>	<b>60,418.11</b>	<b>11,171.64</b>	<b>89,159.85</b>	<b>134,109.59</b>	<b>336,467.90</b>	<b>20,779.46</b>	<b>1,990,359.36</b>

# City Council Meeting Minutes

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THURSDAY, FEBRUARY 19, 2026 – 6:00 PM  
COLUMBIA CITY, CITY HALL – 1840 SECOND STREET  
CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

## AGENDA ITEM 1

### CALL TO ORDER/ROLL CALL:

#### CONVENED:

Mayor Alex Reed called the Regular Meeting to order at 6:00 pm.

#### COUNCIL MEMBERS PRESENT:

Mayor Alex Reed  
Councilor Connie Quick  
Councilor Lyle Bluhm

#### COUNCIL MEMBERS ABSENT:

Council President Rob Forman  
Councilor Gordon Thistle

#### ALSO PRESENT:

Kim Karber, City Administrator/Recorder  
Jerry Bartolomucci, Chief of Police  
Micah Rogers, PW Superintendent

#### ATTORNEY PRESENT:

None

A quorum was present, and due notice had been published.

## AGENDA ITEM 2

### PUBLIC HEARINGS:

None

## AGENDA ITEM 3

### CITIZEN INPUT:

Logan McKenzie Gilbert-Renner, 2450 5<sup>th</sup> Street, discussed how Columbia City describes itself as an ideal small town of beauty and livability where residents connect in safe neighborhoods and citizens collaborate with local government. He requested that the Council make a clear public statement that our City will not assist in immigration enforcement beyond what is required by law. He thinks a public declaration would reaffirm the City's commitment to a safe and secure community and reassure all residents they can trust local government regardless of immigration status, so they do not have to live in fear. Chief Bartolomucci stated they follow state law and do not ask for immigration status or report anyone to I.C.E., who has not called and asked them to assist in any operation. Mayor Reed stated people live in fear for all sorts of different reasons and is not sure what an affirmation from the City would do when we already have state laws that we follow that deal with that issue and there is nothing we can do as a City to prevent laws that are in place. After discussion, the Council did not think a proclamation was necessary for laws that are already in place. Chief Bartolomucci added that he hopes the community already knows and understands that we support everyone the same and follow the law.

**AGENDA ITEM 4      COUNCIL REPORTS:**

- 4.1      Audit Committee:** Kim reported that the audit committee just met and had no findings. There is one outstanding question Kim reached out to the auditors for clarification. The next meeting will be in September.
- 4.2      Hazard Committee:** Chair Quick reported that they had met at the end of January. There are a couple of things they are looking into. Chief Bartolomucci added they are talking with Corey Padron with Columbia County EOC to put together a small quick reference book. A CERT team is also something they are working on to get started. They are not participating in the City's Centennial and will stay focused on the City Celebration instead. The next meeting will be March 31<sup>st</sup>.
- 4.3      Parks Committee:** Chair Bluhm reported the Parks Advisory Committee that was put together for input on the Parks Master Plan update, recommended approval of the final update and there will be a vote on it later in the meeting.
- 4.4      Streets Committee:** Kim reported the City will be applying for the Small City Allotment grant again. If we are not successful with the grant this year, there will be money allotted in the budget for us to move forward with fixing some of the streets that are in the worst shape.
- 4.5      Water & Sewer Committee:** Kim reported the items list was updated for the 5-year capital improvement plan. Kim also reported that most of the projects that were in the water and sewer master plans from 2013 have been completed. The biggest remaining focus will be on the 'K' Street pump station and replacing the steel septic tanks.

**AGENDA ITEM 5      CONSENT AGENDA:**

- 5.1      Bills paid with check numbers 35856 through 35905 during the month of January 2026.**
- 5.2      Expense vs Budget Report for the month ending January 31, 2026.**
- 5.3      Combined balance sheet for the month ending January 31, 2026.**
- 5.4      Minutes of the January 15, 2026, Regular City Council Meeting.**
- 5.5      Activity Report from the City Administrator for the month of January 2026.**
- 5.6      Activity Report from the Public Works Superintendent for the month of January 2026.**
- 5.7      Activity Report from the Chief of Police for the month of January 2026.**
- 5.8      ~~Professional Services Agreement between the City of Columbia City and Kim Karber.~~**
- 5.9      Minutes of the August 26, 2025, Hazard Committee Meeting.**
- 5.10     Minutes of the September 17, 2025, Audit Committee Meeting.**
- 5.11     Letter from the Columbia City Community Club Members.**
- 5.12     Minutes of the January 30, 2026, City Council Workshop Meeting.**
- 5.13     Minutes of the February 9, 2026, Streets Committee Meeting.**

Item 5.8 was removed from the consent agenda so it could be discussed further.

THE COUNCIL APPROVED THE CONSENT AGENDA BY UNANIMOUS ROLL CALL VOTE.

**AGENDA ITEM 6      UNFINISHED BUSINESS:**

None

**AGENDA ITEM 7      NEW BUSINESS:**

- 7.1      Election Request for endorsement from the Columbia 9-1-1 Communications District of their Resolution 26-01.**

Jeremy Hipes, Executive Director, spoke about the 9-1-1 levy that will be on the May ballot. He has been with Columbia 9-1-1 for 6 months but has 26 years of experience. He explained that when there is an emergency, Columbia 9-1-1 is where you call. There is no back-up, alternative, or plan B. The levy is at the same rate it has been at over the past 25 years; it accounts for 40% of their operating budget. If they levy does not pass, they will have to lay off 40% of their dispatchers and response times will go up. They have been using the reserves that were intended for radio maintenance and upgrades to continue their current operating level. Jeremy talked about how it is time to reform the district, they have made mistakes and it is time to move forward and fix it, that is what he was brought in for. The 9-1-1 Communication system belongs to the Columbia County voters, it is a community service system. Rich Neumond, the co-chair of the Friends of 9-1-1 PAC, also spoke regarding the importance of passing the levy in May and asked for the Council's endorsement.

Mayor Reed questioned why they are not asking for an increase in the levy amount. Jeremy explained that because people's budgets are already tight, they are going to stick with the current rate and he will look for alternate funding to do the radio system – bonds, grants, etc. Also, due to the bumpy track record with transparency, they want to wait to increase it until they can prove they deserve it. Mayor Reed also asked about the radio system and that we have heard it needs work. Jeremy replied he is in the process of having the ten radio sites evaluated from ground up. He wants to get the radio system stabilized and then start looking at what it will take to replace the system, which is 26-27 years old.

**MOTION: MOVED (QUICK), SECONDED (BLUHM), TO ENDORSE THE COLUMBIA 9-1-1 LOCAL LEVY MEASURE AT THE CURRENT RATE ON THE MAY ELECTION. MOTION PASSED (3-0). AYE (QUICK, BLUHM, REED); ABSENT (THISTLE, FORMAN)**

## **7.2 Council Bill No. 26-1015: A Resolution Authorizing the Adoption of the City of Columbia City Parks Master Plan.**

Steve Duh with Conservation Technix gave a PowerPoint overview via Zoom on the project of updating the Parks Master Plan. He highlighted what they heard from the public during the community engagement process, referenced how the plan was put together, and highlighted some of the project recommendations. He explained the Parks Master Plan is intended to serve as the City's 20-year strategic plan for all things parks and open space related. It will help the City have a framework and guide for future investments in the parks system. It will also hopefully help the City with pursuit of grants, funding, and partnership opportunities. The overall timeline for the update was about 10 months, which started last spring with visits to all of the parks, open spaces, and trails. They worked with Kim and PW to get an understanding of the challenges and issues on the ground. There were meetings with the Parks Advisory Committee who were important in guiding and providing feedback throughout the process. After the information gathering was complete Steve worked on updating goals and policies, identifying overall Citywide needs and gaps that are in the system. Steve mentioned that there was a substantial response to the survey that was mailed out to every household in Columbia City. There were 236 responses which he felt gave him a strong base of information about the current preferences and priorities of the parks and open spaces and really provided a solid baseline of understanding for what the current needs are of the City. One key takeaway was that nine out of ten respondents stated that local parks and recreational opportunities are either important or essential to the quality of life in Columbia City. Top priorities showed that there was a strong interest in expanding trail opportunities, improving and upgrading existing parks, and providing more covered space for picnics/gatherings. He then went over what the different sections of the Parks Master Plan entailed. One thing Steve wanted to note was the 20-year capital project plan and strategies to consider for future implementation. It is a list, it is not an official budget, but it is a planning tool.

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Mayor Reed inquired about whether the survey response was a good crosscut of the population in the City. Steve replied it is, especially for the size of our community and reiterated that a 28% response rate is substantial and thinks it is good, solid data.

Councilor Quick asked if there was any consideration to eliminate some of the smaller parks. Steve replied it was discussed during the park advisory meetings, and the discussion was framed around what are the benefits of reducing the number of parks. The challenge is the size and location and if there would be a viable buyer for those properties. If there is not, the City still would have to maintain them.

Mayor Reed asked about any specific recommendations for Pixie Park since it is on the river and there have been requests for life vests. Steve replied that there were recommendations for ADA improvement but not to formalize or encourage access to the river due to liability/safety issues.

Councilor Bluhm added the Parks Advisory Committee had gone through things with Steve several times throughout the several months he was working on it and everything was covered quite well. Steve's reports are good and he has covered a lot of the issues/questions that came up and he addressed those as well. Councilor Bluhm also stated that it has been a good, thorough process and the plan is ready to move forward.

**MOTION: MOVED (QUICK), SECONDED (BLUHM), TO ADOPT COUNCIL BILL 26-1015. MOTION PASSED (3-0). AYE (QUICK, BLUHM, REED); ABSENT (THISTLE, FORMAN)**

**7.3 Library Presentation.**

Cathy Lundberg, Library Director & President of the Friends of the Columbia City Community Library, requested Council to allocate \$15,000 from the general fund to support the library. Cathy spoke about how the library has been a part of Columbia City and the County for the last 25 years. It is committed to providing no cost access to the library for all of Columbia County. In December of 2022, the library went through a strategic planning process for 2023-28 and has achieved many of its goals. They rely heavily on volunteers and have made important progress towards sustainable services. By hiring a part time office manager in January 2026, they are able to be open 5 days a week. Through grants they have been able to revitalize the children's section with new books, purchase child size furniture, and comfortable adult chairs. They also do grab-n-go craft kits, partner with the RISE after school program by hosting book readings along with crafts and games for students in first through fifth grades one Wednesday a month, publish a quarterly newsletter, have a free meeting space for community groups, host community events, partner the Dolly Parton Imagination Library, etc. They have seen a significant increase in patrons at the library as well as Friends of the Library members following the many improvements. They pursue grants but those do not generally cover operating expenses, which are increasing. The modular building the library is currently housed in is an in-kind donation from the school and the library is responsible for its maintenance and utilities. A packet was provided to Council with the library's Strategic Plan, 2026-27 budget, most recent newsletter, and some other information.

The Council will discuss the request at future meetings.

**7.4 Council Bill No. 26-1016: A Resolution Adopting Policy Goals and Objectives for The City of Columbia City, Oregon, for Fiscal Year 2026-27.**

**MOTION: MOVED (QUICK), SECONDED (BLUHM), TO ADOPT COUNCIL BILL 26-1016. MOTION PASSED (3-0). AYE (QUICK, BLUHM, REED); ABSENT (THISTLE, FORMAN)**

**7.5 Audited Financial Report for the Year Ended June 30, 2025.**

Savannah Halter and Ash Farishta gave a presentation via Teams on the FY 2025 audit. Savannah stated it was the first year auditing the City and said it went very well. She said

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February 19, 2026

Kim was easy to get information from and very responsive, which is appreciated since that is how they get their work completed faster. She thanked Mayor and Council for their time volunteering for the City and the time they took to answer their questions. Savannah also stated that it was a clean audit, there were clean books and there were no outstanding questions. The interim audit for FY 2026 will be sometime in April to mid-May, and then onsite will be late July to mid-October. Ash also thanked the City for their responsiveness throughout the audit which helps with the efficiency of the audit. She went over their process and the scope of the financial statement and what they do as auditors. They are required to do a significant range of procedures which include: inquiries to gain an understanding of internal controls and risk assessment; reviewed specific documents to evaluate the accuracy of the transactions; verified account balances; tested the compliance with legal, federal, and state laws. With this being the first year they audited us they had to request paperwork from the previous auditors to verify the previous balances as well. Ash then proceeded to go over a PowerPoint of some numbers that are in the annual financial audit report they provided us with. She stated it was a clean report and there were no material mistakes in the financial report.

Mayor Reed commented that the City has an internal audit committee and they have produced the same conclusions that there does not seem to be much of a change and there are no leaks in the system. Ash stated that everything was great. Councilor Bluhm asked if there were any recommendation and Ash said they would definitely let us know if they have any and they currently do not have any.

**MOTION:** MOVED (BLUHM), SECONDED (QUICK), TO ACCEPT THE JUNE 30, 2025, AUDIT REPORT FROM UMPQUA VALLEY FINANCIAL.  
MOTION PASSED (3-0). AYE (QUICK, BLUHM, REED); ABSENT (THISTLE, FORMAN)

**7.6 Professional Services Agreement between the City of Columbia City and Kim Karber.**

**MOTION:** MOVED (REED), SECONDED (QUICK), TO ACCEPT THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF COLUMBIA CITY AND KIM KARBER.  
MOTION PASSED (2-1). AYE (QUICK, REED); NAY (BLUHM) ABSENT (THISTLE, FORMAN)

**AGENDA ITEM 8 OTHER BUSINESS:**

**8.1 Review of the Salary Steps.**

Council would like to review the City's salary steps at a future meeting.

**AGENDA ITEM 9 ADJOURNMENT:**

**9.1** There being no further business to come before the Council, the meeting adjourned at 7:43 pm.

APPROVED:

\_\_\_\_\_  
Alexander Reed  
Mayor

ATTEST:

\_\_\_\_\_  
Kim Karber  
City Administrator/Recorder



**City of Columbia City**  
PO Box 189 ♦ 1840 Second Street  
Columbia City, Oregon 97018  
Phone (503) 397-4010 ♦ Fax (503) 366-2870  
E-mail [lrivers@columbia-city.org](mailto:lrivers@columbia-city.org)  
Web site [www.columbia-city.org](http://www.columbia-city.org)

# MEMO

**DATE:** 03/02/2026  
**TO:** Mayor and City Council  
**FROM:** Kim Karber, City Administrator/Recorder  
**RE:** Activities Report

- 
- 02/02/26 Attended an OGEC webinar about jurisdictional contact
  - 02/09/26 Attended the Streets Committee Meeting
  - 02/09/26 The Audit Committee met and I answered any questions they had
  - 02/09/26 Attended the Parks Committee, no quorum, so meeting was cancelled
  - 02/11/26 Attended The Port Meeting
  - 02/11/26 Attended Columbia County Coalition Meeting
  - 02/13/26 Attended a LOC webinar with legislative updates
  - 02/17/26 Attended the W & S Committee Meeting
  - 02/18/26 Met with Aaron from Harlin IT at City Hall for a touch base on services
  - 02/18/26 Attended a webinar with OR dept of finance & taxation on basic local budget law – changes after budget adoption
  - 02/18/26 Met with Micah, Helen, Tom Borton (RCE), and Mike & Steve with Blackhawk Homes at the Sommarstrom subdivision for a site visit to examine the storm drainage
  - 02/20/26 Attended a LOC webinar with legislative updates
  - 02/23/26 Attended the Parks Committee Meeting
  - 02/24/26 Attended a LOC webinar on Local Budget Law
  - 02/25/26- Attended the CIS Conference virtually-joined 18 different
  - 02/27/26 trainings/sessions
  - 02/27/26 Attended a LOC webinar with legislative updates



The City of Columbia City  
**Public Works Department**  
*In Columbia County on the Columbia River*  
 P.O. Box 189 - 1755 Second Place  
 Columbia City, Oregon 97018  
 Phone(503)366-0454 - Fax(503)366-0724  
 E-mail [www.columbia-city.org](http://www.columbia-city.org)

**March 12, 2026**

**Public Works Activities Report Ending February 28, 2026**

**To The Mayor and City Council:**

**WATER PUMPED IN GALLONS:**

<b>2026:</b>	<b>Col, City:</b>	<b>St Helens</b>	<b>Total:</b>	<b>Diff:</b>	<b>YTD:</b>
Jan	4,266,254	178,024	4,444,254		4,444,254
Feb	3,656,300	444,312	4,100,612	-343,642	8,544,866
Mar					
Apr					
May					
Jun					
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					
Total 2026					

**Water Dept. Work Orders Completed 2026:**

February: 14

Total water work orders completed in 2026: 36

**Current Output, P.W. Well: 150gpm**

**Water Loss for Billing Period: 1/21-2/19**

**Total Water Pumped: 528,567cuft.**

**Total Water Sold: 370,210cuft.**

**Water Loss: 188,656cuft.**

**Percentage Lost: 35%**

**Water Loss Change From Previous Period. +12,538cuft**

- The Leak Detection Survey was just completed. We have a list of leaks to repair.

**SEWER FLOW IN GALLONS:**

<b>2026:</b>	<b>Total:</b>	<b>St. H</b>	<b>Billable</b>	<b>Diff:</b>	<b>YTD:</b>
Jan	3,933,810	374,052	3,559,758		3,933,810
Feb	3,476,870	285,052	3,191,818		7,410,680
Mar					
Apr					
May					
Jun					
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					
Total: 2026					

**Sewer Dept. Work Orders Completed 2026: 4**

- Nothing to report.

**PARKS**

- Nothing to report.

**STREETS/STORM**

- Cleaning of catch basins and drywells continues.

**MISC**

- Nothing to report.

Respectfully Submitted,

  
\_\_\_\_\_  
Micah Rogers  
Public Works Superintendent

March 5th, 2026

**ADMINISTRATIVE**

**MEMORANDUM TO:** City Council of Columbia City  
**THRU:** City Administrator Kim Karber  
**SUBJECT:** Police Department Report (February 2026)

Please see the following regarding law enforcement operations during the noted reporting period.

**PERSONNEL**

Reserve Officer Mansheim continues to provide information technology support and evidence custodian duties for the Department. He performed patrol duties, traffic enforcement, and community policing operations by providing 24 hours of service to the community. Sgt. Mansheim is continuing to work with Mark43 to maintain our report writing system. He also verifies our state and federally mandated information reports generated within our Mark43 system. He continues to oversee our evidence security and documentation.

Officer Goodwin continues to provide patrol operations, traffic enforcement, and follows up on cases as assigned.

Reserve Officer Hasenkamp contributed 8 volunteer hours this month.

Reserve Officer Steven Bubar contributed 80 paid hours this month.

The police Department serviced the following calls for service during February 2026. 1 assist fire, 1 audible alarm, 3 animal complaints, 2 agency assist, 6 assist persons, 1 civil enforcement, 1 assist fire (CPR), 1 DHS referral, 1 domestic, 1 DUII, 3 follow ups, 3 hazards, 1 hit and run non-injury, 1 incomplete 911, 2 juvenile problems, 1 overdose, 43 premise checks, 1 suspicious circumstance, 1 suspicious person, 2 suicide threats, 1 out with suspect, 1 theft in progress, 2 traffic complaints, 10 traffic stops, 1 welfare check, 1 warrant service, in all the Police Department serviced 97 activities.

**TRAINING**

4 hours of Firearms

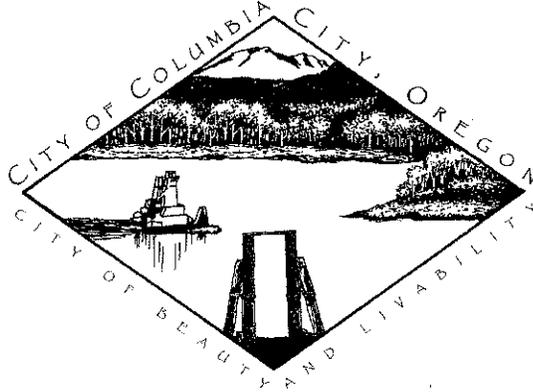
**MEETINGS**

**MISCELLANENOUS**

Respectfully submitted,

Chief Jerry Bartolomucci

**The City of Columbia City**  
*In Columbia County on the Columbia River*



**Water and Sewer Committee Meeting Minutes**  
**February 17, 2026 - 3:00 p.m.**  
**Columbia City City Hall, 1840 Second Street**  
**Columbia City, Oregon**

**Attendees:**

Jon Burdett, Committee Member  
Finos Lunsford, Committee Member  
Chuck Garman, Committee Member  
Kim Karber, City Administrator/Recorder  
Micah Rogers, Public Works Superintendent

**Absent:**

Gordon Thistle, Chair  
Robert Campbell, Committee Member

Meeting called to order at 3:04 p.m.

**1. Project Updates**

- **Upgrade SCADA software & HMI**  
This project was completed in June of 2025.
- **Steel Tank Replacement/Abandonment**  
An additional five steel septic tanks were replaced. There are thirteen remaining, with the goal of replacing these ASAP. The budget and public works bandwidth will determine whether to keep moving forward with having a third party do the work, have public works replace them, or a combination of both.
- **Upper Reservoir Overflow Drain Project**  
The City met with some of the property owners on Miloris Way to discuss the different options for possible routes of the overflow drain that may involve easements/access to their properties. They were open to possible future discussions. We met our engineers at the reservoir site and discussed different options and asked them to put a bid together. The route used for

the bid headed west from the reservoir. The guesstimate was \$111,000, but if public works were able to do the construction it would be less.

- **K Street Pump Station Improvements Project**

The engineer's proposal to complete this project is \$147,000.

- **Lead Lines**

Micah also reported that the lead water line survey for the state had been completed and there are no lead water lines in Columbia City.

## **2. Develop proposed project list for the draft 2026-27 Five Year Capital Improvement Plan.**

- **Five-Year Plan for Water Projects**

After reviewing the project list, the five-year plan is as follows:

- Upper Reservoir Overflow Drain Project in budget year 2027-28
- Fourth Street Water Line Replacement (I to L Streets) and Hydrant Installation in budget year 2029-30
- Fifth Street Water Line Replacement (E to C Streets) and Hydrant Installation in budget year 2029-30
- Replace the remaining cast-iron lines in budget year 2030-31

- **Five-Year Plan for Sewer Projects**

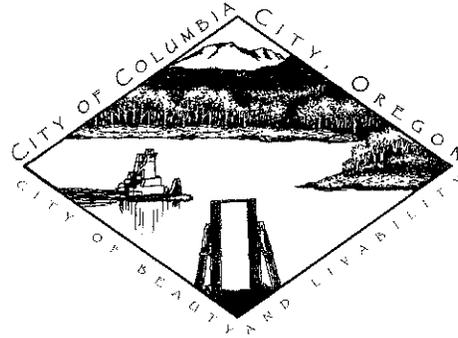
After reviewing the project list, the five-year plan is as follows:

- Steel Tank Replacement/Abandonment of remaining tanks in budget year 2026-27
- K Street Pump Station Improvement Project in budget year 2026-27
- E Street Sewer Main Replacement (west side of Highway 30 to Second Street) in budget year 2030-31

**Adjournment Time:** 4:15 p.m.

# The City of Columbia City

*In Columbia County on the Columbia River*



## **PARKS COMMITTEE MEETING MINUTES** **February 23, 2026 - 6:00 P.M.** **City Hall Council Chambers – 1840 Second Street**

### **Present:**

Lyle Bluhm, Committee Chair  
Sally Ann Marson, Committee Member  
Nell Harrison, Committee Member  
Jack Hruska, Committee Member  
Katrina Claridge, Committee Member  
Mark Gordon, Committee Member  
Kim Karber, City Administrator  
Micah Rogers, Public Works Superintendent

### **Absent:**

Karen Shervey, Committee Member  
Jim Wills, Committee Member

Chair Bluhm called the meeting to order at 6:00 p.m.

- **Discuss Memorial Day 2026 Event Plans**

The Committee discussed the Memorial Day Program and went over different suggestions on who we could have as speakers. Everyone will be putting out the word that we are looking for people from different branches to raise the flags - they do not have to currently be active.

- **Update Park Project List for the Draft Five-Year Capital Improvement Plan**

After reviewing the project list, the five-year plan is as follows:

- Harvard Park renovations – playground upgrade, picnic shelter, ADA access improvements in budget year 2026-27
- Bike Path Refurbishment and Improvements in budget year 2027-28

- Basalt Rock Relocation in budget year 2029-30
- Veterans Park/Rivers Walk Trail System Parking Project in budget year 2030-31

**Motion:** Moved (Hruska), Seconded (Claridge) to approve the 5-year capital plan as modified. Motion passed (4-1). Aye (Marson, Harrison, Hruska, Claridge); Nay (Gordon)

- **Park Updates - Micah**

- Bundy Park
  - Public works is finishing cleaning up branches and tree debris from the windstorm (no damage was caused) before the trilliums start poking out. There were 3 - 4 trees that came down and public works also cut some broken/rotting trees down. Any firewood sized wood is stacked by the parking lot and will be up for sealed bid.
- Rivers Walk
  - It has been three years since Phase 1 was completed. Gravel needs to be added, and time spent to maintain it.
- Pixie Park
  - Hand railing has been replaced. A plan has been devised to fix the leaning piers. The sign between the upright piers needs to be replaced/updated to state the donation of the park from the Daughters of the American Revolution.
- 

The next meeting was scheduled for Tuesday, April 14, 2026, at 6:00 p.m.

The meeting was adjourned at 7:18 p.m.

**MEMORANDUM OF UNDERSTANDING**  
Oregon Innovation and Intervention Fund (OIIF)

This Memorandum of Understanding (MOU) formalizes the commitment of the parties to work collaboratively to apply for, and if awarded, implement and administer all requirements of the Oregon Innovation and Intervention Fund (OIIF) grant program in accordance with the Notice of Funding Opportunity and all applicable State of Oregon requirements.

The parties share the common goal of enhancing public safety, strengthening regional law enforcement collaboration, and improving services to the communities they serve. Funding received from this OIIF will be utilized by the three agencies listed to replace severely dated two-way radio communications equipment allowing their law enforcement personnel to communicate both within the county and interoperable communications across the UASI region the agencies are a part of (collectively, the "Project").

**1. Parties to this Agreement, Collectively "the Parties"**

Lead/Host Agency

- City of Scappoose, by and for the Police Department  
33568 E. Columbia Ave., Scappoose, OR 97056

Participating Agencies

- City of Columbia City, by and for the Police Department  
1840 Second St., Columbia City, OR 97015
  
- City of Rainier, by and for the Police Department  
106 W B St, Rainier, OR 97048

**2. Purpose**

This binding MOU establishes the responsibilities and commitments of the Parties in submitting a regional application under the Oregon Innovation and Intervention Fund (OIIF) and, if awarded, carrying out the Project in compliance with all state grant requirements.

**3. Responsibilities and Procedures**

a. Lead/Host Agency.

- i. The City of Scappoose shall serve as the Host Agency and fiscal agent for the OIIF application. The Host Agency will submit the grant application, serve as the primary point of contact with the State of Oregon, execute the grant agreement if awarded, administer the ordering for the Project using the grant funds and distribution of the radio and related equipment to the Host Agency and Participating Agencies, as defined in the grant application, including attachments,

and complete the audit requirements as required as part of grant award and the Project.

- ii. Reporting and Compliance. The Host Agency will submit all required program and financial reports. The Participating Agencies agree to provide required documentation and performance data in a timely manner and cooperate with monitoring or audit activities.
- b. Project Participation. The Parties agree to actively participate in the Project as described in the application and this MOU and implement Project activities consistent with the approved scope of work.
- c. Reduced Award. In the event of a reduced award, the Parties agree to collaborate with the Host Agency to revise the Project scope and budget accordingly.
- d. Cost Overruns. Any costs incurred beyond the approved grant award for a Party's specific portion of the Project shall be the sole responsibility of that Party unless otherwise agreed in writing.
- e. Term of Agreement. This MOU shall become effective upon signature by all Parties and shall remain in effect for the duration of the OIF grant period, including any approved extensions and required close-out period.
- f. Authority to Enter Agreement. Each Party warrants that it has the legal authority to enter into this MOU and that the individual signing on its behalf is duly authorized to do so.
- g. Miscellaneous. No waiver, consent, modification, or change of terms of this MOU shall bind either party unless in writing and signed both parties. Such waiver, consent, modification, or change if made, shall be effective only in specific instances and for the specific purpose given. This MOU may be executed in any number of counterparts, each of which so executed shall be deemed to be an original and such counterparts shall together constitute but one and the same MOU. Nothing in this MOUs gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly or indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this MOU. This MOU constitutes the entire MOU between the parties. There are no understandings, agreements, or representations, oral or written, not specified in this MOU regarding this MOU. Neither party shall assign or transfer any interest in or duty under this MOU without the written consent of the other party and no assignment shall be of any force or effect whatsoever

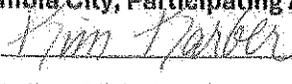
unless and until the other party has consented. In the event any provision or portion of this MOU is held to be unenforceable or invalid by any court of competent jurisdiction, the validity of the remaining terms and provisions shall not be affected to the extent that it did not materially affect the intent of the Parties when they entered into the MOU.

Agreed to by the Parties:

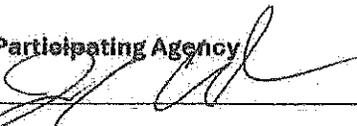
**City of Scappoose, Host Agency**

Signature:   
Name: Benjamin Burgener, City Manager  
Date: 02/24/2026

**City of Columbia City, Participating Agency**

Signature:   
Name: Kim Karber, City Administrator  
Date: 3/4/2026

**City of Rainier, Participating Agency**

Signature:   
Name: W. Scott Jorgensen, City Administrator / Jerry Cole Mayor  
Date: 2/25/26

City of St. Helens  
**ORDINANCE NO. 3320**

AN ORDINANCE AUTHORIZING THE OPERATION OF CLASS IV  
ALL-TERRAIN VEHICLES ON STREETS LOCATED WITHIN THE  
CITY OF ST. HELENS, OREGON, AND PROVIDING A  
PENALTY FOR THE VIOLATION THEREOF

**WHEREAS**, the City of St. Helens desires to authorize Class IV All-Terrain Vehicles (ATVs), also known as side-by-side (SxS) vehicles, on designated City streets to allow for the use of alternative transportation; and

**WHEREAS**, the City of St. Helens Charter authorizes the City to have all powers which the constitutions, statutes, and common laws of the United States and of Oregon expressly or impliedly grant or allow the City, as fully as though this Charter specifically enumerated each of those powers, which include the powers to manage the right-of-way; and

**WHEREAS**, ORS 810.010(3) provides that the governing body of an incorporated city is the road authority for all highways, roads, streets and alleys, other than state highways, within the boundaries of the incorporated city; and

**WHEREAS**, ORS 810.200(2)(c) establishes an exemption from the general prohibition on operating all-terrain vehicles on highways and provides that an all-terrain vehicle may be lawfully operated on a highway where posted to permit all-terrain vehicles; and

**WHEREAS**, the City desires to establish a city ordinance to allow Class IV All-Terrain vehicles to operate on City streets in accordance with Oregon law, including to establish clear regulations and safety standards for the safe and responsible Class IV ATV usage; and

**WHEREAS**, the St. Helens City Council has determined that it is a necessary and proper public purpose to impose certain restrictions on the operation of all-terrain vehicles on such City streets for the purpose of protecting the interest and safety of the general public.

**NOW, THEREFORE, THE CITY OF ST. HELENS ORDAINS AS FOLLOWS:**

**Section 1. Recitations.** The above recitations are true and correct and are incorporated herein by this reference.

**Section 2.** Chapter 10.24 of the City of St. Helens Municipal Code is hereby added to be read as follows:

## Chapter 10.24: Class IV All-Terrain Vehicles

### 10.24.010 Title.

This chapter shall be known as the "Class IV All-Terrain Vehicles" for the City of St. Helens.

### 10.24.020 Purpose.

The purpose of this Chapter is to authorize the operation of Class IV All-Terrain Vehicles on City Streets, as defined, within the City of St. Helens subject to the terms, provisions, rights and responsibilities as set forth in this Chapter.

### 10.24.030 Definitions.

For the purpose of this Chapter, the following definitions are hereby established:

- (1) *Class IV All-Terrain Vehicle (Class IV ATVs)*. As defined in ORS 801.194, any motorized vehicle that (a) travels on four or more pneumatic tires that are six inches or more in width and that are designed for use on wheels with a rim diameter of 14 inches or less, (b) is designed for or capable of cross-country travel on or immediately over, land, water, snow, ice, marsh, swampland, or other natural terrain, (c) has non-straddle seating, (d) has a steering wheel for steering control, (e) has a dry weight of 1,800 pounds or less; and (f) is 65 inches wide or less at its widest point, or current manufacturing standards of width and weight from the factory. Class IV ATVs may also be known as side-by-sides (SXS).
- (2) *Motorcycle Helmet*. As defined in ORS 801.366, a Motorcycle Helmet is a protective covering for the head consisting of a hard, outer shell, padding adjacent to and inside the outer shell, and a chin-strap type retention system with a sticker indicating that the motorcycle helmet meets standards established by the United States Department of Transportation.
- (3) *Traffic Law(s)*. Any and all Oregon statutes and regulations relating in any way to the operation or use of motorized vehicles, including, without limitation, the Oregon Vehicle Code (ORS Chapters 801 to 826) and any regulations or administrative rules promulgated thereunder.
- (4) *Street(s)*. For the purposes of this Chapter, Streets shall mean public right-of-way, roads, and alleys within the City of St. Helens, that are open, used or intended for the use of the general public for vehicles or vehicular traffic, and not including Highway 30.

### 10.24.040 Class IV All-Terrain Vehicles Authorized on City Streets, Not Including Highway 30.

- (1) Subject to the provisions of this Chapter, Class IV ATVs may be operated on Streets in the City of St. Helens, except on Highway 30, unless specifically designated for crossing.
- (2) Class I, II, and III ATVs (as defined in state law) are prohibited from operating on the Streets in the City of St. Helens.

## 10.24.050 Regulations for Operation of Class IV All-Terrain Vehicles.

(1) **Compliance with all laws.** Class IV ATVs operating under this Chapter must be operated in compliance with all applicable federal, state, and local laws, regulations, and ordinances, including, without limitation, all applicable Traffic Law requirements (including, without limitation, ORS 811.255) and all posted speed limits.

(2) **State of Oregon Permit issued under ORS 390.577 Required.** A person operating a Class IV All-Terrain Vehicle under this Chapter must hold a valid Class IV ATV Operator Permit issued under ORS 390.577 and an ATV Safety Education Card issued upon completion of an Oregon Parks and Recreation Department's approved ATV Safety Education course and passage of the minimum standards test of ATV Safety Education competency as established by the Oregon Parks and Recreation Department as set forth in OAR 736-004-0015(10).

(3) **Financial Responsibility Requirements.** All-terrain vehicles operated under this Chapter must meet the financial responsibility requirements under ORS Chapter 806. For the purposes of this section, Financial Responsibility Requirements means maintaining liability insurance that meets or exceeds the minimum financial responsibility requirements set forth in ORS 806.010 and ORS 806.070 and the ability to respond to damages for liability, on account of accidents arising out of the ownership, operation, maintenance, and/or use of an ATV, in a manner provided under ORS 806. The minimum limits of coverage for the purposes of demonstrating Financial Responsibility under this section are set forth in ORS 806.070 (Minimum payment schedule). The exemption in 806.020 does not apply to this Chapter.

(4) **Licensed Driver 18 Years or Older.** A person operating a Class IV ATV must be 18 years of age or older and hold a valid Driver License.

(5) **Safety Equipment Requirements.**

Class IV ATVs must be equipped with the following:

- i. Safety equipment required under all applicable Traffic Laws, including, without limitation, ORS 821.030 and OAR 735-116-000;
- ii. Rear facing mirror.
- iii. A muffler, brakes, and windshield in compliance with ORS 821.040.
- iv. Brake lights as required in ORS 816.100.
- v. Turn signals as required in ORS 816.120
- vi. Back up lights as required in ORS 816.110;
- vii. Headlights (ORS 816.050) and Taillights (ORS 816.080) as required in this Chapter;
- viii. A functioning horn;
- ix. A rollover protection system; and
- x. Class IV ATVs shall comply with ORS 816.350 (Prohibitions on number and kind of lights for certain vehicles) and no exemptions shall apply.

(6) **Personal Protection**

- i. **Helmets:** All persons operating or riding in a Class IV ATV must wear a Motorcycle Helmet with a fastened chin strap.

- ii. **Eye Protection:** Eye protection is required for operators or passengers in Class IV ATV without a windshield.

(7) **Safety Belt Requirements.** A person must be properly secured with a safety belt or safety harness while operating or riding as a passenger in an ATV in the same manner as required in ORS 811.210, which includes the requirements under ORS 811.210(2) as follows: (a) A person who is under two years of age must be properly secured with a child safety system in a rear-facing position; (b) A person who weighs 40 pounds or less must be properly secured with a child safety system that meets the minimum standards and specifications established by the Department of Transportation under ORS 815.055 for child safety systems designed for children weighing 40 pounds or less; and (c) Except as provided in subsection (3) of this section, a person who weighs more than 40 pounds and who is four feet nine inches or shorter must be properly secured with a child safety system that elevates the person so that a safety belt or safety harness properly fits the person. The exemption provided in ORS 811.215(2) does not apply.

(8) **Location of Operation.**

- i. Class IV ATVs are prohibited from operating on Highway 30 except that a person may, while operating a Class IV ATV, cross Highway 30 at Gable Road, as permitted under applicable Oregon law, including, without limitation, ORS 821.200.
- ii. In addition to all requirements applicable under Oregon law, the crossing authorized above must be made at an angle of approximately 90 degrees to the direction of the highway or railroad right of way; the crossing must be made at a place where no obstruction prevents a quick and safe crossing; and the vehicle must be brought to a complete stop before entering the highway or railroad right of way.

(9) **Hours of Operation.**

- i. Class IV ATVs may be operated during daylight hours, which are one hour before sunrise to one hour after sunset.
- ii. Class IV ATVs shall not be operated during hours of darkness, which commence one hour after sunset through one hour before sunrise, and when limited visibility conditions exist, unless equipped with lighting equipment required for a motor vehicle under ORS 816.320 (including but not limited to high and low beam headlights, taillights, turn signals, and brake lights).

(10) **Speed Limits.** Class IV ATVs operated under this Chapter must be operated in compliance with all posted speed limits and may not be operated (a) at a rate of speed greater than reasonable and proper under the existing conditions, or (b) in a negligent manner so as to endanger or cause injury, death, and/or damage to the operator or person or property of another.

(11) **Prohibition on Operating All-Terrain Vehicles While Driving Privileges Suspended.** A person may not operate an ATV under this Chapter while the person's driving privileges (i.e., Driver License) are suspended or revoked.

(12) **Snowmobiles.** Nothing contained in this Chapter applies to the operation of snowmobiles as that term is defined by ORS 801.490.

**10.24.080 Posting.**

The City of St. Helens will post signs giving notice that the operation of ATVs is permitted upon Streets under the provisions of this Chapter. The City of St. Helens will post such signs at locations necessary to inform the public that ATVs are permitted upon Streets, which sign locations will be determined by the City of St. Helens in its sole discretion.

**10.24.090 Liability.**

The operation of a Class IV ATV will be undertaken at the sole risk and responsibility of the owner and/or operator. The City of St. Helens assumes no responsibility for the operation of Class IV ATVs and to the extent permitted under Oregon law, the owner/operator agrees to hold the City harmless in any action arising from the operation of such ATVs on or off any public way within the City limits, including, without limitation, Streets and Highway 30.

**10.24.100 Enforcement.**

(1) Any violation of this Chapter that constitutes a violation of a Traffic Law, the enforcement shall be the same as provided for by Oregon statute. Any other violation of this Chapter shall be enforced by the issuance of a citation and shall be prosecuted in the St. Helens Municipal Court as a City Violation as now in effect or as may be amended from time to time. The Chief of Police or designee is authorized to enforce the provisions of this chapter.

(2) City Violations shall be subject to a fine of as follows:

- a. \$100.00 for the first violation;
- b. \$250.00 for the second violation;
- c. \$500.00 for the third or subsequent violation of this Chapter by the same person, unless superseded by state law.

**10.24.110 Reference Statutes and Rules.**

All reference to particular laws, statutes, or rules include that law, statute, or rule as now in effect or as may be amended from time to time.

**10.24.120 Modifications.**

The Chief of Police of the City of St. Helens has the authority to modify the provisions of this Chapter as a result of the occurrence of special events. Such modifications shall be temporary in nature and shall not violate Traffic Laws.

**Section 3. Severability.** If any section, phrase, sentence or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**Section 4. Codification.** Provisions of this Ordinance shall be incorporated in the City Code and the word "ordinance" may be changed to "code", "article," "section," or other word, and the sections of this Ordinance may be renumbered, or relettered provided however that Section 3 and 4 need not be codified.

SAMPLE