

The City of Columbia City

In Columbia County on the Columbia River



PARKS COMMITTEE MEETING MINUTES

March 29, 2022 - 6:00 P.M.

VIA ZOOM MEETING ACCESS LINK:

<https://us06web.zoom.us/j/86087312900?pwd=azVlaTk4Q2hzbIRHR2p1UVZ6T1NEdz09>

Meeting ID: 860 8731 2900 Passcode: 479437 Phone: +1 253 215 8782 US

Present:

Katrina Claridge, Committee Chair
Jack Hruska, Committee Member
Micah Rogers, Public Works Superintendent
Mike McGlothlin, City Administrator
Sally Ann Marson, Citizen

Chair Claridge called the meeting to order at 6:00 pm.

1. Discussion regarding planning, logistics, and event program for the City's Memorial Day Celebration; to be held on May 30, 2022: City Administrator Mike McGlothlin provided an update to the committee on planning, logistics, and the status of the event program for the Memorial Day Celebration. He said that initial work on all three areas for this event are progressing with much of the logistical support being completed and that the event program is shaping up as it should be.

2. Status Review of City Parks: Public Works Superintendent Micah Rogers provided the following update for the city's parks:

Veterans Park: Work has already started in prepping the park for the Memorial Day Celebration and the Columbia County Work Crew will also be utilized for final site work prior to the event.

Rivers Walk Project: Public Works has completed work on cutting and laying the first phase of the trail to the extent that can be accomplished. A pending geotechnical review and report is necessary due to the extreme slopes and reduced trail bed capability that run approximately 300 feet behind the residences along Mattie Street. Once the geotechnical report is complete the city will have better plans for moving forward with the completion of the project.

General Park Info: Mowing has started but not working on specific projects within other parks yet. A Parks Project List has been developed and will include the use of the Columbia County Work Crew to begin work in Bundy Park and the installation of the shade sails at Harvard Park.

3. Discussion regarding recruitment of volunteers for assistance in City Parks: After discussion of different ways to solicit volunteers the committee decided to establish and publicize a workday within Harvard Park, with the initial date of Saturday May 14, 2022, being decided upon. (This date was later changed to Saturday June 25, 2022, due to a scheduling conflict with the City's Spring Cleanup date). Work that is scheduled to be accomplished includes the edging and wedding of flower beds, trimming shrubbery, and painting/repairs needed for the installed playground equipment. This project will be publicized through the city's newsletter, website, Facebook page and at the upcoming Michael Allen Harrison concert at the Columbia City Community Hall.

4. Other Business: The following additional topics were also discussed by the committee:

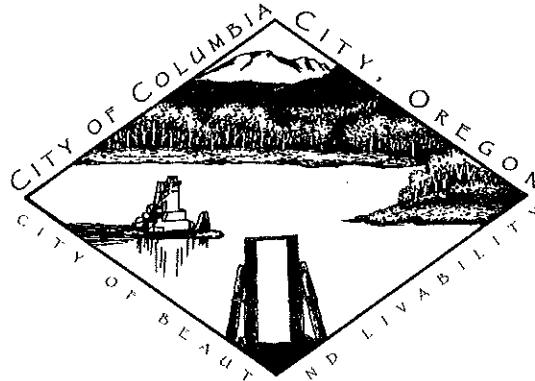
- Proceeds from the Michael Allen Harrison concert on May 2, 2022, will go towards supplementing the parks maintenance budget and attendance at the concert by Parks Committee membership would be greatly appreciated.
- A Trex bench that was created from recyclable material is available to the Parks Committee from the DAR-Multnomah Chapter for placement in one of the city's parks. The committee discussed its placement, and it was decided that the bench would be stored at the Public Works City Shop until it was ready for placement at either Bundy Park, after work crew completion of maintenance project, or along the Rivers Walk Trail, prior to its opening.
- Discussion took place regarding the frequency and format for ensuing Parks Committee meetings. After discussion it was decided that the committee would continue to meet at 6:00 pm and would convene every other month during the spring and summer months and quarterly during the fall and winter months. The City Administrator would also seek to form a consensus of committee members to decide upon whether the meetings would continue to be virtual or if in-person meetings were desired to resume.
- Sally Ann Marson mentioned that assistance is needed with park maintenance at Carolyn King Park due to the citizen who was providing maintenance to the park could no longer do so. Public Works Superintendent Micah Rogers said that he would add this to the work list for the Columbia County Work Crew and that it would be conducted when the work crew was working at the city's lower reservoir.

5. Discussion regarding date for next meeting: The next meeting of the Parks Committee was set for Tuesday May 10, 2022, at 6:00 pm in the Council Chambers at City Hall.

6. Adjournment: The meeting adjourned at 6:52 pm.

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Hazard Mitigation Planning Group Meeting Minutes – April 26th, 2022 - 6:00 p.m. City Hall, 1840 Second Street Columbia City, Oregon 97018

Members:

Anne Parrott, Columbia County Public Health
Cindy Turula, GIS Specialist
Eric Smythe, Columbia River Fire & Rescue
Frank Hupp, Citizen Member
Gary Hudson, Citizen Member
Jerry Bartolomucci, Columbia City Operations Sergeant
Josh Allen, EPA
Kelly Niles, Oregon State Forestry
Micha Rogers, Columbia City Public Works
Christopher Carey, Director of Columbia County Emergency Management
Sue Ziglinski, Columbia City Council Member

Attendees

Anne Parrott
Gary Hudson
Sue Ziglinski
Jerry Bartolomucci

- Meeting was not called to order due to lack of quorum.
- County Hazard Mitigation Plan update and brief discussion about approval of Columbia City Hazard Mitigation Plan Annex.
- Discussion about adding a new citizen to replace open seat on the Hazard Mitigation Committee. All agreed this needs to be done as soon as a viable candidate is identified.
- Anne Parrott identified a need for Dyno Noble to attend the meetings again

as a partner of the community. Contact will be made to invite them to the next meeting in May.

- It was noted that we do not have CCOM member as part of the committee. I will reach out to them and see if they would be available to participate.
- Discussion about the Prepare Fair identified possible theme of Documentation awareness. To include organizing documents for financial, health care, medical and dental insurance.
- Discussion about updating our voting member team to reflect current members on the committee.

The following Hazard Mitigation Planning Group Members are the individuals who are voting members.

Kelly Niles
Gary Hudson
Frank Hupp
Councilor Sue Ziglinski

Meeting ended: 7:10 PM

May 11, 2022

ADMINISTRATIVE

MEMORANDUM TO: City Council of Columbia City

THRU: City Administrator Michael McGlothlin

SUBJECT: Police Department Report (April 2022)

Please see the following regarding law enforcement operations during the noted reporting period

PERSONNEL

Sergeant Mansheim continues to provide information technology support and evidence custodian duties for the Department. He performed patrol duties, traffic enforcement, and community policing operations by providing 24 hours of service to the community. Sgt. Mansheim is continuing to work with Mark43 to maintain our report writing system. He also verifies our state and federal mandated information reports generated within our Mark43 system. Sgt. Mansheim provided training on the body worn cameras and they are now being used daily per our policy.

Officer Goodwin has continued to provide patrol, investigative, and community policing operations. She has been working on several community projects where we have been receiving multiple calls for service. As a result of her efforts there has been a reduction in calls at those locations. She will continue to monitor those locations and provide solutions as needed.

Reserve Officer Hasenkamp contributed 8.8 hours this month.

Reserve Officer Steven Bubar contributed 23 hours of service this month. He will not be available for service over the next month as he has been deployed to conduct military training.

During the month of April we had the following calls: 1 abuse/neglect, 1 assist fire, 4 audible alarms, 3 animal complaints, 1 assist outside agency, 5 assist person, 1 behavioral health, 6 civil, 4 civil enforcement, 2 CPR, 1 criminal mischief, 2 DHS referrals, 2 domestics, 1 DUII, 8 follow ups, 1 harassment, 4 home visits, 1 hit & run, 1 juvenile runaway, 2 motorist assists, 3 ordinance violations, 1 overdose, 54 premise checks, 1 found property, 6 suspicious circumstances, 4 suspicious persons, 3 suspicious vehicles, 1 suicide threat, 1 sex crime, 2 cold thefts, 16 traffic stops, 1 unwanted, 4 welfare checks, and 120 vacation checks; in all the police department serviced 165 calls.

TRAINING

Body-worn camera systems – policy and operations.

MEETINGS: None.

MISCELLANENOUS: None.

Respectfully submitted,

Sergeant Jerry Bartolomucci