



May 12th, 2026

Kim Karber – City Administrator
City of Columbia City
1840 2nd St
Columbia City, Oregon 97018

RE: Request for Solid Waste and Recycling Rate Adjustment

Dear Kim, Mayor, and Members of the Council,

To keep rates affordable, we respectfully request approval of a 2.5% rate increase for all garbage, recycling, and yard debris collection services effective July 1, 2026.

As we continue providing safe, reliable, and environmentally responsible solid waste services to the community, we are experiencing several significant operational cost increases that directly impact on our ability to maintain current service levels. The primary cost drivers for this requested adjustment include:

- Columbia County disposal tipping fee increase of 3.1%, effective 7/1/2026.
- Fuel costs, which are currently much higher than we have budgeted for the year.

In addition to these increases, ongoing equipment maintenance, insurance, and operational expenses continue to rise throughout the industry. Despite these pressures our team remains committed to delivering dependable collection services while maintaining high standards of customer service and operational efficiency.

The requested 2.5% adjustment is necessary to help offset rising costs and ensure continued investment in our employees, fleet, and service operations. We appreciate the partnership we have with Columbia City and remain dedicated to serving the community with professionalism and reliability.

**For reference - Weekly pickup of 35gal garbage cart, \$0.15 per week, \$0.60 per month.

Thank you for your consideration of this request. Please feel free to contact me with any questions or if additional supporting documentation is needed.

Regards,

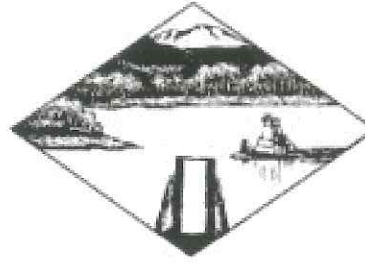
Kanale Tumlinson

Kanale Tumlinson
District Manager

Bank Reconciliation

Checks by Date

User: KKARBER
 Printed: 06/10/2026 - 3:56PM
 Cleared and Not Cleared Checks
 Print Void Checks



City of Columbia City
 PO Box 189
 1840 Second Street
 Columbia City OR 97018
 (503) 397-4010

Check No	Check Date	Name	Comment	Module	Void	Clear Date	Amount
0			DD 00997.12.2024	PR		12/31/2024	0.37
582	5/6/2026	ASI FLEX		AP		5/31/2026	3.75
583	5/6/2026	FEDERAL GOVERNMENT		AP		5/31/2026	15,970.83
584	5/6/2026	OR DEPT OF REVENUE		AP		5/31/2026	4,013.80
585	5/6/2026	OR PERS		AP		5/31/2026	16,490.20
586	5/6/2026	OR PERS RETIREE		AP		5/31/2026	3,266.22
36032	5/6/2026	ACE HARDWARE - WEST		AP		5/31/2026	183.48
36033	5/6/2026	BEAVER BARK, INC		AP		5/31/2026	769.00
36034	5/6/2026	BLUE HERON SEPTIC & DRAIN SEI		AP		5/31/2026	3,875.00
36035	5/6/2026	CASCADE COLUMBIA DISTRIBUTI		AP		5/31/2026	3,309.32
36036	5/6/2026	CULLIGAN WATER		AP		5/31/2026	95.46
36037	5/6/2026	INROADS CREDIT UNION		AP		5/31/2026	1,531.21
36038	5/6/2026	HELEN JOHNSON		AP		5/31/2026	139.35
36039	5/6/2026	MIG, INC		AP		5/31/2026	160.94
36040	5/6/2026	OREILLY AUTOMOTIVE INC		AP		5/31/2026	341.79
36041	5/6/2026	QUILL CORPORATION		AP		5/31/2026	75.96
36042	5/6/2026	RAMOS YARD MAINTENANCE LLC		AP		5/31/2026	1,700.00
36043	5/6/2026	RICOH USA, INC.		AP		5/31/2026	188.68
36044	5/6/2026	ROSS & LAWRENCE UNION OIL CC		AP		5/31/2026	485.81
36045	5/6/2026	ARTHUR E. SHERWOOD		AP		5/31/2026	396.00
36046	5/6/2026	SPRINGBROOK HOLDING COMPAN		AP		5/31/2026	12,424.82
36047	5/6/2026	CITY OF ST HELENS		AP		5/31/2026	12,270.49
36048	5/6/2026	SUNSET AUTO PARTS, INC.		AP		5/31/2026	386.44
36049	5/6/2026	SUNSET EQUIPMENT		AP		5/31/2026	138.27
36050	5/6/2026	USA BLUEBOOK		AP		5/31/2026	1,263.25
36051	5/6/2026	VERIZON WIRELESS		AP		5/31/2026	443.80
36052	5/14/2026	CASCADE COLUMBIA DISTRIBUTI		AP		5/31/2026	2,495.00
36053	5/14/2026	COUVE BOOTH		AP		5/31/2026	397.50
36054	5/14/2026	HARLIN ITS LLC		AP		5/31/2026	1,201.00
36055	5/14/2026	HUDSON PORTABLE TOILET SERV.		AP		5/31/2026	404.33
36056	5/14/2026	KENNEDY/JENKS CONSULTANTS		AP		5/31/2026	5,685.50
36057	5/14/2026	PACIFIC NORTHERN ENVIRONMEN		AP		5/31/2026	876.10
36058	5/14/2026	PETTY CASH		AP		5/31/2026	75.39
36059	5/14/2026	QUILL CORPORATION		AP		5/31/2026	205.74
36060	5/14/2026	US POSTAL SERVICE		AP		5/31/2026	6,710.65
36061	5/14/2026	USA BLUEBOOK		AP		5/31/2026	526.00
36062	5/14/2026	VANKOTEN & CLEVELAND LLC		AP		5/31/2026	1,150.00
36063	5/21/2026	BEMIS PRINTING & GRAPHICS		AP			29.00
36064	5/21/2026	CARPENTER MEDIA GROUP		AP		5/31/2026	160.00
36065	5/21/2026	COLUMBIA CITY FRIENDS		AP		5/31/2026	1,000.00
36066	5/21/2026	COLUMBIA CO TREASURER		AP			32.00
36067	5/21/2026	COLUMBIA RIVER PUD		AP			2,783.98
36068	5/21/2026	ELAVON		AP			235.14
36069	5/21/2026	FERGUSON ENTERPRISES #3011		AP			1,035.65
36070	5/21/2026	INTERSTATE PEST MANAGEMENT		AP			267.00
36071	5/21/2026	MIG, INC		AP			682.38

Check No	Check Date	Name	Comment	Module	Void	Clear Date	Amount
36072	5/21/2026	NW NATURAL GAS		AP			108.31
36073	5/21/2026	OPUS INTERACTIVE		AP			50.00
36074	5/21/2026	OR DEPT OF REVENUE		AP			100.00
36075	5/21/2026	ROSS & LAWRENCE UNION OIL CC		AP		5/31/2026	531.01
36076	5/21/2026	ST HELENS SENIOR CENTER		AP			500.00
36077	5/21/2026	WILLAMETTE VALLEY SECURITY,		AP			145.41
0	5/29/2026	HRA VEBA TRUST		AP		5/31/2026	975.00
0	5/29/2026	VALIC		AP		5/31/2026	245.75
0	5/29/2026		DD 00999.05.2026	PR		5/31/2026	43,803.21
587	5/29/2026	ASI FLEX		AP			275.00

Total Void Check Count: 0

Total Void Check Amount:

Total Valid Check Count: 56

Total Valid Check Amount: 152,610.29

Total Check Count: 56

Total Check Amount: 152,610.29

General Ledger
Expense vs. Budget



City of Columbia City
PO Box 189
1840 Second Street
Columbia City OR 97018
(503) 397-4010

User: KKARBER
Printed: 6/8/2026 5:53:35 PM
Period 11 - 11
Fiscal Year 2026

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
01	General Fund						
01	Administration						
	Personal Services						
01-01-00-1100	Regular Services	135,902.00	10,128.48	112,390.28	23,511.72	23,511.72	17.30
01-01-00-1300	Overtime	1,800.00	63.02	738.51	1,061.49	1,061.49	58.97
01-01-00-2100	Group Insurance	21,106.00	1,903.96	20,257.98	848.02	848.02	4.02
01-01-00-2200	Social Security	10,680.00	773.64	8,599.92	2,080.08	2,080.08	19.48
01-01-00-2300	Retirement Contributions	34,981.00	2,495.25	27,178.82	7,802.18	7,802.18	22.30
01-01-00-2500	Unemployment Compensation	272.00	10.19	119.33	152.67	152.67	56.13
01-01-00-2600	Workers' Compensation	68.00	2.17	378.55	-310.55	-310.55	-456.69
01-01-00-2700	Oregon Paid Leave Tax	827.00	61.17	678.90	148.10	148.10	17.91
01-01-00-2950	Accrued Leave	<u>1,900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,900.00</u>	<u>1,900.00</u>	<u>100.00</u>
	Personal Services	207,536.00	15,437.88	170,342.29	37,193.71	37,193.71	17.92
	Materials and Services						
01-01-00-3310	Auditing Services	3,866.00	0.00	3,921.60	-55.60	-55.60	-1.44
01-01-00-3330	Legal Services	3,000.00	275.00	4,556.25	-1,556.25	-1,556.25	-51.88
01-01-00-3340	Engineering Services	2,000.00	5,685.50	15,168.88	-13,168.88	-13,168.88	-658.44
01-01-00-3350	Planning & Other Contract Serv	11,500.00	843.32	3,886.09	7,613.91	7,613.91	66.21
01-01-00-4120	School Excise Tax	1,920.00	0.00	17,440.26	-15,520.26	-15,520.26	-808.35
01-01-00-4310	Building Maintenance	4,000.00	197.39	2,011.77	1,988.23	1,988.23	49.71
01-01-00-4320	EquipmentSoftware Maintenance	7,500.00	1,847.04	6,352.33	1,147.67	1,147.67	15.30
01-01-00-4330	Community Hall Maintenance	9,000.00	711.20	10,905.59	-1,905.59	-1,905.59	-21.17
01-01-00-5200	Insurance and Bonds	4,532.00	0.00	3,503.93	1,028.07	1,028.07	22.68
01-01-00-5400	Legal NoticesAdvertising	750.00	10.62	10.62	739.38	739.38	98.58
01-01-00-5810	Travel and Training	2,500.00	102.92	582.94	1,917.06	1,917.06	76.68
01-01-00-5820	Mayor, Council & Com Travel	1,000.00	0.00	121.00	879.00	879.00	87.90
01-01-00-5830	Dues, Subscriptions, Programs	7,000.00	36.00	5,217.65	1,782.35	1,782.35	25.46
01-01-00-6110	Office Supplies	1,500.00	95.91	1,034.62	465.38	465.38	31.03
01-01-00-6120	Postage	1,500.00	719.01	1,901.11	-401.11	-401.11	-26.74
01-01-00-6130	Telephone & Internet Services	1,750.00	84.96	1,118.00	632.00	632.00	36.11
01-01-00-6150	Materials and Supplies	1,500.00	41.23	679.41	820.59	820.59	54.71
01-01-00-6160	UniformsPPE	0.00	0.00	4.00	-4.00	-4.00	0.00
01-01-00-6210	Natural Gas	350.00	15.36	258.60	91.40	91.40	26.11
01-01-00-6220	Electricity	850.00	22.46	654.87	195.13	195.13	22.96

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
01-01-00-6260	Gasoline	350.00	21.29	247.70	102.30	102.30	29.23
01-01-00-6520	Citation Refunds	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-6580	Library	4,500.00	1,194.00	4,705.14	-205.14	-205.14	-4.56
01-01-00-6588	Other Donations	500.00	0.00	0.00	500.00	500.00	100.00
01-01-00-6591	St. Helens Senior Center	500.00	500.00	500.00	0.00	0.00	0.00
01-01-00-6592	Columbia Pacific Food Bank	500.00	0.00	500.00	0.00	0.00	0.00
01-01-00-6594	Columbia County Emergency Mgr	4,923.00	0.00	0.00	4,923.00	4,923.00	100.00
01-01-00-6598	Col Co Economic Development	1,000.00	0.00	875.00	125.00	125.00	12.50
01-01-00-6599	Housing Rehabilitation Costs	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-6600	Miscellaneous	<u>5,000.00</u>	<u>502.91</u>	<u>7,211.26</u>	<u>-2,211.26</u>	<u>-2,211.26</u>	<u>-44.23</u>
	Materials and Services	83,291.00	12,906.12	93,368.62	-10,077.62	-10,077.62	-12.10
01-01-00-7410	Capital Outlay Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-7430	Capital Construction Building Improvements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Construction	0.00	0.00	0.00	0.00	0.00	0.00
01-01-00-7520	Capital Construction Harvard Park Improvements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Construction	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
01	Administration	290,827.00	28,344.00	263,710.91	27,116.09	27,116.09	9.32
02	Police						
	Personal Services						
01-02-00-1100	Regular Services	212,683.00	17,695.77	182,226.51	30,456.49	30,456.49	14.32
01-02-00-1300	Overtime	4,000.00	0.00	927.00	3,073.00	3,073.00	76.83
01-02-00-2100	Group Insurance	42,477.00	3,563.77	37,878.95	4,598.05	4,598.05	10.82
01-02-00-2200	Social Security	16,921.00	1,361.86	14,095.34	2,825.66	2,825.66	16.70
01-02-00-2300	Retirement Contributions	72,603.00	5,804.36	59,097.82	13,505.18	13,505.18	18.60
01-02-00-2500	Unemployment Compensation	426.00	17.70	201.27	224.73	224.73	52.75
01-02-00-2600	Workers' Compensation	3,226.00	3.79	3,538.98	-312.98	-312.98	-9.70
01-02-00-2700	Oregon Paid Leave Tax	1,304.00	106.16	1,098.86	205.14	205.14	15.73
01-02-00-2950	Accrued Leave	<u>4,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,500.00</u>	<u>4,500.00</u>	<u>100.00</u>
	Personal Services	358,140.00	28,553.41	299,064.73	59,075.27	59,075.27	16.50

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
	Materials and Services						
01-02-00-3310	Auditing Services	5,799.00	0.00	5,882.40	-83.40	-83.40	-1.44
01-02-00-3330	Legal Services	1,000.00	0.00	70.00	930.00	930.00	93.00
01-02-00-3350	Contract Services	650.00	0.00	0.00	650.00	650.00	100.00
01-02-00-4310	Building Maintenance	1,800.00	158.00	1,540.57	259.43	259.43	14.41
01-02-00-4320	EquipmentSoftware Maintenance	5,000.00	1,309.81	4,325.00	675.00	675.00	13.50
01-02-00-4350	Vehicle Maintenance	3,500.00	0.00	931.33	2,568.67	2,568.67	73.39
01-02-00-5200	Insurance and Bonds	27,500.00	0.00	25,241.61	2,258.39	2,258.39	8.21
01-02-00-5400	Legal NoticesAdvertising	50.00	55.41	55.41	-5.41	-5.41	-10.82
01-02-00-5810	Travel and Training	1,500.00	1.75	96.83	1,403.17	1,403.17	93.54
01-02-00-5830	Dues, Subscriptions, Programs	900.00	4.50	1,077.17	-177.17	-177.17	-19.69
01-02-00-6110	Office Supplies	400.00	20.57	312.04	87.96	87.96	21.99
01-02-00-6120	Postage	500.00	335.53	746.41	-246.41	-246.41	-49.28
01-02-00-6130	Telephone and Internet Service	3,500.00	196.16	2,088.35	1,411.65	1,411.65	40.33
01-02-00-6150	Materials and Supplies	6,000.00	0.00	205.15	5,794.85	5,794.85	96.58
01-02-00-6160	UniformsPPE	2,000.00	0.00	329.96	1,670.04	1,670.04	83.50
01-02-00-6210	Natural Gas	125.00	5.12	86.19	38.81	38.81	31.05
01-02-00-6220	Electricity	150.00	22.46	159.84	-9.84	-9.84	-6.56
01-02-00-6260	Gasoline	8,000.00	590.99	4,852.31	3,147.69	3,147.69	39.35
01-02-00-6500	Shop with a Cop Program	5,000.00	0.00	4,029.17	970.83	970.83	19.42
01-02-00-6600	Miscellaneous	<u>125.00</u>	<u>-17.50</u>	<u>174.17</u>	<u>-49.17</u>	<u>-49.17</u>	<u>-39.34</u>
	Materials and Services	73,499.00	2,682.80	52,203.91	21,295.09	21,295.09	28.97
	Capital Outlay						
01-02-00-7410	Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00
	Capital Construction						
01-02-00-7430	Building Improvements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Construction	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
02	Police	431,639.00	31,236.21	351,268.64	80,370.36	80,370.36	18.62
03	Building						
	Personal Services						
01-03-00-1100	Regular Services	12,946.00	1,089.08	12,006.61	939.39	939.39	7.26
01-03-00-1300	Overtime	300.00	0.00	84.83	215.17	215.17	71.72
01-03-00-2100	Group Insurance	3,402.00	307.53	3,268.90	133.10	133.10	3.91
01-03-00-2200	Social Security	1,064.00	79.81	890.88	173.12	173.12	16.27
01-03-00-2300	Retirement Contributions	34.00	265.94	2,946.13	-2,912.13	-2,912.13	-8,565.09
01-03-00-2500	Unemployment Compensation	26.00	1.08	14.35	11.65	11.65	44.81
01-03-00-2600	Workers' Compensation	146.00	0.23	192.47	-46.47	-46.47	-31.83

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
01-03-00-2700	Oregon Paid Leave Tax	82.00	6.53	72.56	9.44	9.44	11.51
01-03-00-2950	Accrued Leave	<u>654.00</u>	<u>0.00</u>	<u>0.00</u>	<u>654.00</u>	<u>654.00</u>	<u>100.00</u>
	Personal Services	18,654.00	1,750.20	19,476.73	-822.73	-822.73	-4.41
	Materials and Services						
01-03-00-3310	Auditing Services	484.00	0.00	490.20	-6.20	-6.20	-1.28
01-03-00-3320	Building Official Services	25,000.00	0.00	34,298.96	-9,298.96	-9,298.96	-37.20
01-03-00-3330	Legal Services	500.00	0.00	0.00	500.00	500.00	100.00
01-03-00-3340	Engineering Services	300.00	0.00	0.00	300.00	300.00	100.00
01-03-00-3350	Other Contractual Services	1,500.00	0.00	0.00	1,500.00	1,500.00	100.00
01-03-00-3360	APO Maintenance	0.00	0.00	0.00	0.00	0.00	0.00
01-03-00-3370	Converge	0.00	0.00	0.00	0.00	0.00	0.00
01-03-00-4310	Building Maintenance	200.00	10.80	144.49	55.51	55.51	27.76
01-03-00-4320	EquipmentSoftware Maintenance	1,100.00	203.15	857.21	242.79	242.79	22.07
01-03-00-5200	Insurance and Bonds	660.00	0.00	611.85	48.15	48.15	7.30
01-03-00-5400	Legal NoticesAdvertising	0.00	1.74	1.74	-1.74	-1.74	0.00
01-03-00-5810	Travel and Training	500.00	33.13	55.53	444.47	444.47	88.89
01-03-00-5830	Dues, Subscriptions, Programs	0.00	0.00	28.50	-28.50	-28.50	0.00
01-03-00-6110	Office Supplies	400.00	20.58	307.27	92.73	92.73	23.18
01-03-00-6120	Postage	500.00	335.53	671.06	-171.06	-171.06	-34.21
01-03-00-6130	Telephone and Internet Service	500.00	16.18	288.41	211.59	211.59	42.32
01-03-00-6150	Materials and Supplies	100.00	0.00	36.71	63.29	63.29	63.29
01-03-00-6210	Natural Gas	130.00	5.13	86.23	43.77	43.77	33.67
01-03-00-6220	Electricity	125.00	14.97	136.31	-11.31	-11.31	-9.05
01-03-00-6600	Miscellaneous	<u>600.00</u>	<u>44.11</u>	<u>786.08</u>	<u>-186.08</u>	<u>-186.08</u>	<u>-31.01</u>
	Materials and Services	32,599.00	685.32	38,800.55	-6,201.55	-6,201.55	-19.02
	Capital Outlay						
01-03-00-7410	Equipment	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
03	Building	51,253.00	2,435.52	58,277.28	-7,024.28	-7,024.28	-13.71
04	Park Maintenance						
	Personal Services						
01-04-00-1100	Regular Services	82,624.00	7,114.58	77,959.60	4,664.40	4,664.40	5.65
01-04-00-1200	Extra Labor	0.00	0.00	0.00	0.00	0.00	0.00
01-04-00-1300	Overtime	3,000.00	364.53	2,368.11	631.89	631.89	21.06
01-04-00-2100	Group Insurance	35,786.00	3,227.92	34,286.31	1,499.69	1,499.69	4.19
01-04-00-2200	Social Security	6,715.00	575.59	6,181.99	533.01	533.01	7.94
01-04-00-2300	Retirement Contributions	21,433.00	1,826.39	19,615.99	1,817.01	1,817.01	8.48
01-04-00-2500	Unemployment Compensation	166.00	7.48	91.26	74.74	74.74	45.02

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
01-04-00-2600	Workers' Compensation	703.00	1.97	949.03	-246.03	-246.03	-35.00
01-04-00-2700	Oregon Paid Leave Tax	509.00	44.85	481.81	27.19	27.19	5.34
01-04-00-2950	Accrued Leave	<u>2,141.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,141.00</u>	<u>2,141.00</u>	<u>100.00</u>
	Personal Services	153,077.00	13,163.31	141,934.10	11,142.90	11,142.90	7.28
	Materials and Services						
01-04-00-3310	Auditing Services	1,933.00	0.00	1,960.80	-27.80	-27.80	-1.44
01-04-00-3330	Legal Services	500.00	0.00	0.00	500.00	500.00	100.00
01-04-00-3340	Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00
01-04-00-3350	Other Contractual Services	59,750.00	1,910.33	40,263.92	19,486.08	19,486.08	32.61
01-04-00-4320	Equipment Software Maintenance	1,000.00	302.19	762.69	237.31	237.31	23.73
01-04-00-4350	Vehicle Maintenance	2,000.00	31.00	31.00	1,969.00	1,969.00	98.45
01-04-00-4400	Rental Fees	0.00	0.00	0.00	0.00	0.00	0.00
01-04-00-5200	Insurance and Bonds	2,500.00	0.00	2,587.26	-87.26	-87.26	-3.49
01-04-00-5400	Legal Notices Advertising	100.00	10.35	10.35	89.65	89.65	89.65
01-04-00-5810	Travel and Training	0.00	0.00	21.08	-21.08	-21.08	0.00
01-04-00-6120	Postage	0.00	0.00	0.00	0.00	0.00	0.00
01-04-00-6150	Materials and Supplies	9,500.00	1,321.93	5,529.44	3,970.56	3,970.56	41.80
01-04-00-6160	Uniforms PPE	200.00	0.00	59.00	141.00	141.00	70.50
01-04-00-6220	Electricity	1,400.00	117.11	1,159.85	240.15	240.15	17.15
01-04-00-6260	Gasoline	475.00	156.31	382.70	92.30	92.30	19.43
01-04-00-6600	Miscellaneous	<u>100.00</u>	<u>0.00</u>	<u>47.41</u>	<u>52.59</u>	<u>52.59</u>	<u>52.59</u>
	Materials and Services	79,458.00	3,849.22	52,815.50	26,642.50	26,642.50	33.53
	Capital Outlay						
01-04-00-7410	Equipment	<u>3,750.00</u>	<u>0.00</u>	<u>3,756.25</u>	<u>-6.25</u>	<u>-6.25</u>	<u>-0.17</u>
	Capital Outlay	3,750.00	0.00	3,756.25	-6.25	-6.25	-0.17
	Capital Construction						
01-04-00-7301	Veterans Park Improvements	0.00	0.00	0.00	0.00	0.00	0.00
01-04-00-7510	McBride Creek Trail System Imp	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Construction	0.00	0.00	0.00	0.00	0.00	0.00
	Capital Construction						
01-04-00-7520	Harvard Park Improvements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Construction	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
04	Park Maintenance	236,285.00	17,012.53	198,505.85	37,779.15	37,779.15	15.99

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Availablt
05	Non-Departmental						
	Interfund Transfers						
01-05-00-8085	Transfer out to Street Fund	0.00	0.00	0.00	0.00	0.00	0.00
01-05-00-8090	Transfer out to Water Fund	0.00	0.00	0.00	0.00	0.00	0.00
01-05-00-8095	Transfer out to Sewer Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
01-05-00-9000	Contingency						
	Contingency	<u>150,938.00</u>	<u>0.00</u>	<u>0.00</u>	<u>150,938.00</u>	<u>150,938.00</u>	<u>100.00</u>
	Contingency	150,938.00	0.00	0.00	150,938.00	150,938.00	100.00
01-05-00-9500	Unappropriated						
	Unappropriated Ending Balance	<u>103,870.00</u>	<u>0.00</u>	<u>0.00</u>	<u>103,870.00</u>	<u>103,870.00</u>	<u>100.00</u>
	Unappropriated	<u>103,870.00</u>	<u>0.00</u>	<u>0.00</u>	<u>103,870.00</u>	<u>103,870.00</u>	<u>100.00</u>
05	Non-Departmental	<u>254,808.00</u>	<u>0.00</u>	<u>0.00</u>	<u>254,808.00</u>	<u>254,808.00</u>	<u>100.00</u>
01	General Fund	1,264,812.00	79,028.26	871,762.68	393,049.32	393,049.32	31.08
02	Equipment Reserve Fund						
02	Department						
	Interfund Transfers						
02-02-00-8072	Transfer out to Gen - Parks	0.00	0.00	0.00	0.00	0.00	0.00
02-02-00-8075	Transfer out to Street Fund	0.00	0.00	0.00	0.00	0.00	0.00
02-02-00-8076	Transfer out to Water Fund	5,000.00	0.00	5,000.00	0.00	0.00	0.00
02-02-00-8077	Transfer out to Sewer Fund	<u>5,000.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	10,000.00	0.00	10,000.00	0.00	0.00	0.00
	Reserve						
02-02-00-9200	Reserve for Admin Equip	7,056.00	0.00	0.00	7,056.00	7,056.00	100.00
02-02-00-9300	Reserve for Police Equip	10,501.00	0.00	0.00	10,501.00	10,501.00	100.00
02-02-00-9350	Reserve for Bldg Equip	968.00	0.00	0.00	968.00	968.00	100.00
02-02-00-9400	Reserve for Parks Equip	696.00	0.00	0.00	696.00	696.00	100.00
02-02-00-9500	Reserve for Street Equip	1,964.00	0.00	0.00	1,964.00	1,964.00	100.00
02-02-00-9600	Reserve for Water Equip	2,632.00	0.00	0.00	2,632.00	2,632.00	100.00
02-02-00-9700	Reserve for Sewer Equip	<u>10,780.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,780.00</u>	<u>10,780.00</u>	<u>100.00</u>
	Reserve	34,597.00	0.00	0.00	34,597.00	34,597.00	100.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Availablet
02	Department	44,597.00	0.00	10,000.00	34,597.00	34,597.00	77.58
02	Equipment Reserve Fund	44,597.00	0.00	10,000.00	34,597.00	34,597.00	77.58
05	Street Fund						
05	Department						
	Personal Services						
05-05-00-1100	Regular Services	35,831.00	2,896.65	31,544.46	4,286.54	4,286.54	11.96
05-05-00-1300	Overtime	1,000.00	69.30	584.46	415.54	415.54	41.55
05-05-00-2100	Group Insurance	7,648.00	689.15	7,325.37	322.63	322.63	4.22
05-05-00-2200	Social Security	2,889.00	228.25	2,472.66	416.34	416.34	14.41
05-05-00-2300	Retirement Contributions	9,458.00	725.73	7,865.78	1,592.22	1,592.22	16.83
05-05-00-2500	Unemployment Compensation	72.00	2.99	43.92	28.08	28.08	39.00
05-05-00-2600	Workers' Compensation	842.00	0.62	700.53	141.47	141.47	16.80
05-05-00-2700	Oregon Paid Leave Tax	208.00	17.81	192.82	15.18	15.18	7.30
05-05-00-2950	Accrued Leave	930.00	0.00	0.00	930.00	930.00	100.00
	Personal Services	58,878.00	4,630.50	50,730.00	8,148.00	8,148.00	13.84
	Materials and Services						
05-05-00-3310	Auditing Services	1,450.00	0.00	1,470.60	-20.60	-20.60	-1.42
05-05-00-3330	Legal Services	500.00	0.00	99.75	400.25	400.25	80.05
05-05-00-3340	Engineering Services	500.00	0.00	118.25	381.75	381.75	76.35
05-05-00-3350	Other Contractual Services	10,500.00	0.00	11,629.38	-1,129.38	-1,129.38	-10.76
05-05-00-4310	Building Maintenance	1,500.00	10.80	206.50	1,293.50	1,293.50	86.23
05-05-00-4320	EquipmentSoftware Maintenance	2,000.00	873.31	1,348.81	651.19	651.19	32.56
05-05-00-4350	Vehicle Maintenance	1,000.00	154.59	961.58	38.42	38.42	3.84
05-05-00-4351	Street Light Maintenance	750.00	0.00	0.00	750.00	750.00	100.00
05-05-00-4400	Rental Fees	0.00	0.00	0.00	0.00	0.00	0.00
05-05-00-4510	Street PreservationResurface	40,000.00	0.00	0.00	40,000.00	40,000.00	100.00
05-05-00-5200	Insurance and Bonds	3,328.00	0.00	3,078.40	249.60	249.60	7.50
05-05-00-5400	Legal NoticesAdvertising	100.00	21.58	101.58	-1.58	-1.58	-1.58
05-05-00-5810	Travel and Training	500.00	3.15	93.33	406.67	406.67	81.33
05-05-00-5830	Dues, Subscriptions, Programs	200.00	8.10	293.99	-93.99	-93.99	-47.00
05-05-00-6110	Office Supplies	250.00	10.29	153.70	96.30	96.30	38.52
05-05-00-6120	Postage	200.00	134.21	268.42	-68.42	-68.42	-34.21
05-05-00-6130	Telephone and Internet Service	1,200.00	61.02	758.43	441.57	441.57	36.80
05-05-00-6140	Signs	1,000.00	0.00	45.00	955.00	955.00	95.50
05-05-00-6150	Materials and Supplies	4,000.00	36.00	3,271.82	728.18	728.18	18.20
05-05-00-6160	UniformsPPE	200.00	0.00	3.00	197.00	197.00	98.50
05-05-00-6220	Electricity	6,500.00	559.25	5,761.22	738.78	738.78	11.37
05-05-00-6260	Gasoline	1,350.00	63.87	766.77	583.23	583.23	43.20
05-05-00-6600	Miscellaneous	100.00	0.00	1,888.80	-1,788.80	-1,788.80	-1,788.80

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Availablet
	Materials and Services	77,128.00	1,936.17	32,319.33	44,808.67	44,808.67	58.10
05-05-00-7410	Capital Outlay Equipment	<u>3,750.00</u>	<u>0.00</u>	<u>3,756.25</u>	<u>-6.25</u>	<u>-6.25</u>	<u>-0.17</u>
	Capital Outlay	3,750.00	0.00	3,756.25	-6.25	-6.25	-0.17
05-05-00-7514	Capital Construction Streetlight Improvements	0.00	0.00	0.00	0.00	0.00	0.00
05-05-00-7516	Pavement Restoration	<u>250,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250,000.00</u>	<u>250,000.00</u>	<u>100.00</u>
	Capital Construction	250,000.00	0.00	0.00	250,000.00	250,000.00	100.00
05-05-00-9000	Contingency Contingency	<u>20,401.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,401.00</u>	<u>20,401.00</u>	<u>100.00</u>
	Contingency	20,401.00	0.00	0.00	20,401.00	20,401.00	100.00
05-05-00-9500	Unappropriated Unappropriated Ending Fund Bal	<u>564,996.00</u>	<u>0.00</u>	<u>0.00</u>	<u>564,996.00</u>	<u>564,996.00</u>	<u>100.00</u>
	Unappropriated	<u>564,996.00</u>	<u>0.00</u>	<u>0.00</u>	<u>564,996.00</u>	<u>564,996.00</u>	<u>100.00</u>
05	Department	<u>975,153.00</u>	<u>6,566.67</u>	<u>86,805.58</u>	<u>888,347.42</u>	<u>888,347.42</u>	<u>91.10</u>
05	Street Fund	975,153.00	6,566.67	86,805.58	888,347.42	888,347.42	91.10
06	Street Development Fund						
06	Department						
06-06-00-9000	Contingency Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Contingency	0.00	0.00	0.00	0.00	0.00	0.00
06-06-00-9500	Unappropriated Unappropriated Ending Fund Bal	<u>213,225.00</u>	<u>0.00</u>	<u>0.00</u>	<u>213,225.00</u>	<u>213,225.00</u>	<u>100.00</u>
	Unappropriated	213,225.00	0.00	0.00	213,225.00	213,225.00	100.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
06	Department	<u>213,225.00</u>	<u>0.00</u>	<u>0.00</u>	<u>213,225.00</u>	<u>213,225.00</u>	<u>100.00</u>
06	Street Development Fund	213,225.00	0.00	0.00	213,225.00	213,225.00	100.00
08	Parks Development Fund						
08	Department						
	Materials and Services						
08-08-00-3350	Park Master Plan	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Materials and Services	0.00	0.00	0.00	0.00	0.00	0.00
	Capital Construction						
08-08-00-7300	McBride Creek Trail System Imp	0.00	0.00	0.00	0.00	0.00	0.00
08-08-00-7301	Veterans Park Improvements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Construction	0.00	0.00	0.00	0.00	0.00	0.00
	Interfund Transfers						
08-08-00-8060	Transfer out to General Fund	<u>13,000.00</u>	<u>0.00</u>	<u>13,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	13,000.00	0.00	13,000.00	0.00	0.00	0.00
	Contingency						
08-08-00-9000	Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Contingency	0.00	0.00	0.00	0.00	0.00	0.00
	Unappropriated						
08-08-00-9500	Unappropriated Ending Fund Bal	<u>50,325.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,325.00</u>	<u>50,325.00</u>	<u>100.00</u>
	Unappropriated	<u>50,325.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,325.00</u>	<u>50,325.00</u>	<u>100.00</u>
08	Department	<u>63,325.00</u>	<u>0.00</u>	<u>13,000.00</u>	<u>50,325.00</u>	<u>50,325.00</u>	<u>79.47</u>
08	Parks Development Fund	63,325.00	0.00	13,000.00	50,325.00	50,325.00	79.47
10	Storm Drain Development Fund						
10	Department						

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
10-10-00-9000	Contingency Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Contingency	0.00	0.00	0.00	0.00	0.00	0.00
10-10-00-9500	Unappropriated Unappropriated Ending Fund Bal	<u>11,693.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,693.00</u>	<u>11,693.00</u>	<u>100.00</u>
	Unappropriated	<u>11,693.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,693.00</u>	<u>11,693.00</u>	<u>100.00</u>
10	Department	<u>11,693.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11,693.00</u>	<u>11,693.00</u>	<u>100.00</u>
10	Storm Drain Development Fund	11,693.00	0.00	0.00	11,693.00	11,693.00	100.00
12	Water Fund						
12	Department						
	Personal Services						
12-12-00-1100	Regular Services	172,917.00	14,324.35	156,627.08	16,289.92	16,289.92	9.42
12-12-00-1300	Overtime	4,000.00	408.71	3,460.38	539.62	539.62	13.49
12-12-00-2100	Group Insurance	43,479.00	3,921.15	41,671.94	1,807.06	1,807.06	4.16
12-12-00-2200	Social Security	13,729.00	1,130.71	12,289.00	1,440.00	1,440.00	10.49
12-12-00-2300	Retirement Contributions	44,426.00	3,601.56	39,139.43	5,286.57	5,286.57	11.90
12-12-00-2500	Unemployment Compensation	346.00	14.73	160.17	185.83	185.83	53.71
12-12-00-2600	Workers' Compensation	705.00	3.11	794.39	-89.39	-89.39	-12.68
12-12-00-2700	Oregon Paid Leave Tax	1,021.00	88.42	960.62	60.38	60.38	5.91
12-12-00-2950	Accrued Leave	<u>2,535.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,535.00</u>	<u>2,535.00</u>	<u>100.00</u>
	Personal Services	283,158.00	23,492.74	255,103.01	28,054.99	28,054.99	9.91
	Materials and Services						
12-12-00-3310	Auditing Services	5,316.00	0.00	5,392.20	-76.20	-76.20	-1.43
12-12-00-3330	Legal Services	500.00	875.00	2,000.75	-1,500.75	-1,500.75	-300.15
12-12-00-3340	Engineering Services	1,500.00	0.00	3,466.88	-1,966.88	-1,966.88	-131.13
12-12-00-3350	Other Contractual Services	20,000.00	0.00	18,734.60	1,265.40	1,265.40	6.33
12-12-00-4000	In Lieu of Franchise Fee	37,069.00	0.00	30,890.58	6,178.42	6,178.42	16.67
12-12-00-4100	Water Purchases	51,500.00	949.84	25,815.95	25,684.05	25,684.05	49.87
12-12-00-4310	Building Maintenance	2,000.00	16.20	414.30	1,585.70	1,585.70	79.29
12-12-00-4320	EquipmentSoftware Maintenance	10,000.00	4,873.52	10,088.05	-88.05	-88.05	-0.88
12-12-00-4350	Vehicle Maintenance	1,000.00	231.84	1,442.01	-442.01	-442.01	-44.20
12-12-00-4400	Rental Fees	0.00	0.00	0.00	0.00	0.00	0.00
12-12-00-5200	Insurance and Bonds	11,520.00	0.00	10,484.69	1,035.31	1,035.31	8.99
12-12-00-5400	Legal NoticesAdvertising	300.00	35.96	35.96	264.04	264.04	88.01
12-12-00-5810	Travel and Training	2,500.00	34.20	1,799.98	700.02	700.02	28.00

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
12-12-00-5830	Dues, Subscriptions, Programs	2,500.00	20.70	3,424.98	-924.98	-924.98	-37.00
12-12-00-6110	Office Supplies	850.00	46.29	691.50	158.50	158.50	18.65
12-12-00-6120	Postage	4,000.00	2,617.16	5,234.32	-1,234.32	-1,234.32	-30.86
12-12-00-6130	Telephone and Internet Service	3,000.00	171.12	2,052.51	947.49	947.49	31.58
12-12-00-6150	Materials and Supplies	13,000.00	2,708.91	25,159.35	-12,159.35	-12,159.35	-93.53
12-12-00-6160	UniformsPPE	400.00	0.00	21.00	379.00	379.00	94.75
12-12-00-6170	Treatment Chemicals	35,000.00	3,159.32	26,198.96	8,801.04	8,801.04	25.15
12-12-00-6210	Natural Gas	350.00	12.80	215.50	134.50	134.50	38.43
12-12-00-6220	Electricity	17,500.00	1,355.03	16,846.77	653.23	653.23	3.73
12-12-00-6260	Gasoline	4,000.00	212.92	2,512.39	1,487.61	1,487.61	37.19
12-12-00-6600	Miscellaneous	<u>2,400.00</u>	<u>220.56</u>	<u>2,419.46</u>	<u>-19.46</u>	<u>-19.46</u>	<u>-0.81</u>
	Materials and Services	226,205.00	17,541.37	195,342.69	30,862.31	30,862.31	13.64
12-12-00-7410	Capital Outlay Equipment	<u>11,250.00</u>	<u>0.00</u>	<u>11,327.04</u>	<u>-77.04</u>	<u>-77.04</u>	<u>-0.68</u>
	Capital Outlay	11,250.00	0.00	11,327.04	-77.04	-77.04	-0.68
12-12-00-7503	Capital Construction Reservoir Overflow Drain Proj	0.00	0.00	0.00	0.00	0.00	0.00
12-12-00-7504	SCADA Software and HMI	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Construction	0.00	0.00	0.00	0.00	0.00	0.00
12-12-00-7615	Debt Service Principal SDW Loan-2002-S02009	102,840.00	0.00	102,839.23	0.77	0.77	0.00
12-12-00-7616	Principal SDW-2008(A)-S02009B	26,367.00	0.00	25,462.72	904.28	904.28	3.43
12-12-00-7618	Principal SDWAm #2-2013-S13003	21,956.00	0.00	21,955.88	0.12	0.12	0.00
12-12-00-7619	SDW Loan-2017-S17032-Principal	21,111.00	0.00	21,110.07	0.93	0.93	0.00
12-12-00-7625	Interest SDW Loan-2002-S02009	13,037.00	0.00	13,037.00	0.00	0.00	0.00
12-12-00-7626	Interest SDW(A)-2008-S02009B	1,906.00	0.00	2,809.19	-903.19	-903.19	-47.39
12-12-00-7628	Interest SDW Am #2-2013-S13003	6,610.00	0.00	6,609.18	0.82	0.82	0.01
12-12-00-7629	Interest-SDW Loan-2017-S17032	<u>10,455.00</u>	<u>0.00</u>	<u>10,454.06</u>	<u>0.94</u>	<u>0.94</u>	<u>0.01</u>
	Debt Service	204,282.00	0.00	204,277.33	4.67	4.67	0.00
12-12-00-8060	Interfund Transfers Transfer out to General Fund	<u>33,000.00</u>	<u>0.00</u>	<u>33,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	33,000.00	0.00	33,000.00	0.00	0.00	0.00
	Contingency						

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
12-12-00-9000	Contingency	<u>76,404.00</u>	<u>0.00</u>	<u>0.00</u>	<u>76,404.00</u>	<u>76,404.00</u>	<u>100.00</u>
	Contingency	76,404.00	0.00	0.00	76,404.00	76,404.00	100.00
12-12-00-9500	Unappropriated Unappropriated Ending Fund Bal	<u>70,351.00</u>	<u>0.00</u>	<u>0.00</u>	<u>70,351.00</u>	<u>70,351.00</u>	<u>100.00</u>
	Unappropriated	<u>70,351.00</u>	<u>0.00</u>	<u>0.00</u>	<u>70,351.00</u>	<u>70,351.00</u>	<u>100.00</u>
12	Department	<u>904,650.00</u>	<u>41,034.11</u>	<u>699,050.07</u>	<u>205,599.93</u>	<u>205,599.93</u>	<u>22.73</u>
12	Water Fund	904,650.00	41,034.11	699,050.07	205,599.93	205,599.93	22.73
13	Water Development Fund						
00							
13-00-00-9000	Contingency Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
00		0.00	0.00	0.00	0.00	0.00	0.00
13	Department						
13-13-00-8060	Interfund Transfers Transfer out to Water Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
13-13-00-9000	Contingency Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Contingency	0.00	0.00	0.00	0.00	0.00	0.00
13-13-00-9500	Unappropriated Unappropriated Ending Fund Bal	<u>126,109.00</u>	<u>0.00</u>	<u>0.00</u>	<u>126,109.00</u>	<u>126,109.00</u>	<u>100.00</u>
	Unappropriated	<u>126,109.00</u>	<u>0.00</u>	<u>0.00</u>	<u>126,109.00</u>	<u>126,109.00</u>	<u>100.00</u>

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
13	Department	<u>126,109.00</u>	<u>0.00</u>	<u>0.00</u>	<u>126,109.00</u>	<u>126,109.00</u>	<u>100.00</u>
13	Water Development Fund	126,109.00	0.00	0.00	126,109.00	126,109.00	100.00
19	Sewer Fund						
19	Department						
	Personal Services						
19-19-00-1100	Regular Services	121,420.00	9,936.00	108,421.02	12,998.98	12,998.98	10.71
19-19-00-1300	Overtime	3,000.00	229.80	1,955.44	1,044.56	1,044.56	34.82
19-19-00-2100	Group Insurance	28,084.00	2,532.35	26,917.98	1,166.02	1,166.02	4.15
19-19-00-2200	Social Security	9,709.00	779.16	8,463.16	1,245.84	1,245.84	12.83
19-19-00-2300	Retirement Contributions	34,596.00	2,486.23	26,999.96	7,596.04	7,596.04	21.96
19-19-00-2500	Unemployment Compensation	243.00	10.16	117.40	125.60	125.60	51.69
19-19-00-2600	Workers' Compensation	287.00	2.17	648.35	-361.35	-361.35	-125.91
19-19-00-2700	Oregon Paid Leave Tax	712.00	61.00	662.24	49.76	49.76	6.99
19-19-00-2950	Accrued Leave	<u>2,493.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,493.00</u>	<u>2,493.00</u>	<u>100.00</u>
	Personal Services	200,544.00	16,036.87	174,185.55	26,358.45	26,358.45	13.14
	Materials and Services						
19-19-00-3310	Auditing Services	5,316.00	0.00	5,442.20	-126.20	-126.20	-2.37
19-19-00-3330	Legal Services	500.00	0.00	88.25	411.75	411.75	82.35
19-19-00-3340	Engineering Services	2,000.00	0.00	0.00	2,000.00	2,000.00	100.00
19-19-00-3350	Other Contractual Services	57,000.00	4,896.51	64,468.10	-7,468.10	-7,468.10	-13.10
19-19-00-4000	In Lieu of Franchise Fee	27,645.00	0.00	21,345.23	6,299.77	6,299.77	22.79
19-19-00-4100	Sewer Treatment Fees	129,611.00	11,320.65	109,828.78	19,782.22	19,782.22	15.26
19-19-00-4120	Sewer System Dev Fees	4,117.00	0.00	28,819.00	-24,702.00	-24,702.00	-600.00
19-19-00-4310	Building Maintenance	2,000.00	16.20	414.30	1,585.70	1,585.70	79.29
19-19-00-4320	EquipmentSoftware Maintenance	7,500.00	4,749.83	7,850.11	-350.11	-350.11	-4.67
19-19-00-4350	Vehicle Maintenance	1,000.00	231.84	1,442.01	-442.01	-442.01	-44.20
19-19-00-4400	Rental Fees	0.00	0.00	0.00	0.00	0.00	0.00
19-19-00-5200	Insurance and Bonds	14,612.00	0.00	12,894.35	1,717.65	1,717.65	11.76
19-19-00-5400	Legal NoticesAdvertising	500.00	24.34	24.34	475.66	475.66	95.13
19-19-00-5810	Travel and Training	1,500.00	34.20	270.83	1,229.17	1,229.17	81.94
19-19-00-5830	Dues, Subscriptions, Programs	400.00	20.70	561.82	-161.82	-161.82	-40.46
19-19-00-6110	Office Supplies	850.00	46.29	691.48	158.52	158.52	18.65
19-19-00-6120	Postage	4,000.00	2,617.16	5,234.32	-1,234.32	-1,234.32	-30.86
19-19-00-6130	Telephone and Internet Service	3,000.00	171.12	2,052.49	947.51	947.51	31.58
19-19-00-6150	Materials and Supplies	12,000.00	245.01	4,146.42	7,853.58	7,853.58	65.45
19-19-00-6160	UniformsPPE	250.00	0.00	35.98	214.02	214.02	85.61
19-19-00-6170	Treatment Chemicals	12,725.00	2,645.00	20,901.00	-8,176.00	-8,176.00	-64.25
19-19-00-6210	Natural Gas	300.00	12.80	215.49	84.51	84.51	28.17
19-19-00-6220	Electricity	8,000.00	614.53	6,657.20	1,342.80	1,342.80	16.79
19-19-00-6260	Gasoline	2,000.00	106.46	1,274.00	726.00	726.00	36.30
19-19-00-6600	Miscellaneous	<u>900.00</u>	<u>94.53</u>	<u>1,182.74</u>	<u>-282.74</u>	<u>-282.74</u>	<u>-31.42</u>

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
	Materials and Services	297,726.00	27,847.17	295,840.44	1,885.56	1,885.56	0.63
19-19-00-7410	Capital Outlay Equipment	<u>6,250.00</u>	<u>0.00</u>	<u>6,293.75</u>	<u>-43.75</u>	<u>-43.75</u>	<u>-0.70</u>
	Capital Outlay	6,250.00	0.00	6,293.75	-43.75	-43.75	-0.70
19-19-00-7501	Capital Construction K Street Pump Station Project	55,000.00	0.00	3,226.25	51,773.75	51,773.75	94.13
19-19-00-7503	Septic Tank Replace/Abandon	<u>60,000.00</u>	<u>0.00</u>	<u>7,720.00</u>	<u>52,280.00</u>	<u>52,280.00</u>	<u>87.13</u>
	Capital Construction	115,000.00	0.00	10,946.25	104,053.75	104,053.75	90.48
19-19-00-7610	Debt Service Principal 2014 DEQ CWSRF-R23550	19,927.00	0.00	9,901.00	10,026.00	10,026.00	50.31
19-19-00-7615	Interest 2014 DEQ CWSRF-R23550	6,211.00	0.00	3,168.00	3,043.00	3,043.00	48.99
19-19-00-7616	Interest 2015 DEQ CWSRF-R23551	4,381.00	0.00	4,381.00	0.00	0.00	0.00
19-19-00-7617	Interest CWSRF 2017 R23552	19,182.00	0.00	19,113.00	69.00	69.00	0.36
19-19-00-7618	Fees 2014 DEQ Clean Water	1,198.00	0.00	0.00	1,198.00	1,198.00	100.00
19-19-00-7619	Fees 2015 DEQ Clean Water	1,113.00	0.00	1,113.00	0.00	0.00	0.00
19-19-00-7620	Principal 2015 DEQ CWSRF-R23551	17,303.00	0.00	17,303.00	0.00	0.00	0.00
19-19-00-7621	Fees CWSRF 2017 R23552	4,775.00	0.00	4,758.00	17.00	17.00	0.36
19-19-00-7630	Principal CWSRF 2017 R23552	<u>40,368.00</u>	<u>0.00</u>	<u>40,223.00</u>	<u>145.00</u>	<u>145.00</u>	<u>0.36</u>
	Debt Service	114,458.00	0.00	99,960.00	14,498.00	14,498.00	12.67
19-19-00-8060	Interfund Transfers Transfer out to General Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
19-19-00-9000	Contingency Contingency	<u>74,740.00</u>	<u>0.00</u>	<u>0.00</u>	<u>74,740.00</u>	<u>74,740.00</u>	<u>100.00</u>
	Contingency	74,740.00	0.00	0.00	74,740.00	74,740.00	100.00
19-19-00-9500	Unappropriated Unappropriated Ending Fund Bal	<u>99,721.00</u>	<u>0.00</u>	<u>0.00</u>	<u>99,721.00</u>	<u>99,721.00</u>	<u>100.00</u>

Account Number	Description	Budgeted Amount	Period Amount	YTD Amount	YTD Variance	Available	% Available
	Unappropriated	<u>99,721.00</u>	<u>0.00</u>	<u>0.00</u>	<u>99,721.00</u>	<u>99,721.00</u>	<u>100.00</u>
19	Department	<u>908,439.00</u>	<u>43,884.04</u>	<u>587,225.99</u>	<u>321,213.01</u>	<u>321,213.01</u>	<u>35.36</u>
19	Sewer Fund	908,439.00	43,884.04	587,225.99	321,213.01	321,213.01	35.36
22	Sewer Development Fund						
22	Department						
	Capital Construction						
22-22-00-7500	Capital Improvements	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Capital Construction	0.00	0.00	0.00	0.00	0.00	0.00
22-22-00-8100	Interfund Transfers Transfer out to Sewer Fund	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Interfund Transfers	0.00	0.00	0.00	0.00	0.00	0.00
22-22-00-9000	Contingency Contingency	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Contingency	0.00	0.00	0.00	0.00	0.00	0.00
22-22-00-9500	Unappropriated Unappropriated Ending Fund Bal	<u>15,859.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,859.00</u>	<u>15,859.00</u>	<u>100.00</u>
	Unappropriated	<u>15,859.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,859.00</u>	<u>15,859.00</u>	<u>100.00</u>
22	Department	<u>15,859.00</u>	<u>0.00</u>	<u>0.00</u>	<u>15,859.00</u>	<u>15,859.00</u>	<u>100.00</u>
22	Sewer Development Fund	15,859.00	0.00	0.00	15,859.00	15,859.00	100.00
Grand Total		4,527,862.00	170,513.08	2,267,844.32	2,260,017.68	2,260,017.68	0.4991

CITY OF COLUMBIA CITY- COMBINED BALANCE SHEET

ALL FUND TYPES AND ACCOUNT GROUPS

May 31, 2026

	Governmental Fund Types					Proprietary Fund Types Enterprise Funds				Total Memorandum (only)	
	General	Equipment Reserve	Street	Street Development	Park Development	Storm Drain Development	Water	Water Development	Sewer		Sewer Development
ASSETS AND OTHER DEBITS											
Assets:											
Cash and investments	474,662.16	32,851.94	601,353.32	241,265.47	67,124.28	11,674.82	79,417.53	146,693.23	287,493.58	25,894.17	1,968,430.50
Receivables:											-
Taxes	16,214.52										16,214.52
Accounts receivable - other	24,085.75		-				173.37		182.03		24,441.15
Accounts receivable - utility billings							59,543.78		47,114.97		106,658.75
Inventories			8,617.34								8,617.34
TOTAL ASSETS AND OTHER DEBITS	514,962.43	32,851.94	609,970.66	241,265.47	67,124.28	11,674.82	139,134.68	146,693.23	334,790.58	25,894.17	2,124,362.26
LIABILITIES, EQUITY AND OTHER CREDITS											
Liabilities:											
Accounts payable	41,149.32						-		-		41,149.32
Payroll liabilities	17,131.51										17,131.51
Building Assessment Liability	120.02										120.02
Deposits	100.00						5,204.04		5,131.30		10,435.34
Assessments on fines											-
Deferred revenue:											
Property taxes	19,108.00										19,108.00
Celebration											-
Shop with a Cop	-										-
Housing rehabilitation loans	23,918.00										23,918.00
TOTAL LIABILITIES	101,526.85	-	-	-	-	-	5,204.04	-	5,131.30	-	111,862.19
Equity and other credits:											
Fund balances:											
Unreserved:											
Undesignated	413,435.58	32,851.94	609,970.66	241,265.47	67,124.28	11,674.82	133,930.64	146,693.23	329,659.28	25,894.17	2,012,500.07
Total fund balance	413,435.58	32,851.94	609,970.66	241,265.47	67,124.28	11,674.82	133,930.64	146,693.23	329,659.28	25,894.17	2,012,500.07
TOTAL EQUITY AND OTHER CREDITS	413,435.58	32,851.94	609,970.66	241,265.47	67,124.28	11,674.82	133,930.64	146,693.23	329,659.28	25,894.17	2,012,500.07
TOTAL LIABILITIES, EQUITY AND OTHER CREDITS	514,962.43	32,851.94	609,970.66	241,265.47	67,124.28	11,674.82	139,134.68	146,693.23	334,790.58	25,894.17	2,124,362.26
REVENUES:	942,309.91	1,435.07	153,084.02	40,326.61	16,543.04	820.89	675,583.32	29,792.72	538,744.29	12,037.15	2,410,677.02
EXPENDITURES:	871,762.68	10,000.00	86,805.58	-	13,000.00	-	699,050.07	-	587,225.99	-	2,267,844.32
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES:	70,547.23	(8,564.93)	66,278.44	40,326.61	3,543.04	820.89	(23,466.75)	29,792.72	(48,481.70)	12,037.15	142,832.70
FUND BALANCE/RETAINED EARNINGS 7/1/25	342,888.35	41,416.87	543,692.22	200,938.86	63,581.24	10,853.93	157,397.39	116,900.51	378,140.98	13,857.02	1,869,667.37
FUND BALANCE/RETAINED EARNINGS Current	413,435.58	32,851.94	609,970.66	241,265.47	67,124.28	11,674.82	133,930.64	146,693.23	329,659.28	25,894.17	2,012,500.07

City Council Meeting Minutes

THURSDAY, MAY 21, 2026 – 6:00 PM
COLUMBIA CITY, CITY HALL – 1840 SECOND STREET
CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1

CALL TO ORDER/ROLL CALL:

CONVENED:

Mayor Alex Reed called the Regular Meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT:

Mayor Alex Reed
Council President Rob Forman
Councilor Gordon Thistle
Councilor Connie Quick
Councilor Lyle Bluhm

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Kim Karber, City Administrator/Recorder
Jerry Bartolomucci, Chief of Police

ATTORNEY PRESENT:

None

A quorum was present, and due notice had been published.

AGENDA ITEM 2

PUBLIC HEARINGS:

None

AGENDA ITEM 3

CITIZEN INPUT:

None

AGENDA ITEM 4

COUNCIL REPORTS:

4.1 **Audit Committee:** No report.

4.2 **Hazard Committee:** Chief Bartolomucci reported that the emergency operations are being moved to Public Health and Corey Padron, director/emergency manager, is being let go at the end of June. Corey has been a contributor to the Hazard Committee and helped cities with their emergency plans. Losing someone with his experience and knowledge is losing a huge resource, not only for us but for Columbia County. It is required that the County has emergency operations, but who will oversee it is yet to be determined.

4.3 **Parks Committee:** Chair Bluhm reported we did not hold our meeting, and it was moved to June. Kim reported public works are working hard getting Veteran's Park ready for the Memorial Day event.

4.4 **Streets Committee:** No report.

4.5 **Water & Sewer Committee:** No report.

AGENDA ITEM 5

CONSENT AGENDA:

- 5.1 Bills paid with check numbers 35947 through 35989 during the month of March 2026.
- 5.2 Bills paid with check numbers 35990 through 36031 during the month of April 2026.
- 5.3 Expense vs Budget Report for the month ending April 30, 2026.
- 5.4 Combined balance sheet for the month ending April 30, 2026.
- 5.5 Minutes of the April 16, 2026, Regular City Council Meeting.
- 5.6 Activity Report from the City Administrator for the month of April 2026.
- 5.7 Activity Report from the Public Works Superintendent for the month of April 2026.
- 5.8 Activity Report from the Chief of Police for the month of April 2026.
- 5.9 Minutes of the January 27, 2026, Hazard Committee Meeting.
- 5.10 Minutes of the April 14, 2026, Parks Committee Meeting.
- 5.11 Minutes of the April 17, 2026, City Council Workshop Meeting.

THE COUNCIL APPROVED THE CONSENT AGENDA BY UNANIMOUS ROLL CALL VOTE.

AGENDA ITEM 6

UNFINISHED BUSINESS:

6.1 **Second Reading of Council Bill No. 26-1018: An Ordinance Amending Ordinance No. 504, Authorizing the Operation of Class IV All-Terrain Vehicles on Streets Located Within the City of Columbia City, Oregon, and Providing Penalties for the Violation Thereof.**

The Council completed the second reading of Council Bill No. 26-1018.

MOTION: MOVED (BLUHM), SECONDED (THISTLE), TO APPROVE COUNCIL BILL NO. 26-1018.

MOTION PASSED (5-0). AYE (QUICK, BLUHM, REED, THISTLE, FORMAN)

6.2 **Second Reading of Council Bill No. 26-1019: An Ordinance Granting to Forged Fiber 37, LLC the Right to Construct, Operate, and Maintain Telecommunication Services in the City of Columbia City, Oregon.**

The Council completed the second reading of Council Bill No. 26-1019.

MOTION: MOVED (QUICK), SECONDED (FORMAN), TO APPROVE COUNCIL BILL NO. 26-1019.

MOTION PASSED (5-0). AYE (QUICK, BLUHM, REED, THISTLE, FORMAN)

AGENDA ITEM 7

NEW BUSINESS:

7.1 **Memorandum of Understanding By and Between the St. Helens School District #502 and City of Columbia City for the Emergency Use of City Property and/or Buildings.**

MOTION: MOVED (FORMAN), SECONDED (BLUHM), TO RATIFY THE MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE ST HELENS SCHOOL DISTRICT #502 AND CITY OF COLUMBIA CITY FOR THE EMERGENCY USE OF CITY PROPERTY AND/OR BUILDINGS.

MOTION PASSED (5-0). AYE (QUICK, BLUHM, REED, THISTLE, FORMAN)

AGENDA ITEM 8

OTHER BUSINESS:

8.1 Radio Grant

Chief Bartolomucci reported that Tyler Miller with the Scappoose City Council has put in a lot of effort to apply for a grant for radios for the Scappoose, Columbia City, & Rainier police departments and the grant application had the highest score compared to others submitted. The last step is for it to be approved by the grant committee.

8.2 911 Levy

Kim reported that since the 911 levy failed, the 911 Communications center would be going to the users to pay into the system. The estimated bill for Columbia City would be \$55,000. Kim is trying to get ahead of them to see what fiscal year it would start in. Chief Bartolomucci added this is Columbia City's portion based on call volume and data entry for LEDS, warrants, etc. Other users of the system will also be billed.

8.2 Columbia City Centennial

Kim reminded everyone that the Centennial celebration is coming up on June 6 from 4 - 7 pm. She will be reaching out to get Council scheduled for the City booth. There will be lots of historical information, games, photo booth, Caples House tours, food, historical bus tours, a slide show with old photos, a band, a guessing game at the Library, and more. Besides new t-shirts and challenge coins, everything is free.

AGENDA ITEM 9

ADJOURNMENT:

- 9.1 There being no further business to come before the Council, the meeting adjourned at 6:37 pm.

APPROVED:

Alexander Reed
Mayor

ATTEST:

Kim Karber
City Administrator/Recorder

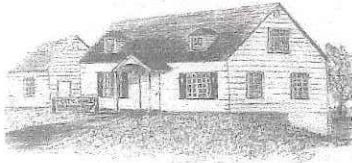


City of Columbia City
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Web site www.columbia-city.org

MEMO

DATE: 6/5/2028
TO: Mayor and City Council
FROM: Kim Karber, City Administrator/Recorder *KK*
RE: Activities Report

-
- 05/04/26 Met with Amber from Hillsboro about Levy & mentoring
 - 05/07/26 Met with iWorq about a module for facility management
 - 05/07/26 Met with Kanale from Hudson Garbage
 - 05/12/26 Attended HSEMC meeting
 - 05/13/26 Attended The Port meeting
 - 05/14/26 Follow up meeting with iWorq on facility management module
 - 05/18/26 Met with Amber from Hillsboro about Levy & mentoring
 - 05/18/26 Attended Oregon Community Foundation grants information webinar
 - 05/27/26 Attended the South Columbia County Coalition meeting at the PUD, Business Oregon Recruitment and Industrial Lands Teams spoke at the meeting



The City of Columbia City
Public Works Department
In Columbia County on the Columbia River
 P.O. Box 189 - 1755 Second Place
 Columbia City, Oregon 97018
 Phone(503)366-0454 - Fax(503)366-0724
 E-mail www.columbia-city.org

June 11, 2026

Public Works Activities Report Ending May 31, 2026

To The Mayor and City Council:

WATER PUMPED IN GALLONS:

2026:	Col, City:	St Helens	Total:	Diff:	YTD:
Jan	4,266,254	178,024	4,444,254		4,444,254
Feb	3,656,300	444,312	4,100,612	-343,642	8,544,866
Mar	4,421,880	288,728	4,710,608	+609,996	13,255,474
Apr	3,551,060	89,012	3,640,072	-1,070,536	16,895,546
May	4,930,650	50,116	4,980,766	+1,340,694	21,876,312
Jun					
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					
Total 2026					

Water Dept. Work Orders Completed 2026:

May: 23

Total water work orders completed in 2026: 100

Current Output, P.W. Well: 150gpm

Water Loss for Billing Period: 4/21-5/21

Total Water Pumped: 579,122cuft.

Total Water Sold: 506,154cuft.

Water Loss: 72,968cuft.

Percentage Lost: 12.5%

Water Loss Change From Previous Period. -3,234cuft

- We are still working on repairing water leaks.
- We have installed meters on new construction, and replaced nonfunctioning meters.

SEWER FLOW IN GALLONS:

2026:	Total:	St. H	Billable	Diff:	YTD:
Jan	3,933,810	374,052	3,559,758		3,933,810
Feb	3,476,870	285,052	3,191,818		7,410,680
Mar	3,635,460	301,658	3,333,802		11,046,140
Apr	3,645,510	321,612	3,325,898		14,691,650
May	3,440,290	422,864	3,017,426		18,131,940
Jun					
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					
Total: 2026					

Sewer Dept. Work Orders Completed 2026: 5

- We had electrical issues at the Forest Park Lift Station. It has been repaired, and there were no overflows, or backups.

PARKS

- Nothing to report.


STREETS/STORM

- Crack fill work will take place on the west side of Highway 30 in June

MISC

- Nothing to report.

Respectfully Submitted



Micah Rogers
Public Works Superintendent

June 8th, 2026

ADMINISTRATIVE

MEMORANDUM TO: City Council of Columbia City
THRU: City Administrator Kim Karber
SUBJECT: Police Department Report (May 2026)

Please see the following regarding law enforcement operations during the noted reporting period

PERSONNEL

Reserve Officer Mansheim continues to provide information technology support and evidence custodian duties for the Department. He performed patrol duties, traffic enforcement, and community policing operations by providing 36 hours of service to the community. Sgt. Mansheim is continuing to work with Mark43 to maintain our report writing system. He also verifies our state and federally mandated information reports generated within our Mark43 system. He continues to oversee our evidence security and documentation.

Officer Goodwin continues to provide patrol operations, traffic enforcement, and follows up cases assigned

Reserve Officer Hasenkamp contributed 0 volunteer hours this month.

Reserve Officer Bubar contributed 72 paid hours of Patrol this month.

The police Department serviced the following calls for service during May 2026. 3 assist fire, 2 audible alarms, 8 animal complaints, 1 assist agency, 2 assist persons, 2 civil, 2 civil enforcement, 1 DHS referral, 1 disturbance fight, 1 domestic disturbance, 5 follow ups, 2 harassment/threats, 1 hit and run non-injury, 2 incomplete 911, 1 information call, 2 juvenile problem, 3 motorist assist, 2 noise complaints, 1 open door/window, 2 ordinance violations, 1 parking complaint, 18 premise checks, 1 prowler, 2 suspicious persons, 1 suspicious vehicle, 1 suicide attempt, 2 suicide threats, 2 traffic complaints, 14 traffic stops, 1 drug/prostitute, 1 welfare check, in all the Police Department serviced 95 activities.

TRAINING

MEETINGS

Hazard Mitigation meeting took place on 05-19-2026 1800-1900
City Council meeting 05-21-26
Sergeants meeting 05-27-26
Chiefs meeting 05-28-26

MISCELLANENOUS

Respectfully submitted,

Chief: Jerry Bartolomucci



The City of Columbia City

In Columbia County on the Columbia River

Hazard Mitigation Planning Group
 Meeting Minutes – **April 28, 2026** - 6:00 p.m.
 City Hall, 1840 Second Street
 Columbia City, Oregon 97018

<p>Citizen Members</p> <p><input checked="" type="checkbox"/> Gary Hudson (Chairman)</p> <p><input type="checkbox"/> Connie Quick (Vice Chairman)</p> <p><input checked="" type="checkbox"/> Jazzmin Love (Secretary)</p> <p><input checked="" type="checkbox"/> Frank Hupp (Member at Large)</p> <p><input checked="" type="checkbox"/> Logan Gilbert-Renner (Member at Large)</p> <p><input checked="" type="checkbox"/> Neal Shervey (Member at Large)</p>	<p>City Staff Members</p> <p><input checked="" type="checkbox"/> Jerry Bartolomucci, Chief of Police</p> <p><input type="checkbox"/> Micah Rogers, Columbia City Public Works</p> <hr/> <p>Columbia County Members</p> <p><input type="checkbox"/> Josh Allen, Environmental Public Health</p> <p><input type="checkbox"/> Corey Padron, Emergency Management</p> <p><input type="checkbox"/> Eric Smythe, Columbia River Fire & Rescue</p> <p><input type="checkbox"/> Cindy Turula, GIS Specialist</p>
--	--

(Meeting Attendees)

Meeting called to order at 6:00 p.m. by Gary Hudson.

- August meeting minutes approved.
- Gary looked up the hazard mitigation committee purpose. Description on city’s website covers what the committee is responsible for and has been doing.
- CC 100-year Celebration will be on June 6, 4pm. Decision to stay focused on summer celebration not 100-year celebration. Looking into a shelter in place and know your neighbor activity.
- Gerald has requested the office staff to request emergency contacts from new customers for situations such as waterline breaks, or other emergent situations. Frank spoke of an adaptor that can be added to meters to check for excessive water use. Described all the damage that occurred at his home as a result of a water line break.
 - ACTION ITEM: Gerald, check with MICAH regarding getting this information to people so they know who to contact in these situations. Also ask Corey if he has info that can be shared.
 - ACTION ITEM: Neil ask CERT about Shelter in Place information they can share at the summer event.
 - ACTION ITEM: Gerald follow-up with Corey regarding Columbia City folks who expressed interest in CERT training
- Frank doing key note at Memorial Day celebration at Veteran’s Park and St Helen’s 4th of July event.
- Next meeting May 19, 2026

Adjourned at 6:43

Budget Committee Meeting Minutes

THURSDAY, MAY 28, 2026, 6:00PM
COLUMBIA CITY, CITY HALL COUNCIL CHAMBERS
CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

The meeting was called to order by Mayor Alex Reed at 6:01 p.m.

MEMBERS PRESENT:

Alex Reed
Gordon Thistle
Rob Forman
Connie Quick
Rebecca Pickering
Kit Gardes
Logan Gilbert-Renner arrived at 6:09

MEMBERS ABSENT:

Lyle Bluhm
Jeff Caldwell
Beverly Markstrom

ALSO PRESENT:

Kim Karber, City Administrator/Recorder

A quorum was present and due notice had been published.

AGENDA ITEM 2 **ELECTION OF OFFICERS:**

Mayor Reed opened the nominations for the position of Chair.

MOVED (QUICK) AND SECONDED (FORMAN) TO NOMINATE REBECCA PICKERING AS CHAIR.

There being no further nominations for the position of Chair, Mayor Reed closed the nominations and called for a vote. ALL VOTED IN FAVOR OF REBECCA PICKERING SERVING AS CHAIR. Mayor Reed declared her duly elected.

Mayor Reed turned the meeting over to Chair Pickering.

Chair Pickering opened the nominations for the position of Vice-Chair.

MOVED (QUICK) AND SECONDED (PICKERING) TO NOMINATE KIT GARDES AS VICE-CHAIR.

There being no further nominations for the position of Vice-Chair, Chair Pickering closed the nominations and called for a vote. ALL VOTED IN FAVOR OF KIT GARDES SERVING AS VICE-CHAIR. Chair Pickering declared her duly elected.

Chair Pickering opened the nominations for the position of Secretary.

MOVED (PICKERING) AND SECONDED (GARDES) TO NOMINATE ROB FORMAN AS SECRETARY.

There being no further nominations for the position of Secretary, Chair Pickering closed the nominations and called for a vote. ALL VOTED IN FAVOR OF ROB FORMAN SERVING AS SECRETARY. Chair Pickering declared him duly elected.

AGENDA ITEM 3 **BUDGET MESSAGE 2026-27:**

Committee Members indicated they had read the budget message prior to the meeting. The Budget Committee reviewed the budget in detail with Kim and noted minor corrections on page 10, 37, 38, 41, 52, 68, & 76. Chair Pickering stated she appreciated everyone taking the time to read the budget before the meeting and having all her questions answered.

AGENDA ITEM 4 **PUBLIC HEARING: To receive comments from the public on the proposed budget for fiscal year 2026-27.**

Public Hearing opened.

No comments were heard from the public.

Public Hearing closed.

AGENDA ITEM 5 **PUBLIC HEARING: To receive comments from the public on the proposed use of revenue sharing funds for fiscal year 2026-27.**

Public Hearing opened.

No comments were heard from the public.

Public Hearing closed.

AGENDA ITEM 6 **REVIEW OF PROPOSED BUDGET FOR FISCAL YEAR 2026-27:**

Members needed no further review and had no further questions at this time. Councilor Forman complimented Kim and the team for putting the budget together, stating it was clean and the numbers tied out everywhere.

AGENDA ITEM 7 **APPROVAL OF BUDGET OR ANNOUNCEMENT OF NEXT MEETING DATE, TIME, AND LOCATION:**

MOVED (PICKERING), SECONDED (REED) TO APPROVE THE ADOPTION OF THE 2026-27 PROPOSED BUDGET.

MOTION PASSED (8-0). AYE (REED, THISTLE, FORMAN, QUICK, PICKERING, GARDES, GILBERT-RENNER); ABSENT (BLUHM, CALDWELL, MARKSTROM)

AGENDA ITEM 8 **AUTHORIZE PERMANENT TAX RATE LEVY EQUAL TO \$1.1346 PER \$1,000 ASSESSED VALUE AND LOCAL OPTION LEVY EQUAL TO \$0.90 PER \$1,000 ASSESSED VALUE AS PROVIDED FOR IN THE PROPOSED 2026-27 BUDGET:**

MOVED (GILBERT-RENNER), SECONDED (THISTLE) TO LEVY A PERMANENT TAX RATE OF \$1.1346 PER \$1,000, AND TO LEVY A LOCAL

3 - Budget Committee Meeting
May 28, 2026

OPTION TAX RATE OF \$0.90 PER \$1,000 AS PROVIDED IN THE 2026-27
PROPOSED BUDGET.
MOTION PASSED (8-0). AYE (REED, THISTLE, FORMAN, QUICK,
PICKERING, GARDES, GILBERT-RENNER); ABSENT (BLUHM, CALDWELL,
MARKSTROM)

AGENDA ITEM 9

ADJOURNMENT:

The meeting adjourned at 7:37 p.m.

APPROVED:

Rebecca Pickering
Budget Committee Chair

Rob Forman
Budget Committee Secretary

ATTEST:

Kim Karber
City Administrator/Recorder
Budget Officer

City Council Workshop Minutes

FRIDAY, MAY 29, 2026 – 4:00 PM
COLUMBIA CITY, CITY HALL – 1840 SECOND STREET
CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1

CALL TO ORDER/ROLL CALL:

CONVENED:

Mayor Alex Reed called the Workshop Meeting to order at 4:00 pm.

COUNCIL MEMBERS PRESENT:

Mayor Alex Reed
Council President Rob Forman
Councilor Gordon Thistle
Councilor Connie Quick
Councilor Lyle Bluhm

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Kim Karber, City Administrator/Recorder
Eric Smythe, Fire Chief
Simon Ebert, Columbia City Resident & Architect Student

ATTORNEY PRESENT:

None

AGENDA ITEM 2

NEW BUSINESS:

2.1 Firehouse: Simon Ebert, Columbia City resident & Portland Community College architect design and drafting student, did a presentation on a possible design that he put together for a fire station in Bundy Park. Simon had met with the Fire Chief to get input on what the needs of a fire station are, how the facility is used on a daily basis, the number of people it would need to accommodate, and the size of equipment. He also considered for future growth and sustainability to incorporate the things needed for a building that will last for a long time, have it fit in with the residential community, and remove as few trees as possible.

Eric Smythe, Fire Chief, answered questions and discussed why they are looking at building another fire station – county is growing, St. Helens fire station is 100 yrs old, response time can be affected by train traffic. The ask of Columbia City is for land and the ask of ODOT is for direct access to HWY 30. Then they can start looking for grants to fund the fire station. If they need to go out for a bond it would be to their entire taxing district, not just Columbia City. The Q&As provided in writing are attached to these minutes.

AGENDA ITEM 3

OTHER BUSINESS:

None

AGENDA ITEM 4

ADJOURNMENT:

4.1 There being no further business to come before the Council, the meeting adjourned at 5:35 pm.

1. Call Volume & Geographic Distribution

Understanding where calls originate is central to evaluating whether this location makes operational sense for both the district and our city.

1. Can you provide a breakdown of the district's total calls over the past three to five years, organized by originating jurisdiction or city?

Please refer to the attached document for a detailed breakdown of incidents from the past five years. Historically, Columbia City accounts for approximately 5% of all CRFR incident responses. In recent years, there has been an increase in calls from the Deer Island area; however, this rise is largely due to a few residents calling 911 multiple times per week, which has artificially inflated the response numbers for Deer Island (RG 74). On average, Columbia City experiences between 280 and 350 calls for service annually. As of 2026, we have already responded to over 100 incidents since January 1.

2. Based on that data, what percentage of calls currently originate within our city limits versus other communities in the district?

Please see the attached report specifically built to answer this question. The City of Columbia City represents 5% of all the incidents that CRFR responds to on an annual basis.

3. For the proposed station specifically, what is the projected service area, and of the calls expected to route to this station, what share would you estimate fall within our jurisdiction?

A fire station located in Columbia City would provide coverage for the entire city, as well as portions of Deer Island and Tide Creek Road. We estimate that about 50% of the responses from this station would occur within Columbia City's limits.

4. The district's own budget documents note that call volume has more than doubled over the last decade, while neighboring districts saw only 10–15% growth over the same period. Can you help us understand the drivers behind that growth and how this station addresses it?

Population growth and changing demographics are key factors behind the increase in emergency responses. The communities served by CRFR have experienced significant growth in recent years, resulting in greater demand for emergency services. Demographic trends show an aging population, while many younger residents are moving away from the area. As our population ages, the need for emergency services rises. Compounding this challenge, the absence of a local hospital means residents often lack access to higher-level medical care within Columbia County.

2. Staffing Capacity & Sustainability

We have deep respect for the firefighters and staff who serve this district, and our questions here come from a genuine concern about setting this station up for success rather than stretching already-strained resources.

5. Your FY 2024–25 budget letter acknowledged significant career firefighter departures to other districts and a reduction from 36 to 27 full-time firefighter FTEs, with a target of rebuilding to 30. Where does current staffing stand today, and what is the timeline for reaching full operational capacity?

As of July 1, 2026, the District has increased staffing to 30 career firefighters and 8 Division 9 EMS personnel. We have actively recruited new team members to replace those retiring, ensuring that our staffing levels meet the current and future needs of our communities.

6. How would the proposed station be staffed — through new hires, redeployment of existing personnel, or volunteers? If new hires, what is the realistic timeline and what does your current recruitment pipeline look like?

Staffing discussions are somewhat premature at this stage. The first step is to secure a location that optimizes our emergency response times. The second step is construction, which may take a year or more to complete and often involves working with ODOT for highway access if the site is along Highway 30. The third step is transitioning staff and adding new members to ensure adequate response capabilities. We need to create a station that can accommodate career staff, volunteers, and intern's firefighters to meet the needs of Columbia City. Overall, the process can take up to three years before a station is fully ready for emergency operations.

7. What is the minimum staffing threshold needed to keep this station operational, and at what point would the station be placed on "standby" or non-operational status?

Staffing and response models are determined by community demographics, peak demand periods, and specific needs. Each station requires a minimum of two members, who can cross-staff either a paramedic-level ambulance or a fire engine. Ideally, four to six personnel are scheduled daily at each station to enable responses with multiple apparatus including fire engines, brush units, ambulances, and water tenders.

8. The district has acknowledged ongoing competition from larger, higher-paying fire departments in the region. What retention strategies are in place, and how does opening a second location affect your ability to staff your primary stations?

The district is committed to providing a high-quality working environment, modern facilities, and well-maintained apparatus that meet both the needs of our citizens and the safety of our members. We collaborate with our team to address their needs and cultivate a workplace that inspires and retains talented individuals. While we may not retain every employee, we foster a family atmosphere built on respect and professionalism, motivating staff to make CRFR their long-term home.

9. If the new station experiences staffing shortfalls, how would that affect response coverage and times for the rest of the district, including our city?

Like all public safety organizations, the district occasionally experiences staffing shortfalls. Our mission is to consistently recruit new members and highlight the excellent working conditions at CRFR. Our top priority is to maintain adequate staffing across the entire district, which may require reallocation of personnel or equipment to meet service demands. We are proud of our vibrant and dedicated team, who strive to deliver the best possible service to our communities. By closely monitoring staffing levels and maximizing resource deployment, we ensure the needs of the entire CRFR district are met.

3. Lessons from the Prior Station

Our council is aware that a previous station in the district was built but eventually fell dormant due to staffing challenges. We want to understand what safeguards exist to prevent a similar outcome here.

10. Can you walk us through what happened with the prior station and what specific factors led to it becoming non-operational?

I believe you are referring to Deer Island Station 474, which was stationed from the 1970s through the early 2000s. Deer Island Station is located about 2 miles west of Highway 30 and was staffed by 2 personnel during that period. Emergency incident rates in Deer Island have remained consistent for over 30 years, largely due to stable population and demographics in the area. The station transitioned from career to volunteer staffing before my arrival at CRFR. This change enabled increased staffing in the larger St Helens/Columbia City area, which has a larger population and a higher volume of emergency incidents. CRFR did have a lease "station" in Columbia City about 10 years ago. The lease was with Oregon Department of Forestry and allowed 1 member to sleep in a small home with a bay for a small brush fire apparatus. ODF needed the bay and requested that we vacate the station. CRFR has not had an apparatus at the ODF facility for several years.

11. Current district leadership has indicated they would not have built that station in that location. What is different about the criteria and process used to identify this proposed location?

The Deer Island Fire was built in response to a fire that occurred in the late 1960's or early 70s where a family unfortunately were killed. The land was given to the St Helens Rural FPD for a station site. The station is not in the ideal location for the bulk of the Deer Island population, more than 60% of the residence in Deer Island live along Hwy 30. The station would have had a faster response time and access to the highway had it been built near the Deer Island store. It is a benefit for our members to be able to access Hwy 30 quickly, allowing for a faster response than one could accomplish on a two-lane country road. A station should have quick access to the largest amount of the population, a station in Columbia City would have access to the entire population in less than 3-4 minutes, compared to 10-12 as it is currently with a response out of St Helens.

12. What binding performance benchmarks or operational triggers would be written into any agreement with the city? For example, what staffing minimums must be maintained, and what happens if they are not met?

We do not have binding agreements with any municipalities in our fire district, but we are committed to providing the highest level of service and personnel to meet each community's needs. Establishing a station in Columbia City would enable the district to add personnel and house them in a location that offers the shortest possible response times, as it would be embedded within the community we serve. Currently, CRFR has reached the limit of adding personnel to our existing stations, many of which were built over 50 years ago. A new station in Columbia City, the second largest city in our district, would allow us to optimize the staging of equipment and personnel to address the greatest needs of our communities. If necessary, a revert clause could be included in any agreement to address the potential abandonment of the station by the district. As our world evolves, maintaining close collaboration with the communities we serve regarding staffing and resource allocation remains the foundation for building trust and accountability.

Note: We would recommend that any agreement includes a reversion clause ensuring the land returns to the city if the station does not meet operational benchmarks within a defined period.

4. Site Selection & Land Value

Our residents are understandably protective of park assets, and we want to ensure the decision to site a station at this location is based on sound operational reasoning rather than the availability of free land.

13. What is it specifically about this location, compared to other available properties in the area, that makes it operationally superior?

The site identified by the City as a potential location provides the fastest possible response times throughout Columbia City. Its proximity to Highway 30 reduces the need for emergency vehicles to use side streets, improving overall efficiency and safety. Bundy Park will continue to be maintained, and visitors will have the added opportunity to meet local fire and EMS personnel while enjoying the majority of the park.

14. What is the district's plan if this location is not approved? Is there a viable alternative site under consideration?

The district is not aware of any alternative site that would enable faster response times to the majority of Columbia City.

15. What is the timeline for an Egress/Ingress to Highway 30 to be installed and what efforts would need to take place to ensure its approval with ODOT?

If the proposal is approved and all legal documents are finalized, CRFR and the City of Columbia City will work with ODOT to secure access to Highway 30, including the installation of an emergency signal for fire and EMS vehicles. At this time, no specific timeline has been established for this option.

5. Financial Health & Ongoing Litigation

We raise this section with care and without prejudice. The financial and legal challenges CRFR has navigated in recent years are matters of public record, and as stewards of city property, we have a responsibility to understand how they may affect this proposal.

Background from public records:

- In 2023, former Fire Chief Joel Medina filed a \$20 million federal lawsuit against the district, several board members, and union officials alleging wrongful termination, First and Fourteenth Amendment violations, retaliation, and defamation. The suit alleges Medina was fired after he reported financial irregularities to the District Attorney's office and Oregon PERS.

This case remains ongoing; however, to the district's knowledge, no action has been taken by the Columbia County District Attorney's Office, the Oregon State Police, or any federal agencies. We are unable to comment on the legal actions of a former employee or the status of the case.

- A forensic audit commissioned by the board found "severely lacking" internal financial controls and identified questionable transactions involving former and current employees.

The district has addressed the internal financial controls identified by a third-party audit firm. CRFR utilizes a third-party CPA firm to monitor all financial transactions.

CRFR complies with all state budgeting requirements set forth by ORS and OARs. All state budget documents have been completed and are up to date. No action has been taken or is expected from the Columbia County District Attorney, Oregon State Police, or federal agencies.

- A separate lawsuit was filed by three former female employees alleging sexual harassment, retaliation, and a hostile work environment.

This case is closed.

- The district's primary insurer, Special Districts Insurance Services, declined to cover new employment-related claims after December 2023, citing the "significant increase in the frequency and severity" of claims.

The district's primary insurer is Special District Insurance Services.

- These lawsuits at one point threatened the district's ability to access its line of credit, raising short-term payroll concerns that the district resolved through other means.

The district has addressed previous issues and strengthened our financial position by ensuring budget accountability, implementing third-party review and monitoring of all finances, and promoting fiscal transparency. Audits for the past three years have been completed and submitted to the State of Oregon as required. As a result, the district's finances have improved significantly, and we now have sufficient funds to operate without relying on a line of credit.

With that context, we would respectfully ask:

16. What is the current status of the Medina lawsuit and the former employees' lawsuit? Have these matters been resolved, or are they still active? We understand it may not be possible to speak on active matters of litigation.

No Comment

17. What is the district's current employment practices insurance status? Has replacement coverage been secured, and at what cost to the district budget?

The district's primary insurer is Special District Insurance Services.

18. Have the internal financial controls identified as deficient in the forensic audit been remediated? Can you share what specific corrective actions were taken?

The district has addressed previous issues and strengthened our financial position by ensuring budget accountability, implementing third-party review and monitoring of all finances, and promoting fiscal transparency. Audits for the past three years have been completed and submitted to the State of Oregon as required. The district reduced administrative staffing and increased "boots on the street" for emergency response, this change in focus allows the district to provide better service to the community by streamlining the way we operate.

19. Do any of these legal matters create contingent financial liabilities that could affect the district's ability to fund, build out, or staff this proposed station?

The district operates with a vision of forward progress; legal matters and our insurance provider are working to minimize any financial impact on the district.

20. Has the board received a legal opinion on whether donating land from a partner city, or any IGA stemming from this proposal, would intersect in any way with the pending litigation?

We have not yet consulted our legal department. If the project moves forward, we will ensure that any intergovernmental agreement or donation is thoroughly reviewed by both our attorney and the attorney for the City of Columbia City.

Note: These questions are not intended as criticism of current leadership, who inherited many of these challenges. They are questions our council has a fiduciary obligation to ask before committing a public asset.

6. Partnership Structure & Protections for the City

If the partnership moves forward, the structure of the agreement matters as much as the concept. We want to ensure our residents are protected and that the city retains meaningful oversight.

21. Would our city have any priority or guaranteed response time commitments under the IGA, given we are contributing the land?

This project is a multi-year collaborative effort with several stages, beginning with the identification, approval, and allocation of land to the fire district for a future station. Preliminary plans have been developed that may be suitable for the designated area, but the entire process will take several years before the station is completed and fully staffed. The fire district's goal is to partner closely with the City of Columbia City Administration to ensure the fastest and most efficient emergency response for residents. Once the station is operational and staffed, we will provide regular reports to the council on utilization and future planning.

22. What is the anticipated timeline from agreement to groundbreaking to operational status?

The district is exploring grants and potential bond measures to fund infrastructure upgrades and the construction of a new fire station. We are in the early stages of developing bond proposals and are working with SDAO (Special Districts Association of Oregon) to place a ballot measure in next year's election cycle. The construction of a new station is a top priority within the proposed bond. Once funding is secured, we will be able to establish a realistic timeline for groundbreaking, construction, staffing, and operational readiness.

23. Would our city have any ongoing role in oversight or performance review of the station?

The fire district will provide reports on responses, resources, and general information to the City Council on a regular basis. We work with our communities to address needs and answer questions to ensure we are meeting the needs of our citizens. Our mission is to serve all the citizens of CRFR, and we are committed to working closely with the City of Columbia City Council to ensure the community's needs are met.

24. What happens to the land donation if the district undergoes future consolidation, merger, or dissolution?

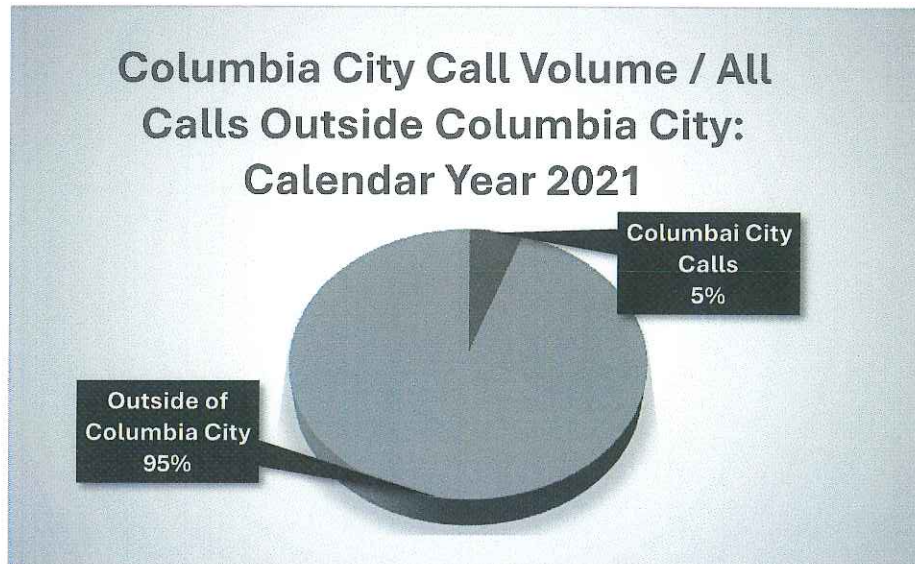
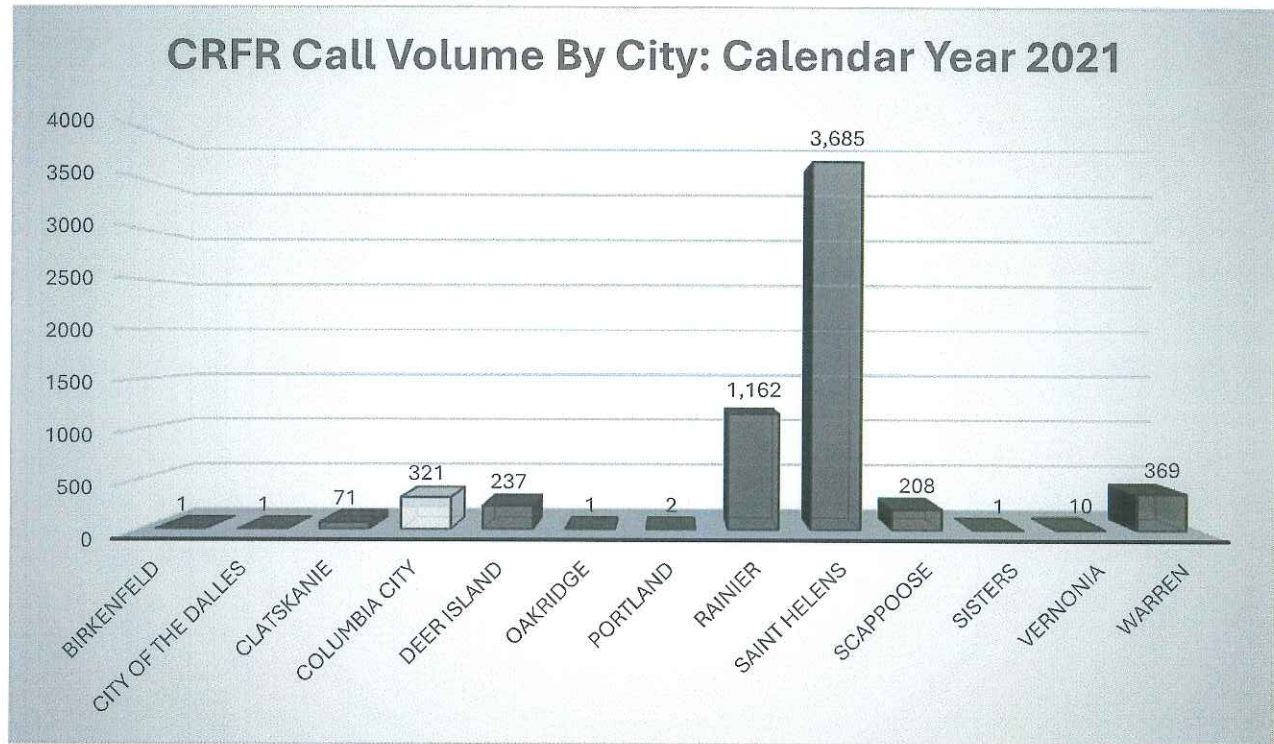
We do not foresee any changes to the fire district and if those occur, we will consult and address any concerns with the City Council. The City of Columbia City and its residents deserve rapid, professional, and efficient fire and EMS response. Establishing a fire station within Columbia City will strengthen emergency services for the community and surrounding areas, both now and in the future. The fire district continually reallocates units throughout the district to address emergency calls, provide coverage, and support the needs of our neighboring fire districts. Through collaboration, we ensure that all citizens of Columbia County have access to emergency personnel at any hour.

Columbia City Call Volume Report

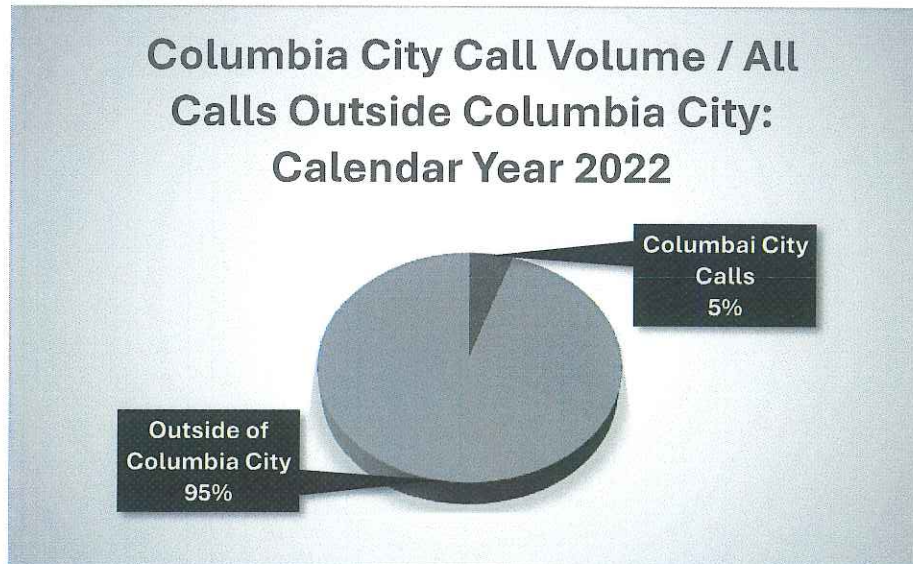
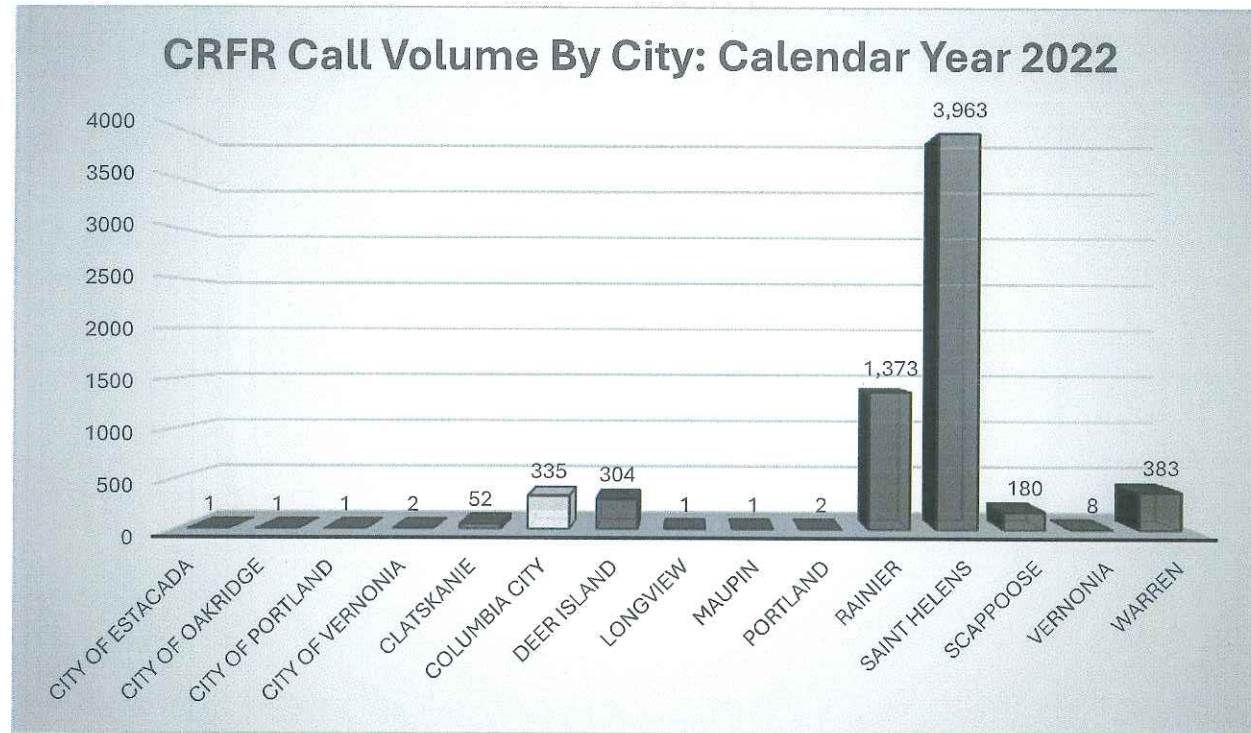


Calendar Year 2021 to Present

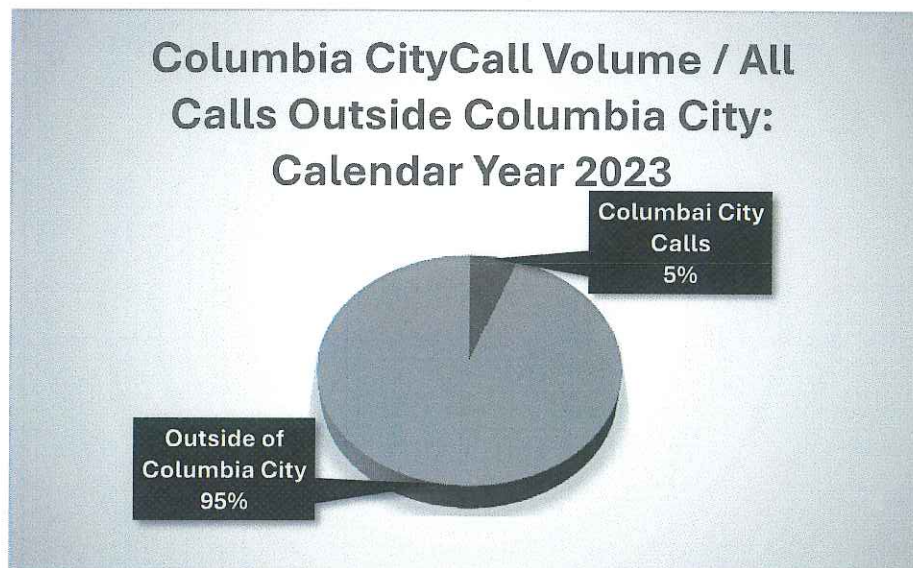
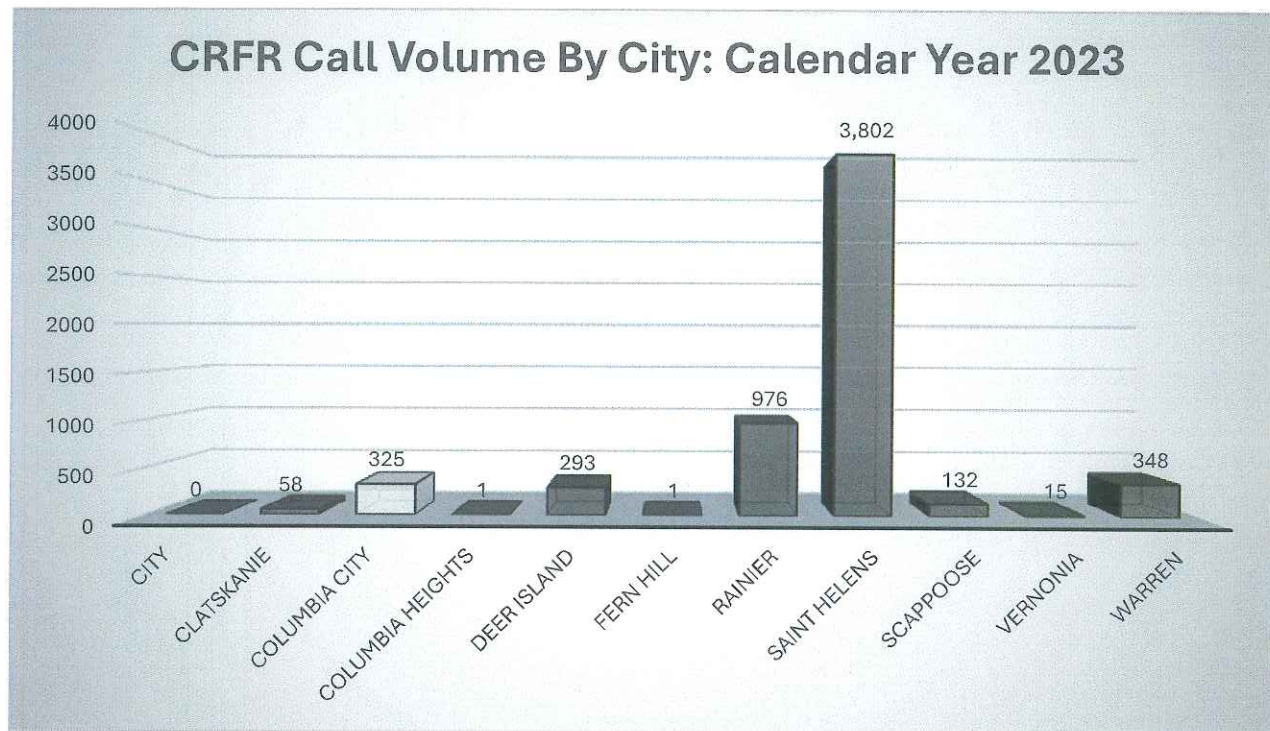
City	Calls
Birkenfeld	1
City of The Dalles	1
CLATSKANIE	71
Columbia City	321
DEER ISLAND	237
Oakridge	1
PORTLAND	2
Rainier	1,162
Saint Helens	3,685
Scappoose	208
Sisters	1
VERNONIA	10
WARREN	369
Total	6069



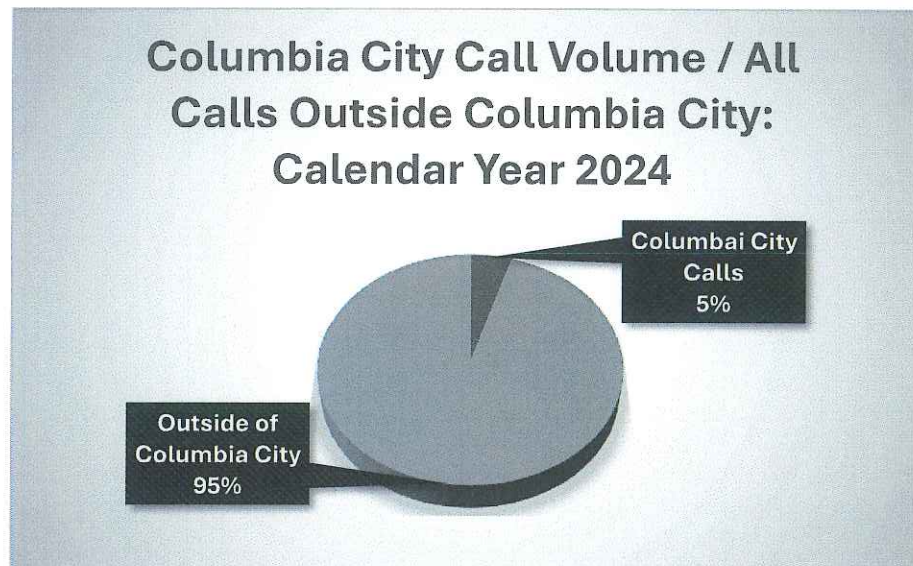
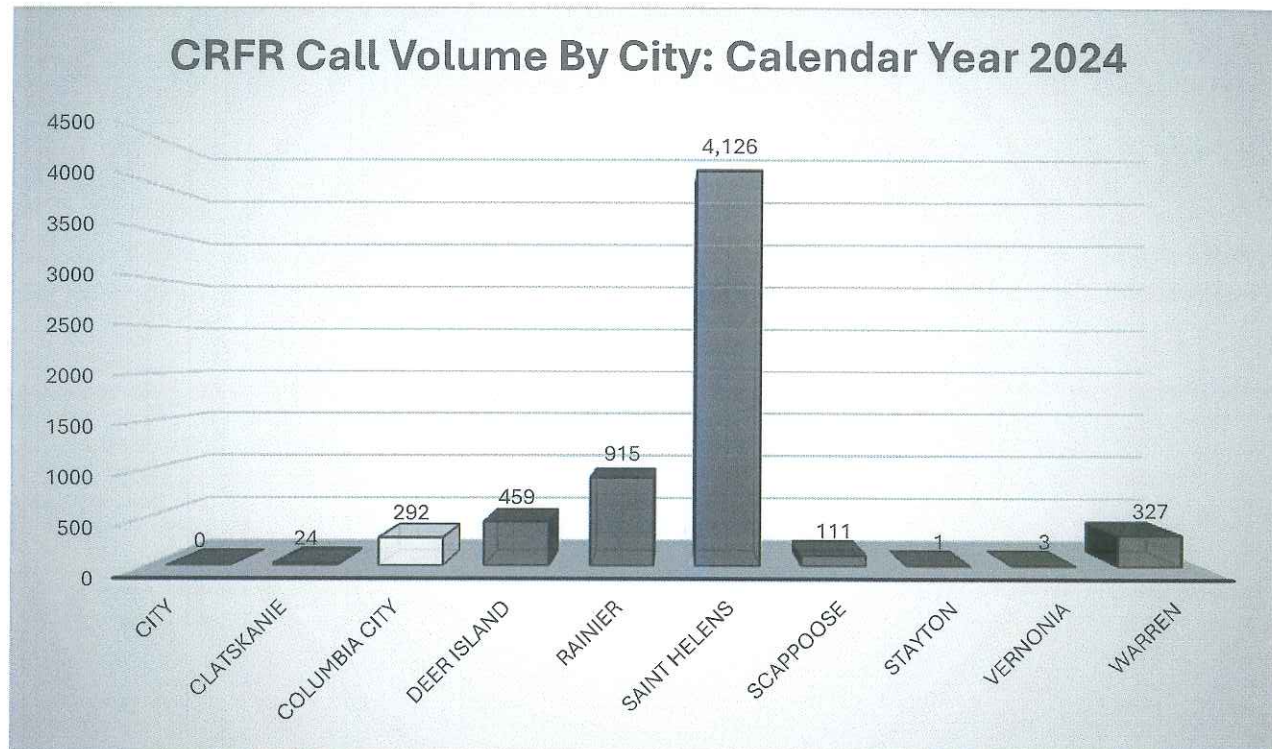
City	Calls
City of Estacada	1
City of Oakridge	1
City of Portland	1
City of Vernonia	2
CLATSKANIE	52
COLUMBIA CITY	335
DEER ISLAND	304
Longview	1
Maupin	1
PORTLAND	2
RAINIER	1,373
Saint Helens	3,963
SCAPPOOSE	180
VERNONIA	8
WARREN	383
Total	6607



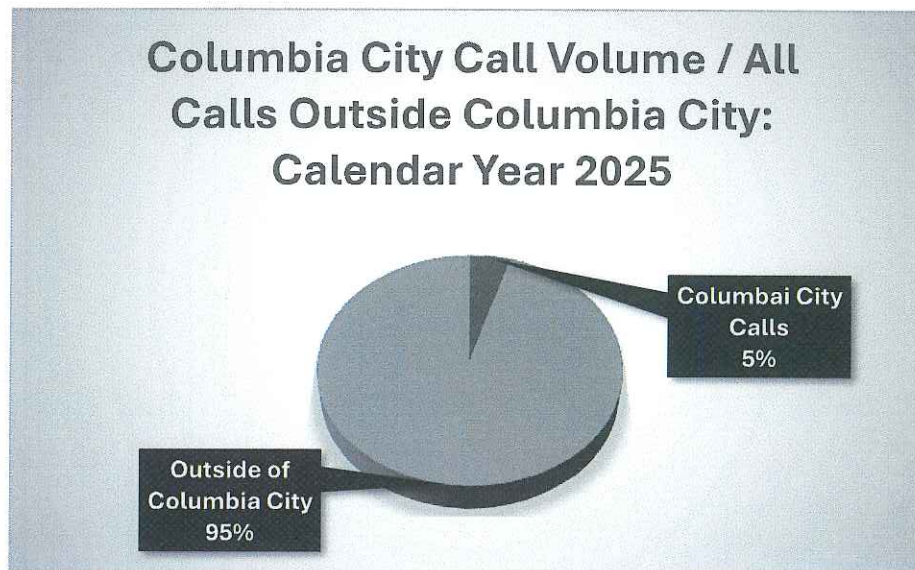
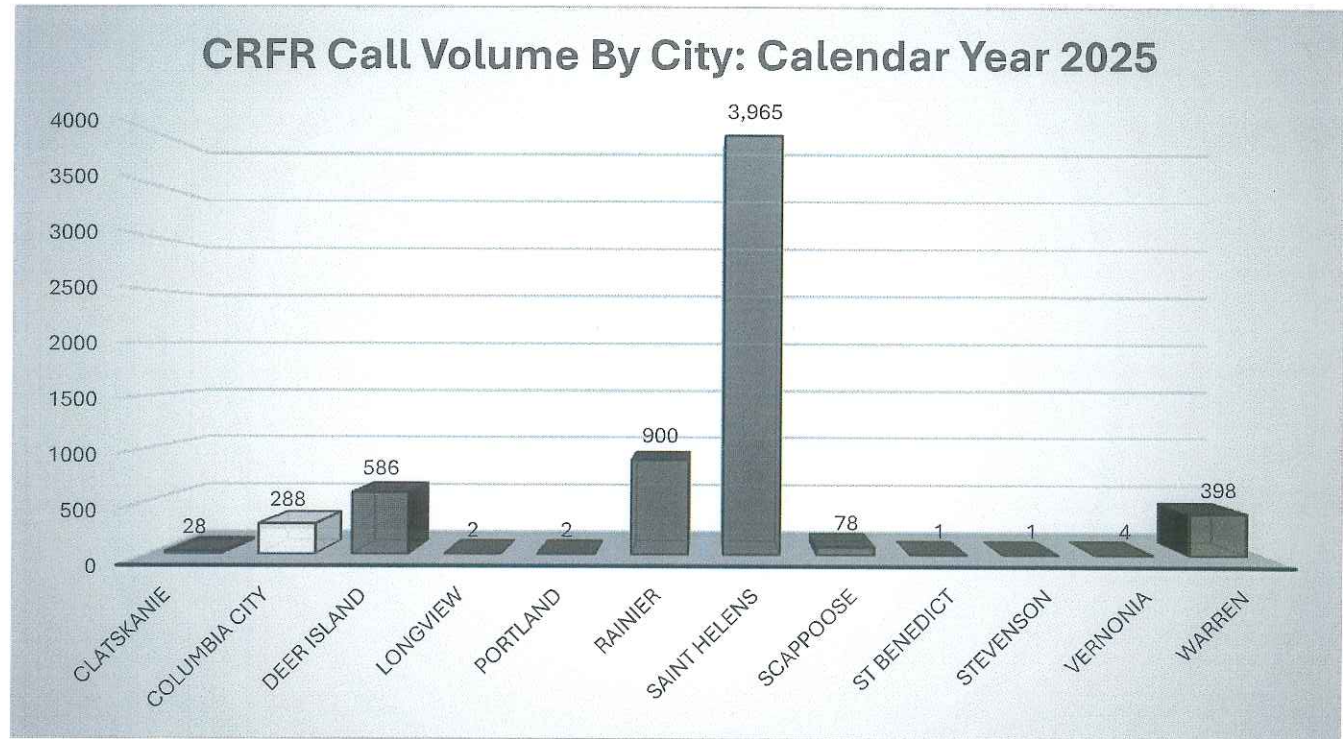
City	Calls
Clatskanie	58
Columbia City	325
Columbia Heights	1
DEER ISLAND	293
Fern Hill	1
RAINIER	976
Saint Helens	3,802
SCAPPOOSE	132
VERNONIA	15
WARREN	348
Total	5951



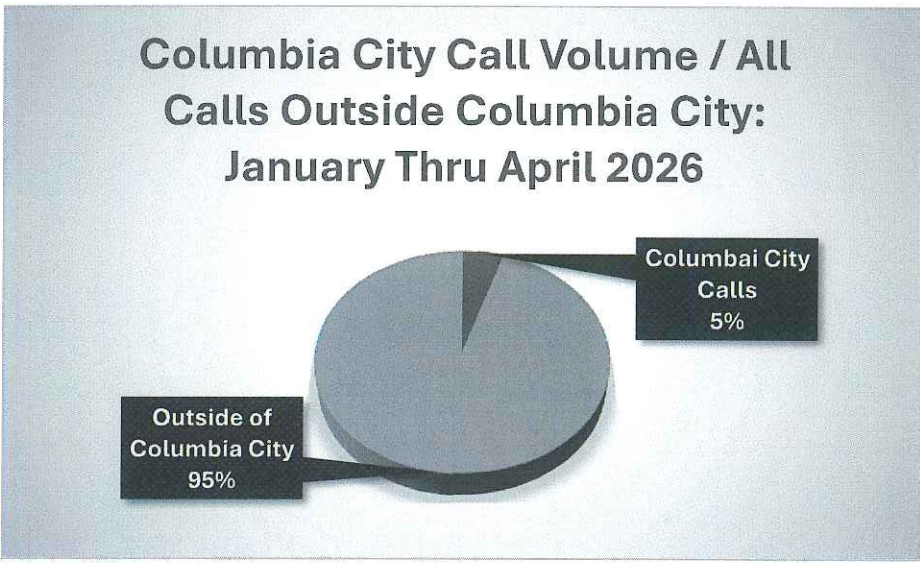
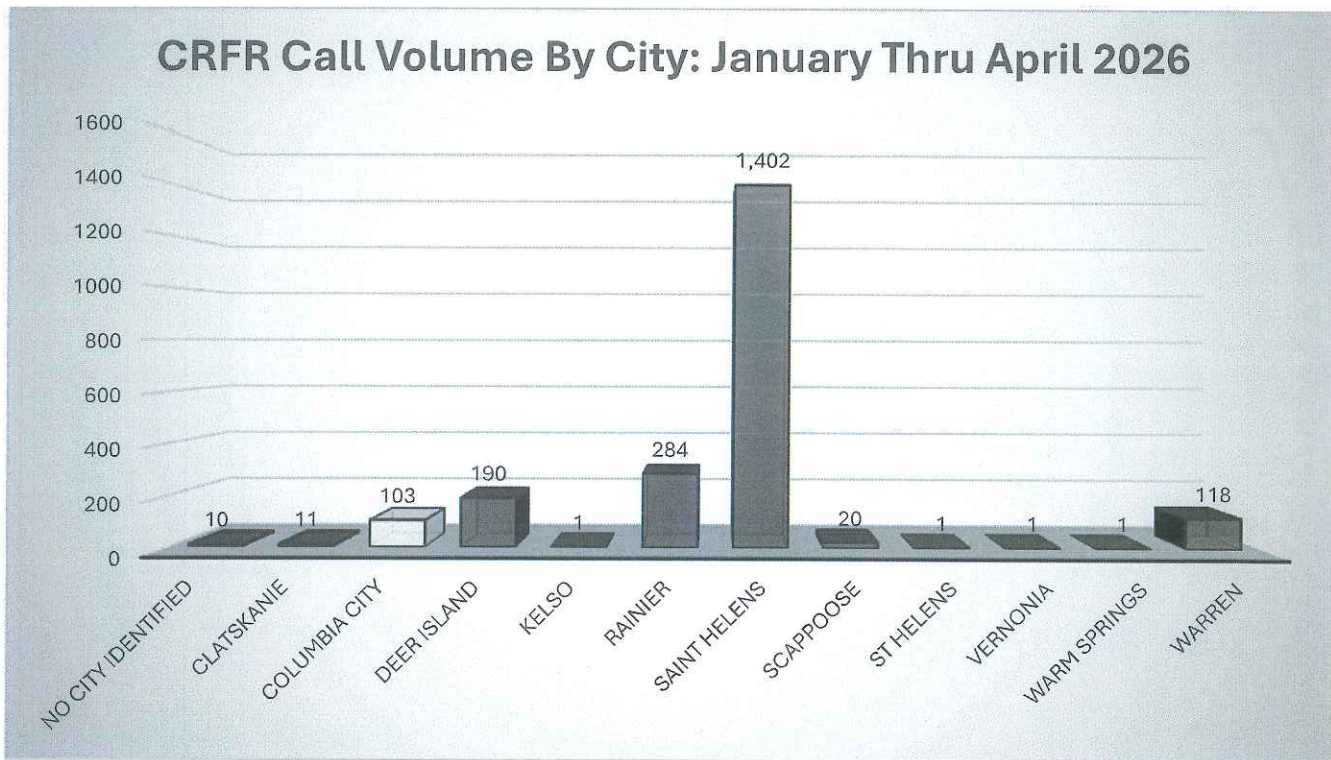
City	Calls
CLATSKANIE	24
COLUMBIA CITY	292
Deer Island	459
Rainier	915
Saint Helens	4,126
SCAPPOOSE	111
STAYTON	1
VERNONIA	3
WARREN	327
Total	6258



City	Calls
Clatskanie	28
COLUMBIA CITY	288
DEER ISLAND	586
LONGVIEW	2
PORTLAND	2
RAINIER	900
Saint Helens	3,965
SCAPPOOSE	78
ST BENEDICT	1
STEVENSON	1
VERNONIA	4
WARREN	398
Total	6253



City	Calls
No City Identified	10
CLATSKANIE	11
COLUMBIA CITY	103
DEER ISLAND	190
KELSO	1
RAINIER	284
Saint Helens	1,402
SCAPPOOSE	20
St helens	1
VERNONIA	1
WARM SPRINGS	1
WARREN	118
Totals	2142



**CITY OF COLUMBIA CITY
2026-2027 BUDGET
AS APPROVED BY THE COLUMBIA CITY BUDGET COMMITTEE**

Revenue and Other Resources Summary

FISCAL YEAR 2026-27
ALL FUNDS

Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
TAXES	448,345	449,484	477,613	474,250	485,357	485,357	0
LICENSES, PERMITS AND FEES	271,334	305,800	287,905	484,334	329,477	329,477	0
INTERGOVERNMENTAL REVENUE	232,016	210,593	494,736	252,277	536,833	536,833	0
CHARGES FOR SERVICES	1,131,127	1,167,631	1,294,265	1,259,249	1,327,651	1,327,651	0
FINES	7,067	12,324	9,000	11,090	9,500	9,500	0
LOAN PROCEEDS	0	0	0	0	0	0	0
MISCELLANEOUS REVENUE	124,708	160,080	108,634	131,315	114,648	114,648	0
INTERFUND TRANSFERS IN	49,853	514,167	56,000	56,000	81,000	81,000	0
SUB TOTAL - ALL REVENUES	2,264,450	2,820,079	2,728,153	2,668,515	2,884,466	2,884,466	0
FUND BALANCE	1,894,643	1,915,753	1,799,709	1,869,669	1,939,096	1,939,096	0
GRAND TOTAL - ALL FUNDS	4,159,093	4,735,832	4,527,862	4,538,184	4,823,562	4,823,562	0
Less Interfund Transfers In	49,853	514,167	56,000	56,000	81,000	81,000	0
NET TOTAL ALL FUNDS	4,109,240	4,221,665	4,471,862	4,482,184	4,742,562	4,742,562	0

Expenditure Summary

FISCAL YEAR 2026-27
ALL FUNDS

Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
PERSONAL SERVICES	1,064,628	1,126,580	1,279,987	1,228,392	1,248,877	1,248,877	0
MATERIALS AND SERVICES	716,828	777,150	869,906	903,385	876,647	876,647	0
CAPITAL OUTLAY	143,276	58,687	25,000	25,002	33,000	33,000	0
CAPITAL CONSTRUCTION	823,733	111,713	365,000	67,800	637,000	637,000	0
DEBT SERVICE	254,773	277,865	318,740	318,509	319,741	319,741	0
INTERFUND TRANSFERS OUT	49,853	514,167	56,000	56,000	81,000	81,000	0
RESERVES	0	0	34,597	0	34,161	34,161	0
CONTINGENCY	0	0	322,483	0	318,829	318,829	0
UNAPPROPRIATED END. FUND BALANCE	0	0	1,256,149	0	1,274,308	1,274,308	0
GRAND TOTAL - ALL FUNDS	3,053,091	2,866,162	4,527,862	2,599,088	4,823,562	4,823,562	0
Less Interfund Transfers Out	49,853	514,167	56,000	56,000	81,000	81,000	0
NET TOTAL ALL FUNDS	3,003,238	2,351,995	4,471,862	2,543,088	4,742,562	4,742,562	0

General Fund
Revenues and Other Resources - Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
01	FUND BALANCE							
271100	Beginning Fund Balance	314,926	347,574	327,696	342,884	371,688	371,688	
	TOTAL FUND BALANCE	314,926	347,574	327,696	342,884	371,688	371,688	0
	TAXES							
311000	Current Property Tax	439,566	439,737	468,048	462,721	475,373	475,373	
311100	Property Tax - Prior Years	8,779	9,747	9,565	11,529	9,984	9,984	
	TOTAL TAXES	448,345	449,484	477,613	474,250	485,357	485,357	0
	LICENSES, PERMITS AND FEES							
321300	In Lieu of Tax Fees	8,921	9,144	9,419	9,410	9,692	9,692	
321400	In Lieu of Franchise Fees	63,129	56,078	64,713	62,705	66,721	66,721	
321500	Franchise Fees	148,453	142,378	147,731	142,028	140,521	140,521	
321600	Business Licenses	16,585	16,790	15,875	17,210	16,120	16,120	
321700	Liquor License Application Fees	105	35	35	70	35	35	
321800	Short Term Rental Tax	444	1,401	797	1,560	837	837	
321900	School Excise Tax Fees	1,061	8,252	2,000	29,089	10,020	10,020	
322100	Building Permit Fees	13,843	13,496	10,000	40,312	13,654	13,654	
322200	Mechanical Permit Fees	2,177	2,772	2,520	2,071	1,850	1,850	
322300	Plumbing Permit Fees	2,619	3,324	2,230	6,944	2,924	2,924	
322400	Land Use Fees	2,132	4,384	2,200	2,907	2,150	2,150	
322500	Right of Way Fees	20	300	40	25	25	25	
322600	Vehicle Towing Fees	0	0	50	50	50	50	
322700	Engineering Review Fees	925	147	300	7,003	1,500	1,500	
322800	Building Permit Tech Fees	619	687	400	1,495	600	600	
322900	City Admin Permit Fee	2,646	2,898	2,500	2,604	2,500	2,500	
	TOTAL LICENSES, PERMITS AND FEES	263,679	262,086	260,810	325,483	269,199	269,199	0
	INTERGOVERNMENTAL REVENUE							
331300	DLCD Planning Grant	2,000	0	0	2,000	0	0	
332900	Oregon Community Foundation	0	0	0	4,000	0	0	
333300	Oregon Parks & Rec Dept Local Gov Grant	13,739	0	30,000	36,175	79,000	79,000	
333600	CIS Grant	1,595	0	0	0	0	0	
335000	State Revenue Sharing	21,864	18,228	20,000	17,588	17,500	17,500	
335600	Cigarette Tax	1,279	1,092	1,075	1,052	1,000	1,000	
335700	Alcohol Tax	36,765	30,805	33,800	30,222	30,000	30,000	
335900	Marijuana Tax	2,739	2,913	2,750	2,936	2,800	2,800	
336000	Miscellaneous Grant	0	0	0	0	0	0	
	TOTAL INTERGOVERNMENTAL REVENUE	79,981	53,038	87,625	93,973	130,300	130,300	0
	FINES							
351000	Fines	7,067	12,324	9,000	11,090	9,500	9,500	
	TOTAL FINES	7,067	12,324	9,000	11,090	9,500	9,500	0
	MISCELLANEOUS REVENUE							
361000	Interest	20,252	19,750	17,500	17,793	16,500	16,500	
362900	Communication Site Rent	3,647	3,749	3,843	3,850	3,965	3,965	
363100	Community Hall Rental	18,175	19,235	24,000	21,455	24,000	24,000	
363200	Mineral Royalties	663	677	500	677	675	675	
365200	Celebration Proceeds	2,731	2,830	3,000	2,930	3,000	3,000	
365300	Miscellaneous	3,797	15,849	1,500	12,324	1,500	1,500	
365400	Spring Cleanup	200	0	0	0	0	0	
365500	DAR Park Maintenance Contribution	750	0	0	0	0	0	
365600	Shop with a Cop Donations	3,936	4,720	3,000	5,150	7,838	7,838	
365800	Veterans Park Donations	104	50	50	20	20	20	
366000	Veterans Park Engraved Brick Sales	450	450	375	375	300	300	
366100	Community Hall Capital Campaign	2,626	2,379	2,300	0	2,000	2,000	
366200	Sale of Surplus Property	0	8,659	0	4,500	0	0	
	TOTAL MISCELLANEOUS REVENUE	57,331	78,348	56,068	69,074	59,798	59,798	0
	INTERFUND TRANSFERS IN							
390200	Transfer in from Equipment Reserve Fund	0	4,025	0	0	0	0	
390300	Transfer in from Street Fund	49,853	0	0	0	0	0	
390400	Transfer in from Park Development Fund	0	0	13,000	13,000	11,000	11,000	
390500	Transfer in from Water Fund	0	33,000	33,000	33,000	33,000	33,000	
390600	Transfer in from Sewer Fund	0	127,402	0	0	0	0	
	TOTAL INTERFUND TRANSFERS IN	49,853	164,427	46,000	46,000	44,000	44,000	0
	TOTAL REVENUES & OTHER RESOURCES	1,221,182	1,367,281	1,264,812	1,362,754	1,369,842	1,369,842	0

General Fund
Expenditure Detail – Administration Department

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
01	PERSONAL SERVICES							
110000	Regular Services	136,669	119,300	135,902	123,075	123,325	123,325	
130000	Overtime	1,944	1,041	1,800	806	1,800	1,800	
210000	Group Insurance	20,849	22,182	21,106	22,165	20,847	20,847	
220000	Social Security	10,405	9,565	10,680	9,491	9,764	9,764	
230000	Retirement Contributions	32,190	25,830	34,981	29,866	30,381	30,381	
250000	Unemployment Compensation	206	109	272	192	124	124	
260000	Workers' Compensation	265	368	68	481	479	479	
270000	Oregon Paid Leave Tax	832	752	827	742	766	766	
295000	Accrued Leave	1,638	2,965	1,900	0	2,500	2,500	
	TOTAL PERSONAL SERVICES	204,998	182,112	207,536	186,818	189,986	189,986	
02	MATERIALS AND SERVICES							
331000	Auditing Services	2,521	3,310	3,866	5,443	4,080	4,080	
333000	Legal Services	940	1,550	3,000	5,182	6,000	6,000	
334000	Engineering Services	234	7,724	2,000	19,451	8,500	8,500	
335000	Planning Consultant Services	10,755	13,000	11,500	4,791	10,000	10,000	
412000	School Excise Tax	2,226	7,922	1,920	27,926	9,620	9,620	
431000	Building Maintenance	3,855	3,503	4,000	2,273	4,000	4,000	
432000	Equipment/Software Maintenance	6,044	6,051	7,500	6,337	7,300	7,300	
433000	Community Hall Maintenance	9,167	11,133	9,000	10,904	9,800	9,800	
520000	Insurance and Bonds	3,359	3,941	4,532	3,504	4,029	4,029	
540000	Legal Notices/Advertising	651	724	750	122	600	600	
581000	Travel and Training	208	724	2,500	685	2,500	2,500	
582000	Mayor, Council & Commission Travel	146	675	1,000	515	1,000	1,000	
583000	Dues, Subscriptions and Programs	7,767	4,341	7,000	5,262	6,500	6,500	
611000	Office Supplies	1,357	1,181	1,500	1,202	1,500	1,500	
612000	Postage	1,164	1,272	1,500	2,012	1,800	1,800	
613000	Telephone and Internet Services	1,613	1,478	1,750	1,415	2,100	2,100	
615000	Materials and Supplies	1,034	3,987	1,500	933	1,500	1,500	
616000	Uniforms PPE	0	21	0	4	50	50	
621000	Natural Gas	315	285	350	267	400	400	
622000	Electricity	627	765	850	792	900	900	
626000	Gasoline	368	285	350	288	600	600	
658000	Library Support/Donations	3,308	4,529	4,500	4,094	10,000	10,000	
658800	Other Donations	750	0	500	0	500	500	
659100	St. Helens Senior Center Donation	0	0	500	500	500	500	
659200	Columbia Pacific Food Bank Donation	0	500	500	500	500	500	
659400	Col County Emergency Manager Support	4,922	4,922	4,923	4,923	4,923	4,923	
659800	Columbia County Economic Dev Support	0	875	1,000	875	2,000	2,000	
660000	Miscellaneous	2,465	497	5,000	12,263	5,000	5,000	
	TOTAL MATERIALS AND SERVICES	65,796	85,195	83,291	122,463	106,202	106,202	
03	CAPITAL OUTLAY							
741000	Equipment	0	0	0	0	4,500	4,500	
	TOTAL CAPITAL OUTLAY	0	0	0	0	4,500	4,500	
03	CAPITAL CONSTRUCTION							
743000	Building Improvements - Paint and Siding	20,695	23,820	0	0	0	0	
	TOTAL CAPITAL CONSTRUCTION	20,695	23,820	0	0	0	0	
	TOTAL ADMINISTRATION DEPARTMENT	291,489	291,127	290,827	309,281	300,688	300,688	

General Fund
Expenditure Detail – Police Department

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
02								
01	PERSONAL SERVICES							
110000	Regular Services	171,290	192,929	212,683	207,293	205,985	205,985	
130000	Overtime	1,074	1,668	4,000	1,371	3,500	3,500	
210000	Group Insurance	40,609	40,698	42,477	41,444	49,039	49,039	
220000	Social Security	13,237	15,003	16,921	16,118	16,447	16,447	
230000	Retirement Contributions	50,630	60,328	72,603	67,289	70,110	70,110	
250000	Unemployment Compensation	173	167	426	348	206	206	
260000	Workers' Compensation	2,567	3,336	3,226	4,471	4,236	4,236	
270000	Oregon Paid Leave Tax	1,021	1,170	1,304	1,255	1,290	1,290	
295000	Accrued Leave	130	354	4,500	0	5,500	5,500	
	TOTAL PERSONAL SERVICES	280,731	315,653	358,140	339,589	356,313	356,313	0
02	MATERIALS AND SERVICES							
331000	Auditing Services	2,741	4,440	5,799	6,363	6,120	6,120	
333000	Legal Services	47	6	1,000	70	1,000	1,000	
335000	Contractual Services	0	1,306	650	0	1,200	1,200	
431000	Building Maintenance	1,744	2,713	1,800	1,869	2,000	2,000	
432000	Equipment/Software Maintenance	5,231	4,511	5,000	4,735	5,200	5,200	
435000	Vehicle Maintenance	10,763	5,129	3,500	3,147	3,500	3,500	
520000	Insurance and Bonds	18,002	23,910	27,500	25,242	29,028	29,028	
540000	Legal Notices/Advertising	0	71	50	75	85	85	
581000	Travel and Training	148	655	1,500	329	1,500	1,500	
583000	Dues and Subscriptions	1,771	301	900	1,073	1,400	1,400	
611000	Office Supplies	396	545	400	394	500	500	
612000	Postage	298	317	500	747	600	600	
613000	Telephone and Internet Services	2,660	3,587	3,500	2,343	3,000	3,000	
615000	Materials and Supplies	4,311	5,832	6,000	206	6,000	6,000	
616000	Uniforms/PPE	0	153	2,000	450	2,000	2,000	
621000	Natural Gas	105	95	125	116	200	200	
622000	Electricity	78	82	150	128	175	175	
626000	Gasoline	7,097	5,827	8,000	5,690	9,500	9,500	
650000	Shop with a Cop Program	3,936	4,720	5,000	4,030	5,000	5,000	
660000	Miscellaneous	106	373	125	192	250	250	
	TOTAL MATERIALS AND SERVICES	59,434	64,573	73,499	57,199	78,258	78,258	0
03	CAPITAL OUTLAY							
741000	Equipment	43,288	31,557	0	0	20,600	20,600	
	TOTAL CAPITAL OUTLAY	43,288	31,557	0	0	20,600	20,600	0
03	CAPITAL CONSTRUCTION							
743000	Building Improvements	0	0	0	0	0	0	
	TOTAL CAPITAL CONSTRUCTION	0	0	0	0	0	0	0
	TOTAL POLICE DEPARTMENT	383,453	411,783	431,639	396,788	455,171	455,171	0

General Fund
Expenditure Detail – Building Department

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
03								
01	PERSONAL SERVICES							
110000	Regular Services	11,218	12,341	12,946	13,093	13,462	13,462	
120000	Overtime	491	166	300	90	300	300	
210000	Group Insurance	4,127	3,483	3,402	3,578	3,329	3,329	
220000	Social Security	888	932	1,064	967	1,092	1,092	
230000	Retirement Contributions	2,576	2,759	34	3,200	3,483	3,483	
250000	Unemployment Compensation	12	10	26	16	14	14	
260000	Workers' Compensation	16	58	146	248	150	150	
270000	Oregon Paid Leave Tax	74	75	82	79	86	86	
295000	Accrued Leave	0	0	654	0	500	500	
	TOTAL PERSONAL SERVICES	19,402	19,824	18,654	21,271	22,416	22,416	0
02	MATERIALS AND SERVICES							
331000	Auditing Services	270	370	484	531	510	510	
332000	Building Official Services	16,524	14,765	25,000	39,040	30,000	30,000	
333000	Legal Services	133	113	500	0	500	500	
334000	Engineering Services	0	66	300	0	500	500	
335000	Other Contractual Services	944	1,417	1,500	750	1,000	1,000	
431000	Building Maintenance	177	178	200	183	250	250	
432000	Equipment/Software Maintenance	979	932	1,100	972	1,200	1,200	
520000	Insurance and Bonds	450	574	660	612	700	700	
540000	Legal Notices/Advertising	80	1	0	2	100	100	
581000	Travel and Training	0	0	500	110	500	500	
583000	Dues, Subscriptions, Programs	84	37	0	29	50	50	
611000	Office Supplies	396	287	400	329	450	450	
612000	Postage	291	312	500	672	600	600	
613000	Telephone and Internet Services	413	410	500	361	500	500	
615000	Materials and Supplies	74	306	100	37	100	100	
621000	Natural Gas	105	95	130	114	150	150	
622000	Electricity	78	82	125	127	175	175	
660000	Miscellaneous	562	797	600	910	1,000	1,000	
	TOTAL MATERIALS AND SERVICES	21,560	20,742	32,599	44,779	38,285	38,285	0
03	CAPITAL OUTLAY							
741000	Equipment	0	0	0	0	600	600	
	TOTAL CAPITAL OUTLAY	0	0	0	0	600	600	0
	TOTAL BUILDING DEPARTMENT	40,962	40,566	51,253	66,050	61,301	61,301	0

General Fund
Expenditure Detail – Park Maintenance

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
04								
01	PERSONAL SERVICES							
110000	Regular Services	59,206	59,767	82,624	85,075	101,558	101,558	
120000	Extra Labor	0	0	0	0	0	0	
130000	Overtime	1,350	2,161	3,000	2,440	3,500	3,500	
210000	Group Insurance	26,350	29,067	35,786	37,514	47,430	47,430	
220000	Social Security	6,518	4,766	6,715	6,755	8,175	8,175	
230000	Retirement Contributions	13,381	13,674	21,433	21,435	26,095	26,095	
250000	Unemployment Compensation	59	55	166	99	102	102	
260000	Workers' Compensation	591	937	703	1,191	2,309	2,309	
270000	Oregon Paid Leave Tax	412	372	509	527	642	642	
295000	Accrued Leave	0	0	2,141	0	1,800	1,800	
	TOTAL PERSONAL SERVICES	107,867	110,799	153,077	155,036	191,611	191,611	0
02	MATERIALS AND SERVICES							
331000	Auditing Services	859	1,480	1,933	2,121	2,040	2,040	
333000	Legal Services	283	623	500	0	1,000	1,000	
335000	Other Contractual Services	16,170	25,477	59,750	45,477	15,584	15,584	
432000	Equipment/Software Maintenance	790	725	1,000	762	1,000	1,000	
435000	Vehicle Maintenance	0	88	2,000	0	2,000	2,000	
520000	Insurance and Bonds	1,628	1,881	2,500	2,588	2,976	2,976	
540000	Legal Notices/Advertising	0	36	100	42	100	100	
615000	Materials and Supplies	9,461	7,025	9,500	7,432	10,000	10,000	
616000	Uniforms/PPE	288	48	200	59	300	300	
622000	Electricity	1,052	1,166	1,400	1,254	1,500	1,500	
626000	Gasoline	368	472	475	358	1,000	1,000	
660000	Miscellaneous	26	58	100	61	150	150	
	TOTAL MATERIALS AND SERVICES	30,925	39,079	79,458	60,154	37,650	37,650	0
03	CAPITAL OUTLAY							
741000	Equipment	16,988	4,043	3,750	3,757	0	0	
	TOTAL CAPITAL OUTLAY	16,988	4,043	3,750	3,757	0	0	0
	CAPITAL CONSTRUCTION							
751000	McBride Creek Trail System	1,925	0	0	0	0	0	
752000	Harvard Park Improvements	0	0	0	0	90,000	90,000	0
	TOTAL CAPITAL CONSTRUCTION	1,925	0	0	0	90,000	90,000	0
	TOTAL PARKS MAINTENANCE DEPT.	157,705	153,921	236,285	218,947	319,261	319,261	0

General Fund
Expenditure Detail – Non-Department

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
05								
06	INTERFUND TRANSFERS OUT							
808500	Transfer out to Street Fund	0	17,000	0	0	0	0	
809000	Transfer out to Water Fund	0	77,000	0	0	0	0	
809500	Transfer out to Sewer Fund	0	33,000	0	0	0	0	
	TOTAL INTERFUND TRANSFERS OUT	0	127,000	0	0	0	0	0
07	CONTINGENCY							
900000	Contingency	0	0	150,938	0	153,108	153,108	0
	TOTAL CONTINGENCY	0	0	150,938	0	153,108	153,108	0
09	UNAPPROPRIATED							
950000	Unappropriated Ending Balance	0	0	103,870	0	80,313	80,313	0
	TOTAL UNAPPROPRIATED	0	0	103,870	0	80,313	80,313	0
	TOTAL NON-DEPARTMENTAL	0	127,000	254,808	0	233,421	233,421	0
	TOTAL GENERAL FUND	873,609	1,024,397	1,264,812	991,066	1,369,842	1,369,842	0

Equipment Reserve Fund
Revenues and Other Resources - Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
02	FUND BALANCE							
271100	Beginning Fund Balance	62,294	65,360	41,847	41,417	32,961	32,961	
	TOTAL FUND BALANCE	62,294	65,360	41,847	41,417	32,961	32,961	0
	MISCELLANEOUS REVENUE							
361000	Interest	3,066	2,823	2,750	1,544	1,200	1,200	
	TOTAL MISCELLANEOUS REVENUE	3,066	2,823	2,750	1,544	1,200	1,200	0
	TOTAL REVENUES & OTHER RESOURCES	65,360	68,183	44,597	42,961	34,161	34,161	0

Equipment Reserve Fund
Expenditure Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
02	INTERFUND TRANSFERS OUT							
06	INTERFUND TRANSFERS OUT							
807000	To General Fund - Police	0	0	0	0	0	0	
807100	To General Fund - Administration	0	0	0	0	0	0	
807200	To General Fund - Parks	0	4,025	0	0	0	0	
807500	To Street Fund	0	4,025	0	0	0	0	
807600	To Water Fund	0	12,025	5,000	5,000	0	0	
807700	To Sewer Fund	0	6,690	5,000	5,000	0	0	
	TOTAL INTERFUND TRANSFERS OUT	0	26,765	10,000	10,000	0	0	0
08	RESERVE							
920000	Reserve for Administration	0	0	7,056		5,906	5,906	
930000	Reserve for Police	0	0	10,501		8,820	8,820	
935000	Reserve for Building	0	0	968		820	820	
940000	Reserve for Parks	0	0	696		100	100	
950000	Reserve for Streets	0	0	1,964		5,377	5,377	
960000	Reserve for Water	0	0	2,632		4,922	4,922	
970000	Reserve for Sewer	0	0	10,780		8,216	8,216	
	TOTAL RESERVE	0	0	34,597	0	34,161	34,161	0
	TOTAL EQUIPMENT RESERVE FUND	0	26,765	44,597	10,000	34,161	34,161	0

Street Fund
Revenues and Other Resources – Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
05	FUND BALANCE							
271100	Beginning Fund Balance	449,000	479,940	547,242	543,694	591,535	591,535	
	TOTAL FUND BALANCE	449,000	479,940	547,242	543,694	591,535	591,535	0
	LICENSES, PERMITS AND FEES							
322600	Driveway Access Permit Fees	0	45	0	150	30	30	
322700	Engineering Review Fees	0	0	500	0	500	500	
	TOTAL LICENSES, PERMITS AND FEES	0	45	500	150	530	530	0
	INTERGOVERNMENTAL REVENUE							
331400	SCA Grant	0	0	250,000	0	250,000	250,000	
335400	State Highway Tax	152,035	157,555	157,111	158,304	156,533	156,533	
	TOTAL INTERGOVERNMENTAL REVENUE	152,035	157,555	407,111	158,304	406,533	406,533	0
	MISCELLANEOUS REVENUE							
361000	Interest	21,577	24,805	20,000	23,484	20,000	20,000	
365300	Miscellaneous	0	1,425	300	124	200	200	
	TOTAL MISCELLANEOUS REVENUE	21,577	26,230	20,300	23,608	20,200	20,200	0
	INTERFUND TRANSFERS IN							
390300	Transfer in from General Fund	0	17,000	0	0	0	0	
390400	Transfer in from Equipment Reserve Fund	0	4,025	0	0	0	0	
	TOTAL INTERFUND TRANSFERS IN	0	21,025	0	0	0	0	0
	TOTAL REVENUES & OTHER RESOURCES	622,612	684,795	975,153	725,756	1,018,798	1,018,798	0

Street Fund
Expenditure Detail – Maintenance and Repair Department

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
05								
01	PERSONAL SERVICES							
110000	Regular Services	32,685	34,468	35,831	34,566	40,459	40,459	
130000	Overtime	612	645	1,000	597	1,200	1,200	
210000	Group Insurance	7,491	8,356	7,648	8,018	10,549	10,549	
220000	Social Security	2,755	2,756	2,889	2,741	3,259	3,259	
230000	Retirement Contributions	7,248	7,318	9,458	8,646	10,401	10,401	
250000	Unemployment Compensation	31	31	72	48	41	41	
260000	Workers' Compensation	342	590	842	888	921	921	
270000	Oregon Paid Leave Tax	202	215	208	212	256	256	
295000	Accrued Leave	234	695	930	0	930	930	
	TOTAL PERSONAL SERVICES	51,600	55,074	58,878	55,716	68,016	68,016	0
02	MATERIALS AND SERVICES							
331000	Auditing Services	865	1,110	1,450	1,591	1,530	1,530	
333000	Legal Services	85	31	500	91	1,000	1,000	
334000	Engineering Services	479	1,485	500	119	500	500	
335000	Other Contractual Services	11,738	14,587	10,500	13,005	12,500	12,500	
431000	Building Maintenance	1,164	918	1,500	247	1,200	1,200	
432000	Equipment/Software Maintenance	1,209	877	2,000	833	1,500	1,500	
435000	Vehicle Maintenance	500	641	1,000	962	1,200	1,200	
435100	Streetlight Maintenance	695	0	750	0	750	750	
451000	Street Surface Preservation/Resurfacing	0	48,825	40,000	40,000	0	0	
520000	Insurance and Bonds	2,746	2,894	3,328	3,079	5,441	5,441	
540000	Legal Notices/Advertising	0	85	100	138	150	150	
581000	Travel and Training	108	12	500	102	500	500	
583000	Dues, Subscriptions, Programs	380	155	200	286	350	350	
611000	Office Supplies	198	143	250	165	250	250	
612000	Postage	116	125	200	270	200	200	
613000	Telephone and Internet Services	998	1,012	1,200	958	1,200	1,200	
614000	Signs	0	0	1,000	45	1,500	1,500	
615000	Materials and Supplies	3,916	1,873	4,000	3,869	5,000	5,000	
616000	Uniforms/PPE	288	23	200	3	200	200	
622000	Electricity	6,210	6,180	6,500	6,297	7,000	7,000	
626000	Gasoline	1,138	895	1,350	799	1,750	1,750	
660000	Miscellaneous	15	58	100	1,889	100	100	
	TOTAL MATERIALS AND SERVICES	32,848	81,929	77,128	74,748	43,821	43,821	0
03	CAPITAL OUTLAY							
741000	Equipment	17,000	4,098	3,750	3,757	600	600	
	TOTAL CAPITAL OUTLAY	17,000	4,098	3,750	3,757	600	600	0
	TOTAL MAINTENANCE & REPAIR DEPT.	101,448	141,101	139,756	134,221	112,437	112,437	0

Street Fund
Expenditure Detail – Capital Construction Department

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
05								
04	CAPITAL CONSTRUCTION							
751600	Pavement Restoration	0	0	250,000	0	400,000	400,000	
	TOTAL CAPITAL CONSTRUCTION	0	0	250,000	0	400,000	400,000	0
	TOTAL CAPITAL CONSTRUCTION DEPT.	0	0	250,000	0	400,000	400,000	0

Street Fund
Expenditure Detail – Non-Departmental

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
05								
06	INTERFUND TRANSFERS OUT							
806900	Transfer out to General Fund	49,853	0	0	0	0	0	0
	TOTAL INTERFUND TRANSFERS OUT	49,853	0	0	0	0	0	0
07	CONTINGENCY							
900000	Contingency	0	0	20,401	0	16,776	16,776	0
	TOTAL CONTINGENCY	0	0	20,401	0	16,776	16,776	0
09	UNAPPROPRIATED							
950000	Unappropriated Ending Balance	0	0	564,996		489,585	489,585	0
	TOTAL UNAPPROPRIATED	0	0	564,996	0	489,585	489,585	0
	TOTAL NON-DEPARTMENTAL	49,853	0	585,397	0	506,361	506,361	0
	TOTAL STREET FUND	151,301	141,101	975,153	134,221	1,018,798	1,018,798	0

Street Development Fund
Revenues and Other Resources - Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
06	FUND BALANCE							
271100	Beginning Fund Balance	174,698	182,782	200,650	200,939	251,144	251,144	
	TOTAL FUND BALANCE	174,698	182,782	200,650	200,939	251,144	251,144	0
	LICENSES, PERMITS AND FEES							
321500	System Development Charges	0	9,150	4,575	41,175	13,725	13,725	
	TOTAL LICENSES, PERMIT AND FEES	0	9,150	4,575	41,175	13,725	13,725	0
	MISCELLANEOUS REVENUE							
361000	Interest	8,084	9,007	8,000	9,030	9,000	9,000	
	TOTAL MISCELLANEOUS REVENUE	8,084	9,007	8,000	9,030	9,000	9,000	0
	TOTAL REVENUES & OTHER RESOURCES	182,782	200,939	213,225	251,144	273,869	273,869	0

Street Development Fund
Expenditure Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
06	UNAPPROPRIATED							
950000	Unappropriated Ending Balance	0	0	213,225	0	273,869	273,869	0
	TOTAL UNAPPROPRIATED	0	0	213,225	0	273,869	273,869	0
	TOTAL STREET DEVELOPMENT FUND	0	0	213,225	0	273,869	273,869	0

Park Development Fund
Revenues and Other Resources - Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
08	FUND BALANCE							
271100	Beginning Fund Balance	54,129	56,736	58,598	63,582	71,354	71,354	0
	TOTAL FUND BALANCE	54,129	56,736	58,598	63,582	71,354	71,354	0
	LICENSES, PERMITS AND FEES							
321500	System Development Charges	0	4,038	2,019	18,171	6,057	6,057	0
	TOTAL LICENSES, PERMIT AND FEES	0	4,038	2,019	18,171	6,057	6,057	0
	MISCELLANEOUS REVENUE							
361000	Interest	2,607	2,808	2,708	2,601	2,300	2,300	0
	TOTAL MISCELLANEOUS REVENUE	2,607	2,808	2,708	2,601	2,300	2,300	0
	TOTAL REVENUES & OTHER RESOURCES	56,736	63,582	63,325	84,354	79,711	79,711	0

Park Development Fund
Expenditure Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
08								
06	INTERFUND TRANSFERS OUT							
806000	Transfer out to General Fund	0	0	13,000	13,000	11,000	11,000	0
	TOTAL INTERFUND TRANSFERS OUT	0	0	13,000	13,000	11,000	11,000	0
09	UNAPPROPRIATED							
950000	Unappropriated Ending Fund Balance	0	0	50,325	0	68,711	68,711	0
	TOTAL UNAPPROPRIATED	0	0	50,325	0	68,711	68,711	0
	TOTAL PARK DEVELOPMENT FUND	0	0	63,325	13,000	79,711	79,711	0

Storm Drain Development Fund
Revenues and Other Resources – Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
10	FUND BALANCE							
271100	Beginning Fund Balance	9,251	9,601	10,846	10,854	12,104	12,104	
	TOTAL FUND BALANCE	9,251	9,601	10,846	10,854	12,104	12,104	0
	LICENSES, PERMITS AND FEES							
321500	System Development Charges	0	777	389	778	389	389	
	TOTAL LICENSES, PERMIT AND FEES	0	777	389	778	389	389	0
	MISCELLANEOUS REVENUE							
361000	Interest	350	476	458	472	450	450	
	TOTAL MISCELLANEOUS REVENUE	350	476	458	472	450	450	0
	TOTAL REVENUES & OTHER RESOURCES	9,601	10,854	11,693	12,104	12,943	12,943	0

Storm Drain Development Fund
Expenditure Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
10	UNAPPROPRIATED							
950000	Unappropriated Ending Balance	0	0	11,693	0	12,943	12,943	0
	TOTAL UNAPPROPRIATED	0	0	11,693	0	12,943	12,943	0
	TOTAL STORM DRAIN DEV. FUND	0	0	11,693	0	12,943	12,943	0

Water Fund
Revenues and Other Resources - Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
12								
	FUND BALANCE							
271100	Beginning Fund Balance	30,406	(20,881)	145,745	157,398	150,244	150,244	
	TOTAL FUND BALANCE	30,406	(20,881)	145,745	157,398	150,244	150,244	0
	LICENSES, PERMITS AND FEES							
321600	Connection Fees	0	2,300	1,700	7,800	1,800	1,800	
321700	Delinquent Fees and Shut Off fees	7,375	6,810	7,000	6,010	6,000	6,000	
321800	Restoration Fees	280	330	280	245	210	210	
	TOTAL LICENSES, PERMIT AND FEES	7,655	9,440	8,980	14,055	8,010	8,010	0
	CHARGES FOR SERVICES							
340000	Water Sales	625,515	647,418	741,375	715,380	751,149	751,149	
	TOTAL CHARGES FOR SERVICES	625,515	647,418	741,375	715,380	751,149	751,149	0
	MISCELLANEOUS REVENUE							
361000	Interest	905	4,693	3,500	4,127	4,000	4,000	
365300	Miscellaneous	87	5,060	50	76	100	100	
	TOTAL MISCELLANEOUS REVENUE	992	9,753	3,550	4,203	4,100	4,100	0
	INTERFUND TRANSFERS IN							
390000	Transfer in from General Fund	0	77,000	0	0	0	0	
390500	Transfer in from Equipment Reserve Fund	0	12,025	5,000	5,000	0	0	
391000	Transfer in from Water Development Fund	0	200,000	0	0	0	0	
	TOTAL INTERFUND TRANSFERS IN	0	289,025	5,000	5,000	0	0	0
	TOTAL REVENUES & OTHER RESOURCES	664,568	934,755	904,650	896,036	913,503	913,503	0

Water Fund
Expenditure Detail – Production and Distribution Department

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
12								
01	PERSONAL SERVICES							
110000	Regular Services	134,773	158,456	172,917	171,053	175,237	175,237	
130000	Overtime	3,598	3,446	4,000	3,476	4,500	4,500	
210000	Group Insurance	37,566	41,689	43,479	45,594	25,869	25,869	
220000	Social Security	11,438	12,421	13,729	13,572	8,554	8,554	
230000	Retirement Contributions	29,303	33,392	44,426	42,762	27,303	27,303	
250000	Unemployment Compensation	139	140	346	177	107	107	
260000	Workers' Compensation	704	1,036	705	989	992	992	
270000	Oregon Paid Leave Tax	797	970	1,021	1,051	671	671	
295000	Accrued Leave	0	1,854	2,535	0	2,000	2,000	
	TOTAL PERSONAL SERVICES	218,318	253,404	283,158	278,674	245,233	245,233	0
02	MATERIALS AND SERVICES							
331000	Auditing Services	3,413	4,070	5,316	5,833	5,610	5,610	
333000	Legal Services	160	191	500	1,626	1,000	1,000	
334000	Engineering Services	2,972	2,020	1,500	3,467	1,500	1,500	
335000	Other Contractual Services	50,540	18,471	20,000	20,319	22,000	22,000	
400000	In-Lieu-of Franchise Fees	35,191	31,359	37,069	36,375	40,013	40,013	
410000	Water Purchases	41,550	44,057	51,500	28,923	55,105	55,105	
431000	Building Maintenance	1,829	1,482	2,000	471	1,600	1,600	
432000	Equipment/Software Maintenance	9,387	10,878	10,000	10,168	11,000	11,000	
435000	Vehicle Maintenance	698	931	1,000	1,133	1,200	1,200	
520000	Insurance and Bonds	8,988	10,017	11,520	10,485	12,058	12,058	
540000	Legal Notices/Advertising	267	405	300	132	300	300	
581000	Travel and Training	1,560	1,271	2,500	1,915	2,500	2,500	
583000	Dues, Subscriptions and Programs	4,332	3,048	2,500	3,405	3,500	3,500	
611000	Office Supplies	891	646	850	740	900	900	
612000	Postage	2,267	2,436	4,000	5,236	5,000	5,000	
613000	Telephone and Internet Services	2,840	2,737	3,000	2,528	3,000	3,000	
615000	Materials and Supplies	11,499	17,990	13,000	30,739	20,000	20,000	
616000	Uniforms/PPE	433	122	400	21	400	400	
617000	Treatment Chemicals	29,061	33,229	35,000	31,083	35,000	35,000	
621000	Natural Gas	262	238	350	286	350	350	
622000	Electricity	15,668	16,155	17,500	18,033	19,500	19,500	
626000	Gasoline	3,734	2,910	4,000	2,971	4,500	4,500	
660000	Miscellaneous	2,315	18,583	2,400	2,753	3,000	3,000	
	TOTAL MATERIALS AND SERVICES	229,857	223,246	226,205	218,642	249,036	249,036	0
03	CAPITAL OUTLAY							
741000	Equipment	33,000	12,162	11,250	11,194	3,350	3,350	
	TOTAL CAPITAL OUTLAY	33,000	12,162	11,250	11,194	3,350	3,350	0
	TOTAL DISTRIBUTION MAINT. DEPT.	481,175	488,812	520,613	508,510	497,619	497,619	0

Water Fund
Expenditure Detail – Capital Construction Department

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
12								
04	CAPITAL CONSTRUCTION							
750300	Upper Reservoir Overflow Drain Project	0	0	0	0	0	0	
750400	SCADA Software and HMI	0	51,267	0	0	0	0	
	TOTAL CAPITAL CONSTRUCTION	0	51,267	0	0	0	0	0
	TOTAL CAPITAL CONSTRUCTION DEPT.	0	51,267	0	0	0	0	0

Water Fund
Expenditure Detail – Non-Departmental

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
12								
05	DEBT SERVICE							
761500	Principal - Safe Drinking Water Loan 2002	100,813	101,821	102,840	102,840	103,868	103,868	
761600	Principal - Safe Drinking Water Loan 2008	23,747	24,590	26,367	25,463	26,367	26,367	
761800	Principal - Safe Drinking Water Loan 2013	20,821	21,381	21,956	21,956	22,547	22,547	
761900	Principal - Safe Drinking Water Loan 2017	20,187	20,644	21,111	21,111	23,210	23,210	
762500	Interest - Safe Drinking Water Loan 2002	15,063	14,055	13,037	13,037	12,009	12,009	
762600	Interest - Safe Drinking Water Loan 2008	4,524	3,682	1,906	2,810	1,906	1,906	
762800	Interest - Safe Drinking Water Loan 2013	7,744	7,184	6,610	6,610	6,019	6,019	
762900	Interest - Safe Drinking Water Loan 2017	11,377	10,921	10,455	10,455	9,977	9,977	
	TOTAL DEBT SERVICE	204,276	204,278	204,282	204,282	205,903	205,903	0
06	INTERFUND TRANSFERS OUT							
806000	Transfer out to General Fund	0	33,000	33,000	33,000	33,000	33,000	
	TOTAL INTERFUND TRANSFERS OUT	0	33,000	33,000	33,000	33,000	33,000	0
07	CONTINGENCY							
900000	Contingency	0	0	76,404	0	74,140	74,140	
	TOTAL CONTINGENCY	0	0	76,404	0	74,140	74,140	0
09	UNAPPROPRIATED							
950000	Unappropriated Ending Fund Balance	0	0	70,351	0	102,841	102,841	
	TOTAL UNAPPROPRIATED	0	0	70,351	0	102,841	102,841	0
	TOTAL NON-DEPARTMENTAL	204,276	237,278	384,037	237,282	415,884	415,884	0
	TOTAL WATER FUND	685,451	777,357	904,650	745,792	913,503	913,503	0

Water Development Fund
Revenues and Other Resources – Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
13	FUND BALANCE							
271100	Beginning Fund Balance	287,478	301,627	116,917	116,901	153,814	153,814	
	TOTAL FUND BALANCE	287,478	301,627	116,917	116,901	153,814	153,814	0
321500	LICENSES, PERMITS AND FEES							
	System Development Charges	0	8,584	4,292	31,762	10,301	10,301	
	TOTAL LICENSES, PERMITS AND FEES	0	8,584	4,292	31,762	10,301	10,301	0
361000	MISCELLANEOUS REVENUE							
	Interest	14,149	6,690	4,900	5,151	5,000	5,000	
	TOTAL MISCELLANEOUS REVENUE	14,149	6,690	4,900	5,151	5,000	5,000	0
	TOTAL REVENUES & OTHER RESOURCES	301,627	316,901	126,109	153,814	169,115	169,115	0

Water Development Fund
Expenditure Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
13	INTERFUND TRANSFERS OUT							
06	Transfer out to Water Fund	0	200,000	0	0	0	0	
	TOTAL INTERFUND TRANSFERS OUT	0	200,000	0	0	0	0	0
09	UNAPPROPRIATED							
950000	Unappropriated Ending Fund Balance	0	0	126,109	0	169,115	169,115	
	TOTAL UNAPPROPRIATED	0	0	126,109	0	169,115	169,115	0
	TOTAL WATER DEVELOPMENT FUND	0	200,000	126,109	0	169,115	169,115	0

Sewer Fund
Revenues and Other Resources - Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
19	FUND BALANCE							
271100	Beginning Fund Balance	502,847	482,927	336,332	378,143	275,050	275,050	
	TOTAL FUND BALANCE	502,847	482,927	336,332	378,143	275,050	275,050	0
	LICENSES, PERMITS AND FEES							
321600	Sewer Connection Fees	0	200	100	1,100	300	300	
321900	St. Helens System Development Charges	0	8,234	4,117	37,053	12,351	12,351	
322700	Engineering Review Fees	0	0	500	0	500	500	
	TOTAL LICENSES, PERMITS AND FEES	0	8,434	4,717	38,153	13,151	13,151	0
	CHARGES FOR SERVICES							
340000	Sewer Collection Fees	505,612	520,213	552,890	543,869	576,502	576,502	
	TOTAL CHARGES FOR SERVICES	505,612	520,213	552,890	543,869	576,502	576,502	0
	LOAN PROCEEDS							
352000	DEQ Clean Water Loan	801,114	0	0	0	0	0	
	TOTAL LOAN PROCEEDS	801,114	0	0	0	0	0	0
	MISCELLANEOUS REVENUE							
361000	Interest	15,477	18,686	8,900	13,478	11,000	11,000	
365300	Miscellaneous	602	4,735	600	1,416	1,000	1,000	
	TOTAL MISCELLANEOUS REVENUE	16,079	23,421	9,500	14,894	12,000	12,000	0
	INTERFUND TRANSFERS							
390000	Transfer in from General Fund	0	33,000	0	0	0	0	
390200	Transfer in from Sewer Development Fund	0	0	0	0	37,000	37,000	
390200	Transfer in from Equip Reserve Fund	0	6,690	5,000	5,000	0	0	
	TOTAL INTERFUND TRANSFERS	0	39,690	5,000	5,000	37,000	37,000	0
	TOTAL REVENUES & OTHER RESOURCES	1,825,652	1,074,685	908,439	980,059	913,703	913,703	0

Sewer Fund
Expenditure Detail – Collection Maintenance Department

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
19								
01	PERSONAL SERVICES							
110000	Regular Services	114,459	119,223	121,420	119,159	106,806	106,806	
130000	Overtime	2,402	2,283	3,000	2,139	3,000	3,000	
210000	Group Insurance	28,237	30,496	28,084	29,451	25,869	25,869	
220000	Social Security	9,660	9,470	9,709	9,256	8,554	8,554	
230000	Retirement Contributions	25,066	24,959	34,596	29,543	27,303	27,303	
250000	Unemployment Compensation	120	108	243	193	107	107	
260000	Workers' Compensation	461	581	287	823	992	992	
270000	Oregon Paid Leave Tax	709	740	712	724	671	671	
295000	Accrued Leave	598	1,854	2,493	0	2,000	2,000	
	TOTAL PERSONAL SERVICES	181,712	189,714	200,544	191,288	175,302	175,302	0
02	MATERIALS AND SERVICES							
331000	Auditing Services	3,080	4,070	5,316	5,883	5,610	5,610	
333000	Legal Services	219	229	500	139	1,000	1,000	
334000	Engineering Services	405	721	2,000	0	2,000	2,000	
335000	Other Contractual Services	46,876	50,771	57,000	70,412	63,000	63,000	
400000	In-Lieu-of Franchise Fees	27,937	24,719	27,645	27,403	29,048	29,048	
410000	Sewer Treatment Fees	114,210	117,135	129,611	123,134	129,906	129,906	
412000	St. Helens System Development Charges	18,527	8,234	4,117	28,819	12,351	12,351	
431000	Building Maintenance	1,859	1,482	2,000	521	2,000	2,000	
432000	Equipment/Software Maintenance	6,697	6,641	7,500	7,113	8,000	8,000	
435000	Vehicle Maintenance	750	903	1,000	1,403	1,500	1,500	
520000	Insurance and Bonds	12,971	12,706	14,612	12,895	14,830	14,830	
540000	Legal Notices/Advertising	520	242	500	152	500	500	
581000	Travel and Training	743	572	1,500	223	1,500	1,500	
583000	Dues, Subscriptions and Programs	963	270	400	542	600	600	
611000	Office Supplies	891	646	850	678	900	900	
612000	Postage	2,267	2,436	4,000	5,236	5,000	5,000	
613000	Telephone and Internet Services	2,840	2,737	3,000	2,369	3,000	3,000	
615000	Materials and Supplies	12,210	5,845	12,000	6,468	12,000	12,000	
616000	Uniforms/PPE	433	76	250	36	250	250	
617000	Treatment Chemicals	12,443	12,288	12,725	21,650	18,000	18,000	
621000	Natural Gas	262	238	300	221	400	400	
622000	Electricity	6,474	6,786	8,000	7,277	8,000	8,000	
626000	Gasoline	1,892	1,485	2,000	1,534	2,500	2,500	
660000	Miscellaneous	939	1,154	900	1,292	1,500	1,500	
	TOTAL MATERIALS AND SERVICES	276,408	262,386	297,726	325,400	323,395	323,395	0
03	CAPITAL OUTLAY							
741000	Equipment	33,000	6,827	6,250	6,294	3,350	3,350	
	TOTAL CAPITAL OUTLAY	33,000	6,827	6,250	6,294	3,350	3,350	0
	TOTAL COLLECTION MAIN. DEPT.	491,120	458,927	504,520	522,982	502,047	502,047	0

Sewer Fund
Expenditure Detail – Capital Construction Department

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
19								
04	CAPITAL CONSTRUCTION							
750100	K Street Pump Improvements	0	0	55,000	30,000	117,000	117,000	
750300	Tank Replacement/Abandonment	801,113	36,626	60,000	37,800	30,000	30,000	
	TOTAL CAPITAL CONSTRUCTION	801,113	36,626	115,000	67,800	147,000	147,000	0
	TOTAL CAPITAL CONSTRUCTION DEPT.	801,113	36,626	115,000	67,800	147,000	147,000	0

Sewer Fund
Expenditure Detail – Non-Departmental

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
19								
05	DEBT SERVICE							
761000	Principal - 2014 DEQ Clean Water Loan	18,946	19,431	19,927	19,927	20,437	20,437	
761500	Interest - 2014 DEQ Clean Water Loan	7,192	6,707	6,211	6,211	5,701	5,701	
761600	Interest - 2015 DEQ Clean Water Loan	5,034	4,710	4,381	4,381	4,045	4,045	
761700	Interest - 2017 DEQ Clean Water Loan	0	23,270	19,182	19,113	18,293	18,293	
761800	Fees - 2014 DEQ Clean Water Loan	1,392	1,296	1,198	1,198	1,097	1,097	
761900	Fees - 2015 DEQ Clean Water Loan	1,283	1,199	1,113	1,113	1,026	1,026	
762000	Principal - 2015 DEQ Clean Water Loan	16,650	16,974	17,303	17,303	17,639	17,639	
762100	Fees 2017 DEQ Clean Water Loan	0	0	4,775	4,758	4,557	4,557	
763000	Principal - 2017 DEQ Clean Water Loan	0	0	40,368	40,223	41,043	41,043	
	TOTAL DEBT SERVICE	50,497	73,587	114,458	114,227	113,838	113,838	0
06	INTERFUND TRANSFERS OUT							
806000	Transfer out to General Fund	0	127,402	0	0	0	0	
	TOTAL INTERFUND TRANSFERS OUT	0	127,402	0	0	0	0	0
07	CONTINGENCY							
900000	Contingency	0	0	74,740	0	74,805	74,805	0
	TOTAL CONTINGENCY	0	0	74,740	0	74,805	74,805	0
09	UNAPPROPRIATED							
950000	Unappropriated Ending Fund Balance	0	0	99,721	0	76,013	76,013	0
	TOTAL UNAPPROPRIATED	0	0	99,721	0	76,013	76,013	0
	TOTAL NON-DEPARTMENTAL	50,497	200,989	288,919	114,227	264,656	264,656	0
	TOTAL SEWER FUND	1,342,730	696,542	908,439	705,009	913,703	913,703	0

Sewer Development Fund
Revenues and Other Resources - Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
22	FUND BALANCE							
271100	Beginning Fund Balance	9,614	10,087	13,836	13,857	29,202	29,202	
	TOTAL FUND BALANCE	9,614	10,087	13,836	13,857	29,202	29,202	0
	LICENSES, PERMITS AND FEES							
321500	System Development Charges	0	3,246	1,623	14,607	8,115	8,115	
	TOTAL LICENSES, PERMITS AND FEES	0	3,246	1,623	14,607	8,115	8,115	0
	MISCELLANEOUS REVENUE							
361000	Interest	473	524	400	738	600	600	
	TOTAL MISCELLANEOUS REVENUE	473	524	400	738	600	600	0
	TOTAL REVENUES & OTHER RESOURCES	10,087	13,857	15,859	29,202	37,917	37,917	0

Sewer Development Fund
Expenditure Detail

Line Item	Account Description	2023-24 Actual	2024-25 Actual	2025-26 Adopted	2025-26 Estimated	2026-27 Proposed	2026-27 Approved	2026-27 Adopted
22	INTERFUND TRANSFERS OUT							
06	Transfer out to Sewer Fund	0	0	0	0	37,000	37,000	0
	TOTAL INTERFUND TRANSFERS OUT	0	0	0	0	37,000	37,000	0
	UNAPPROPRIATED							
950000	Unappropriated Ending Fund Balance	0	0	15,859	0	37,917	37,917	0
	TOTAL UNAPPROPRIATED	0	0	15,859	0	917	917	0
	TOTAL SEWER DEVELOPMENT FUND	0	0	15,859	0	37,917	37,917	0

RESOLUTION NO _____

A RESOLUTION ADOPTING THE BUDGET, MAKING APPROPRIATIONS, IMPOSING TAXES, AND CATEGORIZING TAXES FOR THE 2026-27 FISCAL YEAR.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA CITY, OREGON.

BE IT RESOLVED that the City Council hereby adopts the budget for fiscal year 2026-27 in the total of \$4,823,562.00. This budget is now on file at the Columbia City City Hall, Columbia City, Oregon.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2026, and for the purposes shown below are hereby appropriated:

GENERAL FUND

Administration Department

Personal Services	\$	189,986
Materials and Services		106,202
Capital Outlay		4,500
Total Administration Department	\$	300,688

Police Department

Personal Services	\$	356,313
Materials and Services		78,258
Capital Outlay		20,600
Total Police Department	\$	455,171

Building Department

Personal Services	\$	22,416
Materials and Services		38,285
Capital Outlay		600
Total Building Department	\$	61,301

Park Department

Personal Services	\$	191,611
Materials and Services		37,650
Capital Construction		90,000
Total Park Maintenance Department	\$	319,261

Non-Departmental

Contingency	\$	153,108
Total Non-Departmental	\$	153,108

TOTAL GENERAL FUND APPROPRIATIONS \$ **1,289,529**

EQUIPMENT RESERVE FUND

TOTAL EQUIPMENT RESERVE FUND APPROPRIATIONS \$ **0**

STREET FUND

Street Department

Personal Services	\$	68,016
Materials and Services		43,821
Capital Outlay		600
Capital Construction		400,000
Contingency		16,776
TOTAL STREET FUND APPROPRIATIONS	\$	529,213

STREET DEVELOPMENT FUND

TOTAL STREET DEVELOPMENT FUND APPROPRIATIONS	\$	0
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PARK DEVELOPMENT FUND

Park Development Department

Interfund Transfer Out	\$	11,000
TOTAL PARK DEVELOPMENT FUND APPROPRIATIONS	\$	11,000

STORM DRAIN DEVELOPMENT FUND

TOTAL STORM DRAIN DEVELOPMENT FUND APPROPRIATIONS	\$	0
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WATER FUND

Water Department

Personal Services	\$	245,233
Materials and Services		249,036
Capital Outlay		3,350
Debt Service		205,903
Interfund Transfers Out		33,000
Contingency		74,140
TOTAL WATER FUND APPROPRIATIONS	\$	810,662

WATER DEVELOPMENT FUND

TOTAL WATER DEVELOPMENT FUND APPROPRIATIONS	\$	0
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SEWER FUND

Sewer Department

Personal Services	\$	175,302
Materials and Services		323,395
Capital Outlay		3,350
Capital Construction		147,000
Debt Service		113,838
Contingency		74,805
TOTAL SEWER FUND APPROPRIATIONS	\$	837,690

SEWER DEVELOPMENT FUND

Interfund Transfer Out	\$ 37,000
TOTAL SEWER DEVELOPMENT FUND APPROPRIATIONS	\$ 37,000
TOTAL APPROPRIATIONS - ALL FUNDS	\$ 3,515,094
TOTAL UNAPPROPRIATED AND RESERVE - ALL FUNDS	\$ 1,308,468
TOTAL ADOPTED BUDGET 2024-25	\$ 4,823,562

BE IT FURTHER RESOLVED that the following ad valorem property taxes are hereby imposed for tax year 2026-27 upon the assessed value of all taxable property with the City:

- (1) In the amount of \$1.1346 per \$1,000 of assessed value for permanent rate tax;
- (2) In the amount of \$0.9000 per \$1,000 of assessed value for local option rate tax.

BE IT FURTHER RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

	Subject to the General Government Limitation	Excluded from the Limitation
Permanent Rate Tax	\$1.1346 per \$1,000	
Local Option Rate Tax	\$0.9000 per \$1,000	

RESOLUTION NO. _____

A RESOLUTION PROVIDING FOR WATER RATES AND CHARGES FOR THE CITY OF COLUMBIA CITY, OREGON; RESCINDING RESOLUTION NO. 25-1330-R.

WHEREAS, the City Council has determined that inside and outside water rates should be adjusted by 5%, in order to maintain water systems operations and meet outstanding debt obligations; and

NOW, THEREFORE, BE IT RESOLVED that the following water rates and charges be adopted:

Section 1. Inside City Water Rates.

3/4-inch or 5/8-inch meter: **Monthly rate:**

Minimum charge - includes up to 100 cubic feet of usage	\$ 50.63
For each cubic foot of usage over 100 cubic feet and up to 500 cubic feet	\$ 0.0311
For each cubic foot of usage over 500 cubic feet and up to 1,000 cubic feet	\$ 0.0492
For each cubic foot of usage over 1,000 cubic feet	\$ 0.0673

Larger non-residential meters:

1-inch meter: **Monthly rate:**

Minimum charge - includes up to 100 cubic feet of usage	\$ 77.89
For each cubic foot of usage over 100 cubic feet and up to 500 cubic feet	\$ 0.0311
For each cubic foot of usage over 500 cubic feet and up to 1,000 cubic feet	\$ 0.0492
For each cubic foot of usage over 1,000 cubic feet	\$ 0.0673

1½-inch meter: **Monthly rate:**

Minimum charge - includes up to 100 cubic feet of usage	\$155.32
For each cubic foot of usage over 100 cubic feet and up to 500 cubic feet	\$ 0.0311
For each cubic foot of usage over 500 cubic feet and up to 1,000 cubic feet	\$ 0.0492
For each cubic foot of usage over 1,000 cubic feet	\$ 0.0673

2- inch meter: **Monthly rate:**

Minimum charge - includes up to 100 cubic feet of usage	\$248.59
For each cubic foot of usage over 100 cubic feet and up to 500 cubic feet	\$ 0.0311
For each cubic foot of usage over 500 cubic feet and up to 1,000 cubic feet	\$ 0.0492
For each cubic foot of usage over 1,000 cubic feet	\$ 0.0673

Section 2. Outside City Water Rates:

3/4-inch or 5/8-inch meter: **Monthly rate:**

Minimum charge - includes up to 100 cubic feet of usage	\$ 63.30
For each cubic foot of usage over 100 cubic feet and up to 400 cubic feet	\$ 0.0337
For each cubic foot of usage over 400 cubic feet and up to 800 cubic feet	\$ 0.0517
For each cubic foot of usage over 800 cubic feet	\$ 0.0713

Section 3. Outside Rate Exception: Notwithstanding any of the above provisions, the water rates to be charged to all of the land in the south one-half of the Joseph Caples Donation Land Claim lying between U.S. Highway 30 and the west line of said Donation Land Claim, except Block 75 of the City of Columbia City, shall be the same rate as is charged for users of water within the City of Columbia City.

Section 4. Delinquent Fees: There are hereby imposed the following delinquent fees:

First notice: \$5.00 (mailed after the 25th of the month in which bills are due).

Second notice: \$15.00 (delivered to the premises no less than 12 hours prior to shut-off).

Section 5. Reconnect Fee: When water service is disconnected due to delinquency or due to any other ordinance violation, a \$25.00 reconnection fee shall be paid, along with all payment of all outstanding amounts due, prior to service being restored. An additional \$50.00 fee shall be paid if the turn-on request is outside of regular working hours.

Section 6. Restoration Fee: When water service is terminated, at the customer's request, during a vacation or for some other purpose, and then later restored to the same user, a restoration fee of \$35.00 shall be charged at the time service is restored.

Section 7. Connection Fees: The following connection fee shall be charged for all new water service installations. These fees include the cost of installing a backflow prevention device, which shall be required for all new service installations:

<u>Meter size; type of connection:</u>	<u>Water connection fee:</u>
3/4-inch meter – <u>inside City limits:</u>	
Within a planned subdivision	\$ 600.00
Outside of a planned subdivision:	
Requiring a paved street crossing	3,000.00
Not requiring a paved street crossing	1,700.00
3/4-inch meter – <u>outside City limits:</u>	
Within a planned subdivision	\$ 750.00
Outside of a planned subdivision:	
Requiring a paved street crossing	3,750.00
Not requiring a paved street crossing	2,125.00

For larger meters, the above fees shall apply, plus the actual cost for purchase of the larger meter, valves, and backflow prevention device(s) over and above the costs associated with the purchase of a 3/4-inch meter installation.

Section 8. Water Purchased from Hydrants: Water may be purchased from a hydrant with approval from the Public Works Superintendent. In all such cases, an air gap or other approved backflow prevention device must be

provided, and the Public Works staff will meter the water. A \$50.63 fee shall be paid, along with \$0.0673 for each cubic foot.

BE IT FURTHER RESOLVED that said water rates and charges shall take effect on June 26, 2026, and shall be reflected on the July 26, 2026, billings.

BE IT FURTHER RESOLVED that Resolution No. 25-1330-R, is rescinded effective at midnight on June 26, 2026.

RESOLUTION NO. _____

A RESOLUTION ADOPTING SEWER CHARGES AND RATES FOR THE CITY OF COLUMBIA CITY OREGON; RESCINDING RESOLUTION NO. 25-1331-R.

WHEREAS, the City of Columbia City has previously established sewer charges and rates under Resolution 25-1331-R; and,

WHEREAS, the City of Columbia City Council has determined that an adjustment in sewer rates is needed to cover operation and maintenances costs, capital project needs, and debt payments; and,

WHEREAS, the City Council has determined that the average monthly usage per equivalent dwelling unit (EDU) is 500 cubic feet based upon the historical average water used by Columbia City residential users; and,

WHEREAS, the City Council has established EDU equivalents for existing commercial and industrial customers based upon their water usage from December, 2025 through March, 2026, as shown on the Columbia City User Fee Analysis attached hereto as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED that the City of Columbia City does hereby adopt the following sewer charges and rates for the City of Columbia City:

SECTION 1. CHARGES AND RATES:

1.1 Residential Monthly Sewer System User Charges:

For each single family dwelling, multiple family dwelling unit and mobile home park dwelling unit the minimum monthly sewer charge shall be \$53.67.

In addition to the above charge, a sewer usage fee of \$0.0098 shall be charged for each cubic foot of water used, except that the sewer usage fee shall not apply to usage during the months of June, July, August or September.

1.2 Commercial and Industrial Monthly Sewer System User Charges:

For commercial, business and professional establishments, including churches and fraternal community organizations, schools, laundromats, hotels and motels, and all other commercial and industrial establishments and users, the basic minimum monthly charge of \$58.57 a month shall apply for each EDU equivalent.

For existing commercial and industrial customers, the EDU equivalents have been established based upon their water usage from December, 2025

through March, 2026, as shown on the Columbia City User Fee Analysis attached hereto as Exhibit "A."

For new users who have not established a water usage history for the months of November through March, the monthly sewer charge will be based on the meter size impact factor until a winter water usage history has been established. Sewer charges based upon the meter size impact factor shall be charged as follows:

Meter size:	Impact factor:	Monthly charge:
3/4"	1.00	\$58.57
1"	1.33	\$77.90
1-1/2"	2.00	\$117.14
2"	2.67	\$156.38
3"	4.00	\$234.28
4"	5.33	\$312.18
6"	8.00	\$468.56

The City shall re-evaluate the average monthly usage per EDU and the EDU values assigned to each commercial and industrial account annually, and shall adjust the rates and the EDU assignments accordingly.

1.3 Connection Permit and Inspection Fee of Building Sewer Permit:

Inside City – 3/4 inch meter

\$100.00 residential

\$115.00 commercial

\$125.00 industrial

Outside City – 3/4 inch meter

\$125.00 residential

1.4 Residential Monthly Sewer System User Charges – Outside City:

For each single family dwelling, multiple family dwelling unit and mobile home park dwelling unit the minimum monthly sewer charge shall be \$67.10.

In addition to the above charge, a sewer usage fee of \$0.0125 shall be charged for each cubic foot of water used, except that the sewer usage fee shall not apply to usage during the months of June, July, August or September.

BE IT FURTHER RESOLVED that said sewer charges and rates shall take effect on June 26, 2026, and shall be reflected on the July 26, 2026, billings.

BE IT FURTHER RESOLVED that Resolution No. 25-1331-R is rescinded effective at midnight on June 26, 2026.

CITY OF COLUMBIA CITY USER FEE ANALYSIS (Calculating new rates based on winter usage Dec 2025 - Mar 2026)				EXHIBIT "A" - Page 1 RESOLUTION NO. _____					
1. INTRODUCTION									
The City of Columbia City Council has determined that commercial and industrial sewer users shall pay monthly sewer usage fees based upon the equivalent dwelling unit (EDU) value of the connection, but that in no case shall the EDU value of a commercial or industrial connection be less than one EDU.									
2. DEFINITION OF EQUIVALENT DWELLING UNIT (EDU): 1 EDU = 1 Single Family Dwelling Unit = 500 CF of water usage per month									
3. RATE SCHEDULE:									
If average winter water usage exceeds 500 cf, the average usage shall be divided by 500 to determine the EDU value. The EDU value shall be multiplied by \$58.57 (value of residential sewer @ 500 cf of usage) to arrive at the monthly charge. For example, an average winter usage of 1,200 would result in a monthly charge of \$140.57 (\$58.57 x EDU value of 2.40). This monthly charge applies year-round.									
4. 2026 EDU EQUIVALENTS FOR EXISTING COMMERCIAL AND INDUSTRIAL USERS:									
				Water	Water	Current	Current	NEW	NEW
				Usage (cf)	Usage (cf)	EDU's	Calculated	EDU RATE	Calculated
				11/20/2025	Monthly	July 2025-	Monthly	July 2026-	Monthly
				3/19/2026	Average	June 2026	Fee	June 2027	Fee
Account No.	Name of Business	Address	Type of Business						
000127-000	Post Office	1905 2nd St.	Post Office	324	81	1.00	55.23	1.00	58.57
001235-000	Port of Columbia County	100 "E" St.	Office	84	21	1.00	55.23	1.00	58.57
001236-000	School District 502	2000 2nd St.	Elementary School	7,154	1,789	4.27	235.83	3.58	209.68
001237-000	D.A. R. - Caples House Museum	1915 1st St.	Meeting Room/Museum	1,441	360	1.00	55.23	1.00	58.57
001238-000	State Forestry	405 & 415 "E" St.	Forest Service Office	1,949	487	1.00	55.23	1.00	58.57
001754-000	City of St. Helens	K St. ROW	Water System Station	INACTIVE 4-2015					
001754-001	City of St. Helens	1215 4th St.	Sewer only	current rate	\$95.53 x 6%		95.53		101.26
003062-000	Bowen & Emily Kelley	320 "A" St.	Recreation Health Club	13,179	3,295	5.63	310.94	6.59	385.98
003134-000	Sahjanand Investments	300 "A" St.	Retail Store/Gas Station	2,914	729	2.64	145.81	1.46	85.51
004251-000	Lignetics of Arizona LLC*	2305 2nd St.	Manufacturing*	7,302	1,826	1.00	55.23	1.00	58.57
004251-001	Lignetics of Arizona LLC	200 "E" St.	Manufacturing (no water service)	n/a	n/a	1.00	55.23	1.00	58.57
004598-000	Ahadi Adult Senior Home	1955 2nd St.	Care Facility	9,542	2,386	1.68	92.79	4.77	279.38
004744-000	Columbia City Storage	310 "A" St.	Storage Facility	3,100	775	1.00	55.23	1.55	90.78
004901-000	Medicine Wheel Recovery Services	205 "I" St.	Family Services	1,656	414	1.20	66.28	1.00	58.57
TOTAL COMMERCIAL AND INDUSTRIAL EDU's:				48,645	12,161	22.42	1,333.79	24.95	1,562.58
*Lignetics of Arizona LLC usage is estimated at 64 cf/month [used average of City Hall (106) & Port of C.C. (21)]									
**Numerical values less than 1.00 (one) were tabulated as 1.00 EDU									

RESOLUTION NO. _____

A RESOLUTION DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUES FOR THE FISCAL YEAR 2026-27.

WHEREAS, State Revenue Sharing Law, ORS 221.770, requires cities to pass a resolution each year stating that they elect to receive State Revenues in order to receive such revenues; and

WHEREAS, the City held a public hearing before the Budget Committee on May 28, 2026, and a public hearing before the City Council on June 18, 2026, after adequate public notice, at which time citizens had the opportunity to provide written and oral comment on the use of State Revenue Sharing monies.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Columbia City, pursuant to ORS 221.770, elects to receive State Revenues for the fiscal year 2026-27.

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING A TRANSFER OF APPROPRIATIONS
WITHIN THE GENERAL, STREET, WATER, AND SEWER FUNDS DURING THE
FISCAL YEAR BEGINNING JULY 1, 2025.**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF COLUMBIA CITY,
OREGON.

WHEREAS, appropriation adjustments are needed within the General, Street,
Water, and Sewer budgets for the miscellaneous costs that exceeded original
expectations during the year.

NOW, THEREFORE, BE IT RESOLVED that in accordance with ORS 294.450
the City Council of the City of Columbia City authorizes a transfer of budget
appropriations during the fiscal year beginning July 1, 2025, for the reasons described
above. The appropriation transfers are as follows:

GENERAL FUND

Materials and Services:

01-01-00-3340 Engineering Services	\$	17,000
01-01-00-4120 School Excise Tax		19,000
01-01-00-6600 Miscellaneous		4,000

Building Department:

Personal Services:

01-03-00-2300 Retirement Contributions		4,000
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Materials and Services:

01-03-00-3320 Building Official Services		20,000
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Park Department:

Personal Services:

01-04-00-1300 Overtime		5,000
01-04-00-2600 Workers' Compensation		1,000

Capital Outlay:

01-04-00-7410 Equipment		100
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Contingency:

01-05-00-9000 Contingency		(70,100)
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NET: \$ 0

STREET FUND

Materials & Services:

05-05-00-3350 Other Contractual Services	\$	10,000
05-05-00-6600 Miscellaneous		4,000

Capital Outlay:

05-05-00-7410 Equipment		100
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Contingency:		
05-05-00-9000 Contingency		(14,100)
NET:	\$	0

WATER FUND

Personal Services:		
12-12-00-1300 Overtime	\$	5,000
Capital Outlay:		
12-12-00-7410 Equipment	\$	100
Contingency:		
12-12-00-9000 Contingency		(5,100)
NET:	\$	0

SEWER FUND

Materials and Services:		
19-19-00-3350 Other Contractual Services	\$	25,000
19-19-00-4100 Sewer Treatment Fees		10,000
19-19-00-4120 Sewer System Dev Fees		
25,000		
Capital Outlay:		
19-19-00-7410 Equipment		100
Contingency:		
19-19-00-9000 Contingency	\$	(60,100)
NET:	\$	0

RESOLUTION NO. _____

A RESOLUTION SETTING RATES TO BE CHARGED BY WASTE CONNECTIONS/HUDSON GARBAGE SERVICE FOR COLLECTING AND DISPOSING OF SOLID WASTE, RECYCLING MATERIALS, AND YARD DEBRIS WITHIN THE CITY OF COLUMBIA CITY, OREGON, EFFECTIVE JULY 1, 2026.

BE IT RESOLVED that the proposed rates to be charged by Waste Connections/Hudson Garbage Service for collecting and disposing of solid waste, recycling materials, and yard debris as provided in Exhibit 'A' attached hereto be approved, effective July 1, 2026.

HUDSON GARBAGE SERVICE
RATES EFFECTIVE July 1, 2025
COLUMBIA CITY

Columbia City

RESIDENTIAL SERVICES	RATE FREQUENCY	CURRENT RATE	NEW RATE
WEEKLY			
(1) 35 Gallon Cart Weekly	PER MONTH	\$ 23.30	\$ 23.90
Each Additional 35 Gallon Cart Weekly	PER MONTH	\$ 20.40	\$ 20.90
(1) 65 Gallon Cart Weekly	PER MONTH	\$ 41.80	\$ 42.80
Each Additional 65 Gallon Cart Weekly	PER MONTH	\$ 39.00	\$ 40.00
(1) 95 Gallon Cart Weekly	PER MONTH	\$ 60.30	\$ 61.80
Each Additional 95 Gallon Cart Weekly	PER MONTH	\$ 57.40	\$ 58.80
(1) 35 Gallon Cart Weekly - With Recycle	PER MONTH	\$ 30.60	\$ 31.40
Each Additional 35 Gallon Cart Weekly - With Recycle	PER MONTH	\$ 25.20	\$ 25.80
(1) 65 Gallon Cart Weekly - With Recycle	PER MONTH	\$ 49.20	\$ 50.40
Each Additional 65 Gallon Cart Weekly - With Recycle	PER MONTH	\$ 44.30	\$ 45.40
(1) 95 Gallon Cart Weekly - With Recycle	PER MONTH	\$ 67.80	\$ 69.50
Each Additional 95 Gallon Cart Weekly - With Recycle	PER MONTH	\$ 61.00	\$ 62.50
EOW			
(1) 35 Gallon Cart Every Other Week	PER MONTH	\$ 14.20	\$ 14.60
Each Additional 35 Gallon Cart Every Other Week	PER MONTH	\$ 14.20	\$ 14.60
(1) 65 Gallon Cart Every Other Week	PER MONTH	\$ 28.30	\$ 29.00
Each Additional 65 Gallon Cart Every Other Week	PER MONTH	\$ 25.50	\$ 26.10
(1) 95 Gallon Cart Every Other Week	PER MONTH	\$ 44.00	\$ 45.10
Each Additional 95 Gallon Cart Every Other Week	PER MONTH	\$ 39.60	\$ 40.60
(1) 35 Gallon Cart Every Other Week - With Recycle	PER MONTH	\$ 21.50	\$ 22.00
Each Additional 35 Gallon Cart Every Other Week - With Recycle	PER MONTH	\$ 16.00	\$ 16.40
(1) 65 Gallon Cart Every Other Week - With Recycle	PER MONTH	\$ 35.60	\$ 36.50
Each Additional 65 Gallon Cart Every Other Week - With Recycle	PER MONTH	\$ 28.50	\$ 29.20
(1) 95 Gallon Cart Every Other Week - With Recycle	PER MONTH	\$ 49.80	\$ 51.00
Each Additional 95 Gallon Cart Every Other Week - With Recycle	PER MONTH	\$ 42.30	\$ 43.40
MONTHLY			
(1) 35 Gallon Cart OAM	PER MONTH	\$ 7.80	\$ 8.00
(1) 35 Gallon Cart OAM - With Recycle	PER MONTH	\$ 15.10	\$ 15.50
ON-CALL			
(1) 35 Gallon Cart On Call - Garbage Only	PER PICKUP	\$ 6.90	\$ 7.10

HUDSON GARBAGE SERVICE
RATES EFFECTIVE July 1, 2025
COLUMBIA CITY

Columbia City

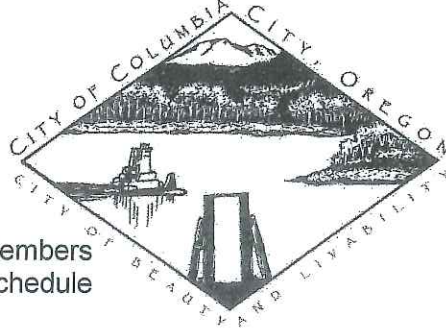
	RATE FREQUENCY	CURRENT RATE	NEW RATE
RECYCLE - GREENWASTE			
(1) 65 Gallon Recycle EOW - Only Recycle or On Call Garbage	PER MONTH	\$ 11.50	\$ 11.80
GREENWASTE ONLY - RES	PER MONTH	\$ 11.50	\$ 11.80
GREENWASTE SERVICE - RES	PER MONTH	\$ 7.30	\$ 7.50
COMMERCIAL			
Temp 2 Yard Container (First 7 Days)	PER PICKUP	\$ 77.60	\$ 79.50
Comm Daily Rental Fee (After 7 Days)	PER PICKUP	\$ 2.20	\$ 2.30
Comm Container Overfill/Overweight	PER YARD	\$ 20.10	\$ 20.60
Comm Container Extra Yardage Fee	PER YARD	\$ 20.10	\$ 20.60
Comm Time Fee (Labor for Clean Up - Per Min)	PER MIN	\$ 1.42	\$ 1.42
Return Trip Charge - Business	PER PICKUP	\$ 21.60	\$ 22.10
BULKY			
TIRE under 16" no/rim	PER PICKUP	\$ 7.50	\$ 7.70
TIRE under 16" w/rim	PER PICKUP	\$ 17.80	\$ 18.20
HOT WATER HEATER	PER PICKUP	\$ 40.20	\$ 41.20
SM MATTRESS	PER PICKUP	\$ 13.20	\$ 13.50
M/LG MATTRESS	PER PICKUP	\$ 19.80	\$ 20.30
SM FURNITURE	PER PICKUP	\$ 18.90	\$ 19.40
M/LG FURNITURE	PER PICKUP	\$ 39.60	\$ 40.60
SM APPLIANCE*	PER PICKUP	\$ 19.30	\$ 19.80
M/LG APPLIANCE*	PER PICKUP	\$ 40.20	\$ 41.20
WEEKLY			
(1) 35 Gallon Can Weekly Business	PER MONTH	\$ 23.30	\$ 23.90
Each Additional 35 Gallon Cart Weekly Business	PER MONTH	\$ 20.40	\$ 20.90
(1) 65 Gallon Cart Weekly Business	PER MONTH	\$ 41.80	\$ 42.80
Each Additional 65 Gallon Cart Weekly	PER MONTH	\$ 37.70	\$ 38.60
(1) 95 Gallon Cart Weekly Business	PER MONTH	\$ 60.00	\$ 61.50
Each Additional 95 Gallon Cart Weekly	PER MONTH	\$ 54.00	\$ 55.40
OTHER COMMERCIAL			
(1) 35 Gallon Can On Call Business	PER PICKUP	\$ 6.90	\$ 7.10
Comm Overfill/Overweight Can/Cart Business	PER PICKUP	\$ 3.30	\$ 3.40
Green Waste Service	PER MONTH	\$ 7.30	\$ 7.50
(1) 65 Gallon Recycle EOW - Only Recycle or On Call Garbage	PER MONTH	\$ 11.50	\$ 11.80

**HUDSON GARBAGE SERVICE
RATES EFFECTIVE July 1, 2025
COLUMBIA CITY**

Columbia City

	RATE FREQUENCY	CURRENT RATE	NEW RATE
CONTAINER SERVICE			
1 Yard Every Other Week Service	PER MONTH	\$ 85.90	\$ 88.00
1 Yard Container Weekly Service = 6.3 32 gal cans	PER MONTH	\$ 131.70	\$ 135.00
1.5 Yard Container Weekly Service = 9.5 32 gal cans	PER MONTH	\$ 182.00	\$ 186.60
2 Yard Every Other Week Service	PER MONTH	\$ 182.60	\$ 187.20
2 Yard Container Weekly Service = 12.6 32 gal cans	PER MONTH	\$ 242.80	\$ 248.90
3 Yard Container 1x Weekly Service	PER MONTH	\$ 347.00	\$ 355.70
OTHER RATES			
Extra Can/Cart, Bag or Box (32-35 Gallons)	PER PICKUP	\$ 7.80	\$ 8.00
Every Other Week Off Week	PER PICKUP	\$ 6.90	\$ 7.10
Extra Bag (12 Gallon Kitchen Bag)	PER PICKUP	\$ 4.00	\$ 4.10
Overfill/Overweight Cart or Can	PER PICKUP	\$ 3.30	\$ 3.40
Oversize Can	PER PICKUP	\$ 3.30	\$ 3.40
Special Trip Off Day	PER PICKUP	\$ 21.60	\$ 21.60
Walk In Fee	PER MONTH	\$ 5.40	\$ 5.50
Drive In Fee	PER MONTH	\$ 5.90	\$ 6.00
Drive-In Additional 100Ft Increments	PER MONTH	\$ 2.80	\$ 2.90
Restart Fee - Includes Cart Re-delivery	ONE TIME	\$ 27.00	\$ 27.70
Returned Check Fee	ONE TIME	\$ 25.90	\$ 25.90
Time Fee (Labor for Clean Up - Per Min)	PER MIN	\$ 1.42	\$ 1.42
Lockbar Installment Fee	ONE TIME	\$ 40.00	\$ 40.00
Lock Replacement Fee	PER LOCK	\$ 20.00	\$ 20.00

The City of Columbia City
In Columbia County on the Columbia River



April 13, 2026

To: Mayor and City Council members
RE: Proposed Building Fee Schedule

Greetings, Mayor and Councilors,

The Building Department is pleased to present Council with a proposed Building Department fee schedule adjustment. The only purpose for the proposed fee adjustment is cost recovery, which will relieve the Building Department burden on the general fund. This is also in accordance with ORS 455.210(3), that allows the City to adopt fees that cover the cost of the Building Department administering and enforcing the State Building Codes.

Our last fee adjustment was in 2020, which had some increase but primarily was to align with the State for ePermitting participation.

Fees methodologies are set by state rules, which are cited in each fee section. The methodologies use either project valuation, progressive scales or flat rates to establish fee amounts. As an Oregon ePermitting participating jurisdiction, our first step was to work with ePermitting to ensure the fees are compatible and calculable within the permit software. This also allows us to setup up our fees in a staging environment within the software in order to thoroughly test the fees to be used in production. Once ePermitting approves, we send a notice 45 days prior to the date that Council will meet and provide time for public comment and discussion. The State publicizes this information to all the state stakeholders and allows for comments and appeals.

In general, fees are proposed to increase by 3%. This is intended to keep up with rising labor and material cost and is based on the CPI-West (2025). However, each fee was reviewed against the actual cost of the service provided. Where the cost burden was greater than the fee, we are proposing an adjustment to cover the typical labor and materials for the service. In review of the services that the department provides, we established a plan review consulting fee. This is to recoup the cost where we need to send out complex structural reviews, as defined, to design professional(s) for review and comment. Lastly, we increased the technology fee from 3 to 4 percent. The technology fee was established to fund the purchase and maintenance of software and equipment related to the electronic permitting services. Since we have established the technology fee we have added electronic plan review software.

Please feel free to contact me with any questions or concerns

Regards,

Michael De Roia
Building Official, City of Columbia City
mderoia@sthelensoregon.gov

PO Box 189 ♦ 1840 Second Street ♦ Columbia City, Oregon 97018
Phone 503-397-4010 ♦ Fax 503-366-2870
E-mail hjohnson@columbia-city.org ♦ Web site www.columbia-city.org

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF COLUMBIA CITY SETTING BUILDING DEPARTMENT FEES.

WHEREAS, the City Council of the City of Columbia City finds it necessary from time to time to review fees and adjust them accordingly based on the current estimated and actual costs of materials, staff time, etc.; and,

WHEREAS, the City Council held a public hearing on June 18, 2026, to accept testimony about the proposed fee adjustments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COLUMBIA CITY RESOLVES AS FOLLOWS:

Section 1. The Building Department fees set forth in Exhibit A, attached hereto, are adopted.

Section 2. This Resolution supersedes all previous resolutions setting forth Building Department fees.

Section 3. This Resolution shall take effect on June 19, 2026.

BUILDING DEPARTMENT FEES		
City of Columbia City Fee Schedule Effective June 19, 2026		
I. STRUCTURAL PERMIT FEES	NOTES	
A. TOTAL VALUATION OF IMPROVEMENT:		ORS 455.020 & 455.210
<p>Residential: Structural permit fee for new construction and additions shall be calculated using the ICC Building Valuation Data Table current as of April 1 of each year, multiplied by the square footage of the dwelling to determine the valuation. Permit fees for an alteration or repair shall be calculated based on the fair market value as approved by the building official.</p> <p>Commercial: Valuation shall be the greater of either: A) The valuation based on the ICC Building Valuation Data Table current as of April 1 of each year, using the occupancy and construction type as determined by the building official, multiplied by the square footage of the structure; or B) The value as stated by the applicant.</p>		OAR 918-050-0100
Value	Fee	
Minimum Fee	\$117	
\$1 to \$5,000	\$117	
\$5,001 to \$25,000	\$117 for first \$5000 plus \$13 for each additional \$1,000, or fraction thereof, to including \$25,000	
\$25,001 to \$ 50,000	\$377 for the first \$25,000 plus \$10 for each additional \$1,000, or fraction thereof, to and including \$50,000	
\$ 50,001 to \$100,000	\$627 for the first \$50,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including \$100,000	
\$100,001 and up	\$977 for the first \$100,000 plus \$6 for each additional \$1,000, or fraction thereof.	
B. COMMERCIAL FIRE SUPPRESSION SYSTEM:		OAR 918-050-0100
Fee shall be based on value of project.	Use above; I. Structural Fee Chart	
C. RESIDENTIAL STAND ALONE FIRE SUPPRESSION SYSTEM:		OAR 918-050-0140
Fee table below is based on square footage of the structure. This fee covers the cost of normal plan review & inspections.		
0-2000 Square Feet	\$368	
2001-3600 Square Feet	\$397	
3601-7200 Square Feet	\$441	
7201 and greater	\$500	
D. SOLAR STRUCTURAL INSTALLATION PERMIT:		OAR 918-050-0180
Prescriptive installation: Flat fee for installations that comply with the prescriptive path described in section 3111.5.3 of the Oregon Structural Specialty Code. This includes plan review and one inspection.	\$270	OAR918-050-0180
All other installations: Fee based on valuation of structural elements for the; Panels, including Racking, Mounting, Rails & cost of Labor (excluding electrical equipment, collector panels, & inverters). Use the above I. A. Structural Fee chart. Per 3111.5.3 OSSC	Use above; I. Structural Fee Chart	OAR918-050-0180
E. PHASED CONSTRUCTION: The fee shall be based on the application fee and shall be increased in an amount equal to 10% of the total project building permit fee not to exceed \$1,500 for each phase.	Phasing Application Fee \$165 Plus 10% of the Total Project Building Permit Fee	OAR 918-050-0160
F. DEFERRED SUBMITTAL: The fee for administration, processing, & reviewing deferred plans shall be an amount equal to 65% of the building permit fee calculated using the value of the particular deferred portion(s) of the project with a minimum fee of \$250. This fee is in addition to the project plan review fee based on total project value.	65% of the value of the particular deferred portion(s) of the project with a minimum fee of \$250	OAR 918-460-0070 OAR 918-480-0030

G. PLAN REVIEW:		OAR 918-050-0110
Plan Review Fee is 65% of Structural Permit Fee (Required at time of application, based on the valuation at time of application. May be adjusted prior to permit issuance)	65% of structural fee	
Additional plan review required by changes, additions or revisions to approved plans (min. 1/2 hr.)	\$100/hour	
Fire/Life/Safety Plan review (if required)	40% of structural fee	
Planning & Engineering Review fees could apply.	(see Planning/Eng. Fees)	
Plan Review Consulting Fees – May be applicable to Complex projects. Complex projects are those that require a registered design professional by ORS 671 and 672 or where requesting Modification or Alternatives to the code.	Hourly Rate (Per Current Service Agreement)	
H. DEMOLITION PERMIT:		
Residential; Flat Fee	\$110	
Commercial; Flat Fee	\$270	
I. INSPECTION FEES & MISCELLANEOUS FEES:		
Inspections required outside normal business hours (min. 2 hr. charge)	\$150/hour	
Temporary Certificate of Occupancy- Valid for 30 Days upon issuance	\$163 Residential / \$276 Commercial	
Reinspection Fee (after 2 same-type failed inspections)	\$150/each	
Special inspection or Consult – Structural	\$110/hour	
Each additional inspection - above allowable (1 hr. min.)	\$110/hour	
New addition of planning release fee (if planning sig. is required)	See Planning Fee Schedule	
Inspection fee which no fee is specifically indicated	\$110/hour	
Administration Fee	\$45.00/hour (Minimum 1hour)	
Technology Fee	4% (Applied to the permit fee)	
Investigation Fee	\$250.00/hour (Minimum 1hour)	
J. STATE OF OREGON FEES:		ORS 455.210; 455.220
State of Oregon Surcharge Fee: (Subject to increase by State of Oregon, BCD)	Current State Surcharge (12% x Structural fee)	

II. PLUMBING PERMIT FEES		
A. RESIDENTIAL: plumbing permit fee for new construction includes one kitchen and is based on the number of bathrooms, from one to three, on a graduated scale. An additional set fee shall be assessed for each additional bath or kitchen. Permit fees for an addition, alteration, or repair shall be calculated based on the number of fixtures, appurtenances, and piping, with a set minimum fee.		OAR 918-050-0100
NEW 1 & 2 FAMILY DWELLINGS: includes one kitchen, first 100 feet each of site utilities, hose bibbs, icemakers, underfloor low-point drains, and rain drain packages that include the piping, gutters, downspouts, and perimeter system. Half bath counted as whole.	Fee	
1 Bathroom	\$467	
2 Bathroom	\$564	
3 Bathroom	\$663	
Additional Bathroom or Kitchen (new construction)	\$98 each	
Water service: first 100 feet (new construction excluded)	\$66	
Sanitary & Storm water service; first 100 feet (new construction excluded)	\$66 per service	
Add'l 100' or part thereof; water, sanitary, & storm sewer (no charge for 1st 100' of new construction)	\$36	
Residential Fixture Fee (per fixture)	\$28 per fixture	
Minimum Residential Permit Fee	\$66	
B. COMMERCIAL, INDUSTRIAL & DWELLINGS OTHER THAN 1 & 2 FAMILY:		OAR 918-050-0100
Minimum Fee	\$110	
Fixture Fee	\$30 each	
Water service (first 100 feet)	\$80	
Building sanitary sewer (first 100 feet)	\$80	
Building storm sewer (first 100 feet)	\$80	
Add'l 100' or part thereof (water or sewer)	\$80	
C. RESIDENTIAL MULTIPURPOSE FIRE SUPPRESSION SYSTEM:		OAR 918-050-0140
Permit fees shall each be calculated as separate flat fees based on the square footage of the structure with graduated rates for dwellings. Fees include plan review and inspection.		
0-2000 Square Feet	\$368	
2001-3600 Square Feet	\$397	
3601-7200 Square Feet	\$441	
7201 and greater	\$500	
D. PARKS: RV and MANUFACTURED DWELLING PARKS:		OAR 918-600-0030
1-5 spaces	\$289	
6-19 spaces (\$289 plus cost per spaces)	\$50 per space	
20 or more spaces (\$989 plus cost per spaces)	\$28 per space	
Manufactured Home Utilities (Water, Sanitary & Storm Sewer)	\$66/100ft (per service)	
E. PLUMBING PLAN REVIEW FEE:		OAR 918-780-0040
Plan Review Fee is 30% of Plumbing Permit Fee. (Required at time of application, based on the valuation at time of application. May be adjusted prior to permit issuance)	30% of plumbing fee	
Additional plan review required by changes, additions or revisions to approved plans (min 1/2 hr.)	\$100/hour	

F. MEDICAL GAS PLUMBING PERMIT FEE:		OAR 918-780-0045
Based on value of installation cost, system equipment, inlets, outlet fixtures & appliances.	See structural Fee Schedule IA	
Plan Review Fee is 30% of the Permit Fee	30% of plumbing fee	
G. INSPECTION FEES & MISCELLANEOUS FEES:		
Inspections required outside normal business hours (min. 2 hr. charge)	\$150/hour	
Reinspection Fee (after 2 same-type failed inspections)	\$150/each	
Each additional inspection - above allowable (1 hr. min.)	\$110/hour	
Inspection fee which no fee is specifically indicated	\$110/hour	
Minimum Plumbing Permit Fee	\$66	
Administration Fee	\$45/hour (Minimum 1hour)	
Technology Fee	4% (Applied to the permit fee)	
Investigation Fee	\$250.00/hour (Minimum 1hour)	
H. STATE OF OREGON FEES:		ORS 455.210; 455.220
State of Oregon Surcharge Fee: (Subject to increase by State of Oregon, BCD)	Current State Surcharge (12% x Plumbing fee)	

III. MECHANICAL PERMIT FEES		
A. RESIDENTIAL: Unless otherwise noted, fees apply to both gas & electric appliances, including piping.		OAR 918-050-0100
Air conditioner	\$14	
Air handling unit of up to 10,000 cfm	\$14	
Air handling unit 10,001 cfm and over	\$14	
Appliance vent installation, relocation or replacement not included in an appliance permit	\$14	
Attic/crawl space fans	\$14	
Barbecue	\$14	
Chimney/liner/flue/vent	\$14	
Clothes dryer exhaust	\$14	
Decorative gas fireplace	\$14	
Ductwork – no appliance/fixture	\$14	
Evaporative cooler other than portable	\$14	
Floor furnace, including vent	\$14	
Flue vent for water heater or gas fireplace	\$14	
Furnace - greater than 100,000 BTU	\$14	
Furnace - up to 100,000 BTU	\$14	
Furnace/burner including duct work/vent/liner	\$14	
Gas or wood fireplace/insert	\$14	
Gas fuel piping outlets	First outlet \$14 Each additional outlet \$2	
Heat pump	\$14	
Hood served by mechanical exhaust, including ducts for Hood	\$14	
Hydronic hot water system	\$14	
Installation or relocation domestic-type incinerator	\$14	
Mini split system	\$14	
Oil tank/gas/diesel generators	\$14	
Pool or spa heater, kiln	\$14	
Radon mitigation	\$14	
Range hood/other kitchen equipment	\$14	
Suspended heater, recessed wall heater, or floor mounted unit heater	\$14	
Ventilation fan connected to single duct	\$14	
Ventilation system not a portion of heating or air-conditioning system authorized by permit	\$14	
Water heater	\$14	
Wood/pellet stove	\$14	
Other heating/cooling	\$14	
Other fuel appliance	\$14	
Other environment exhaust/ventilation	\$14	
Minimum Mechanical Permit Fee	\$66	
B. COMMERCIAL, INDUSTRIAL & MULTI-FAMILY RESIDENTIAL:		OAR 918-050-0100
\$1.00 to \$7,000	\$110 (Minimum Fee)	
\$7,001 to \$25,000	\$110 for the first \$7,000, plus \$11 for each additional \$1,000, or fraction thereof, to and including \$25,000.	
\$25,001 to \$50,000	\$308 for the first \$25,000, plus \$8 for each additional \$1,000, or fraction thereof, to and including \$50,000.	
\$50,001 to \$100,000	\$508 for the first \$50,000, plus \$7 for each additional \$1,000, or fraction thereof, to and including \$100,000.	
\$100,001 and up	\$858 for the first \$100,000, plus \$6 for each additional \$1,000, or fraction thereof.	

C. PLAN REVIEW FEE:		OAR 918-050-0110
Plan Review Fee is 65% of Mechanical Permit Fee. (Required at time of application, based on the valuation at time of application. May be adjusted prior to permit issuance)	65% of mechanical fee	
Additional plan review required by changes, additions or revision to approved plans (minimum 1/2 hr.)	\$100 per hour	
D. INSPECTION FEES & MISCELLANEOUS FEES:		
Inspections required outside normal business hours (min. 2 hr. charge)	\$150/hour	
Reinspection Fee (after 2 same-type-failed inspections)	\$150/each	
Each additional inspection - above allowable (1 hr. min.)	\$110/hour	
Inspection fee which no fee is specifically indicated	\$110/hour	
Administration Fee	\$45/hour (Minimum 1hour)	
Technology Fee	4% (Applied to the permit fee)	
Investigation Fee	\$250.00/hour (Minimum 1hour)	
E. STATE OF OREGON FEES:		ORS 455.210; 455.220
State of Oregon Surcharge Fee: (Subject to increase by State of Oregon, BCD)	Current State Surcharge (12% x Mechanical fee)	

IV. MANUFACTURED DWELLING PERMIT FEES		
A. MANUFACTURED DWELLING PLACEMENT PERMIT:		OAR 918-050-0130
Manufactured Dwelling Placement Fee:	\$540 (per Dwelling)	
Separate Permit(s) required for decks, other accessory structures, and foundation that do not comply with the prescriptive requirements of the Oregon Manufactured Dwelling Code, utility connections beyond 30 lineal feet, new plumbing, alterations and other such items.	(See Structural, Plumbing, and Mechanical Fees)	
Planning & Engineering Review fees could apply.		
B. INSPECTION FEES & MISCELLANEOUS FEES:		
Inspections required outside normal business hours (min. 2 hr. charge)	\$150/hour	
Reinspection Fee (after 2 same-type-failed inspections)	\$150/each	
Each additional inspection - above allowable (1 hr. min.)	\$110/hour	
Inspection fee which no fee is specifically indicated	\$110/hour	
Administration Fee	\$45/hour (Minimum 1hour)	
Technology Fee	4% (Applied to the permit fee)	
Investigation Fee	\$250.00/hour (Minimum 1hour)	
C. STATE OF OREGON FEES:		ORS 455.210; 455.220
Manufactured Dwelling State Fee	Currently \$30.00	
State of Oregon Surcharge Fee: (Subject to increase by State of Oregon, BCD)	Current State Surcharge (12% x Permit fee)	
V. MANUFACTURED DWELLING/RV PARKS PERMIT FEES		
Construction Permit Fee. The construction permit fee shall be as established by the municipality administering the manufactured dwelling or mobile home park program and shall be paid to the authority having jurisdiction prior to beginning construction. Valuation of construction cost shall be based on ICC Building Valuation Data Table current as of April 1 of each year with construction type of VB and Occupancy Type U (1/2 Rate).		OAR 918-600-0030; 918-650-0030
Construction Permit Fee	See Structural Schedule 1A	
Area Development Fee (ADP). The area development fee shall be determined from Table 1-MD using the valuation for all facilities for which the permit is issued. The fees in Table 1-MD shall be based on valuation Table 2-MD or be determined by the applicant with documentation acceptable to the authority having jurisdiction. Permit fees shall be paid to the authority having jurisdiction before any work begins.		
Area Development Fee	Table 1	
Plan Review Fee is 65% of ADP Fee	65% of structural fee	
Inspections required outside normal business hours (min. 2 hr. charge)	\$150/hour	
Reinspection Fee (after 2 same-type-failed inspections)	\$150/each	
Each additional inspection - above allowable (1 hr. min.)	\$110/hour	
Inspection fee which no fee is specifically indicated	\$110/hour	
Administration Fee	\$45/hour (Minimum 1hour)	
Technology Fee	4% (Applied to the permit fee)	
Investigation Fee	\$250.00/hour (Minimum 1hour)	
VI. MISCELLANEOUS PERMIT FEES		
A. Administration Fee; outside of issuing building permits (min. 1 hr. then 1/2 hour fraction thereafter)	\$45/hour	
B. Records Request	Time & Materials	
C. Refund Policy	Refund request must be greater than \$75, or no refund can be issued.	
D. Minimum Fee for all types of permits, if not previously indicated.	\$110	
E. Planning & Engineering Reviews could apply.	See Planning/Engineering Fee Schedule	
F. Plan Review Consulting Fees – May be applicable to Complex projects. Complex projects are those that required a registered design professional by ORS 671 and 672 or where requesting Modification or Alternatives to the code	Hourly Rate (Per Current Service Agreement)	

VII. GRADE & FILL PERMIT FEES		
A. PLAN REVIEW FEE: (Required at time of application, based on the valuation at time of application. May be adjusted prior to permit issuance)		SHMC 15.04.110. 15.04.200
Plan Review Fee:	65% of the fill and grade permit fee	
B. PERMIT FEES:		SHMC 15.04.110. 15.04.200
1 to 100 cubic yards	\$110	
101 to 1,000 cubic yards	\$110 for the first 100 cubic yards, plus \$25 for each additional 100 cubic yards or fraction thereof	
1,001 to 10,000 cubic yards	\$335 for the first 1,000 cubic yards, plus \$20 for each additional 1,000 cubic yards thereof	
10,001 to 100,000	\$515 for the first 10,000 cubic yards, plus \$92 for each additional 10,000 cubic yards thereof	
100,001 cubic yard or more	\$1,343 for the first 100,000 cubic yards, plus \$50 for each additional 10,000 cubic yards or fraction thereof	
C. INSPECTION FEES & MISCELLANEOUS. FEES:		
Inspections required outside normal business hours (min. 2 hr. charge)	\$150/hour	
Reinspection Fee (after 2 same-type-failed inspections)	\$150/each	
Each additional inspection - above allowable (1 hr. min.)	\$110/hour	
Inspection fee which no fee is specifically indicated	\$110/hour	
Administration Fee	\$45/hour (Minimum 1 hour)	
Technology Fee	4% (Applied to the permit fee)	
Investigation Fee	\$250.00/hour (Minimum 1 hour)	

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY OF COLUMBIA CITY TO APPLY FOR A LOCAL GOVERNMENT GRANT FROM THE OREGON PARKS AND RECREATION DEPARTMENT FOR IMPROVEMENTS TO HARVARD PARK.

WHEREAS, the Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program; and

WHEREAS, the City of Columbia City desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancement; and

WHEREAS, the City Council and the Parks Committee have identified the necessity to make updates at Harvard Park as a high priority; and

WHEREAS, the Columbia City Parks Master Plan adopted in February 2026, identifies multiple improvements for Harvard Park; and

WHEREAS, the City of Columbia City has determined that the matching share for this application is readily available at this time; and

WHEREAS, the City of Columbia City will provide adequate funding for on-going operations and maintenance of this park and recreation facility should the grant funds be awarded.

NOW, THEREFORE, BE IT RESOLVED that the application under the Oregon Parks and Recreation Department Local Government Grant Program for Harvard Park improvements for the City of Columbia City be authorized.

**CITY OF COLUMBIA CITY
PERSONAL SERVICES CONTRACT
Crack Sealing**

DATE: 5/28/26

PARTIES: City of Columbia City ("City")
PO Box 189
Columbia City, OR 97018

AC Moate Industries Inc ("Contractor")
2118 A St SE
Auburn, WA 98002

RECITALS

Contractor is being engaged to provide Crack Seal.

NOW, THEREFORE, BASED ON THE MUTUAL PROMISES OF THE PARTIES, THE PARTIES AGREE AS FOLLOWS:

1. Statement of Work. Contractor shall provide the services set forth in Exhibit "A" (the "Work"). Contractor shall perform the Work as directed by the City and in accordance with the terms and conditions of this Contract.

2. All Costs by Contractor: Contractor shall, at its own risk and expense, perform the Work described above and, unless otherwise specified, furnish all labor, equipment and materials required for the proper performance of the Work.

3. Qualified to Provide Work: Contractor has represented, and by entering into this Contract now represents, that Contractor and all personnel assigned to the Work required under this Contract, if any, are fully qualified to perform the service to which they will be assigned in a skilled and workmanlike manner and, if required to be registered, licensed or bonded by the State of Oregon, are so registered, licensed and bonded.

4. Contract Term: This Contract becomes effective on the date this Contract has been fully executed by each party. Unless extended or terminated earlier in accordance with its terms, this Contract terminates and the Work must be completed by June 30, 2026; however, work may be extended due to weather upon agreement of the parties. Contract termination does not extinguish or prejudice City's right to enforce this Contract with respect to any default by Contractor that has not been cured.

5. Compensation:

a. Contractor shall be paid in accordance with Exhibit A, with a total not to exceed price of \$39,897.89.

b. Contractor shall submit monthly invoices to the City for Work performed. The invoices shall describe all Work performed with particularity and shall itemize and explain all expenses that this Contract requires City to pay and for which Contractor claims reimbursement. Each invoice also shall include the total amount invoiced to date by Contractor prior to the current invoice. Contractor shall send invoices to the City by the tenth of the month for work completed in the prior month. Payments shall be made within 30 days of the date of the invoice. Should the Contract be prematurely terminated, payments will be made for work completed and accepted to date of termination.

6. Ownership of Documents: All documents and other work product created by Contractor pursuant to this Contract shall be the property of City.

7. Indemnification: CONTRACTOR SHALL DEFEND, SAVE, HOLD HARMLESS, AND INDEMNIFY THE CITY AND ITS OFFICERS, EMPLOYEES AND AGENTS FROM AND AGAINST ALL CLAIMS, SUITS, ACTIONS, LOSSES, DAMAGES, LIABILITIES, COSTS AND EXPENSES OF ANY NATURE WHATSOEVER, INCLUDING ATTORNEYS FEES, RESULTING FROM, ARISING OUT OF, OR RELATING TO THE ACTIVITIES OF CONTRACTOR OR ITS OFFICERS, EMPLOYEES, SUBCONTRACTORS, OR AGENTS UNDER THIS CONTRACT. Contractor shall not be held responsible for any claims, suit, actions, losses, damages, liabilities, costs and expenses directly, solely, and proximately caused by the negligence of City.

8. Termination: This Contract may be terminated by either party by giving thirty days written notice to the other party.

9. Independent Contractor Status:

a. Contractor shall perform all Work as an independent Contractor. The City reserves the right (i) to determine and modify the delivery schedule for the Work and (ii) to evaluate the quality of the Work Product, however, the City may not and will not control the means or manner of Contractor's performance. Contractor is responsible for determining the appropriate means and manner of performing the Work.

b. Contractor understands and agrees that it is not an "officer", "employee", or "agent" of the City, as those terms are used in ORS 30.265.

c. Contractor is responsible for all federal or state taxes applicable to compensation or payments paid to Contractor under this Contract and, unless Contractor is subject to backup withholding, City will not withhold from such compensation or payments any amount(s) to cover Contractor's federal or state tax obligations. Contractor is not eligible for any social security, unemployment insurance or workers' compensation benefits from compensation or payments paid to Contractor under this Contract, except as a self-employed individual.

10. Insurance. Contractor shall maintain:

General Liability insurance with a combined single limit, or the equivalent, of not less than 2 million for each occurrence and 3 million in the aggregate for Bodily Injury and Property

Damage. It shall include contractual liability coverage for the indemnity provided under this Contract. It shall provide that the City, its officers and its employees are Additional Insureds but only with respect to the Contractor's services to be provided under this Contract.

11. Assignment and SubContracts: Contractor shall not assign this Contract or subcontract any portion of the work without the written consent of City. Any attempted assignment or subcontract without written consent of City shall be void. Contractor shall be fully responsible for the acts or omissions of any assigns or subcontractors and of all persons employed by them, and the approval by City of any assignment or subcontract shall not create any Contractual relation between the assignee or subcontractor and City.

12. Governing Law; Venue; Consent to Jurisdiction. This Contract shall be governed by and construed in accordance with the laws of the State of Oregon. Any claim, action, suit or proceeding between City and Contractor that arises from or relates to this Contract shall be brought and conducted solely and exclusively within the Circuit Court of Columbia County for the State of Oregon or, if the claim, action, suit or proceeding must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court for the District of Oregon.

13. Merger Clause; Waiver. This Contract and attached exhibits, if any, constitute the entire agreement between the parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Contract. No waiver, consent, modification or change of terms of this Contract shall bind all parties unless in writing and signed by both parties and all necessary State approvals have been obtained.

14. Amendments. No amendment to this Contract is effective unless it is in writing signed by the parties.

15. Attorney Fees. In the event of any action or proceeding to enforce the terms of this Contract, the prevailing party shall be entitled to recover its reasonable attorney fees, in addition to costs and disbursement, at arbitration, trial, and on appeal.

16. No Third Party Beneficiaries. The signatories to this Contract are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, or is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly, or otherwise, to third persons unless such persons are individually identified by name herein.

17. Counterparts. This Contract may be executed in one or more counterparts, including by signature pages delivered in electronic format, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

CONTRACTOR, BY EXECUTION OF THIS CONTRACT, HEREBY ACKNOWLEDGES THAT CONTRACTOR HAS READ THIS CONTRACT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

CONTRACTOR:

Veronica Champagne

By: Veronica Champagne
Title: Contract Administrator

CITY:

Kim Karber

Kim Karber
City Administrator



Estimate

Bill To <i>(To be shown in invoice)</i>	
Name	City of Columbia City
Address	1840 Second Street, Columbia City, OR - 97018
Contact	
Phone #	
Fax #	
Email:	

Ship To <i>(To be shown in invoice)</i>	
Name	City of Columbia City - Oregon
Address	1840 Second Street, Columbia City, OR - 97018
Contact	Micah, Rogers
Phone #	(503)-366-2870
Fax #	(503)-366-2870
Email:	mrogers@columbia-city.org

Contact Us

Estimate #	Date	Estimator	Estimator Phone #	Estimator Email
26-02821	May 13, 2026	Egli, Zev	(971)-469-3261	zev@acmoate.com

Job Information

Item Name	Description	Total
Crack Fill	<p>The following cracks will be repaired by first cleaning the cracks out. Once the cracks are cleaned we will install Durafill or an equivalent hot rubberized crackfill material into the cracks. We use a V-Squeegee forcing the material into the cracks which over-bands the surface.</p> <p style="text-align: center;">Lineal feet of cracks - 72000;</p>	\$39,897.89
Estimated Price		\$39,897.89*
Total Price		\$39,897.89
Payment Terms Verbiage	Payment terms are as follows: NET 30. Each Estimate Item will be billed separately at Net 30.	
Sales tax: *Sales tax will be added when invoiced.		
Work Order Notes(if any)		

Exhibit "A"

Disclaimer	It is the policy of A.C. Moate Industries, Inc. not to begin any project without a signed agreement on file. Please read the following and sign the acceptance at the bottom. 1) Payment terms are as follows: 50% down 50% on completion. 2) You are hereby notified that a materialman's and/or a mechanic's lien may be filed to secure payment for work rendered or products sold on this project. At your request, A.C. Moate Industries, Inc. will issue a letter releasing all liens or lien rights upon full payment of balance due. 3) two percent per month (24 percent apr) interest will accrue on all balances 30 days from the billing date. 4) customer agrees to pay all attorney's fees and costs of collection. 5) Exclusions: Permits, Traffic Control, Sales Tax where applicable, and anything else not specifically mentioned in this estimate. 6) Disallow combination of preferred customer discount and monthly promotional discounts. 7) Prices are subject to change if estimate is not signed and scheduled within 30 days of the estimate date.
Warranty	We warranty all of our work for 12 months from the date of completion; the work should not fail beyond normal and reasonable wear and tear. If our work does fail within the warranty period, we will provide the labor and materials necessary to correct the situation.



PO Box 189 ♦ 1840 Second Street
Columbia City, Oregon 97018
Phone (503) 397-4010
E-mail hjohnson@columbia-city.org
Web site www.columbia-city.org

MEMO

DATE: June 11, 2026

TO: Kim Karber, City Administrator
Mayor and City Council

FROM: Helen Johnson 

RE: 2405 Fifth Street
Application for Structures in Unimproved Right of Way (ROW)

On March 30, 2026, a locate notice was received regarding property located at 2405 Fifth Street, for placement of a new fence. On April 2nd Micah advised me that there is an existing fence in public ROW and it appears the locate request is to extend that fence. He also mentioned a shed he thought might also be in the public ROW.

On April 3, 2026, I determined there appeared to be 2 accessory structures with no record of placement approval. I sent a violation warning letter by email and mail to the property owner with 3 photos taken by Public Works on April 2nd, 2024 marked up aerial map from the Columbia County Web Map site, and additional information including applications, related code chapters and other information that would be helpful for compliance.

The property owner, Joel Smith, called me shortly after receiving my email to ask how he needed to proceed to request that the existing fence and structures remain in the ROW and request permission for the extension of the fence to be placed within the ROW.

On April 10, 2026, I received applications, narrative, site plan, lot coverage calculation and multiple photos outlining the request.

After discussions with Lauren Scott, the City's contracted Planner, Micah and Kim, I am recommending the approval of the application for placement of fence and accessory structure in ROW with the condition that the small plastic shed that is just over 25 square feet and labeled "Plastic & Highly Moveable" on the site plan be moved so that it is either entirely on their private property or within the area of ROW they are requesting to place the fence. It is currently located partially on the neighbor's property.

Attached you will find the following documents:

- Violation Warning Letter (2 pages) dated 4/3/2026
- Outline of 3 Photos taken 4/2/2026 with additional note (2 pages)

- 2024 marked up aerial map from the Columbia County Web Map site
- Structure in Unimproved ROW Permit application received 4/10/2026
- Accessory Building or Structure Approval application received 4/10/2026
- Narrative (2 pages) received 4/10/2026
- Site Plan received 4/10/2026 (marked by City Staff as follows: *northwest property corner, **southwest property corner, ***southeast property corner, *shed to be moved, ■ water meter location)
- Lot Coverage graph updated 4/20/2026
- Photos presented by applicant on 4/10/2026 (6 pages) (marked by City Staff as follows: *northwest property corner, **southwest property corner, ***southeast property corner, *shed to be moved)

The City of Columbia City
In Columbia County on the Columbia River



DOCUMENT COPY

April 3, 2026

Joel & Annalisa Smith
2405 Fifth Street
Columbia City OR 97018

Re: Property described as Tax Account: 14499, 2405 Fifth Street

It has been brought to our attention that your property, identified above, **may be** in violation of the following City Ordinance(s).

Violation(s):

Structure in ROW/Ord No. 05-604 Sec 1.4: No person may use, occupy or otherwise encroach upon public right of way subject to the jurisdiction or regulatory authority of the City without first obtaining a franchise, license or permit, as the case may be, from the City for such occupation or encroachment.

Accessory Structure Review/CCDC 7.111.030 & 040: All accessory buildings and structures shall be reviewed by the Planning Director to determine compliance of all applicable Development Code regulations.

On March 30, 2026, a locate notice was received by the City. On April 2, 2026, when the City's locate marks were placed it was brought to my attention that the existing chain link fence appears to be located in the public right of way. Also observed were two accessory structures that our records don't show were approved before placement. See the enclosed photos and 2024 Columbia County Web Map aerial showing an approximate location of your property lines in relation to the public right of way. Approximate locations of the accessory structures have been marked with yellow X's and the existing chain link fence with a red line.

Applications and approvals are needed for both the fence and accessory structures to remain. I have included the appropriate applications and information for both situations for your review, completion and return with the appropriate fees.

You are hereby directed to abate or correct the violations as soon as possible, but no later than 30 days from the date of this notice to avoid further action from the City. The goal of this office is to achieve voluntary compliance, and I encourage you to reach out if you have any questions or to request an extension if you need additional time. I would ask that you have documented plans for compliance if an extension of time is requested.

I can be reached at 503-397-4010. Thank you – your prompt attention to this matter is appreciated.

Regards,



Helen K Johnson
Office Supervisor/Administrative Assistant
Building, Planning, Code Enforcement

enclosures

cc: email: joelsmith522@gmail.com
Public Works Department

DOCUMENT COPY

DOCUMENT COPY



DOCUMENT COPY



Observed Concerns:

1. Existing chain link fence in right of way.
Additional fence location clarification needed.

In the first photo on page 1, the existing chain link fence appears to be in public right of way. As seen in the photo it shows the City's water line marked in blue, the water line is located in the right of way and part of the fence extends into the right of way as well. Also when looking at the attached aerial from the 2024 Columbia County Web Map site, it shows the fence in the right of way which is indicated by the red line.

2. Accessory structures placed without City approval.

As seen in the second photo on page 1 and the photo on this page there appear to be two accessory structures. City records don't show approval for the placement of these structures. I marked these on the enclosed aerial from the 2024 Columbia County Web Map site with yellow X's.

Columbia County Web Map-2405 Fifth St

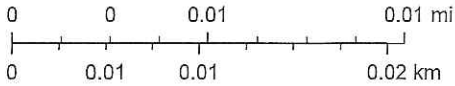


4/2/2026, 11:18:53 AM

1:400

- Taxlots
- Sections
- Township & Range
- City Limits

- Local Roads
- Oregon State Aerial - 2024
- Red: Band_1
- Green: Band_2
- Blue: Band_3



Oregon Statewide Imagery Program (OSIP) - Oregon Imagery Framework Implementation Team, National Geographic, Esri, Garmin, HERE, UNEP-WCMC, USGS, NASA, ESA, METI, NRCAN, GEBCO, NOAA, increment P Corp.

DOCUMENT COPY

APR 10 2026

CITY OF COLUMBIA CITY
City Council
1840 Second Street - PO Box 189 - Columbia City, Oregon 97018
Phone: (503) 397-4010 / Fax: (503) 366-2870
E-mail: colcity@columbia-city.org / Web site: www.columbia-city.org

STRUCTURE IN UNIMPROVED RIGHT-OF WAY PERMIT APPLICATION

APPLICANT Joel Smith, Annalisa Smith PHONE (503) 440-8693

MAILING ADDRESS 2405 5th st

PROPERTY OWNER Joel Smith, Annalisa Smith PHONE (503) 440-8693

MAILING ADDRESS 2405 5th st

REQUEST Keeping location of existing fence & shed. Placement of new fence. See attached docs

LOCATION Property line along D st. Rear property line between 2405 5th and 550 D st

ADJACENT TO MAP AND TAX LOT NUMBER 14500 and 01600 and unimproved city right of way

Acct # 14499 (2405 Fifth St) + # 14500 (550 D St)

Applications for retaining wall, fences or other temporary parking structures built in unimproved right-of-way shall be accompanied by the fee and plans and specifications, drawn to scale, showing the actual shape and dimensions of the lot to be built upon, the sizes and locations on the lot of the retaining wall and/or fence and/or temporary parking structure, and such other information as is required for the City Council to make a fair decision. A completed Permit for Right-of-Way Excavation or Improvements must also accompany this application, if applicable.

FEE: \$150.00 (\$25.00 NON-REFUNDABLE)

SIGNATURE (applicant) [Signature] annalisa smith DATE 04/10/2026

SIGNATURE (owner/agent) [Signature] annalisa smith DATE 04/10/2026

OFFICE USE ONLY

Date Filed 4/10/2026 Fee paid \$150.00 Receipt No. CR 10077031
Council Action _____ Date _____

APR 10 2026

To Whom It May Concern;

The following letter serves the purpose of explaining the existing and proposed structures on unimproved city right of ways. The property in question is 2405 5th St Columbia City on the corner of 5th and D St. The property is sloped upwards from the street, with an existing chain link fence around the front yard. This chain link fence has been on the property prior to my family purchasing the property. At the time of purchase we had no reason or indication from the owners, that a portion of the chain link fence encroached onto unimproved city right of ways. We discovered that the existing chain link fence may have been on a city owned unimproved right away, as we were site planning, measuring and finding property corners. The next day, we received notice from the city, confirming that the chain link fence was most likely on city owned property.

Our first proposal is to approve the placement of the existing chain link fence; as it has been here since approximately 1996 per city council notes that were explained to us by Helen with Columbia City. This fence encroaches onto city property by approximately 11ft by 62.5 ft.

Our second proposal is in regards to construction of a new fence, located slightly onto the unimproved alleyway located at the rear of our lot (west of 5th St.) connecting to the existing fence. We would like to be able to construct a new fence to enclose the back of the property to create a safe and level environment for our 1 ½ year old and future children. As well as creating privacy from neighbors and an added level of security as our bedroom is at the rear of the house with an exterior door. We have had an issue of people knocking at this door in the middle of the night or early morning hours.

We would like to build into the unimproved alleyway as the surrounding houses have several structures already in place. 550 D st has a shed constructed in the unimproved alleyway. 2440 6th st has a fence and shed constructed in the unimproved alleyway and 2425 5th st has a fence constructed in the unimproved alleyway. In addition to this there are several large trees within the unimproved alleyway. The existence of these structures and trees make this alleyway unimproved and unusable. The location of the sewer access that was placed 2 years ago is extremely close to our property line therefore fencing on our property line would restrict accessibility of the sewer access. Fencing in the proposed location in the alleyway would allow for easier accessibility by equipment if needed.

We propose the structure of the new fence be approximately 10 ft into the unimproved alleyway and span the length of 111ft to match the corner of the existing chain link fence. We then would like to construct a fence connecting the existing chain link fence to the proposed new fence along D st. Finally we would like to add a fence from the corner rear of our dwelling to the proposed new fence to fully enclose the space. Since this fence would be connected to the proposed fence it will be approximately 10 ft into the unimproved alleyway.

Our third proposal is the approval of our existing shed on the unimproved alleyway. When we constructed this shed we only had one known property corner at the time and lined

Tax account:14499

Map Number: 5N1W28BA-01500

APR 10 2026

that with the neighbors fence across the street as they have a usable alleyway that is plotted the same as the unimproved one. Though when measuring and creating this site plan we became aware of an additional property corner. This is when we found that the back corner of our shed is actually 15 square feet into the unimproved alleyway. We propose the structure be able to remain there. The second accessory building in question is a 25 square foot less than 6ft high plastic storage shed. This is in no way permanent and can be moved by hand quite easily. It is a personal property storage item and is in no way real property.

We greatly appreciate the time and consideration. We look forward to hearing from you.

Thank you,
Joel and Annalisa Smith

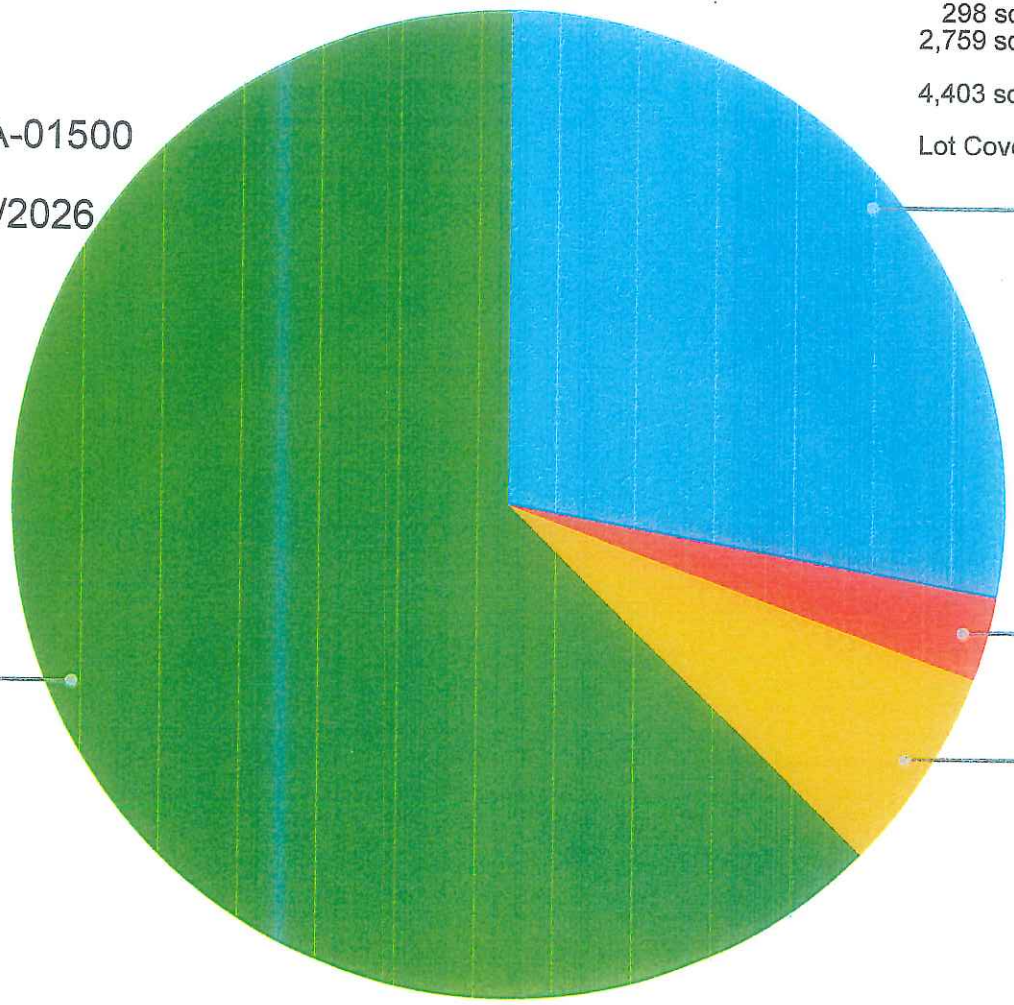
DOCUMENT COPY

Lot Coverage

Joel & Annalisa Smith
2405 Fifth Street
Tax Account #: 14499
Map & Tax lot #: 5128-BA-01500

Information updated 4/20/2026

10,000 sq. ft. total lot
1,225 sq. ft. principal structure
121 sq. ft. accessory structures
(wood & plastic sheds)
298 sq. ft. decks (2)
2,759 sq. ft. gravel driveway
4,403 sq. ft total lot coverage
Lot Coverage %: 44%



Gravel
62.7%

House
27.8%

Sheds
2.7%

Decks
6.8%

Borrower			
Property Address			
City	County	State	Zip Code
Lender			



Property Corner Shown, Plastic storage item & Sewer Access Shown

APR 10 2026

** Shed to be moved*

** property marker Northwest corner*

IN CURRENT COPY



Property Corner Shown, Plastic storage item & Sewer Access Shown



Unimproved Alley Way Between 2405 5th St & 550 D St Shown from rear property corner

Borrower			
Property Address			
City	County	State	Zip Code
Lender			



Unimproved Alley Way Between 2405 5th St & 550 D St

Shed on 550 D St, Fence and trees from 2440 6th St Shown

APR 10 2020

* Shed to be moved

* property marker

Northwest Corner



Alley Way Between 2405 5th St & 550 D St

Shed on 550 D St, Fence and trees from 2440 6th St Shown

Alley Way Between 2405 5th St & 550 D St

Shed on 550 D St, Fence and trees from 2440 6th St Shown



Borrower			
Property Address			
City	County	State	Zip Code
Lender			

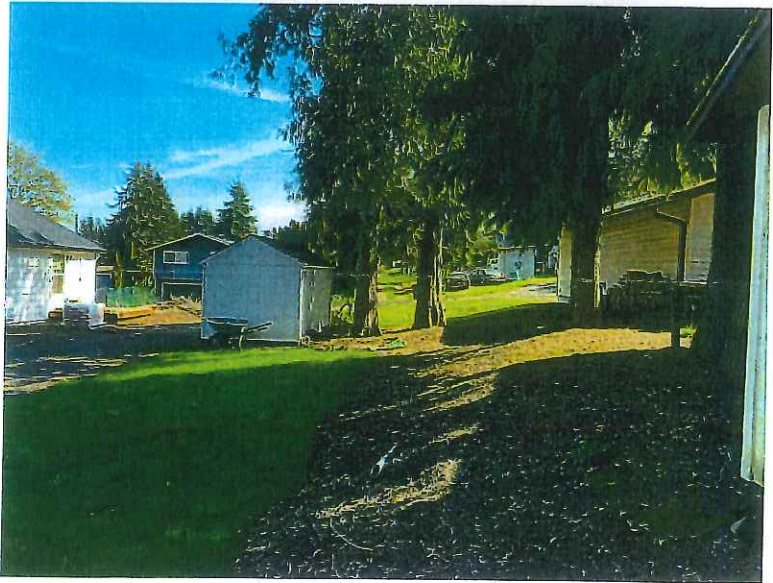


Alley Way Between 2405 5th St & 550 D St
Fence and trees from 2440 6th St Shown

APR 10 2026



Trees, Fence & Shed on 2440 6th St in unimproved alleyway shown



Unimproved Alley Way Between 2405 5th St & 550 D St Shown from rear property corner

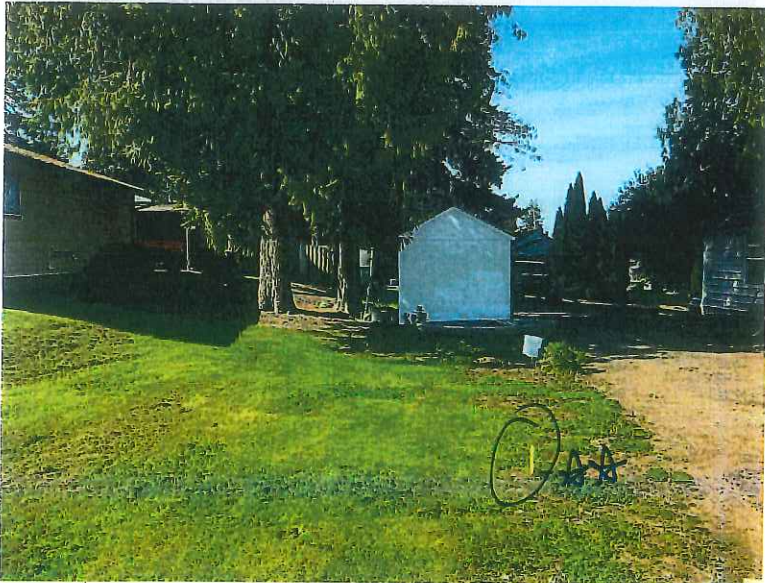
Borrower			
Property Address			
City	County	State	Zip Code
Lender			



Property Corner along D St & Existing Chain link Fence Shown

APR 10 2026

Property marker
Southwest corner



Unimproved Alley Way Between 2405 5th St & 550 D St Shown from property corner along D St



Existing Chain Link Fence from property corner along D St Shown

Borrower				
Property Address				
City	County	State	Zip Code	
Lender				



Existing Chain Link Fence from property corner along D St Shown

APR 10 2026

[Faint, illegible handwritten text]



Existing Chain Link Fence Along D St



Existing Chain Link Fence Shown with approximate front property corner

property marker
southeast
corner
←

Borrower			
Property Address			
City	County	State	Zip Code
Lender			



Existing Chain Link Fence
Shown with approximate front
property corner

APR 10 2026



*** property marker
southeast
corner



Existing Chain Link Fence
Along Front Property Line



Existing Chain Link Fence
Along Front Property Line

RESOLUTION NO. _____

A RESOLUTION DETERMINING THAT A NUISANCE EXISTS UPON PROPERTY DESCRIBED AS MAP AND TAX LOT 5128-AC-00801, TAX ACCOUNT NUMBER: 14365, PROPERTY LOCATED AT 2050 THIRD STREET WITHIN THE CITY OF COLUMBIA CITY AND REQUESTING CITY ABATEMENT.

WHEREAS, Columbia City Ordinance No. 517, Section 12. Noxious Vegetation A) states, "The term noxious vegetation does include, at any time between April 15 and September 30 of any year: 1) Weeds more than 10 inches high; 2) Grass more than 10 inches high and not within the exception state in subsection A) of this section; and further in B) no owner or person in charge of property shall allow noxious vegetation to be on the property or in the right-of-way of a public thoroughfare abutting the property; and

WHEREAS, City Administrator, on May 29, 2026, sent abatement notice by certified mail to property owner NATHAN THILAVAN at mailing address 2050 THIRD STREET, COLUMBIA CITY OREGON, 97018 regarding the above referenced property giving 10 days to abate the nuisance as described in the notice or submit in writing a notice specifying the basis of the protest to the City Administrator within 10 days; and

WHEREAS, the above mentioned property remains in violation as of Thursday, June 11, 2026.

NOW, THEREFORE, THE CITY OF COLUMBIA CITY RESOLVES AS FOLLOWS:

The property associated with Map and Taxlot: 5128-AC-00801, constitutes a nuisance and should be abated under Ordinance No. 517, Section 12 due to:

- A) Weeds more than 10 inches high; and
- B) Grass more than 10 inches high.

Therefore, Council hereby declares that a nuisance exists and directs that the property, map and taxlot: 5128-AC-00801 be abated immediately by the City Public Works Department or hired contractor. All fees assessed will be billed to the property owner/person responsible as outlined in ordinance.



PO Box 189 ♦ 1840 Second Street
Columbia City, Oregon 97018
Phone (503) 397-4010
E-mail hjohnson@columbia-city.org
Web site www.columbia-city.org

MEMO

DATE: June 11, 2026
TO: Kim Karber, City Administrator
Mayor & City Council
CC: Police Department
Public Works
FROM: Helen Johnson 
RE: Weed Abatement – 2050 Third Street

I am requesting the City Council consider abatement of noxious vegetation at 2050 Third Street. The Columbia County Assessor's records list ownership as Nathan Thilavan with the same mailing address as the physical address. The owner of record Nathan Thilavan passed away on June 16, 2024, but the City has not received or been made aware of any change in ownership. The property at 2050 Third Street, Columbia City OR 97018, has failed to comply with Ordinance No. 517 Sec 12 regarding noxious vegetation.

The following highlights steps taken to avoid this request:

- 4/6/2026 Reminder notice (Attachment #1) mailed to the property owner's mother, Ramona Farris at her last known address in Portland. (Shortly after Nathan passed away Ramona asked for the water & sewer bill to be sent to her address. The account was closed in August of 2025.)
- 4/7/2026 Emailed the reminder notice to Ramona and realtor we worked with in 2025.
- 4/8/2026 The realtor email bounced back, I researched and called leaving message for the current realtor with Keller Williams (KW). I also sent a copy of the reminder letter by email to the KW realtor.
- 5/4/2026 first complaint received about property.
- 5/6/2026 complaint and photo received for property.
- 5/11/2026, 5/19/2026 complaints received for property.
- 5/22/2026 mailed warning letter (Attachment #2) along with photos (Attachment #3) to name and address on County Assessor's records with a copy to Ramona. Also emailed same letter to Ramona and KW realtor.
- 5/26/2026 the warning letter mailed to address of record was returned to sender (RTS) noting: "Moved left no address".
- 5/27/2026 complaint received for property.
- 5/29/2026 mailed notice of abatement letter (Attachment #4) by certified mail with return receipt to name and address of record.
- 6/1/2026 mailed a copy of certified letter to Ramona. Also emailed it to her and the KW realtor. Received a call from the realtor I worked with in 2025 stating she is with a different real estate company, but still involved with the property. She also advised the property was probably going to be going into foreclosure. She said she would pass the information along to her contacts for the property.
- 6/2/2026 the letter that was mailed certified to the name and address of record was RTS noting: "Moved left no address". (Attachment #5)
- 6/11/2026 took 2 photos of the property for submittal to Council. (Attachment #6)

I am requesting that the lot be abated by Public Works or a hired contractor as soon as possible and all assessed fees be billed to the owner of record as outlined by ordinance.

Attachment #1

The City of Columbia City
In Columbia County on the Columbia River



REMINDER ONLY
At this time

April 6, 2026

Property Owner of Vacant Land or Unoccupied Home,

Subject: Notice of Abatement Season – Compliance with Ordinance No. 517

With the weed abatement season beginning **April 15th**, I am reaching out with a friendly reminder to ensure your property is set before this year's deadline. Our goal is to avoid any compliance issues and start the season on a proactive note.

City Ordinance No. 517, which prohibits the uncontrolled growth of weeds and other noxious vegetation. Noxious vegetation includes weeds and grass more than 10 inches high, poison oak, poison ivy, and blackberry bushes that extend into the public right-of-way or cross a property line at any time between **April 15** and **September 30** of any year.

Please keep the following in mind:

- **Property Owner Responsibility:** The City will not provide notifications when mowing is required. Owners must ensure vegetation does not become unsightly, a fire hazard or go to seed.
- **Enforcement:** Any observed violation may result in a citation or a complaint requiring an appearance in Columbia City Municipal Court.
- **Fines & Costs:** Violations can carry fines of up to \$500 per day. Additionally, if the City is forced to abate the nuisance, the costs will be charged to the party responsible and may result in a lien against the property if unpaid.

To assist you, enclosed is a list of Mowing and Yard Maintenance businesses that currently have Columbia City business licenses.

Your cooperation in keeping our community safe and well-maintained is greatly appreciated. If you have any questions, please contact City Hall, 503-397-4010.

Regards,

Helen K Johnson
Office Supervisor/Administrative Assistant
Building, Planning, Code Enforcement

enclosure

PO Box 189 ♦ 1840 Second Street ♦ Columbia City, Oregon 97018
Phone 503-397-4010 ♦ Fax 503-366-2870
E-mail hjohnson@columbia-city.org ♦ Web site www.columbia-city.org

Attachment #2

The City of Columbia City
City of Beauty and Livability

05/22/2026

Nathan Thilavan (Deceased)
2050 Third Street
Columbia City OR 97018

Re: Property described as Tax Account #: 14365, 2050 Third Street

WARNING OF ABATEMENT NOTICE

It has been determined that your property, identified above, could be in violation of the following City Ordinance(s) if not dealt with right away.

Noxious Vegetation/Ord No.
517 Sec 12

- A) The term "noxious vegetation" does include, at any time between April 15 and September 30 of any year: 1) Weeds more than 10 inches high. 2) Grass more than 10 inches high. 3) Poison oak. 4) Poison ivy. 5) Blackberry bushes that extend into a public thoroughfare or across a property line.
- B) ...no owner or person in charge of property shall allow noxious vegetation to be on the property or in the right-of-way of a public thoroughfare abutting on the property. An owner or person in charge of property shall cut down or destroy grass, shrubbery, brush, bushes, weeds or other noxious vegetation as often as needed to prevent them from becoming unsightly, from becoming a fire hazard, or, in the case of weeds or other noxious vegetation, from maturing or from going to seed.

You are hereby directed to abate the nuisance or contact the City with your plan for compliance within 7 days from the date of this notice to avoid further action from the City.

I have enclosed a current list of Columbia City licensed Mowing and Yard Maintenance businesses that might be able to offer assistance, if needed, in keeping your property compliant with the above City Ordinance.

Your prompt attention to this matter would be greatly appreciated. If you have any questions or need additional information, please contact City Hall, 503-397-4010.

Regards,

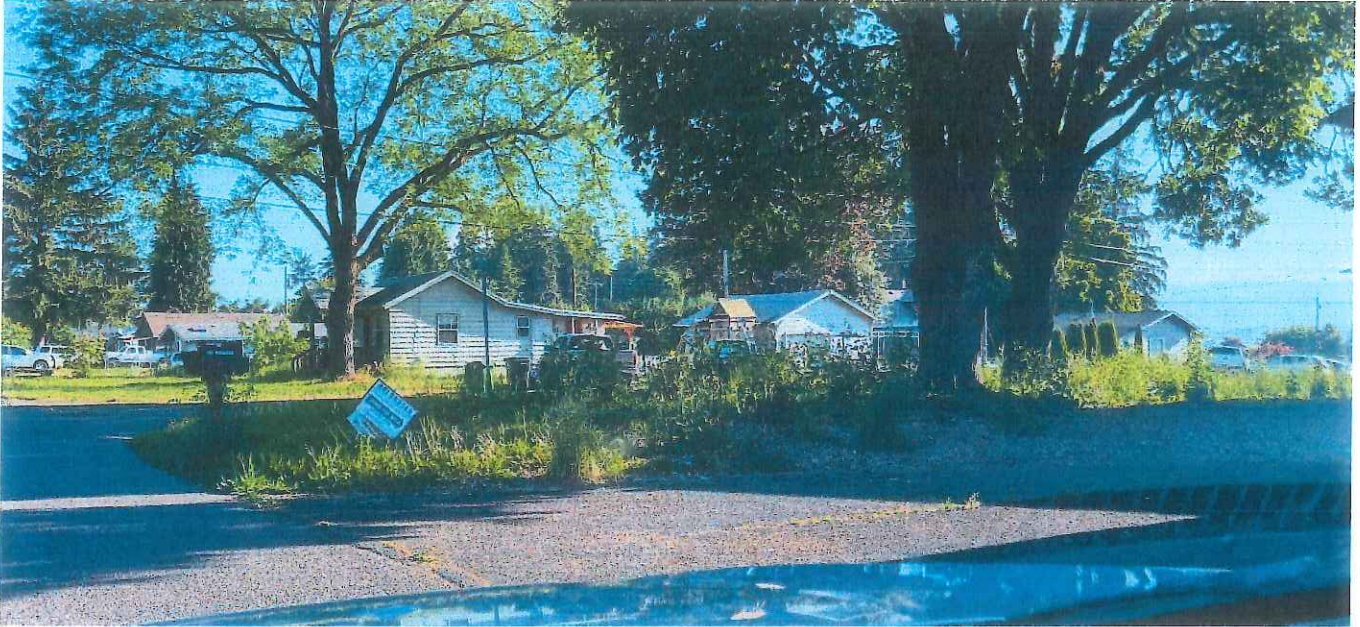


Helen Johnson
Planning, Building Administrative Assistant
hjohnson@columbia-city.org

enclosures

cc: Ramona Faris (deceased's Mother), email & mail
Keller Williams PDX Central (realtor) email

PO BOX 189 • 1840 Second Street • Columbia City, Oregon 97018
Phone 503 -397-4010 • Fax 503-366-2870
Email hjohnson@columbia-city.org • Website www.columbia-city.org





Attachment
#4

The City of Columbia City
City of Beauty and Livability

05/29/2026

Nathan Thilavan (Deceased)
2050 Third Street
Columbia City OR 97018

Re: Property described as Tax Account #: 14365, 2050 Third Street

ABATEMENT NOTICE

It has been determined that your property, identified above, is in violation of the following City Ordinance(s). You are hereby directed to abate the nuisance within 10 days from the date of this notice.

Noxious Vegetation/Ord No. 517 Sec
12

- A) The term "noxious vegetation" does include, at any time between April 15 and September 30 of any year: 1) Weeds more than 10 inches high. 2) Grass more than 10 inches high. 3) Poison oak. 4) Poison ivy. 5) Blackberry bushes that extend into a public thoroughfare or across a property line.
- B) ...no owner or person in charge of property shall allow noxious vegetation to be on the property or in the right-of-way of a public thoroughfare abutting on the property. An owner or person in charge of property shall cut down or destroy grass, shrubbery, brush, bushes, weeds or other noxious vegetation as often as needed to prevent them from becoming unsightly, from becoming a fire hazard, or, in the case of weeds or other noxious vegetation, from maturing or from going to seed.

Unless the nuisance is removed as herein requested, the City may abate the nuisance, and the cost of the abatement will be charged to the person responsible. If the cost of abatement goes unpaid it may be assessed against the property in the form of a lien. Failure to abate the nuisance may also warrant the imposition of a fine. Under this Ordinance a violation could be fined up to \$500 for each day of violation.

The person responsible may protest this action by giving written notice specifying the basis of the protest to the City Administrator within 10 days from the date of this notice. An error in name or address of the person responsible shall not make the notice void.

Regards,



Kim Karber
City Administrator/Recorder

By certified mail / return receipt

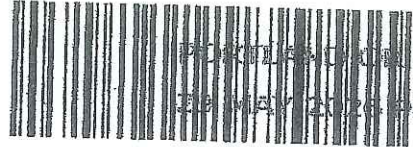
cc: Public Works Department
Ramona Faris (deceased's mother) email & mail
Keller Williams PDX Central (realtor) email

PO Box 189 • 1840 Second Street • Columbia City, Oregon 97018
Phone 503-397-4010 • Fax 503-366-2870
Email hjohnson@columbia-city.org • Website www.columbia-city.org

Attachment
#5

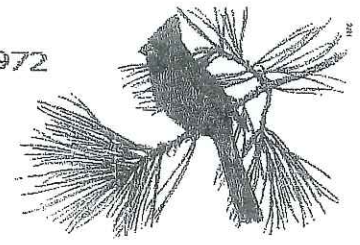
City of Columbia City
1840 Second Street
P. O. Box 189
Columbia City, OR 97018-0189

VERIFIED MAIL



PORTLAND OR RPDC 972
20 MAY 2026 PM 6 L

7022 3330 0000 2468 8420



FOREVER USA

RETURN RECEIPT
REQUESTED

Nathan Thilavan
2050 Third Street
Columbia City OR 97018

US POSTAGE

JUN 0 2 2026

THILAVAN
NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES
09/06/01/26

STOP HERE
NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES

NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES
NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES
NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES



RESOLUTION NO. _____

A RESOLUTION DETERMINING THAT A NUISANCE EXISTS UPON PROPERTY DESCRIBED AS MAP AND TAX LOT 5128-AB-00300, TAX ACCOUNT NUMBER: 14309, PROPERTY LOCATED AT 2205 SECOND STREET WITHIN THE CITY OF COLUMBIA CITY AND REQUESTING CITY ABATEMENT.

WHEREAS, Columbia City Ordinance No. 517, Section 12. Noxious Vegetation A) states, "The term noxious vegetation does include, at any time between April 15 and September 30 of any year: 1) Weeds more than 10 inches high; 2) Grass more than 10 inches high and not within the exception state in subsection A) of this section; and further in B) no owner or person in charge of property shall allow noxious vegetation to be on the property or in the right-of-way of a public thoroughfare abutting the property; and

WHEREAS, City Administrator, on June 1, 2026, sent abatement notice by certified mail to property owner SECURED UTILITY IRREVOCABLE EXPRESS TRUST, CAMERON ROBERT VANLOM, OWNER AS TRUSTEE at mailing address 1571 COLUMBIA BLVD 221, ST. HELENS OREGON, 97051 regarding the above referenced property giving 10 days to abate the nuisance as described in the notice or submit in writing a notice specifying the basis of the protest to the City Administrator within 10 days; and

WHEREAS, the above mentioned property remains in violation as of Thursday, June 11, 2026.

NOW, THEREFORE, THE CITY OF COLUMBIA CITY RESOLVES AS FOLLOWS:

The property associated with Map and Tax lot: 5128-AB-00300, constitutes a nuisance and should be abated under Ordinance No. 517, Section 12 due to:

- A) Weeds more than 10 inches high; and
- B) Grass more than 10 inches high.

Therefore, Council hereby declares that a nuisance exists and directs that the property, map and tax lot: 5128-AB-00300 be abated immediately by the City Public Works Department or hired contractor. All fees assessed will be billed to the property owner/person responsible as outlined in the ordinance.



PO Box 189 ♦ 1840 Second Street
Columbia City, Oregon 97018
Phone (503) 397-4010
E-mail hjohnson@columbia-city.org
Web site www.columbia-city.org

MEMO

DATE: June 11, 2026
TO: Kim Karber, City Administrator
Mayor & City Council
CC: Police Department
Public Works
FROM: Helen Johnson *HJS*
RE: Weed Abatement – 2205 Second Street

I am requesting the City Council consider abatement of noxious vegetation at 2205 Second Street. The property owned by Secured Utility Irrevocable Express Trust-Cameron Vanlom, Owner as Trustee, who receives mail at 1571 Columbia Blvd 221, St. Helens OR 97051, which is the post office, has failed to comply with Ordinance No. 517 Sec 12 regarding noxious vegetation.

The following highlights steps taken to avoid this request:

- 4/6/2026 Reminder notice (Attachment #1) mailed to address of record for the property owner.
- 4/7/2026 Emailed the reminder notice to email we have on record.
- 5/6/2026 complaint received for property.
- 6/1/2026 mailed notice of abatement letter (Attachment #2) with photos (Attachment #3) by certified mail with return receipt to name and address of record.
- 6/2/2026 Emailed a copy of certified letter and photos to email of record.
- 6/11/2026 took 2 photos of the property for submittal to Council. (Attachment #4)

I am requesting that the lot be abated by Public Works or a hired contractor as soon as possible and all assessed fees be billed to the owner of record as outlined by ordinance.

Attachment
#1

The City of Columbia City
In Columbia County on the Columbia River



REMINDER ONLY
At this time

April 6, 2026

Property Owner of Vacant Land or Unoccupied Home,

Subject: Notice of Abatement Season – Compliance with Ordinance No. 517

With the weed abatement season beginning **April 15th**, I am reaching out with a friendly reminder to ensure your property is set before this year's deadline. Our goal is to avoid any compliance issues and start the season on a proactive note.

City Ordinance No. 517, which prohibits the uncontrolled growth of weeds and other noxious vegetation. Noxious vegetation includes **weeds and grass more than 10 inches high**, poison oak, poison ivy, and blackberry bushes that extend into the public right-of-way or cross a property line at any time between **April 15** and **September 30** of any year.

Please keep the following in mind:

- **Property Owner Responsibility:** The City will not provide notifications when mowing is required. Owners must ensure vegetation does not become unsightly, a fire hazard or go to seed.
- **Enforcement:** Any observed violation may result in a citation or a complaint requiring an appearance in Columbia City Municipal Court.
- **Fines & Costs:** Violations can carry fines of up to \$500 per day. Additionally, if the City is forced to abate the nuisance, the costs will be charged to the party responsible and may result in a lien against the property if unpaid.

To assist you, enclosed is a list of Mowing and Yard Maintenance businesses that currently have Columbia City business licenses.

Your cooperation in keeping our community safe and well-maintained is greatly appreciated. If you have any questions, please contact City Hall, 503-397-4010.

Regards,

A handwritten signature in black ink, appearing to read 'Helen K Johnson'.

Helen K Johnson
Office Supervisor/Administrative Assistant
Building, Planning, Code Enforcement

enclosure

PO Box 189 ♦ 1840 Second Street ♦ Columbia City, Oregon 97018
Phone 503-397-4010 ♦ Fax 503-366-2870
E-mail hjohnson@columbia-city.org ♦ Web site www.columbia-city.org

The City of Columbia City
City of Beauty and Livability

06/01/2026

Secured Utility Irrevocable Express Trust-Cameron VanLom
1571 Columbia Blvd 221
St. Helens OR 97051

Attachment
#2

Re: Property described as Tax Account #: 14309; 2205 Second Street

ABATEMENT NOTICE

It has been determined that your property, identified above, is in violation of the following City Ordinance(s). You are hereby directed to abate the nuisance within 10 days from the date of this notice.

Noxious Vegetation/Ord No. 517 Sec
12

- A) The term "noxious vegetation" does include, at any time between April 15 and September 30 of any year: 1) Weeds more than 10 inches high. 2) Grass more than 10 inches high. 3) Poison oak. 4) Poison ivy. 5) Blackberry bushes that extend into a public thoroughfare or across a property line.
- B) ...no owner or person in charge of property shall allow noxious vegetation to be on the property or in the right-of-way of a public thoroughfare abutting on the property. An owner or person in charge of property shall cut down or destroy grass, shrubbery, brush, bushes, weeds or other noxious vegetation as often as needed to prevent them from becoming unsightly, from becoming a fire hazard, or, in the case of weeds or other noxious vegetation, from maturing or from going to seed.

Unless the nuisance is removed as herein requested, the City may abate the nuisance, and the cost of the abatement will be charged to the person responsible. If the cost of abatement goes unpaid it may be assessed against the property in the form of a lien. Failure to abate the nuisance may also warrant the imposition of a fine. Under this Ordinance a violation could be fined up to \$500 for each day of violation.

The person responsible may protest this action by giving written notice specifying the basis of the protest to the City Administrator within 10 days from the date of this notice. An error in name or address of the person responsible shall not make the notice void.

Regards,



Kim Karber
City Administrator/Recorder

By certified mail / return receipt

cc: Public Works Department



