

City Council Meeting Minutes

THURSDAY December 17, 2020

VIA CONFERENCE CALL

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:15 pm. Public access and comment was available via published conference call number. No citizen call-in was conducted at this conference call meeting.

COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler
Councilor Karli Ebert
Councilor Sally Ann Marson
Councilor Gordon Thistle
Councilor Susan Ziglinski

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder
Jeff Reinan, City Councilor-Elect
Helen Johnson, City Planning Clerk
Lauren Scott, City Planner

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARING:** To discuss the proposed changes to the Columbia City Development Code, Chapter 7.75, the Flood Hazard Overlay, text amendment changes to Accessory Dwelling Units (ADU's), and Boat Ramps/Docks within the City of Columbia City. Mayor Wheeler opened the public hearing at 6:16 pm. City Planner Lauren Scott provided an overview for Council, noted the attached staff reports and Planning Commission minutes specific to the issues, and referenced the submitted citizen input documents. The public hearing was closed at 6:19 pm with no citizen providing comment on the scheduled items before Council.

AGENDA ITEM 3 **CITIZEN INPUT:** None.

AGENDA ITEM 4 **COUNCIL REPORTS:** None.

AGENDA ITEM 5 **STAFF REPORTS:**

5.1 Activity Report from the Public Works Superintendent: A written report from Public Works Superintendent Micah Rogers was submitted for the previous months activities.

- 5.2 Activity Report from the Police Operations Sergeant:** A written report from Police Operations Sergeant Jerry Bartolomucci was submitted for the previous months activities.

AGENDA ITEM 6 CONSENT AGENDA:

- 6.1 Bills paid with check numbers 32845 through 32892 during the month of November, 2020.**
- 6.2 Financial Report for the month ending November 30, 2020.**
- 6.3 Minutes of the November 19, 2020 Regular City Council Meeting.**
Amended to include Councilors-Elect Katrina Claridge and Jeff Reinan as attendees at the Council meeting.

AGENDA ITEM 7 UNFINISHED BUSINESS:

- 7.1 Second Reading of Council Bill 20-915: An Ordinance Amending Ordinance No. 346, Establishing Regulations and Rates for the City Water System.**

SECOND READING OF COUNCIL BILL 20-915 WAS CONDUCTED BY COUNCIL. MOVED (MARSON), SECONDED (THISTLE) AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-915.

- 7.2 Second Reading of Council Bill 20-916: An Ordinance Amending Ordinance No. 18-709-O; an Ordinance Regulating the Use of Public and Private Sewers and Drains, Private Sewage Disposal, the Installation and Connection of Building Sewers, and the discharge of Waters and Wastes into the Public Sewer System(s); and Providing Penalties for Violations Thereof in the City of Columbia City, Columbia County, Oregon.**

SECOND READING OF COUNCIL BILL 20-916 WAS CONDUCTED BY COUNCIL. MOVED (MARSON), SECONDED (EBERT) AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-916.

- 7.3 Second Reading of Council Bill 20-917: An Ordinance Renewing a Garbage Drop Box Franchise, and Repealing Ordinance No. 10-664-O.**

SECOND READING OF COUNCIL BILL 20-917 WAS CONDUCTED BY COUNCIL. MOVED (MARSON), SECONDED (THISTLE), AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-917.

AGENDA ITEM 8 NEW BUSINESS:

- 8.1 Council Bill 20-918: A Resolution of the City of Columbia City Authorizing Extended Enterprise Zone Benefits for a Fourth and Fifth Year to Cascades Tissue Group – Oregon Converting, a Division of Cascades Holding U.S. Inc. (Cascades), Located in the South Columbia County Enterprise Zone; Repealing Resolution No. 17-1180-R.**

MOVED (MARSON), SECONDED (ZIGLINSKI), AND APPROVED UNANIMOUSLY TO APPROVED COUNCIL BILL 20-918.

- 8.2 First Reading of Council Bill 20-919: An Ordinance for the Flood Hazard Overlay, Chapter 7.75 of the Columbia City Development Code, for the City of Columbia City, Oregon; Repealing Ordinance No. 10-662-O**

CITY COUNCIL CONDUCTED THE FIRST READING OF COUNCIL BILL 20-919.

- 8.3 First Reading of Council Bill 20-920: An Ordinance Amending the City of**

Columbia City Development Code, Chapter 7.40 (R-1) Low Density Residential Zone, Chapter 7.45 (R-2) Moderate Density Residential Zone, Chapter 7.112 Accessory Dwelling Units, Chapter 7.164 Limited Land Use Decisions, and Chapter 7.106.040 Rivers and Stream Corridors.

CITY COUNCIL CONDUCTED THE FIRST READING OF COUNCIL BILL 20-920.

8.4 Review, discussion and staff direction in regards to Memo to the City Council, dated December 11, 2020, as submitted by the Contracted City Planner – Lauren Scott.

MOVED (EBERT), SECONDED (MARSON), AND APPROVED UNANIMOUSLY TO SELECT OPTION ONE (1) AS RECOMMENDED BY STAFF.

8.5 Review, discussion and approval of a Coronavirus Relief Fund (CRF) grant from the City of Columbia City, Oregon to Sahjanand Investments LLC, dba Columbia City Mini Mart, as submitted by Shivam Patel.

MOVED (ZIGLINSKI), SECONDED (MARSON) AND APPROVED UNANIMOUSLY TO APPROVE THE GRANT FOR DISBURSEMENT AS SUBMITTED.

8.6 Review, discussion and approval of an Amended Collection Agreement between the City of Columbia City, Oregon and Nationwide Recovery Service.

MOVED (ZIGLINSKI), SECONDED (THISTLE) AND APPROVED UNANIMOUSLY TO APPROVE THE AMENDED AGREEMENT AS SUBMITTED.

AGENDA ITEM 9

OTHER BUSINESS:

9.1 The City Administrator/Recorder and Council discussed the following issues and activities:

Hard copies of the City's annual financial audit will be provided to Council at the January, 2021 City Council meeting. The results of the audit showed no misstatements, fraud, or misappropriated funds and all funds were balanced and appropriately categorized.

This year's 12th Annual Shop with a Cop program, conducted on Saturday December 12th at the St. Helens Walmart, was another huge success. Thirteen (13) Columbia City and local children were sponsored this year with each child paired with a local police officer/sheriff's deputy for Christmas gift shopping. Participating agencies included the Columbia City Police Department, the Scappoose Police Department, the St. Helens Police Department, the Columbia County Sheriff's Office, the Columbia County Parole and Probation Office and the Oregon State Police. Corporate sponsors included Walmart, St. Helens Dutch Brothers and the St. Helens Office of Keller Williams Real Estate. Many individual citizens of Columbia City also donated financially to the program this year. A heartfelt thanks to all who make this program both viable and such a great event!

A special note of thanks was extended from City staff to Councilors Sally Ann Marson and Karli Ebert for their many years of dedicated service to the City through their work in both the City Council as well as the various committees and commissions that they have served on. Their guidance, wisdom and concern for the citizens of Columbia City will be sorely missed!

City staff also extended best wishes to the Council for a very Merry Christmas as well as a safe and happy New Year.

Mayor Wheeler also extended wishes for a Merry Christmas and a Happy New Year from the Council to members of the City's staff.

AGENDA ITEM 10 **ADJOURNMENT**

- 10.1** There being no further business to come before the Council, the meeting adjourned at 6:41 pm.

APPROVED:

Casey Wheeler
Mayor

ATTEST:

Michael S. McGlothlin
City Administrator/Recorder