

City Council Meeting Minutes

THURSDAY, JANUARY 17, 2019

CITY HALL COUNCIL CHAMBERS

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:00 pm.

COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler
Councilor Sally Ann Marson
Councilor Gordon Thistle
Councilor Karli Ebert
Councilor-Elect Susan Ziglinski

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder
Sergeant Jerry Bartolomucci, Police Operations Sergeant
Micah Rogers, Public Works Superintendent

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

None

AGENDA ITEM 3 **CITIZEN INPUT:**

None

AGENDA ITEM 4 **COUNCIL REPORTS:**

4.1 Parks Committee: Councilor Marson reported that Wayne Mayo and Public Works personnel had completed the construction and finishing work to the fifth memorial wall at the Veterans Park. Councilor Marson also said that she had received several positive resident comments regarding the City walking trails from citizens that utilize the system, but also noted that citizens would like to see additional vehicular parking in the trail system areas.

4.2 Water and Sewer Committee: Councilor Thistle referenced the activities report from Public Works Superintendent Micah Rogers specific to water leakage within the City's system. Superintendent Rogers had noticed remaining water leakage within the system after compiling the monthly report and discussed planned mitigation efforts. He also

informed Council that the remaining leaks within the system are small; and therefore, are difficult to accurately locate and mitigate but that Public Works would continue to focus on.

4.3 Street Committee: Councilor Marson reported on citizen contact with residents along The Strand who were wondering on the status of roadway work along the street. Discussion took place regarding that the street work would be completed in the area after the waterline project was complete so as to not have to repair/resurface the area more than once. Public Works Superintendent Rogers also briefed Council on the current status of roadway patching work that had been completed throughout the City.

4.4 Audit Committee: Councilor Ziglinski reported to Council that the committee would be meeting on January 29, 2019 in order to conduct their financial audit.

4.5 Hazard Mitigation Planning Group: Councilor Ebert reported that the Planning Group will be meeting on January 28, 2019.

4.6 Other Reports:

4.6.1 Police Operations Sergeant: Sergeant Bartolomucci provided positive comments received from citizens in regards to the level of service specific to residential security. Mayor Wheeler also echoed the same positive sentiments that he had received in recent discussions regarding services provided by our Police Department. Sgt. Bartolomucci also briefed Council on recent crime trends specific to arson investigations within the Columbia County area.

4.6.2 Public Works Superintendent: Written report provided by Public Works Superintendent Micah Rogers. No other report items.

AGENDA ITEM 5

CONSENT AGENDA:

5.1 Minutes of the Regular City Council Meeting on December 20, 2018.

5.2 Minutes of the Regular City Council Meeting on January 3, 2019.

5.3 Bills paid with check numbers 3156 (corrected to 31516 by City Administrator McGlothlin) to 31577 during the month of December 2018.

5.4 Financial Report for the month ending December 31, 2018.

5.5 Status Report to Council from City Administrator regarding City Council Policy Goals and Objectives for 2018-19.

5.6 Activities Report from the Public Works Superintendent.

5.7 Activities report from the Public Works Superintendent.

MOVED (EBERT), SECONDED (THISTLE) AND CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 6

UNFINISHED BUSINESS:

6.1 None.

AGENDA ITEM 7

NEW BUSINESS:

7.1 Proclamation commemorating "Rivers Wall"; formerly titled McBride Creek Trail System Project.

MOVED (EBERT), SECONDED (ZIGLINSKI) AND CARRIED UNANIMOUSLY TO PASS PROCLAMATION COMMEMORATING "RIVERS WALK"; FORMERLY TITLED MCBRIDE CREEK TRAIL SYSTEM PROJECT.

AGENDA ITEM 8 OTHER BUSINESS:

8.1 Mayor Wheeler's discussion regarding establishment of City Council rules.

City Charter and subsequent Resolution call for the establishment of City Council Rules. After attending League of Oregon training, and gathering supporting material from City Staff, Mayor Wheeler proposed commencing efforts to complete this task and solicited assistance from Council. Councilor Marson agreed to work on the formulation of Council Rules with Mayor Wheeler. Mayor Wheeler stated that he and Councilor Marson would report back to Council on their efforts as they move forward.

8.2 Request by Angela Nichols for reschedule of Community Hall rental for the month of January, 2019

MOVED (MARSON), SECONDED (EBERT) AND CARRIED UNANIMOUSLY TO APPROVE REQUEST FOR RESCHEDULE OF COMMUNITY HALL RENTAL AS MADE BY ANGELA NICHOLS.

8.3 City Administrators Update: City Administrator Mike McGlothlin briefed on the cabinet piece recently received that came from the Columbia City Post Office, circa 1860's. City Administrator McGlothlin is to reach out to and coordinate with DAR/Caples House representatives in order to locate a suitable site for display. City Administrator briefed Council on recent sewer back-up claim originating from 3605 5th Street. He is coordinating with City's Insurance Agent in resolving the claim. City Administrator additionally briefed on rail mitigation strategy meeting which was hosted by The Port of Columbia County, and also attended by Mayor Wheeler and Councilor Ebert. Meeting notes entered as part of the record. City Administrator McGlothlin also provided a status update on the new Request for Proposal (RFP) for Insurance Agent of Record services to be provided to the City, as well as the status of the new Civic Pay system which will enable citizens to make online utility billing payments.

AGENDA ITEM 9 ADJOURNMENT:

There being no further business to come before the Council, the meeting adjourned at 6:51 pm.

APPROVED:

Casey Wheeler
Mayor

ATTEST:

Michael S. McGlothlin
City Administrator/Recorder