

City Council Meeting Minutes

THURSDAY, NOVEMBER 1, 2018

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Young called the Regular Meeting to order at 6 pm.

COUNCIL MEMBERS PRESENT:

Mayor Cheryl A. Young
Councilor Sally Ann Marson
Councilor Karli Ebert
Councilor Gordon Thistle

COUNCIL MEMBERS ABSENT:

Councilor Nell Harrison

ALSO PRESENT:

Leahnette Rivers, City Administrator

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

Public Hearing: To gather public testimony relating to a proposal to increase water rates for properties located outside of the City limits, establish sewer rates for properties located outside of the City limits, increase water connection fees, establish water and sewer connection fees for properties located outside of the City limits, and increase community hall rental fees.

Public Hearing opened.

No input from the public was heard.

Public Hearing closed.

AGENDA ITEM 3 **CITIZEN INPUT:**

Casey Wheeler suggested everyone be sure to vote if that haven't already done so.

AGENDA ITEM 4 **COUNCIL REPORTS:**

4.1 Parks Committee: Chair Marson said the next Parks Committee will be held on December 4, 2018.

4.2 Water and Sewer Committee: No report.

4.3 Street Committee: Chair Marson said the Public Works crew continues to finish up the work on the Sixth Street project.

4.4 Audit Committee: Mayor Young noted that the Audit Committee Meeting minutes were included in the meeting packet.

4.5 Hazard Mitigation Planning Group: Member Ebert said they just finished up their review of the Hazard Mitigation Plan and they are getting ready to start reviewing some of the other plans.

4.6 Other Reports: None.

AGENDA ITEM 5

CONSENT AGENDA:

5.1 Investment and Cash Balance Summary for quarter ending September 30, 2018.

5.2 Activities Report from the City Administrator.

MOVED (MARSON), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6

UNFINISHED BUSINESS:

None.

AGENDA ITEM 7

NEW BUSINESS:

7.1 Springbrook's Civic Pay: Consideration of electronic utility billing, newsletter distribution, and online utility access and bill pay.

The Council discussed the option of utilizing Springbrook's Civic Pay as outlined in the City Administrator's memo dated October 26, 2018 with staff. After a lengthy discussion, it was the consensus of the Council to move forward with offering Springbrook's Civic Pay as outlined in the memo.

7.2 Lien Release: Release of lien established by Resolution No. 18-1229-R on property described as Tax Account 5121-CA-05300, located at 3320 Fifth Street, Columbia City, Oregon, under the ownership of James Gary Everaert.

MOVED (MARSON), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO AUTHORIZE SIGNATURE TO THE LIEN RELEASE.

7.3 Council Bill No. 18-868; Resolution No. 18-1232-R: A Resolution providing for water rates and charges for the City of Columbia City, Oregon; rescinding Resolution No. 17-1193-R.

MOVED (MARSON), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-868.

7.4 Council Bill No. 18-869; Resolution No. 18-1233-R: A Resolution adopting sewer charges and rates for the City of Columbia City in accordance with Ordinance No. 470; rescinding Resolution No. 18-1215-R.

MOVED (THISTLE), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-869.

7.5 Council Bill No. 18-870; Resolution No. 18-1234-R: A Resolution adopting the rental agreement, rules, regulations and rates for the Columbia City Community Hall; rescinding Resolution No. 17-1186-R.

MOVED (MARSON), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-870.

7.6 Council Bill No. 18-871; Resolution No. 18-1235-R: A Resolution adopting an amendment to the City of Columbia City Personnel Policies and Procedures Manual dated April 18, 2002; rescinding Resolution No. 18-1210-R.

MOVED (THISTLE), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-871.

7.7 Council Bill No. 18-872; Resolution No. 18-1236-R: A Resolution adopting a Job Description for the City of Columbia City, Oregon.

MOVED (EBERT), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-872.

7.8 Council Bill No. 18-873; Resolution No. 18-1237-R: A Resolution authorizing a transfer of appropriations within the General Fund during the fiscal year beginning July 1, 2018.

MOVED (THISLITE), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO ADOPT COUNCIL BILL NO. 18-873.

AGENDA ITEM 8 OTHER BUSINESS:

None.

AGENDA ITEM 9 ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 6:37 pm.

APPROVED:

Cheryl A. Young
Mayor

ATTEST:

Leahnette Rivers
City Administrator/Recorder