



PERMIT EXTENSION REQUEST
 City of Columbia City, Building Dept.
 1840 Second Street / PO Box 189
 Columbia City OR 97018
 Ph. 503-397-4010
www.columbia-city.org
hjohnson@columbia-city.org

Date Received: _____

PERMIT INFORMATION

Permit No. _____	Date of permit expiration: _____
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Address: _____

Requested Time Extension: 30 days 60 days 90 days _____ days

REASON FOR REQUEST
(Summary of progress made to date and the reason why additional time is necessary)

Please indicate the reason(s) you are requesting an extension of time.

- Circumstances of severe financial hardship
- Unforeseen construction barriers (supply delays, demolition findings, hazards)
- Land use issues
- Insufficient or incomplete project planning
- Request without sufficient support of justifiable cause
- Other

Please explain below:

APPLICANT/OWNER/AGENT

Company Name: _____

Contact Name: _____

Phone: _____

E-mail: _____

Applicant's Signature: _____

Printed Name: _____	Date: _____
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NOTICE

It is at the sole discretion of the Building Official to extend permits.

Columbia City Ordinance No. 99-536-O Section 10. 5) Permit expiration, extension, and reinstatement, states:

d) Any permittee holding an unexpired permit may apply for an extension of the time within which work is to be completed under that permit when the permittee is unable to complete work within the time required by this section for good and satisfactory reasons. The Building Official may extend the time for action by the permittee for a period not exceeding 180 days on written request by the permittee showing that circumstances beyond the control of the permittee have prevented work from being completed. No permit shall be extended more than once.

FEE

Fee Assessed in the amount of:

\$ _____

DEPARTMENT USE ONLY

Extension Approved

New Expiration Date: _____

Approved by: _____

Date: _____

Extension Denied

Reason for Denial:

Denied by: _____

Date: _____