

City Council Meeting Minutes

THURSDAY July 16, 2020

VIA CONFERENCE CALL

CITY OF COLUMBIA CITY, COLUMBIA COUNTY, OREGON

AGENDA ITEM 1 **CALL TO ORDER/ROLL CALL:**

CONVENED:

Mayor Casey Wheeler called the Regular Meeting to order at 6:15 pm. Public access and comment was available via published conference call number. No citizen call-in was conducted at this conference call meeting.

COUNCIL MEMBERS PRESENT:

Mayor Casey Wheeler
Councilor Sally Ann Marson
Councilor Karli Ebert
Councilor Gordon Thistle
Councilor Susan Ziglinski

COUNCIL MEMBERS ABSENT:

None

ALSO PRESENT:

Mike McGlothlin, City Administrator/Recorder

ATTORNEY PRESENT:

None

A quorum was present and due notice had been published.

AGENDA ITEM 2 **PUBLIC HEARINGS:**

2.1 Public Hearing: To discuss the proposed Vacation of a portion of “K” Street, Off Fourth Street and North of “L” Street; the Area in between Lot 1 and 2 of Block 52 and Lot 3, 4, 5, and 6 of Block 53, Columbia City.

Mayor Wheeler opened the public hearing at 6:16 pm and no public comment was gathered during this hearing. Councilor Marson commented that she had observed residents working in their yard at this location and Councilor Thistle made mention of no objection to this proposed Street Vacation. Mayor Wheeler closed the Public Hearing at 6:17 pm.

AGENDA ITEM 3 **CITIZEN INPUT:** None

AGENDA ITEM 4 **COUNCIL REPORTS:** None

AGENDA ITEM 5 **STAFF REPORTS:**

5.1 Activity Report from the Public Works Superintendent: A written report from Public Works Superintendent Micah Rogers was submitted for the previous month's activities.

AGENDA ITEM 6 **CONSENT AGENDA**

6.1 Bills paid with check numbers 32581 through 32636 during the month of June, 2020.

6.2 Financial Report for the month ending June 30, 2020.

6.3 Minutes of the June 18, 2020 Regular City Council Meeting.

CARRIED UNANIMOUSLY BY ROLL CALL VOTE TO APPROVE THE CONSENT AGENDA.

AGENDA ITEM 7 UNFINISHED BUSINESS:

7.1 Second Reading of Council Bill 20-902: An Ordinance Granting Fat Beam, LLC the Right to Construct, Operate, and Maintain Telecommunications Services in the City of Columbia City, Oregon.

THE CITY COUNCIL CONDUCTED THE SECOND READING OF COUNCIL BILL 20-902. MOVED (MARSON), SECONDED (THISTLE), AND APPROVED UNANIMOUSLY TO APPROVE COUNCIL BILL 20-902.

AGENDA ITEM 8 NEW BUSINESS:

8.1 First Reading of Council Bill 20-903: An Ordinance Vacating a portion of "K" Street, Off Fourth Street and North of "L" Street; the Area between Lot 1 and 2 of Block 52 and Lot, 3, 4, 5, and 6 of Block 53, Columbia City.

COUNCIL CONDUCTED THE FIRST READING OF COUNCIL BILL 20-903.

AGENDA ITEM 9 OTHER BUSINESS

9.1 The City Administrator/Recorder and Council discussed the following issues and activities:

The City has been registered for receipt of Coronavirus Relief Funding (CRF) from the State of Oregon. The amount of funding is proportional to population with the City being allocated \$58,300.00 to be used until December 31, 2020. To date we have not incurred any allowable expenses under the CRF and have only experienced minimal impact upon municipal revenues; those that we have are associated with utility billing and rental of the Community Hall. The upcoming tax year and the associated payment of taxes is projected to affect the City's expected revenues for the current fiscal year. Utility billing is being caught up by customers as the City entered into its latest phased re-opening. Due to current COVID-19 restrictions we have yet to start renting the Community Hall.

COVID-19 Update: Appropriate level of Personal Protective Equipment (PPE) remains in stock for field and office personnel. Office employees are masking as customers arrive/field employees are masking as is needed, social distancing measures, number of customer limitations, and sanitization is taking place as required. One employee is currently undergoing COVID-19 due to a potential exposure and is not returning to work until testing is completed and is medically cleared.

Completion of the annual Request for Coverage (RFC) for employee medical, dental, and vision benefits is currently underway. This process is to be completed by July 22, 2020 and is for the coverage effective January 1, 2021 through December 31, 2021.

Contracted Engineering and City Attorney are working on construction change order and contract documents for completing the seismic retrofit and coatings improvements to the City's upper reservoir.

Preliminary discussions have started with the City of St. Helens regarding the feasibility of the development of a municipal public utility for fiber optic access from Scappoose to Columbia City. No financial ask as of now, but gauging interest for support of a feasibility study which would use CARES Act funding to finance. Noted as a good opportunity to take advantage of grant funding and to resolve issues associated with public and/or private development of fiber optic access.

The City's contracted IT Director and his staff at UtilizeIT has completed the initial hardware and software changes in order to convert to the new email system for Staff and City Council. Training will need to be conducted at City Hall for affected users as upgrade information for access and usage are needed to be covered in person. The City Administrator will be coordinating this activity.

AGENDA ITEM 10 ADJOURNMENT:

- 10.1** There being no further business to come before the Council, the meeting adjourned at 6:38 pm.

APPROVED:

Casey Wheeler
Mayor

ATTEST:

Michael S. McGlothlin
City Administrator/Recorder