

# Budget Committee Meeting Minutes

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THURSDAY, MAY 30, 2024, 6:00PM  
COLUMBIA CITY, CITY HALL COUNCIL CHAMBERS  
CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

**AGENDA ITEM 1**      **CALL TO ORDER/ROLL CALL:**

**CONVENED:**

The meeting was called to order by Mayor Katrina Claridge at 6:00 p.m.

**MEMBERS PRESENT:**

Katrina Claridge  
Rob Forman  
Connie Quick  
Jeff Reinan  
Barbara Gordon  
Rebecca Pickering  
Lyle Bluhm  
Kit Gardes  
Jeff Caldwell

**MEMBERS ABSENT:**

Gordon Thistle

**ALSO PRESENT:**

Leahnette Rivers, Assistant City Administrator  
Kim Karber, City Administrator/Recorder

A quorum was present and due notice had been published.

**AGENDA ITEM 2**      **ELECTION OF OFFICERS:**

Mayor Claridge opened the nominations for the position of Chair.

MOVED (PICKERING) AND SECONDED (FORMAN) TO NOMINATE BARBARA GORDON AS CHAIR.

There being no further nominations for the position of Chair, Mayor Claridge closed the nominations and called for a vote. ALL VOTED IN FAVOR OF BARBARA GORDON SERVING AS CHAIR. Mayor Claridge declared her duly elected.

Mayor Claridge turned the meeting over to Chair Gordon.

Chair Gordon opened the nominations for the position of Vice-Chair.

MOVED (BLUHM) AND SECONDED (CLARIDGE) TO NOMINATE LYLE BLUHM AS VICE-CHAIR.

There being no further nominations for the position of Vice-Chair, Chair Gordon closed the nominations and called for a vote. ALL VOTED IN FAVOR OF LYLE BLUHM SERVING AS VICE-CHAIR. Chair Gordon declared him duly elected.

Chair Gordon opened the nominations for the position of Secretary.

MOVED (FORMAN) AND SECONDED (QUICK) TO NOMINATE REBECCA PICKERING AS SECRETARY.

There being no further nominations for the position of Secretary, Chair Gordon closed the nominations and called for a vote. ALL VOTED IN FAVOR OF REBECCA PICKERING SERVING AS SECRETARY. Chair Gordon declared her duly elected.

**AGENDA ITEM 3**      **BUDGET MESSAGE 2024/25:**

Committee Members indicated they had read the budget message prior to the meeting. The Budget Committee reviewed the budget in detail with Kim and Leahnette, and noted minor corrections to narrative, schedule and chart presentations on pages i, ii, 1, 2, 5, 6, 7, 9, 13, 27, 33, 35, and 36.

**AGENDA ITEM 4**      **PUBLIC HEARING: To receive comments from the public on the proposed budget for fiscal year 2024/25.**

Public Hearing opened.

No comments were heard from the public.

Public Hearing closed.

**AGENDA ITEM 5**      **PUBLIC HEARING: To receive comments from the public on the proposed use of revenue sharing funds for fiscal year 2024/25.**

Public Hearing opened.

No comments were heard from the public.

Public Hearing closed.

**AGENDA ITEM 6**      **REVIEW OF PROPOSED BUDGET FOR FISCAL YEAR 2024/25:**

Members concluded that no further discussion or review would be needed at this time.

**AGENDA ITEM 7**      **APPROVAL OF BUDGET OR ANNOUNCEMENT OF NEXT MEETING DATE, TIME AND LOCATION:**

MOVED (PICKERING), SECONDED (REINAN) AND CARRIED UNANIMOUSLY TO APPROVE THE ADOPTION OF THE 2024/25 PROPOSED BUDGET WITH THE FOLLOWING CHANGES TO LINE ITEM APPROPRIATIONS:

- General Fund Revenues:
  - 365400 Spring Cleanup \$0
  - 366000 Veterans Park Engrave Brick Sales \$525
- General Fund Building Department:
  - 432000 Equipment Maintenance \$2,500
  - 583000 Dues, Subscriptions and Programs – delete line item entirely

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- 660000 Miscellaneous \$1,550
- Street Fund Revenues:
  - 271000 Beginning Fund Balance \$468,895
- Street Fund Maintenance and Repair:
  - 451000 Street Surface Preservation/Resurfacing \$94,000

**AGENDA ITEM 8      AUTHORIZE PERMANENT TAX RATE LEVY EQUAL TO \$1.1346 PER \$1,000 ASSESSED VALUE AND LOCAL OPTION LEVY EQUAL TO \$0.90 PER \$1,000 ASSESSED VALUE AS PROVIDED FOR IN THE PROPOSED 2024/25 BUDGET:**

MOVED (FORMAN), SECONDED (QUICK) AND CARRIED UNANIMOUSLY TO LEVY A PERMANENT TAX RATE OF \$1.1346 PER \$1,000, AND TO LEVY A LOCAL OPTION TAX RATE OF \$0.90 PER \$1,000 AS PROVIDED IN THE 2024/25 PROPOSED BUDGET.

**AGENDA ITEM 9      ADJOURNMENT:**

The meeting adjourned at 8:59 p.m.

APPROVED:

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Barbara Gordon  
Budget Committee Chair

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Rebecca Pickering  
Budget Committee Secretary

ATTEST:

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Kim Karber  
City Administrator/Recorder  
Budget Officer